

**CITY OF SALISBURY, MARYLAND**

**REGULAR MEETING**

**JULY 11, 2022**

**PUBLIC OFFICIALS PRESENT**

*Council President John “Jack” R. Heath (in at 6:25pm)      Council Vice-President Muir Boda  
Councilwoman Angela M. Blake                                      Councilwoman Michele Gregory  
Councilwoman April Jackson*

**PUBLIC OFFICIALS ABSENT**

*Mayor Jacob R. Day*

**IN ATTENDANCE**

*Deputy City Administrator Andy Kitzrow, Executive Administrative Assistant Jessica Turner, City Attorney Ashley Bosche, Assistant City Clerk Julie English, and members of the public  
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**CITY INVOCATION – PLEDGE OF ALLEGIANCE**

*The City Council met in regular session at 6:00 p.m. via Zoom and in person and Council Vice-President Muir Boda called the meeting to order. After Greg Morris of the Parkway Church of God provided the City Invocation, everyone recited the pledge to the flag.*

**PROCLAMATIONS-** *presented by Deputy City Administrator Andy Kitzrow*

- **Disability Pride Month**  
*Mr. Kitzrow presented the Disability Pride Month proclamation and invited everyone to advocate for a more inclusive and accessible world for all.*

*In the minutes following the presentation, Vice-President Boda acknowledged the attendance of Speaker Pro-Tem Sheree Sample-Hughes.*

**ADOPTION OF LEGISLATIVE AGENDA**

*Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve the legislative agenda as presented.*

**CONSENT AGENDA-** *presented by Assistant City Clerk Julie English*

*The consent agenda, consisting of the following items, was unanimously approved (4-0 vote) on a motion and seconded by Ms. Jackson and Ms. Blake, respectively:*

- **June 6, 2022 Work Session Minutes**
- **June 6, 2022 Special Meeting Minutes**

- *June 10, 2022 Special Meeting Minutes*
- *June 17, 2022 Special Meeting Minutes*
- *June 27, 2022 Council Meeting Minutes*
- *July 5, 2022 Work Session Minutes*
- ***Resolution No. 3179-** approving the appointment of Margaret Lawson to the Historic District Commission for the term ending 2025*

*Vice-President Boda acknowledged Ms. Lawson and thanked her for volunteering to serve on the Historic District Commission.*

### **PUBLIC COMMENTS**

*One member of the public provided the following comments:*

- *Concern was expressed regarding the letter her son received from the Salisbury Fire Department dismissing him as a volunteer.*
- *Speaker shared what her son had been through over the last few years following an accident while on duty.*
- *A request was made to review and update the current policies to reflect consideration for certain situations and circumstances as to why some volunteers are unable to meet the 36 hours of service per month requirement.*
- *She also shared that her son was not the only volunteer to be dismissed from the Salisbury Fire Department for not meeting the above mentioned requirement.*

*Ms. Jackson shared her disappointment in the situation and requested a copy of the letter that was sent to the son.*

### **ADMINISTRATION AND COUNCIL COMMENTS**

*Mr. Kitzrow informed the Speaker that the situation would be looked into and follow up would be forthcoming. He mentioned that Ms. Glanz would be returning from Canada the following day. Also, at the end of July the City would be launching the Inaugural River Fest, which would include the ribbon cutting for the new game park.*

*Ms. Gregory shared that she was disturbed by the public comments and believed it was shameful. She expressed her appreciation for the Disability Advisory Committee. In addition, she encouraged everyone to vote early to avoid the lines.*

*Ms. Jackson felt overwhelmed with the information shared during public comments. She believed there needed to be changes and that the City of Salisbury failed the son. Finally, Ms. Jackson shared that her daughter was chosen by the National Folk Festival to be the stylist for the African American hair.*

*Ms. Blake requested the following items be added to the upcoming Work Session agenda: a report from the Salisbury Fire Department's Personnel Board to get an understanding of what it does, who governs it, and what the process is for sending out letters, an update on the police department's mental health numbers through Mobile Crisis, and an update on the Target grant in their co-responding model. Ms. Blake also requested the following items be added to the August 1,*

*2022 Work Session agenda: an update on the progress of the tiny homes and to revisit the discussion with regard to the dirt bikes. She also encouraged those who were healthy enough to give blood.*

*President Heath asked Ms. Bosche if the discussion involving the Personnel Board would be considered a Closed Session item. It was determined that further information would need to be gathered before a decision could be made on details for the meeting.*

*Vice-President Boda echoed the comments about early voting and donating blood. He also shared the website for those interested in volunteering to help with the National Folk Festival.*

### **ADJOURNMENT**

*With no further business to discuss, the meeting adjourned at 6:31 p.m.*

CITY OF SALISBURY, MARYLAND  
CLOSED SESSION  
JULY 5, 2022

*TIME & PLACE:* 4:44 p.m., Council Chambers, Government Office Building & Zoom  
*PURPOSE:* To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom the public body had jurisdiction; or any other personnel matter that affected one or more specific individuals  
*VOTE TO CLOSE:* Unanimous (4-0)  
*CITATION:* Annotated Code of Maryland §3-305(b)(1)  
*PRESENT:* Council President John “Jack” R. Heath (via Zoom), Mayor Jacob R. Day, Council Vice-President Muir Boda, Councilwoman Michele Gregory, Councilwoman April Jackson, Deputy City Administrator Andy Kitzrow, Acting Director of Department of Infrastructure & Development (DID) Rick Baldwin, City Attorney Ashley Bosche, City Clerk Kimberly Nichols  
*ABSENT:* Councilwoman Angela M. Blake

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The City Council convened in the Work Session at 4:32 p.m. in Conference Room #306 of the Government Office Building and via Zoom Video Conferencing. Upon the adjournment of the meeting at 4:44 p.m. Vice President Boda called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(1), and recited the statute for closing the meeting. Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to convene in Closed Session.


Deputy City Administrator Andy Kitzrow discussed the process in which the candidate was chosen and provided some background information on him.

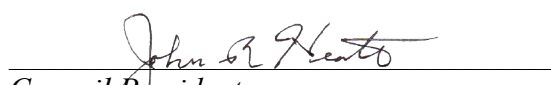
At 4:53 p.m. the candidate was invited into the Closed Session, fielded questions and comments from Council, and explained how his skills and experience would help him succeed.

Council provided unanimous consent to approve Administration’s selection for the position.

At 4:59 p.m. upon a motion and seconded by Ms. Jackson and President Heath, respectively and approved by a 4-0 vote, Council ended the Closed Session, immediately convened in Open Session, and Vice President Boda reported that Council had met in Closed Session.

The Open Session was then immediately adjourned.

  
City Clerk

  
Council President