

BOARD OF DIRECTORS

FRIENDS OF POPLAR HILL MANSION

June 17, 2020

Open Board Meeting Minutes

Present: Board Chair, David Scheid, Board Vice Chair, Jeanne Mears, Treasurer, Sharon Murphy; Board Members: Ginny Hussey, Betsy Wolfe, and Loudell Insley.

I. Call to Order:

The June Open Board Meeting of the Friends of Poplar Hill Mansion was called to order on Wednesday, June 17 2020, at 11:59 a.m. by Board Chair David Scheid.

II. Approval of Minutes:

The Board Chair asked if there were any corrections or additions to the May 20, 2020 Open Board Meeting Minutes. Hearing no corrections to the May 20, 2020 Open Board Meeting Minutes were approved.

III. Reports:

A.) Chair: David Scheid

- 1.) David talked about the State of Maryland Guidelines to opening the Mansion for tours, he will forward them via email to the Board.
- 2.) David gave an update on the exterior siding which is being meted in North Carolina. The plan was submitted and approved by MHT and will start at the back of the house first.
- 3.) David has sprayed and weeded the grounds.
- 4.) The City will update the front sign.
- 5.) Three students to work on the clean-up for the pollenating garden, which is passed on a 1825 needlepoint.
- 6.) The display cases have been ordered.

B.) Treasurer Report: Chair Sharon Murphy

- 1.) No report due to COVID-19 and the non-access to the Mansion.
- 2.) Sharon did mention expenditures which have been made.

IV. Curator Report: Sarah Meyers

- a.) Filed as written and submitted

V. Committee Reports:

A.) Membership:

- 1.) No report

B.) Hospitality: Jeanne Mears

- 1.) Jeanne to host a committee meeting regarding the August Wine Tasting event.

C.) Publicity:

- 1.) None.

D.) Acquisitions: Carol Smith

- 1.) None.

E.) Mansion Improvements: Betsy Wolfe

- 1.) None

F.) Audit Committee: Carol Smith

- 1.) None

G.) Garden: David Scheid

- 1.) Reported in the Chair's report.

H.) Budget & Finance: Sharon Murphy

- 1.) Sharon still needs committee budgets.

VI. Old Business

- A. None.

VII. New Business

- A.) There will not be a Board Meeting held in July, hopefully the August Board Meeting will be held in person rather than on Zoom,

VIII. Adjourn:

The Chair asked if there were any further business. Hearing none he called for a motion to adjourn the meeting. Loudell made a motion to adjourn the meeting, second by Betsy. The meeting was adjourned at 12:29 PM.

Respectfully Submitted,

Ginny Hussey

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Board Member