



CITY OF SALISBURY CITY COUNCIL AGENDA

APRIL 11, 2022

6:00 p.m.

Government Office Building, Room 301, Salisbury, Maryland and Zoom Video Conferencing

Times shown for agenda items are estimates only.

- 6:00 p.m. CALL TO ORDER
- 6:01 p.m. WELCOME/ANNOUNCEMENTS/PLEDGE
- 6:02 p.m. CITY INVOCATION- Pastor Greg Carlson, Park Seventh-day Adventist
- 6:04 p.m. Arbor Day Proclamation- Mayor Jacob R. Day
- 6:09 p.m. ADOPTION OF LEGISLATIVE AGENDA
- 6:10 p.m. CONSENT AGENDA- City Clerk Kimberly Nichols
- **March 14, 2022 Council Meeting Minutes**
 - **March 21, 2022 Work Session Minutes**
 - **March 21, 2022 Closed Session Minutes (separate email)**
 - **March 28, 2022 Council Meeting Minutes**
 - **Resolution No. 3163**- to approve the reappointment of Matthew Auchey to the Historic District Commission for the term ending April 2025
- 6:14 p.m. ORDINANCE- City Attorney Ashley Bosche
- **Ordinance No. 2715**- 1st reading- approving a budget amendment of the FY2022 General Fund Budget to appropriate funds to the Salisbury Fire Department's Training Account
- 6:19 p.m. PUBLIC COMMENTS
- 6:25 p.m. ADMINISTRATION and COUNCIL COMMENTS
- 6:30 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website www.salisbury.md. City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.

NEXT COUNCIL MEETING – APRIL 25, 2022

- **PUBLIC HEARING-** Charter Amendment Resolution No. __ - Election Redistricting
- Ordinance No. __1st reading- amending Section 17.04.040 of code, entitled "Method of Regulation", to add confirmatory language exempting Federal, State and Local governments from Title 17 of the Salisbury City Code
- **Ordinance No. 2715-** 2nd reading- approving a budget amendment of the FY2022 General Fund Budget to appropriate funds to the Salisbury Fire Department's Training Account

Join Zoom Meeting

<https://us02web.zoom.us/j/88186172560>

Meeting ID: 881 8617 2560

Phone: 1.301.715.8592

1 **CITY OF SALISBURY, MARYLAND**

2
3 **REGULAR MEETING**

MARCH 14, 2022

4
5 **PUBLIC OFFICIALS PRESENT**

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7 Council President John “Jack” R. Heath Council Vice-President Muir Boda
8 Councilwoman Angela M. Blake Councilwoman Michele Gregory
9 Councilwoman April Jackson

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11 **PUBLIC OFFICIALS ABSSENT**

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13 Mayor Jacob R. Day
14 Council Vice-President Muir Boda

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16 **IN ATTENDANCE**

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18 City Administrator Julia Glanz, Housing and Community Development Director Ron Strickler,
19 Housing & Homelessness Manager Christine Chestnutt, Procurement Director Jennifer Miller,
20 City Attorney Ashley Bosche, City Clerk Kimberly Nichols, and members of the public
21 *****

22 **CITY INVOCATION – PLEDGE OF ALLEGIANCE**

23
24 The City Council met in regular session at 6:00 p.m. via a hybrid meeting (in person and via
25 Zoom Conferencing Video). Council President John R. “Jack” Heath called the meeting to
26 order. After a moment of silent prayer, the pledge of allegiance was recited to the American flag.
27

28 **ADOPTION OF LEGISLATIVE AGENDA**

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30 Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous (5-0 vote) to approve
31 the legislative agenda as presented.
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33 **CONSENT AGENDA-** presented by City Clerk Kimberly Nichols

34
35 The consent agenda, consisting of the following items, was unanimously approved (5-0 vote) on
36 a motion and seconded by Ms. Blake and Ms. Jackson, respectively:
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- February 22, 2022 Work Session Minutes
- February 28, 2022 Council Meeting Minutes
- February 28, 2022 Closed Session Minutes
- **Resolution No. 3158-** to approve the appointment of Kevin Shertz to the Salisbury/Wicomico Planning & Zoning Commission for term ending March 2027

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39 **AWARD OF BIDS-** presented by Procurement Director Jennifer Miller

40
41 The Award of Bids, consisting of the following item, was unanimously approved (5-0 vote) on a

42 motion and seconded by Ms. Jackson and Ms. Gregory, respectively.

- RFP 22-104 LIDAR Mobile Imagery \$142,990.00
- ITB 22-121 Park WTP Aerator Bldg. Roof Replacement \$118,800.00

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ORDINANCES- presented by City Attorney Ashley Bosche

- **Ordinance No. 2713-** 2nd reading- amending Section 13.16 of the Salisbury City Code, entitled “Sanitary Facilities,” to add an exemption for the facilities owned or operated by the City of Salisbury for the purpose of providing temporary housing for homeless persons

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Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2713 for second reading.

- **Ordinance No. 2714-** 2nd reading- to establish a special revenue fund, to be known as “OSP Fund”, for the purpose of accounting for opioid settlement proceeds received from the State of Maryland

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Ms. Gregory moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2714 for second reading.

58 **PUBLIC COMMENTS**

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The following comments were received from two members of the public:

- *Asked when the last time Mill Street was paved and why it had not been paved yet.*
- *President Heath said it would be paved when it came up next on the paving list.*
- *With the beautification of Downtown, a lot of the homeless men have found warmer places to sleep at night. If some of them had not taken residence Downtown, the Anne Street Village would not have been planned.*
- *There were other properties besides Anne Street for sheltering homeless people. There was enough crime, prostitution, small children picking up bad habits, shootings, etc. The Anne St. Village would only make those things worse.*
- *There are other communities with big yards- possibly they could cover a swimming pool and place houses there, and let them be a shelter. But they would not want to do that.*
- *Anne Street was in her back yard, and she was tired of what was going on in the black communities. Asked why the village would be placed in an already infested area.*
- *Asked if the City had consulted the nearby churches, and if the City had considered fixing up the building the City owns on Isabella Street.*
- *The homeless people have dignity and what the City was proposing to put them in was worse than the Naylor Mill Road jail.*
- *She said the neighborhood was not notified by the City or by the Council representative.*
- *She thanked Ms. Jackson for speaking up.*

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ADMINISTRATION AND COUNCIL COMMENTS

83 Ms. Glanz announced the Here is Home Press Conference would be held Monday, March 21, 2022
84 at 11:00 a.m. at Johnson’s Retreat, and final numbers would be shared.

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86 Mr. Boda said he supported Here is Home and helping those who wanted to move to the City. He
87 knew there was controversy, but the truth was that if you went 100 feet from your door, there was
88 probably someone sleeping closer than you thought. He said the Village would be a place where
89 services could be provided and hopefully help people get from the place they currently were, to the
90 Village, and on to the next step, which was moving out on their own.

91
92 Ms. Jackson said she understood how the speaker felt about the Village.. It was not in our
93 backyards, but it was in theirs. She had no problems with the project but she wished they could have
94 selected another location. She worked with the homeless for twelve years, but thought that the
95 community should have been informed it was being placed there, and even though they did not come
96 to meetings, they still had a voice. The next time, be more considerate of the residents.

97
98 Ms. Blake said the residents seemed to be misinformed. If she receives calls from people who yell
99 and are otherwise rude, she ends the call. If healthy enough, she asked everyone to donate blood.

100
101 Ms. Gregory said she was the Council representative for that district and nobody contacted her
102 about being opposed to the Village. She was easily reached and very responsive to residents, and
103 would like to have a conversation with anyone that may have issues with the Village.

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105 President Heath said that with all legislation passed, there was always a group of people who did
106 not like it. The reason the Village was moved from Marine Road to Anne Street was that the services
107 were closer in walking distance for the individuals, which was the primary reason he was in favor
108 of the location. In regards to the idea that certain people in certain areas did not want it near them,
109 he said he was not sure that his neighbors would be totally opposed to having it near them. There
110 would be water and showers provided, and they would have one place to go for all of the services
111 they needed. Council had to vote for what they believed in their hearts was right. Call your Council
112 representative if you have any further comments or questions. Please pray for the people who live in
113 the Ukraine.

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115 Ms. Jackson said she indicated that his community would have been informed of the Village, not
116 that they would not have wanted it in their area.

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118 **ADJOURNMENT**

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120 With no further business to discuss, the meeting was adjourned at 6:35 p.m.

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CITY OF SALISBURY, MARYLAND
CLOSED SESSION
FEBRUARY 28, 2022

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TIME & PLACE: 6:49 p.m., Council Chambers, Government Office Building, Room 301
PURPOSE: Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

VOTE TO CLOSE: Unanimous (5-0)

CITATION: Annotated Code of Maryland §3-305(b)(14)

PRESENT: Council President John “Jack” R. Heath, Mayor Jacob R. Day, Councilwoman Angela Blake, Councilwoman Michele Gregory, Councilwoman April Jackson, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, City Attorney Ashley Bosche, Assistant City Clerk Julie English

ABSENT: Council Vice-President Muir Boda

The City Council convened in Legislative Session at 6:00 p.m. Upon the adjournment of the meeting at 6:49 p.m. President Heath called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(14). Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous to convene in Closed Session.

Ms. Miller provided a briefing on two offers received for a parking lot owned by the City.

After discussion, Council reached unanimous consensus to authorize negotiations be made with one of the companies.

At 6:57 p.m., Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to adjourn the Closed Session.

Council immediately convened in Open Session and President Heath reported that Council had met in Closed Session for the purpose of discussing a proposal on a parking lot.

The Open Session was then immediately adjourned.

City Clerk

Council President

CITY OF SALISBURY
WORK SESSION
MARCH 21, 2022

Public Officials Present

Council President John “Jack” R. Heath Mayor Jacob R. Day
Council Vice-President Muir Boda Councilwoman Angela M. Blake
Councilwoman Michele Gregory Councilwoman April Jackson (via Zoom)

In Attendance

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Assistant City Clerk Julie English, Attorney Ashley Bosche, City Clerk Kim Nichols, and members of the public.

On March 7, 2022 the Salisbury City Council convened at 4:30 p.m. in a hybrid Work Session in Council Chambers of the Government Office Building and on Zoom Conferencing Video.

Here is Home Update

Deputy City Administrator Andy Kitzrow said that exciting information about “Here is Home” was announced publicly earlier in the day at a Press Conference. The City had received applications for 8,094 qualified units from 67 different projects varying from single family, apartments, duplexes, and assisted living facilities. Seven of the properties would be included in the City by annexation. The projects were located all across the City, were primarily apartments, and over 1,300 single family units.

Ms. Blake said she was amazed and the news was fantastic.

Ms. Jackson said it was an excellent program and was wide-spread across the entire City.

Mr. Heath thought it was remarkable and as impressive as the number of units was the impact the increased tax base would have on the City in the future.

Mayor Day said it represented \$1.4 billion in construction value and about 10 million per year in tax revenue. 30,000 construction jobs would be created, and roughly 20,000 new residents. This would mean a 20% increase in Wicomico County residents and a fourfold increase in the entire population growth of the entire Eastern Shore of Maryland from 2010 to today. It also meant more in construction value than from 1990 to today in Salisbury, and more housing added inside the City than in the past 27 years combined. Along with the 20,000 residents, 14,000 new permanent jobs would be created. For every dollar that the City forgoes in revenue, there will be \$35 in economic impact. Some of the projects were already under development, and other projects would begin very soon.

43 President Heath thought it was one of the most important pieces of legislation he had
44 ever voted on. Competition was very good, and when the units were completed he
45 thought there would be quite a change in the price and availability of rentals.

46
47 Mr. Boda thought that many people would want to move into the new apartments,
48 townhouses and homes. Landlords would not be able to get unreasonable amounts for the
49 older rental housing stock because they would not be the same quality as the new homes.
50 That would force them to either lower rents or invest in them to make them worth. He
51 discussed the Revenue Cap.

52

53 **Public Comments**

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55 One member of the public provided the following comments:

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- 57 • Asked for criteria for the incentive program, and Mayor Day said it included all
58 housing.
- 59 • Asked about monthly rentals being upwards of \$2,000 and Mayor Day said the
60 City had no role in determining rent, but was not charging for the permit fees so
61 that money could be put into creating the development.
- 62 • The country was understocked in decent and affordable housing. She was
63 concerned about people being able to buy or rent a nice home for a decent price.
- 64 • She said that Wor-Wic taught construction skills, and the community had an
65 opportunity to grow their own workers.
- 66 • Sometimes in projects such as this, Black and Brown people were not involved in
67 the construction. She hoped that was kept in mind.

68

69 **Comments from Administration**

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71 Mayor Day stated that it was not only that Black and Brown people were sometimes not
72 involved in construction, but was also development where frequently a lot of the profits
73 exist. While the City did not include anything in the program to incentivize one
74 developer over another, they did recognize that was a deficiency. There was a real estate
75 developer in the program with a significant project who is an African American man.
76 Mayor Day was hopeful that his was one of the projects to come to fruition. Historical
77 barriers were coming down.

78

79 New taxes generated in Salisbury would also be generated in County taxes totaling
80 almost \$30 million coming to Wicomico County. There was the Revenue Cap, meaning
81 all of those currently paying property taxes would see a reduction in property tax bills.
82 The new developments would place significant burden on City staff, Department of
83 Infrastructure and Development, Fire Marshals, etc. The departments would need to be
84 sufficiently staffed in the coming years to address the future increased workload.

85

86 This morning, the City held the All Staff Meeting in person, which had not happened in
87 a long time. Wednesday evening at 5:00 p.m. was another one of the City walks starting
88 from the Truitt Street Community Center.

89
90 Mr. Boda agreed with Mayor Day and thought it was a very exciting time to be in the
91 City. Once the first project gets going, it would be like dominos. Now that the Ross was
92 going up, developers were seeing what the City was doing Downtown and want to be a
93 part of a growing City that was taking care of and planning its infrastructure.
94

95 Ms. Jackson said she supported Here is Home and growth. The City was doing great
96 things and she applauded Mr. Kitzrow, Mayor Day and Ms. Glanz for all the hard work.
97 This would make the landlords re-think about how much they charged for rent, and it
98 might give homeless people a new start. Next Tuesday, March 29, 2022 was Vietnam
99 Veterans Day and the VFW #10159 would sponsor a celebration with Mayor Jake Day
100 invited to speak.

101
102 Ms. Blake said it was quite impressive and would do so much for so many in the City
103 and County. If healthy enough, please donate blood.
104

105 Ms. Gregory said she was so excited and in awe of how big it was.
106

107 President Heath restated Mayor Day's comment about future budgets and potential
108 needs. It was good to discuss the need to add people when there was the ability to fund
109 them. It meant there was growth, which was always good.
110

111 Please continue praying for the Ukraine. He was amazed at what they accomplished.
112

113 **Adjournment of Work Session / Convene in Closed Session**
114

115 With no further business to discuss in the Work Session, it was adjourned at 4:57 p.m. and
116 President Heath read the notice for the Closed Session. Mr. Boda moved, Ms. Jackson seconded
117 and the vote was 5-0 to convene in Closed Session. Ms. Jackson exited Zoom at 5:14 p.m.
118

119 **Motion to adjourn Closed Session/Convene in Open Session / Report to Public**
120

121 At 5:52 p.m. upon a motion and seconded by Mr. Boda and Ms. Gregory, respectively and
122 approved by a 4-0 vote, Council ended the Closed Session and convened in Open Session.
123

124 President Heath reported that Council had met in Closed Session held for the purpose of
125 discussing the appointment of a position and pending litigation.
126

127 The Open Session was immediately adjourned.
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131 _____
City Clerk

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133 Council President
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1 **CITY OF SALISBURY, MARYLAND**

2
3 **REGULAR MEETING**

MARCH 28, 2022

4
5 **PUBLIC OFFICIALS PRESENT**

6
7 Council President John “Jack” R. Heath Mayor Jacob R. Day
8 Council Vice-President Muir Boda (via Zoom) Councilwoman Angela M. Blake
9 Councilwoman April Jackson

10
11 **PUBLIC OFFICIALS ABSSENT**

12
13 Councilwoman Michele Gregory

14
15 **IN ATTENDANCE**

16
17 City Administrator Julia Glanz, Mayor’s Office Executive Administrative Assistant Jessie
18 Turner, City Attorney Ashley Bosche, City Clerk Kimberly Nichols, and members of the public
19 *****

20 **CITY INVOCATION – PLEDGE OF ALLEGIANCE**

21
22 The City Council met in regular session at 6:00 p.m. via a hybrid meeting (in person and via
23 Zoom Conferencing Video). Council President John R. “Jack” Heath called the meeting to
24 order, everyone recited the Pledge, and Pastor Maggie Gillespie provided the City Invocation.

25
26 **PROCLAMATION** – presented by Mayor Jacob R. Day

27
28 Mayor Day presented the proclamation to recognize April 4 – 10, 2022 as **Public Health Week**
29 and to recognize ways to improve our health status. In the United States life expectancy dropped
30 from 2014 to 2017, and in 2018 increased only to drop in 2020 by a full year- the largest drop in
31 life expectancy since 1943. Public health professionals assist communities with the preparation
32 of and recovery for many health threats including disease outbreaks and natural disasters. Each
33 year in the U.S. 7 out of 10 deaths are caused by chronic diseases occurring from preventable
34 risk factors such as physical inactivity, poor nutrition, tobacco use, and excessive alcohol use.
35 Mayor Day thanked everyone in Public Health including those a Tidal Health, Wicomico County
36 Health Department, State Public Health Systems, First Responders and Medical Practitioners.

37
38 **ADOPTION OF LEGISLATIVE AGENDA**

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40 Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (4-0 vote) to approve the
41 legislative agenda as presented.

42
43 **CONSENT AGENDA-** presented by City Clerk Kimberly Nichols

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45 The consent agenda, consisting of the following items, was unanimously approved (4-0 vote) on
46 a motion and seconded by Ms. Jackson and Mr. Boda, respectively:

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- *March 7, 2022 Work Session Minutes*
- *March 7, 2022 Special Meeting Minutes*
- ***Resolution No. 3161-** to approve the appointment of Vanessa Junkin to the Bicycle and Pedestrian Advisory Committee for the term ending March 2025*
- ***Resolution No. 3162-** to approve the appointment of Michael Dyer to the Disability Advisory Committee for the term ending March 2025*

President Heath thanked Ms. Junkin and Mr. Dyer for serving on the committees.

PUBLIC COMMENTS

There were no comments received from the public.

ADMINISTRATION AND COUNCIL COMMENTS

Mayor Day shared that the community was reminded by Pastor Gillespie not only of our freedom to practice religion, but also of our other First Amendment Rights- freedom of speech and freedom of assembly. As a community we have done a good job of enabling that freedom of expression, freedom of speech and freedom to practice religion. He was excited to see some of those demonstrations of the community spirit coming this summer. The City had all sorts of fun things planned. He discussed the impact of good transportation, and clearly pedestrian and cyclist access was a freedom the community should have. He thanked Ms. Junkin for serving on the committee.

Mr. Boda said he was on vacation this week and would see everyone soon.

Ms. Blake thanked the SPD, SFD and Ms. Jackson for attending Choices Academy for the Bonanza Boardgame Day. The students really appreciated the visit. If healthy enough, please donate blood.

Ms. Jackson announced 3/29/22 was Vietnam Veterans Day. The VFW #10159 was celebrating and Mayor Jake Day speaking. All veterans and their spouses were invited to attend.

President Heath said his son was coming next week to run in the SBY Marathon. In the last 10 weeks Operation We Care put out 1,200 boxes for Tidal Health. The Head of Nursing expressed how difficult the past two years were for them - from housekeeping to nurses to doctors- and were so appreciated. His daughter, Kristin Cashman, was voted Worcester County Teacher of the Year!

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 6:20 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
MARCH 21, 2022

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90 *TIME & PLACE:* 4:55 p.m., Council Chambers, Government Office Building & Zoom
91 *PURPOSE:* To discuss the appointment of a candidate; to discuss with staff, consultants,
92 or other individuals about pending or potential litigation
93 *VOTE TO CLOSE:* Unanimous (5-0)
94 *CITATION:* Annotated Code of Maryland §3-305(b)(1)(8)
95 *PRESENT:* Council President John “Jack” R. Heath, Mayor Jacob R. Day, Council
96 Vice-President Muir Boda, Councilwoman Angela Blake, Councilwoman
97 Michele Gregory, Councilwoman April Jackson (left at 5:14 p.m.), City
98 Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Water
99 Works Director Cori Cameron, Allen Swiger, Charles MacLeod of MacLeod
100 Law Group LLC, Brandon Taylor of Cossich, Sumich, Parsiola & Taylor
101 LLC (via Zoom), City Attorneys Ashley Bosche and Heather Konyar,
102 Assistant City Clerk Julie English, City Clerk Kimberly Nichols

103 *****
104 *The City Council convened in the Work Session at 4:30 p.m. Upon the adjournment of the meeting*
105 *at 4:55 p.m. President Heath called for a motion to convene in Closed Session as permitted under*
106 *the Annotated Code of Maryland §3-305(b)(14). Mr. Boda moved, Ms. Jackson seconded, and the*
107 *vote was unanimous to convene in Closed Session.*

108
109 **Discussion of appointment**

110 *City Administrator Julia Glanz explained the process in which the nationwide search was*
111 *conducted for the new director position. The candidate was invited into the Closed Session and*
112 *interviewed by Council.*

113
114 *Council provided unanimous consent to approve Administration’s selection for the position.*
115

116 **Potential lawsuit**

117 *Council was briefed by the attorneys present on the potential lawsuit and steps that would be taken*
118 *should the City become involved in the suit. Water Works Director Cori Cameron fielded questions*
119 *from Council and provided technical expertise.*

120
121 *Council provided unanimous consent to proceed as recommended by counsel.*
122

123 *At 5:52 p.m. upon a motion and seconded by Mr. Boda and Ms. Gregory, respectively and approved*
124 *by a 4-0 vote, Council ended the Closed Session and immediately convened in Open Session.*
125 *President Heath reported that Council had met in Closed Session for the purpose of discussing an*
126 *appointment and pending litigation.*

127
128 *The Open Session was then immediately adjourned.*
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131 _____
132 *City Clerk*

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134 _____
Council President



MEMORANDUM

To: Jacob R. Day, Mayor
From: Jessie Turner, Administrative Assistant
Subject: Re-appointment to the Historic District Commission
Date: February 3, 2022

The following person has applied for re-appointment to the Historic District Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Matthew Auchey	April 2025

Attached is the information from Mr. Auchey and the resolution necessary for his re-appointment. If this re-appointment is approved, it will be placed on an April 2022 City Council agenda for review.

Attachments

OK
JRD

1 **RESOLUTION NO. 3163**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is re-appointed to the Historic District Commission for the term ending as
5 indicated.

<u>Name</u>	<u>Term Ending</u>
Matthew Auchey	April 2025

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12 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
13 Council of the City of Salisbury, Maryland held on April _____, 2022.

14 ATTEST:

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19 Kimberly R. Nichols
20 CITY CLERK

John R. Heath
PRESIDENT, City Council

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22
23 APPROVED BY ME THIS
24 _____ day of _____, 2022

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28 _____
29 Jacob R. Day, Mayor



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: Julia Glandz, City Administrator
From: Chris O'Barsky, Deputy Fire Chief
Subject: Budget Amendment Request
Date: 3/16/2022

The Fire Department is requesting the approval of a budget amendment in the amount of \$4,082.00 for proceeds received from a college education tuition reimbursement. The Salisbury Fire Department is looking to have these funds relocated into the Department's Operating Budget for FY22. Thank you for your time in this request. If you have any further questions or concerns, please do not hesitate to reach out to me.

Attachment: Budget Amendment Ordinance

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ORDINANCE NO. 2715

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET
AMENDMENT OF THE FY2022 GENERAL FUND BUDGET TO APPROPRIATE
FUNDS TO THE SALISBURY FIRE DEPARTMENT'S TRAINING ACCOUNT.**

WHEREAS, the Salisbury Fire Department has a college education tuition program that covers the cost for members to obtain Paramedic certification; and

WHEREAS, reimbursement of all incurred expenses in connection with obtaining a Paramedic certification must be made if the member ceases employment with the Department; and

WHEREAS, the City has received a reimbursement check from Dorchester County EMS, pursuant to that program, in the amount of \$4,082.00 and deposited those reimbursed funds in the City's General Fund; and

WHEREAS, the Salisbury Fire Department has use for the reimbursed funds and requests that the \$4,082.00 be reallocated to the Salisbury Fire Department Operating Budget for FY2022; and

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Fiscal Year 2022 General Fund Budget be and is hereby amended as follows:

- (a) Increase the Current Year Misc. Receipts (01000-456911) by \$4,082.00 and
- (b) Increase the Salisbury Fire Department's Training/Schools Account (24035-555504) by \$4,082.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the _____ day of _____, 2022 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the _____ day of _____, 2022.

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ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, City Council President

Approved by me, this _____ day of _____, 2022.

Jacob R. Day, Mayor