



**CITY OF SALISBURY  
SPECIAL MEETING AGENDA**

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**JUNE 10, 2022**

**6:00 p.m.**

**ZOOM VIDEO CONFERENCING**

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Times shown for agenda items are estimates only.

3:30 p.m. CALL TO ORDER

3:31 p.m. ADOPTION OF SPECIAL MEETING AGENDA

3:32 p.m. ORDINANCE- City Attorney Ashley Bosche

- **Ordinance No. 2731- 1<sup>st</sup> reading**- approving a budget amendment of the FY2022 Marina Fund Budget to appropriate additional funds required for fuel and electricity

3:35 p.m. ADMINISTRATION and COUNCIL COMMENTS

3:40 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website at [www.salisbury.md](http://www.salisbury.md). City Council meetings are conducted in Open session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b), by vote of the City Council.

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Meeting ID: 837 4486 9447

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City of  
**Salisbury**  
Jacob R. Day, Mayor

To: Julia Glanz, City Administrator  
 From: Jana Potvin, Director of Field Operations  
 Subject: Marina Budget Amendment for Fuel and Electricity  
 Date: June 8, 2022

The Department of Field Operations is requesting the approval of a budget amendment in the amount of \$6,000 to cover funding shortfalls in the gasoline and electricity accounts.

Each year, we receive an estimate on energy usage from CQi, the City’s energy consultant. This fiscal year, they projected \$9,900 would be needed to cover the Marina’s electricity costs. Regrettably, that projection has increased to \$14,800. It is anticipated that this overage is due to increased usage by docked boats. The table below shows actual costs for electricity usage in FY 20 and FY 21, the budgeted and projected funding needed for FY 22, and the FY 22 shortfall.

	<b>FY 20</b>	<b>FY 21</b>	<b>FY 22 (budgeted)</b>	<b>FY 22 (projected)</b>	<b>FY 22 (account balance)</b>	<b>FY 22 (shortfall)</b>
<b>Electricity</b>	\$10,875.21	\$12,021.59	\$9,9000	\$14,800	\$13,265.10	\$1,534.90

We have transferred in \$3,525 from other Marina accounts and estimate that \$1,500 will be needed to fund the projected deficit.

With regard to the fuel, it is projected that \$4,500 will provide enough fuel to supply the Marina until the new fiscal year. The table below documents the historical funding and expenditures as well as the increase in fuel costs.

	<b>FY 20</b>			<b>FY 21</b>			<b>FY 22</b>	
	Budgeted	Spent	Cost per gallon	Budgeted	Spent	Cost per gallon	Budgeted	Cost per gallon
<b>Gasoline</b>	\$18,000	\$17,853.23	3.31	18,360	19,067.58	\$3.89	\$18,360	\$6.09

As fuel costs have increased and requests for fuel have increased due to a nearby marina’s fuel service being offline, the Port of Salisbury Marina is limiting dispensing to 30 gallons. As of noon on Monday, 233 gallons of gasoline remained. As stated above, the additional \$4,500 in funding will allow the Marina to provide fuel through the end of June.

Thank you for your consideration on this request.



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**ATTEST:**

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**Kimberly R. Nichols, City Clerk**

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**John R. Heath, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

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**Jacob R. Day, Mayor**