

CITY OF SALISBURY
WORK SESSION
JULY 5, 2022

Public Officials Present

Council President John R. “Jack” Heath (via Zoom) Mayor Jacob R. Day
Council Vice-President Muir Boda Councilwoman Michele Gregory
Councilwoman April Jackson

Public Officials Absent

Councilwoman Angela M. Blake

In Attendance

Deputy City Administrator Andy Kitzrow, Colonel Dave Meienschein (via Zoom), Procurement Director Jennifer Miller, DID Acting Director Rick Baldwin, City Clerk Kim Nichols, and City Attorney Ashley Bosche.

On July 5, 2022 the Salisbury City Council convened at 4:32 p.m. in a hybrid Work Session in Council Chambers of the Government Office Building and on Zoom Conferencing Video. Council Vice President Boda presided over the Work Session, as President Heath joined via Zoom.

Red Light Cameras

Procurement Director Jennifer Miller explained that when Council previously discussed red light cameras, cost was apparently a big concern because it was expensive for a fixed, flat fee per camera. At that time Council considered the metrics of having many citations per month just to pay for the cameras. Procurement found a piggyback contract option with Montgomery County with a vendor named Conduent. Ms. Miller discussed the following details:

- Rather than a fixed fee per camera cost per month, Conduent could operate on a per citation basis.
- They had a fee structure in their contract where with a \$75 per camera red light citation, the vendor would keep a portion of that and the City would get \$48.50.
- The five-year contract was just entered into with Montgomery County, and had renewal options.
- The contract would require the vendor to do the site analysis, site selection, cover all permitting and installation of the red-light cameras, all violations and issuance processing, customer support and court services.
- There were additional options that could be of interest to the City- functionality in the cameras to read license plates and the ability to be speed cameras.
- Vendor would be responsible for all maintenance, repairs and support services.
- Training for all City personnel would be provided.

Colonel Meienschein said it seemed to be easy to manage and would not be manpower intensive for SPD which should be considered in view of the current staffing situation.

Mr. Boda asked if they were going to take over the Speed Cameras as well, and Ms. Miller said they were being considered for red light cameras. Within the contract there would be the option to bring on the speed camera functionality.

Ms. Jackson asked where they would be placed, and Ms. Miller said that Chief Duncan identified 10 – 15 locations, each having varied numbers of camera options. They had not gotten to that detail in the planning and the contractor would conduct an analysis.

President Heath asked for the projected revenue, and Ms. Miller remarked that the City would keep \$48.50 of every \$75 citation. Ms. Miller did not know how many citations would be issued, but even if there was only one citation the City would make money on that camera. It was a mission towards Vision Zero and reducing accidents and not so much a revenue discussion.

Council reached unanimous consensus to advance the contract to Legislative Session.

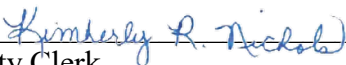
Adjournment of Work Session / Motion and Vote to convene in Closed Session

With no further business to discuss, Vice President Boda adjourned the Work Session at 4:44 p.m. and called for a motion to convene in Closed Session. He read the notice to the public that Council was meeting to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom the public body had jurisdiction; or any other personnel matter that affected one or more specific individuals in accordance with the Annotated Code of Maryland §3-305(b)(1).


Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to convene in Closed Session.

Reconvene in Open Session / Report to Public / Adjournment

At 4:57 p.m. Ms. Jackson moved, Mr. Heath seconded, and the vote was unanimous (4-0) to close the Closed Session and reconvene in Open Session. Vice President Boda reported the Council had met in Closed Session, and then adjourned the meeting.



City Clerk



Council President