



**DEPARTMENT:** Field Operations  
**POSITION:** Asset and Facilities Manager  
**TYPE:** Exempt  
**SALARY:** \$57,369  
**BENEFITS:** Full  
**CLOSING DATE:** Open until filled.



**Overview:** We are Salisbury, Maryland, and our town was born from the headwaters of the Wicomico River. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost 300 years. Now one of the largest cities on the peninsula, Salisbury serves as the *Capital of the Eastern Shore*, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

**Department:** The Department of Field Operations is comprised of nine teams and 50+ full-time employees. These teams include: Events, Fleet, Marina, Parking, Parks, Sanitation, Signals and Lighting, Special Projects, and Streets. Commonly known as Public Works in many jurisdictions, this department is tasked with ensuring Salisbury is welcoming and inviting to residents and visitors alike.

## Profile:

Under the direction of the Director of Field Operations, the Asset and Facilities Manager will lead the implementation of the Asset Management Program for the City of Salisbury Field Operations Department. The employee will propose and monitor specific needed actions in each work unit, and closely coordinate with division and section leaders for implementation of the program's work activities. Work involves detailed, continuous reviews of materials and work methods to ensure activities are completed according to plans and specifications. This position is responsible for the supervision of the Logistics Coordinator and the Special Projects and Fleet Maintenance divisions.

**Preferred Education:** Bachelor's Degree from an accredited college or university in Engineering, Construction Technology, Planning, or similar field. Five years of related experience may be substituted for degree.

**Preferred Experience:** One year of related experience preferred.

**Requirements:** Valid Driver's License  
Certified Playground Safety Inspector (CPSI) or ability to obtain within 6 months

**How to Apply:** Submit City application, cover letter, driving record and resume to the following address or apply online at [www.salisbury.md/apply](http://www.salisbury.md/apply)  
City of Salisbury HR, 125 N. Division St., Salisbury, MD 21801 [jobs@salisbury.md](mailto:jobs@salisbury.md); 410-548-1065; fax: 10-548-3748

Studies have shown that women and people of color are less likely to apply for jobs unless they believe they can perform every job description task. We are most interested in finding the best candidate for the job, and that candidate may come from a less traditional background. The City may consider an equivalent combination of knowledge, skills, education, and experience to meet minimum qualifications. If you are interested in applying, we encourage you to think broadly about your background and skill set for the role.