



(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on May 12, 2022 @ 5:30 p.m. in Room 202 of the Government Office Building at 125 N. Division St. in Salisbury, MD.

Attendance:

Members	Attendance
John Foley, Chairperson <i>Term expires: 7/31/2022</i>	A
Sandy Pope, Vice Chairperson <i>Term expires: 11/30/2022</i>	A
Alex McRae, Committee Member <i>Term expires: 10/31/2021</i>	X
Mary Buffington, Committee Member <i>Term expires: 10/31/2022</i>	X
Vanessa Junkin, Committee Member <i>Term expires: 3/31/2025</i>	X
Edwin Linderkamp, Committee Member <i>Term expires: 1/31/2025</i>	X
Matt Drew, Committee Member <i>Term expires: 5/31/2023</i>	A
City Council	
Michele Gregory, Council Liaison	A
Staff Support	
William White, Secretary	X

Mr. Aurelio Giannitti – Grant & Community Outreach Manager for Wicomico Public Libraries attended to inform BPAC of initiative underway at the Library during Open Discussion.

AGENDA:

1. Opening

- Mission: "B-PAC serves as the community's connection to city and county government and planning agencies concerning bicycling and walking activities in Salisbury."
- Review Meeting Minutes: Meeting Minutes for the April meeting were reviewed and approved. Motion was made by Mr. McRae and seconded by Mrs. Buffington.
- Review Agenda: The Committee reviewed and approved the Agenda for the May 2022 BPAC Meeting. Motion was made by Mrs. Junkin and seconded by Mrs. Buffington.

2. New Business

- Outreach to SU Students
 - Discussion was tabled at this meeting to allow the attendance of Mr. Pope



- Sidewalk Infill Plan
 - Members were introduced a white paper authored by City Transportation Staff that analyzes sidewalk gap sin the City and recommends a plan for infill of priority corridors.
 - Mrs. Junkin and Mrs. Buffington suggested modifying policy or the Complete Streets resolution, as appropriate, to allow the City to charge developers on non-priority streets to pay fee-in-lieu for sidewalk so that funding can be shifted elsewhere to priority corridors. This will be brought to the Executive Office for consideration.
- Bike Friendly Community Renewal Application
 - The City’s period of renewal is approaching for its Bike Friendly Community Status. Currently the City is a bronze level community. It was discussed to apply for gold level in this coming cycle.
 - Intent is for the application to be filled out by the Committee and then City Staff compile to data and submit the application.

3. Old Business

Mr. White provided an update for ongoing project based on the implementation of the City’s Bicycle Masterplan or other related projects:

- **MoveSBY**
 - Plan is at a 50% draft stage and will be sent to BPAC for review in near future
- **Bicycle Master Plan Implementation**
 - **Carroll St Cycle Track – Design**
 - Bids received – scope discussion underway
 - **Rail Trail – Phase 1 Design & Phase 7b Construction**
 - On schedule – no new design sets to share at this time.
 - **W College Ave**
 - Construction underway
 - **NW Bikeways, Phase 2**
 - Design complete and approved for construction beginning this year.
 - **Town Square, Phase 2**
 - Engineering underway and on schedule for groundbreaking in September

4. Open Discussion

- Mr. Giannitti notified BPAC of work currently underway at Wicomico Public Libraries to contribute to a more active, healthier community.
 - Library is pursuing a Travel Demand Management (TDM) Program for its employees in Downtown Salisbury. It is planning to offer a parking cash-out program for employees to forego parking spaces/passes in return for having that cost given over to employees as an extra benefit – in return the Library can take advantage of State Program to have half the cost reimbursed, thereby saving the Library 50% of parking cost per employees enrolled and lessening automobile trips
 - The Library is also planning working to get a grant to fund an E-bike Lending Library where Library patrons will be able to check-out e-bikes for free to get



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Jacob R. Day, Mayor

around the City or just to try them out. The fleet is planned to include regular size and cargo bikes for general use.

- Mr. McRae gave a status update on the Annual Criterion Race, currently scheduled for July 16, 2022 – All official sanctioning benchmarks have been met.

5. Closing

- At 6:33 PM Mr. McRae made motion to close the meeting and Mrs. Buffington seconded.

Next Meeting-The next BPAC meeting will be on June 9, 2022 at 5:30 PM and is currently planned to be in person at 125 N. Division St., Room 202.