



## CITY OF SALISBURY CITY COUNCIL AGENDA

---

**MARCH 28, 2022**

**6:00 p.m.**

**Government Office Building, Room 301, Salisbury, Maryland and Zoom Video Conferencing**

---

Times shown for agenda items are estimates only.

- 6:00 p.m. CALL TO ORDER
- 6:01 p.m. WELCOME/ANNOUNCEMENTS/PLEDGE
- 6:02 p.m. CITY INVOCATION- Pastor Maggie Gillespie, Wicomico Presbyterian Church
- 6:04 p.m. Public Health Week Proclamation- Mayor Jacob R. Day
- 6:06 p.m. ADOPTION OF LEGISLATIVE AGENDA
- 6:07 p.m. CONSENT AGENDA- City Clerk Kimberly Nichols
- **March 7, 2022 Work Session Minutes**
  - **March 7, 2022 Special Meeting Minutes**
  - **Resolution No. 3161**- to approve the appointment of Vanessa Junkin to the Bicycle and Pedestrian Advisory Committee for the term ending March 2025
  - **Resolution No. 3162**- to approve the appointment of Michael Dyer to the Disability Advisory Committee for the term ending March 2025
- 6:10 p.m. PUBLIC COMMENTS
- 6:15 p.m. ADMINISTRATION and COUNCIL COMMENTS
- 6:20 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website [www.salisbury.md](http://www.salisbury.md). City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.

**NEXT COUNCIL MEETING – APRIL 11, 2022**

- Resolution No.\_ to re-appoint Matthew Auchey to the Historic District Commission
- Ordinance No.\_ - 1<sup>st</sup> reading- budget amendment for SFD training

Join Zoom Meeting

<https://us02web.zoom.us/j/88186172560>

Meeting ID: 881 8617 2560

Phone: 1.301.715.8592

CITY OF SALISBURY  
WORK SESSION  
MARCH 7, 2022

Public Officials Present

Council President John “Jack” R. Heath                      Mayor Jacob R. Day  
Council Vice-President Muir Boda                      Councilwoman Michele Gregory  
Councilwoman April Jackson

Public Officials Absent

Councilwoman Angela Blake

In Attendance

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Assistant Director John O’Brien of Department of Information Services: GIS, Assistant City Clerk Julie English, Attorney Ashley Bosche, City Clerk Kim Nichols, and members of the public.

-----  
On March 7, 2022 the Salisbury City Council convened at 4:30 p.m. in a hybrid Work Session in Council Chambers of the Government Office Building and on Zoom Conferencing Video.

**PUBLIC HEARING- Election Redistricting Discussion**

Council President Heath invited Assistant Director John O’Brien of the Department of Information Services: GIS forward to provide the redistricting briefing. Mr. O’Brien explained that Internal Services was tasked with analyzing the current districts after the 2020 Census was completed, and based on the results of the census, to determine if redistricting was necessary. A straightforward population analysis was conducted following state and the National Conference of State Legislatures guidelines. Previously, the City was under a consent decree for specifically minority districts. He understood that was past, but based on the fact that Salisbury was a minority-majority city, the districts did actually break out to instead of two, three minority-majority districts. Even if the City was under the consent decree, it was met under the redistricting guidelines.

Mr. O’Brien reviewed all of the charts and maps from the agenda packet, which are attached and included as part of these minutes. The ***Current Districts Map*** did not meet the guidelines for compactness or contiguity. In the ***Proposed Districts Map***, all of the Council members remained within their districts which took on a much more compact and contiguous formation and allowed for growth. District 4 allowed for growth on the south east side of the City, but the other districts easily allowed for growth.

In the ***Comparison of Total Population***, the proposed was leveled off and met the +/- 5% deviation of total population.

44 Mayor Day asked if the populations were closer in 2010 across the five districts. He  
45 thought it looked like there was a wide difference in Districts 2 and 3 and in the  
46 proposed it was leveled and was curious if growth was the cause. Mr. O'Brien said that  
47 County Planning prepared the redistricting map for 2010 as he was not yet employed  
48 with the City and he did not see where growth created that big of a disparity. Council  
49 discussed the annexations that were approved within the past ten years.

50  
51 Mr. O'Brien explained that with the analysis using the 2020 population, the ***Comparison***  
52 ***of Residential Addresses*** leveled off nicely. Mayor Day said it showed the average  
53 number of persons per household or residential unit in District 4 was higher than the  
54 other districts. Mr. O'Brien said that the north end was lost in the proposed District 4.  
55 The old district did not consider the growth of the new condos, apartments, etc. In the  
56 proposed District 4, the north end gets eliminated, as it now became part of District 1.

57  
58 In the ***Comparison of Racial Demographics by Current and Proposed***, Mr. O'Brien  
59 explained they had two decidedly minority-majority districts - Districts 1 and 2. They  
60 did not set out to create minority-majority districts, but were created based on the  
61 population analysis. District 4 would join 1 and 2 to become a minority-majority district.

62  
63 Mr. O'Brien said in the ***Comparison of State Tax Assessment***, the tax assessed value of  
64 the proposed districts leveled off considerably.

65  
66 The ***Registered Voters and Over 18 Population*** indicated District 5 had an advantage in  
67 registered voters and on the 18 and over population group. The proposed districts leveled  
68 the category off, especially in the over 18 group. Mr. O'Brien said that District 2 had a  
69 lot of commercial properties, so there were not as many registered voters, but the growth  
70 potential for residential was present.

71  
72 Mayor Day thanked Mr. O'Brien and his team for the great work they did. Mr. O'Brien  
73 was thankful they were allowed to do it the way it was supposed to be, without any  
74 political will considered. It was as straightforward of an analysis as could be created.

75  
76 At 4:47 p.m. President Heath opened the Public Hearing, and as there were no requests  
77 to speak, immediately closed the hearing.

78  
79 Council reached unanimous consensus to advance the legislation to legislative agenda.  
80 Mr. Heath announced the Charter Amendment would be voted on and another Public  
81 Hearing held on April 25, 2022.

### 82 83 **Ordinance to establish a local abatement fund**

84  
85 Finance Director Keith Cordrey, joining via Zoom, explained the proposed ordinance  
86 would create a special revenue fund to be known as the OSP. It came to the attention of  
87 the City's legal team that the City may be eligible for proceeds from a national  
88 settlement agreement arising from lawsuits filed with three major opioid distributors.  
89 The proceeds would come with requirements and the City would have to follow the

guidance in the agreements. It was important the City establish a fund in which to deposit the proceeds and account for those disbursements separately from the rest of the City's activity.

Council reached unanimous consensus to advance the ordinance to legislative agenda.

### **Comments from Administration**

Mayor Day said he was on Council in 2014 when the City last redistricted. It was a painful, politically charged process and probably dragged on years prior to passing the legislation. It was nice to hear a de-politicized process and as a minority-majority City, Salisbury now had a majority of its districts that were non-white. It was a testament to ensuring the City had a system which reflected its diversity of the community. He announced a proclamation would be delivered on Monday for International Women's Day and recognized the many things women do, and thanked the women in the room.

Mr. Boda said it was good to be back in person and was happy to see everyone.

Ms. Jackson asked everyone to stay safe. It was good to be back around the Council members and Administration. She said her father was the one who sued the City to redistrict so that there would be a minority person on the Council.

Ms. Gregory thanked the Salisbury Fire Department for showing up at her home and took such great care of her son, who had to go to the hospital.

President Heath said that in 2014, because of the redistricting two Council members ran against each other because of the combined districts. He said that it was unanimous when Council voted on it, and each knew one of them would not be elected. Mr. Spies was a good Councilman. It was great to be back face-to-face, and please donate blood if healthy enough.

Ms. Glanz said that at 6:00 p.m. on Friday the ceremony would be held to welcome 12 firefighters to the City and promote 12 other firefighters to new positions. Administration was excited to welcome them to the City.

### **Adjournment of Work Session**

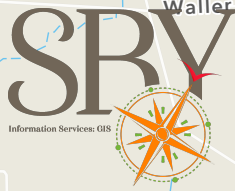
With no further business to discuss in the Work Session, at 4:56 p.m. President Heath adjourned the Work Session and called the Special Meeting to order.  
Open Session.

---

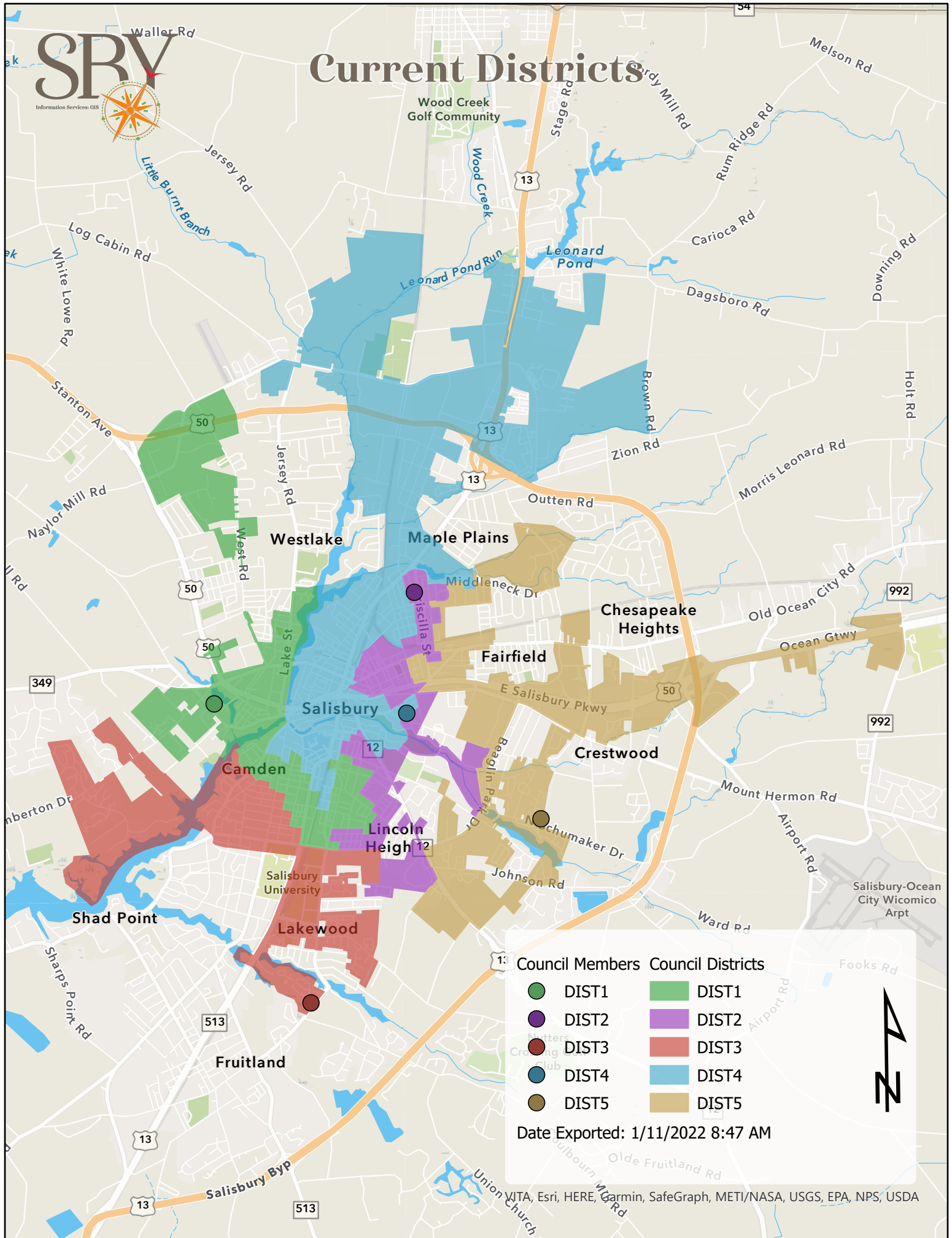
City Clerk

---

Council President



# Current Districts



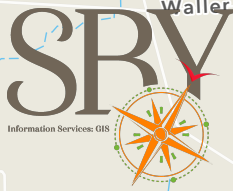
Council Members Council Districts

- DIST1
- DIST2
- DIST3
- DIST4
- DIST5

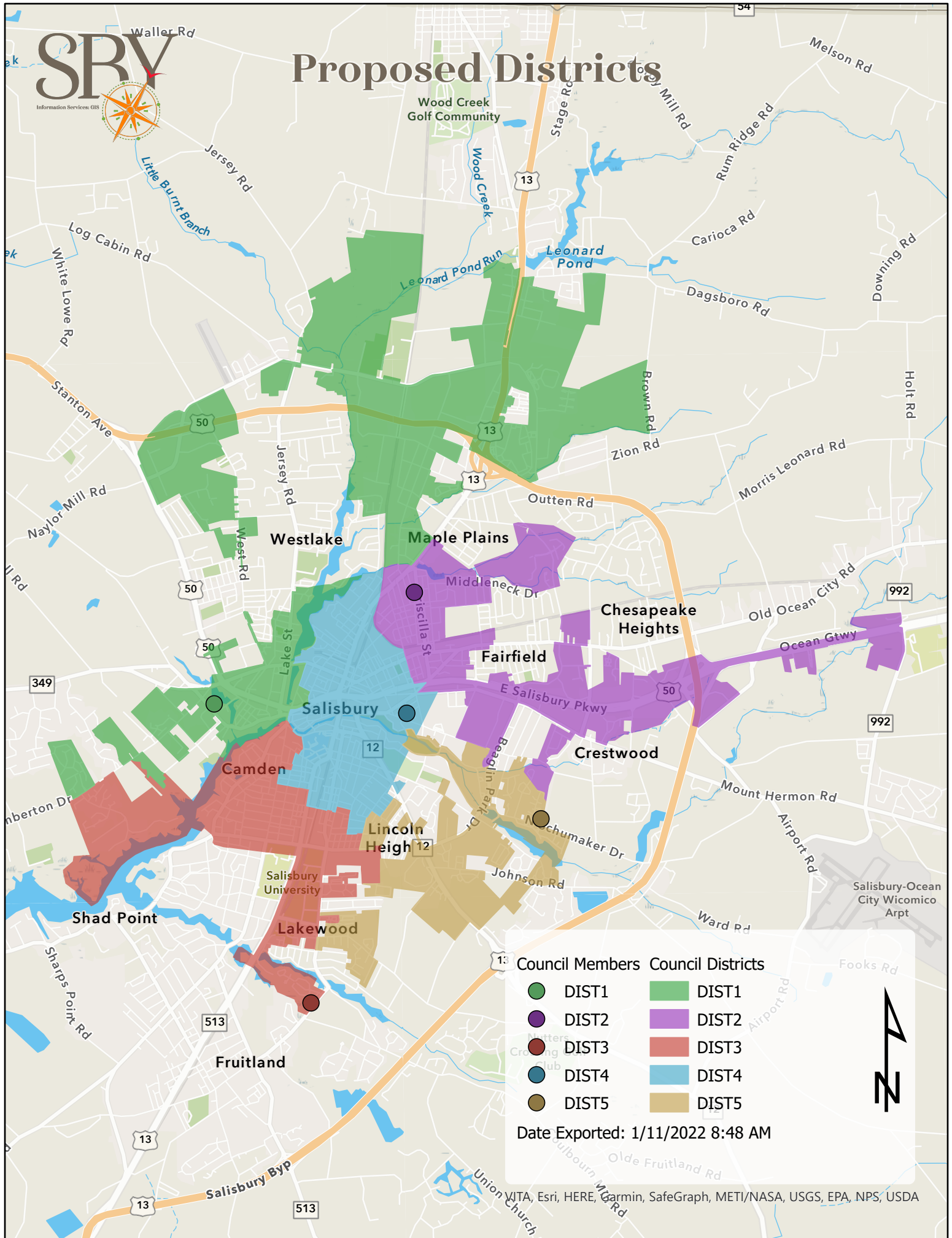
- DIST1
- DIST2
- DIST3
- DIST4
- DIST5

Date Exported: 1/11/2022 8:47 AM





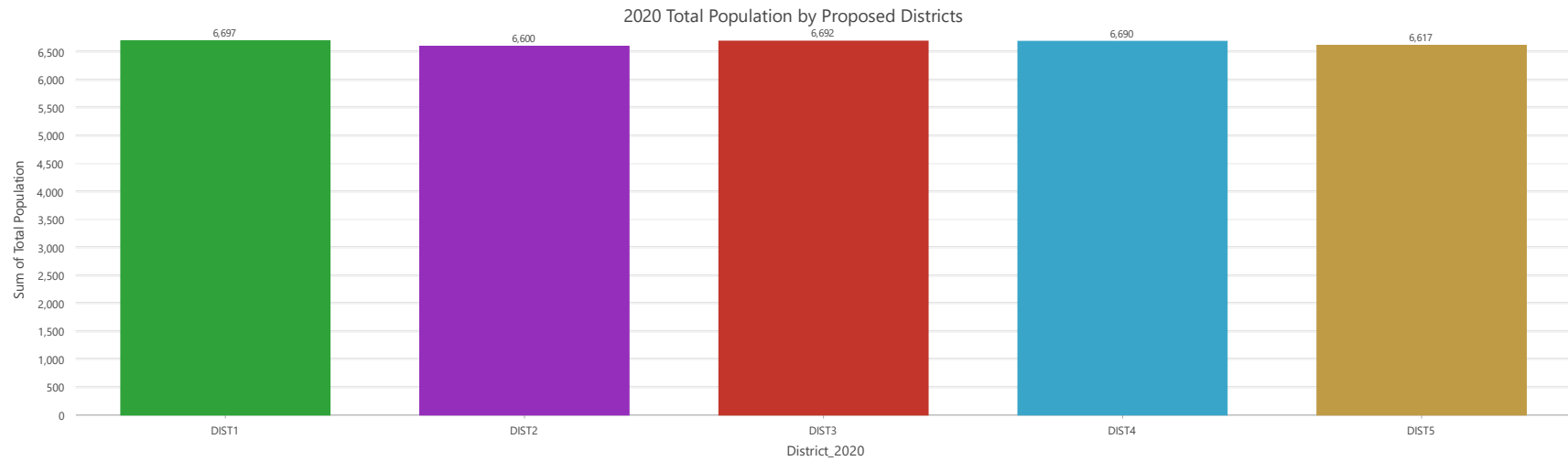
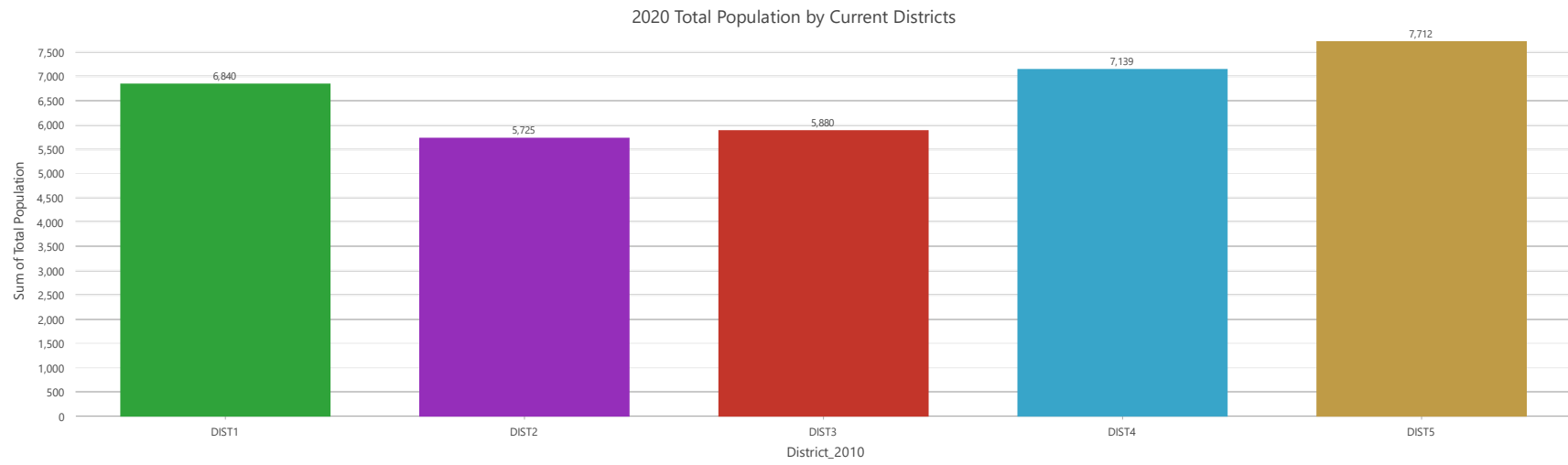
# Proposed Districts



Council Members		Council Districts	
	DIST1		DIST1
	DIST2		DIST2
	DIST3		DIST3
	DIST4		DIST4
	DIST5		DIST5

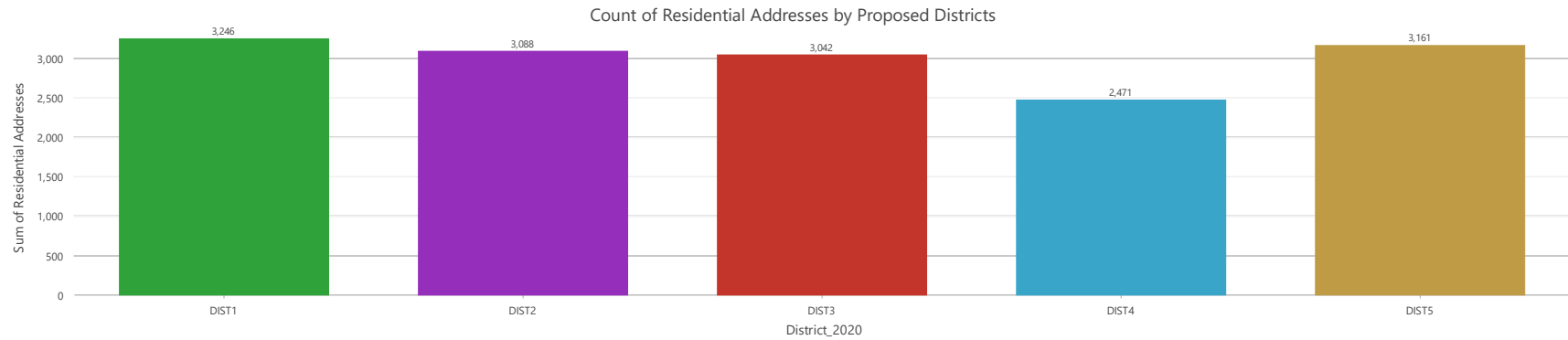
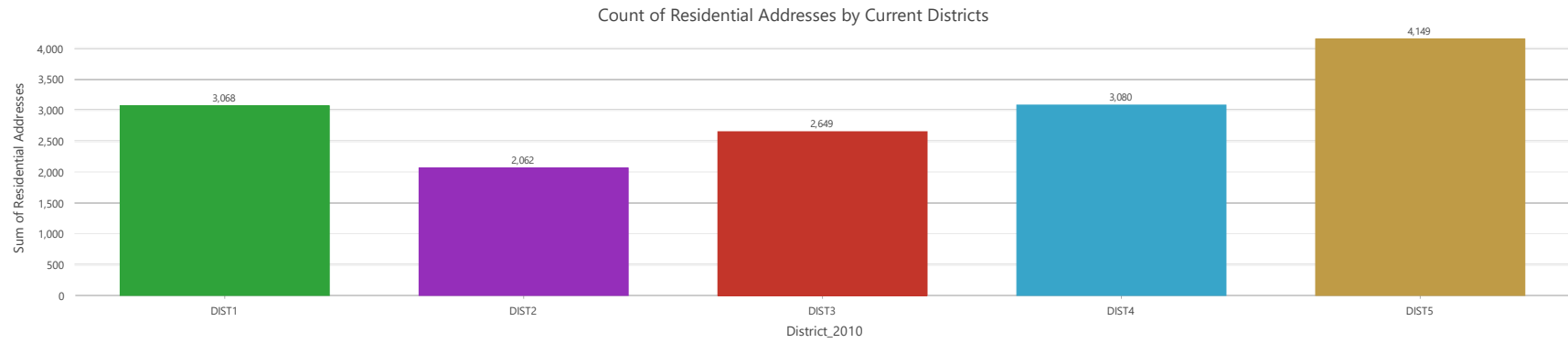
Date Exported: 1/11/2022 8:48 AM

## Comparison of Total Population metrics by Current and Proposed Council Districts

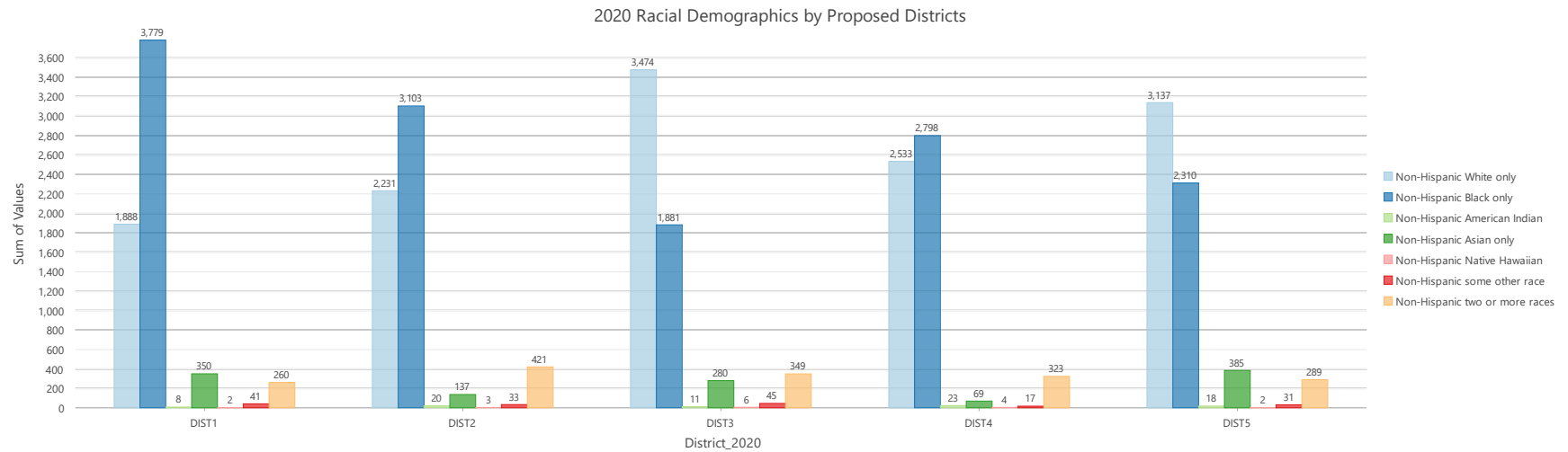
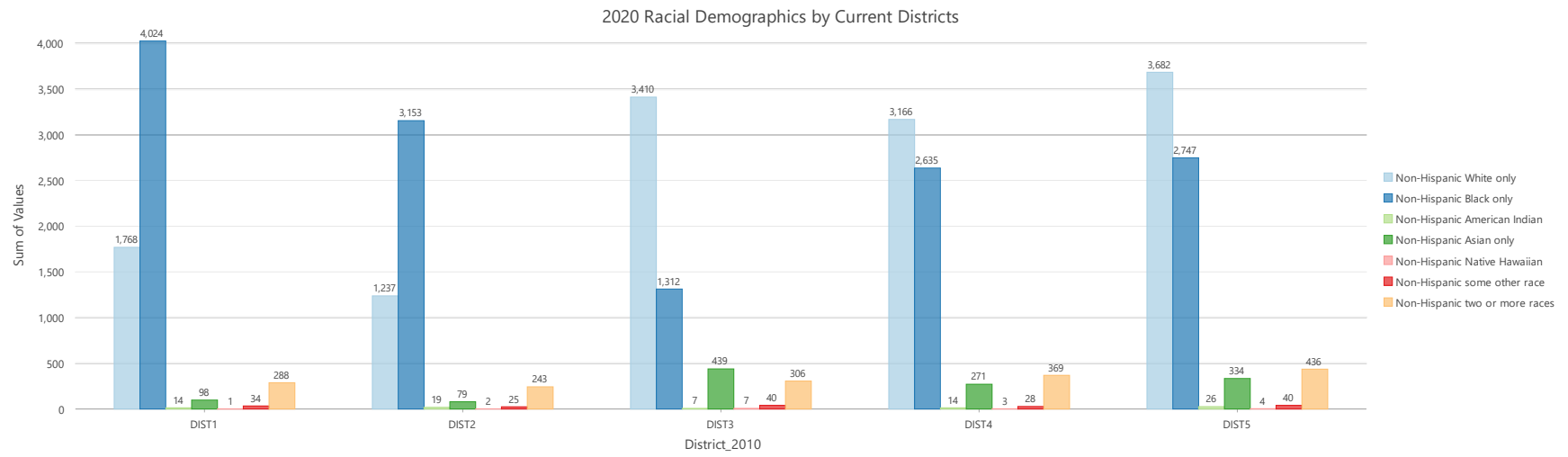




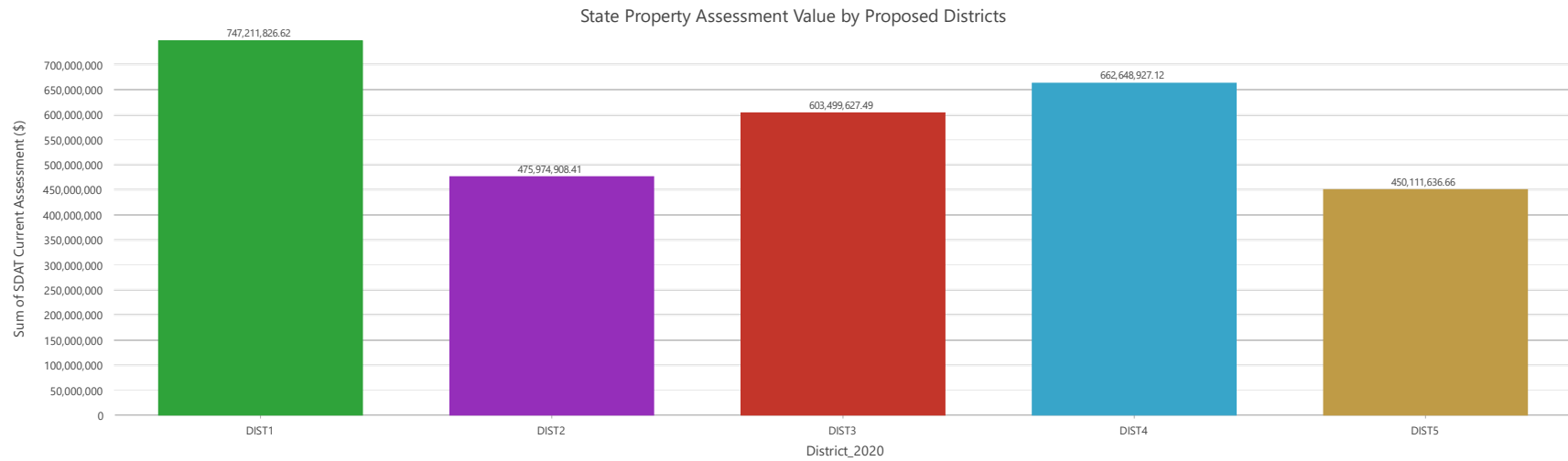
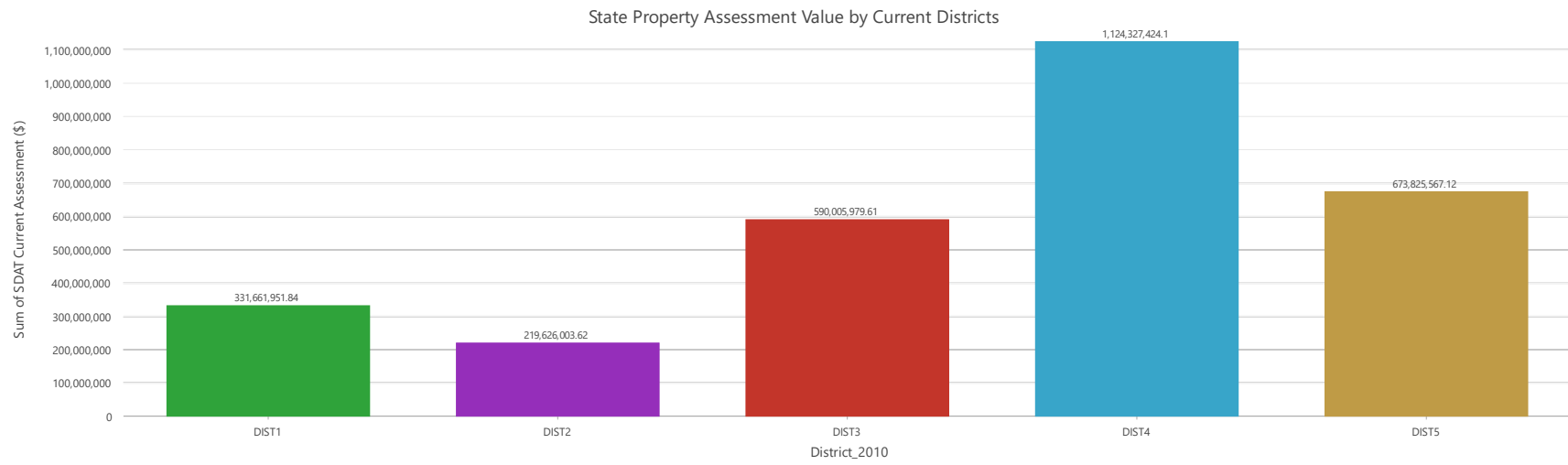
## Comparison of Residential Addresses by Current and Proposed Council Districts



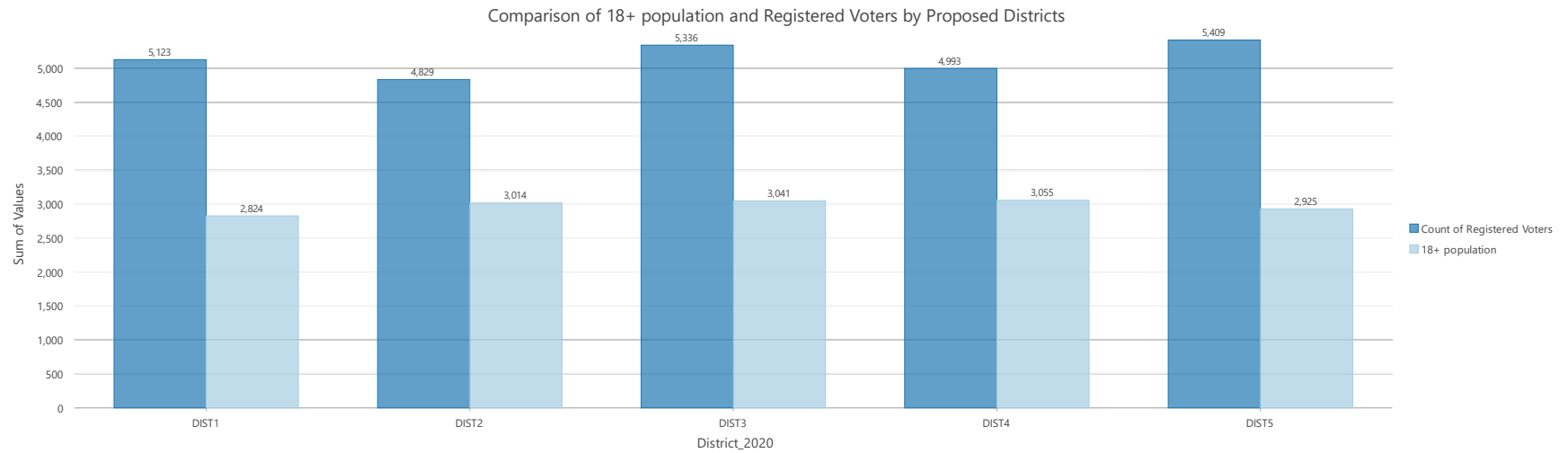
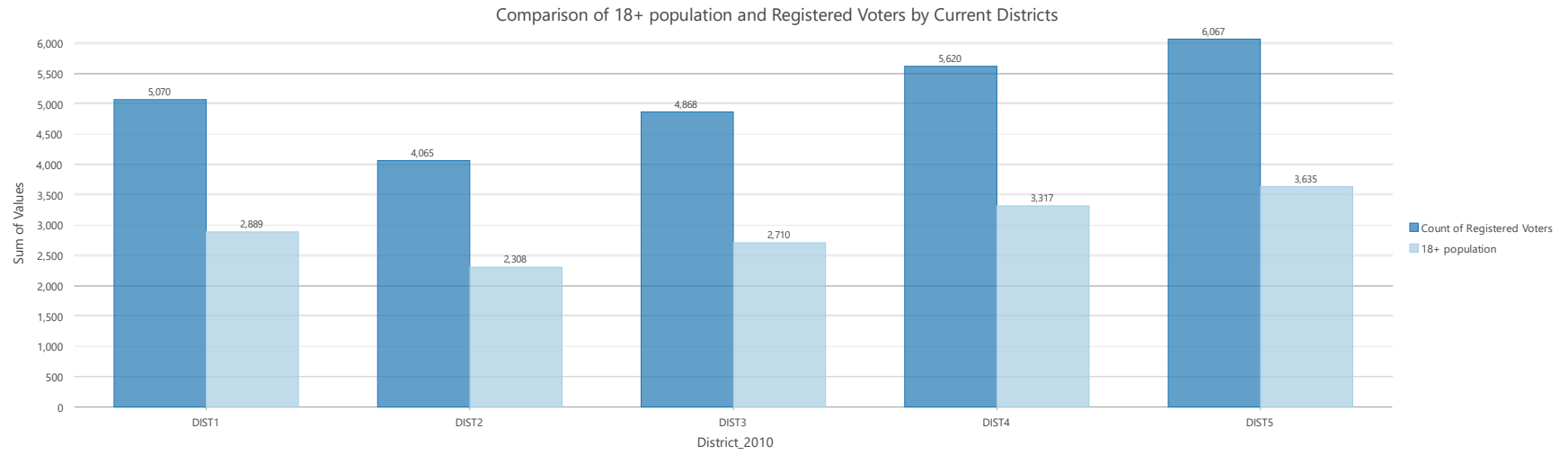
## Comparison of Racial Demographics by Current and Proposes Council Districts



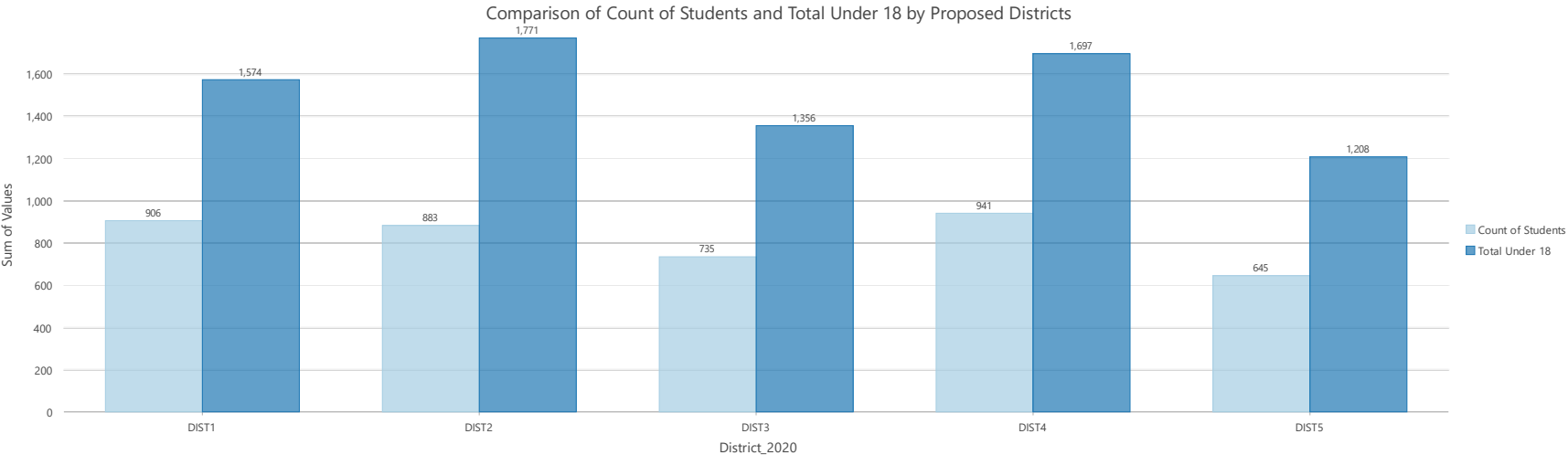
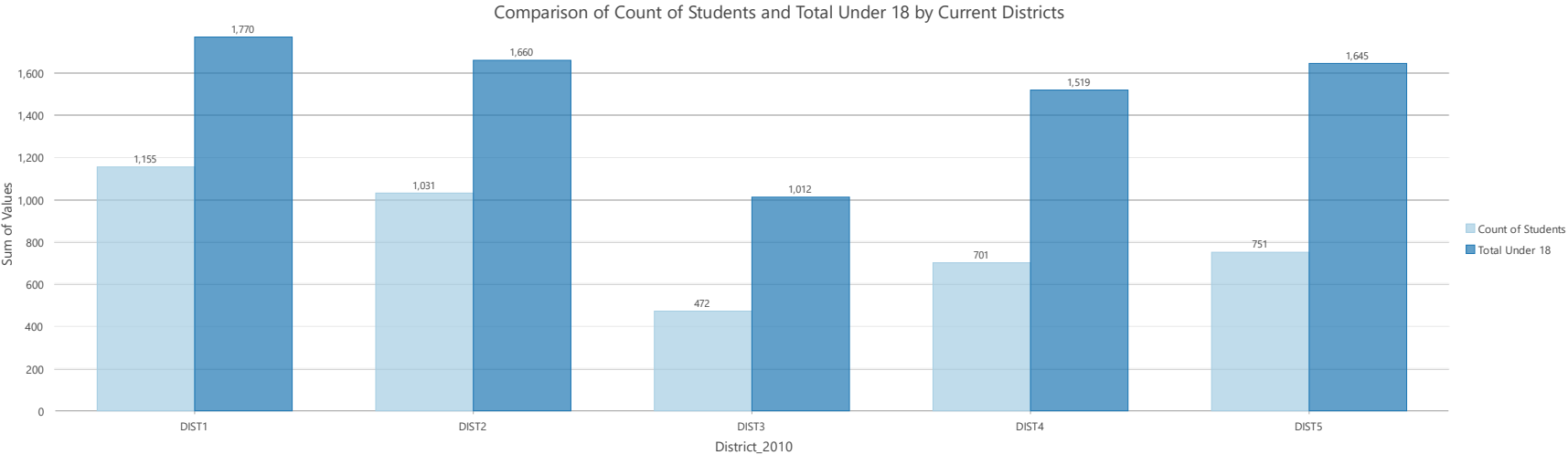
## Comparison of State Tax Assessment Property Values by Current and Proposed Council Districts



## Registered voters and Over 18 Population Comparison by Current and Proposed Council Districts



WCBOE Students and Under 18 Pop Comparison by Current and Proposed Council Districts



**CITY OF SALISBURY, MARYLAND**

**SPECIAL MEETING**

**MARCH 7, 2022**

**PUBLIC OFFICIALS PRESENT**

*Council President John “Jack” R. Heath  
Council Vice-President Muir Boda  
Councilwoman April Jackson*

*Mayor Jacob R. Day  
Councilwoman Michele Gregory*

**PUBLIC OFFICIALS ABSENT**

*Councilwoman Angela Blake*

**IN ATTENDANCE**

*City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Assistant City Clerk Julie English, City Attorney Ashley Bosche, City Clerk Kimberly Nichols*

\*\*\*\*\*  
*The City Council convened in a hybrid Work Session (in person and on Zoom Conferencing Video) on March 7, 2022. Upon the adjournment of the Work Session at 4:56 p.m., President Heath called the Special Meeting to order.*

**ADOPTION OF LEGISLATIVE AGENDA**

*Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve the Special Meeting agenda as presented.*

**ORDINANCE-** *presented by City Attorney Ashley Bosche*

- **Ordinance No. 2714-** *1<sup>st</sup> reading- to establish a special revenue fund, to be known as “OSP Fund”, for the purpose of accounting for opioid settlement proceeds received from the State of Maryland*

*Ms. Jackson moved, Ms. Gregory seconded, and the vote was 4-0 to approve Ordinance No. 2714.*

**ADJOURNMENT**

*With no further business to discuss, the Special Meeting adjourned at 4:59 p.m.*

\_\_\_\_\_  
*City Clerk*

\_\_\_\_\_  
*Council President*



City of  
**Salisbury**  
Jacob R. Day, Mayor

## MEMORANDUM

**To:** Jacob R. Day, Mayor  
**From:** Jessie Turner, Administrative Assistant  
**Subject:** Appointment to the Bicycle and Pedestrian Advisory Committee  
**Date:** March 11, 2022

---

The following person has applied for appointment to the Bicycle and Pedestrian Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Vanessa Junkin	March 2025

Attached is the information from Ms. Junkin and the resolution necessary for her appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments

OK  
JRD







City of  
**Salisbury**  
Jacob R. Day, Mayor

## MEMORANDUM

**To:** Jacob R. Day, Mayor  
**From:** Jessie Turner, Administrative Assistant  
**Subject:** Re-Appointment to the Disability Advisory Committee  
**Date:** January 10, 2022

---

The following person has applied for re-appointment to the Disability Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Michael Dyer	March 2025

Attached is the information from Mr. Dyer and the resolution necessary for his appointment. If this appointment is approved, it will be placed on a City Council agenda in March for review.

Attachments

OK

