

# (BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on May 12, 2022 @ 5:30 p.m. in Room 202 of the Government Office Building at 125 N. Division St. in Salisbury, MD. **Attendance:** 

Members	Attendance
John Foley, Chairperson	
<i>Term expires: 7/31/2022</i>	А
Sandy Pope, Vice Chairperson	
Term expires:11/30/2022	А
Alex McRae, Committee Member	
Term expires: 10/31/2021	Х
Mary Buffington, Committee Member	
<i>Term expires: 10/31/2022</i>	Х
Vanessa Junkin, Committee Member	
Term expires:3/31/2025	Х
Edwin Linderkamp, Committee Member	
Term expires: 1/31/2025	Х
Matt Drew, Committee Member	
<i>Term expires: 5/31/2023</i>	А
City Council	
Michele Gregory, Council Liaison	А
Staff Support	
William White, Secretary	Х

Mr. Aurelio Giannitti – Grant & Community Outreach Manager for Wicomico Public Libraries attended to inform BPAC of initiative underway at the Library during Open Discussion.

## AGENDA:

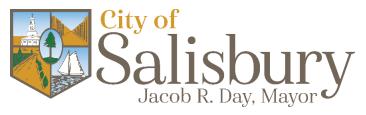
# 1. Opening

- <u>Mission</u>: "B-PAC serves as the community's connection to city and county government and planning agencies concerning bicycling and walking activities in Salisbury."
- <u>Review Meeting Minutes</u>: Meeting Minutes for the April meeting were reviewed and approved. Motion was made by Mr. McRae and seconded by Mrs. Buffington.
- <u>Review Agenda</u>: The Committee reviewed and approved the Agenda for the May 2022 BPAC Meeting. Motion was made by Mrs. Junkin and seconded by Mrs. Buffington.

#### 2. New Business

- Outreach to SU Students
  - Discussion was tabled at this meeting to allow the attendance of Mr. Pope

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- Sidewalk Infill Plan
  - Members were introduced a white paper authored by City Transportation Staff that analyzes sidewalk gap sin the City and recommends a plan for infill of priority corridors.
  - Mrs. Junkin and Mrs. Buffington suggested modifying policy or the Complete Streets resolution, as appropriate, to allow the City to charge developers on non-priority streets to pay fee-in-lieu for sidewalk so that funding can be shifted elsewhere to priority corridors. This will be brought to the Executive Office for consideration.
- Bike Friendly Community Renewal Application
  - The City's period of renewal is approaching for its Bike Friendly Community Status. Currently the City is a bronze level community. It was discussed to apply for gold level in this coming cycle.
  - Intent is for the application to be filled out by the Committee and then City Staff compile to data and submit the application.

## 3. Old Business

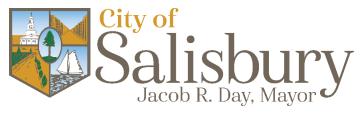
Mr. White provided an update for ongoing project based on the implementation of the City's Bicycle Masterplan or other related projects:

- MoveSBY
  - Plan is at a 50% draft stage and will be sent to BPAC for review in near future
- Bicycle Master Plan Implementation
  - Carroll St Cycle Track Design
    - Bids received scope discussion underway
  - Rail Trail Phase 1 Design & Phase 7b Construction
    - On schedule no new design sets to share at this time.
  - W College Ave
    - Construction underway
  - NW Bikeways, Phase 2
    - Design complete and approved for construction beginning this year.
  - Town Square, Phase 2
    - Engineering underway and on schedule for groundbreaking in September

#### 4. Open Discussion

- Mr. Giannitti notified BPAC of work currently underway at Wicomico Public Libraries to contribute to a more active, healthier community.
  - Library is pursuing a Travel Demand Management (TDM) Program for its employees in Downtown Salisbury. It is planning to offer a parking cash-out program for employees to forego parking spaces/passes in return for having that cost given over to employees as an extra benefit – in return the Library can take advantage of State Program to have half the cost reimbursed, thereby saving the Library 50% of parking cost per employees enrolled and lessening automobile trips
  - The Library is also planning working to get a grant to fund an E-bike Lending Library where Library patrons will be able to check-out e-bikes for free to get

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around the City or just to try them out. The fleet is planned to include regular size and cargo bikes for general use.

• Mr. McRae gave a status update on the Annual Criterion Race, currently scheduled for July 16, 2022 – All official sanctioning benchmarks have been met.

### 5. Closing

• At 6:33 PM Mr. McRae made motion to close the meeting and Mrs. Buffington seconded.

Next Meeting-The next BPAC meeting will be on June 9, 2022 at 5:30 PM and is currently planned to be in person at 125 N. Division St., Room 202.