

Salisbury Historic District Commission
January 26, 2022

The Salisbury Historic District Commission met in regular session on Wednesday, January 26, 2022. The meeting took place on a zoom video conference with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Jillian Burns- Present
Matt Auchey, Vice Chairman – Not Present
Brad Phillips – Not Present
Brenden Frederick – Present
Jane Messenger – Not Present
Matthias Pieplak- Present

CITY OFFICIALS PRESENT

Laura Hay, City Attorney- Not Present
Heather Konyar, City Attorney – Present
Jessica Budd, Infrastructure & Development- Present
Brian Soper, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, Chairman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approved meeting minutes for December 15, 2021. Mr. Brenden Frederick makes motion to approve minutes as submitted. Mr. Matthias Pieplak seconds the motion. The Commission votes unanimously to approve the minutes as submitted.

PUBLIC INPUT – Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.

4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS-**

- **#22-01- 108 E Isabella St- Alterations-** The owner of the property Jeanne Pierre had a translator to present the case for him. Mr. Brenden Frederick makes a motion to deem the property as a contributing structure. Mrs. Jillian Burns seconds the motion. The Commission votes unanimously to approve the structure as contributing. Jeanne Pierre interpreter presents the case. The owner requests that all the architecture of the house will remain the same. He plans to repair the steps in the front of the house. He also plans to replace the brick around the basement of house and infill the lattice parts with brick. He plans to repair the siding with vinyl siding. He would like to keep the windows the same but just replace the glass. The front porch he would like to replace the steps with concrete. He plans on replacing the wood railings of front porch with wood which is an in-kind replacement. Mr. Pieplak proposes for the front steps that the owner puts concrete down with a brick overlay on top. The owner agrees to this statement and intends to infill brick where the lattice is around the house. The commissioners were all in agreement that brick around the basement infill is ok. Mr. Frederick suggests the owner repairs the damaged siding sections in wood and not vinyl. If they wrap it in vinyl it will lose all the historic features. The owner is accepting of the wood siding change. Mr. Frederick makes a motion to approve the amendments of front stairs with a brick stair, the infill of brick where the lattice lays around the basement, and to replace the existing wood siding with wood and not vinyl. Mrs. Burns seconds the motion. The owner agrees with the changes. The Commissioners voted unanimously to approve the case as amended.

- **#22-02- 311 Gay St- Window Replacements**


Mr. Matthias Pieplak makes a motion to deem the property contributing. Mrs. Jillian Burns seconds the motion. The commission votes unanimously to deem this property a contributing structure. Mrs. Hancock intends to replace the second floor unit windows with the windows that were replaced on the first floor. She intends to replace them with wood windows with a 9 grid top with clear bottom. They will be clad on the outside. She wants to remove the lead paint from the old windows for safety of her family. The windows downstairs were replaced by previous owners. Mr. Pieplak suggests the entryway staircase window get replaced as well. The owner confirms they are replacing 11 old windows and that one is included. Mrs. Jillian Burns makes a motion to approve this case as submitted. Mr. Frederick seconds the motion. The commission votes unanimously to approve the application as submitted.

- **#22-03- 306 Newton St- New Shed**

Mr. Ron Strickler presents the case. He would like to demolish the garage in the back that is for 304 and 306 Newton Street. They would only like approval right now for the demolition and would like to come back with the owner of 304 Newton St to present the replacement shed to go on 304 Newton St property. Mr. Frederick makes a motion to approve the demolition of the joint garage and to return for replacement of the new shed. The applicant agrees to just demolish the shed. Mrs. Burns wants to clarify that they have permission from the 304 Newton St owners. The applicant said they do and it's in the attachment letter. Mr. Strickler wants to make sure its ok to replace the fence lining the back of structure once they demolish the shed. Mr. Saxman recommends he includes the fence replacement in the application when he returns next. Mr. Strickler just needs to provide confirmation from the back property owners that it is ok. Mrs. Burns seconds the motion to approve the application as amended. The commission votes unanimously to approve the case as amended.

7. Adjourn the meeting- Mr. Pieplak makes a motion to adjourn the meeting. Mrs. Jillian Burns seconds the motion. The Commission votes unanimously to adjourn the meeting.


This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman

2/17/2022

Date



Brian Soper, City Planner

2/23/2022

Date