

**CITY OF SALISBURY, MARYLAND**

**REGULAR MEETING (ZOOM CONFERENCING VIDEO)**

**FEBRUARY 14, 2022**

**PUBLIC OFFICIALS PRESENT**

*Council President John “Jack” R. Heath  
Council Vice-President Muir Boda  
Councilwoman Michele Gregory*

*Mayor Jacob R. Day  
Councilwoman Angela M. Blake  
Councilwoman April Jackson*

**IN ATTENDANCE**

*City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, , Housing and Community Development Director Ron Strickler, Department of Infrastructure and Development Director Amanda Pollack, Procurement Director Jennifer Miller, City Attorney Ashley Bosche, Police Chief Barbara Duncan, Fire Deputy Chief Chris O’Barsky, Fire Chief John Tull, Assistant City Clerk Julie English, and members of the public*

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**CITY INVOCATION – PLEDGE OF ALLEGIANCE**

*The City Council met in regular session at 6:00 p.m. via Zoom Conferencing Video and Council President John R. “Jack” Heath called the meeting to order. After the recital of the pledge to the flag, he invited Bishop J. Anthony Dickerson of Greater Mt. Olive Full Gospel Baptist Church to the podium to provide the invocation.*

**PROCLAMATION-** *presented by Mayor Jacob R. Day*

***Black History Month***

*Mayor Day presented the Black History Month proclamation which highlighted this year’s theme of “Black Health and Wellness.” He also urged all Citizens to raise a voice to bring about the lasting institutional and societal change that is so desperately needed in our Country today.*

**PRESENTATION-** *presented by Executive Director Don Taylor*

***Chesapeake Housing Mission (CHM)***

*Mr. Don Taylor explained that CHM provides critical home repair for individuals living below the poverty level. These repairs have significantly impacted the health and safety of those individuals, which contributed to a significant reduction in dollars spent on emergency room visits, ambulance calls, and EMT costs. The requests for assistance were prescreened to ensure qualification. Over the last 12 years, CHM spent over \$90,000 on repairs for Salisbury citizens.*

*CHM asked the City of Salisbury to contribute \$10,000 annually for three years to assist with material costs. CHM currently had 55 clients on the waiting list with four being in the City.*

*Mr. Taylor thanked the Council for allowing him to make the presentation and referenced their website (<https://www.chesapeakehousingmission.org/>) for anyone interested in volunteering or*

donating to Chesapeake Housing Mission.

**ADOPTION OF LEGISLATIVE AGENDA**

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (5-0) to approve the legislative agenda as presented.

**CONSENT AGENDA-** presented by Assistant City Clerk Julie English

The consent agenda, consisting of the following items, was unanimously approved (5-0 vote) on a motion and seconded by Ms. Jackson and Ms. Gregory, respectively:

- **December 20, 2021 Work Session Minutes**
- **December 20, 2021 Special Meeting Minutes**
- **January 3, 2022 Work Session Minutes**
- **January 3, 2022 Closed Session Minutes (emailed separately)**
- **January 10, 2022 Council Meeting Minutes**
- **January 18, 2022 Work Session Minutes**
- **January 18, 2022 Closed Session Minutes (emailed separately)**
- **January 24, 2022 Special Work Session Minutes**
- **January 24, 2022 Council Meeting Minutes**

**AWARD OF BIDS-** presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved (5-0 vote) on a motion and seconded by Mr. Boda and Ms. Jackson, respectively.

- **ITB 22-115 Truitt Street Community Center Expansion**      \$192,034.00
- **Parking Lot 15- ENP**      \$      0.00

**RESOLUTIONS-** presented by City Administrator Julia Glanz

- **Resolution No. 3149-** amending and supplementing Resolution No. 2972 in order to insert the Rail Trail Project in the bond pools as required so that the appropriations in Schedule B of the FY22 Budget Ordinance, including the Rail Trail Master Plan Implementation Project, are included as a “Project” in the bond documents

Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous to approve Resolution No. 3149.

- **Resolution No. 3150-** adopting a Capital Improvement Plan for the five-year period FY23-FY27

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Resolution No. 3150.

- **Resolution No. 3151**- to authorize the Mayor to negotiate and enter into, on behalf of the City of Salisbury, a contract of sale with Mentis Capital Partners, LLC setting for the terms and conditions governing the sale of Lot 10

*Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Resolution No. 3151.*

**ORDINANCES**- presented by City Attorney Ashley Bosche

- **Ordinance No. 2709**- 2<sup>nd</sup> reading- authorizing the Mayor to appropriate funds for a dump truck and mini excavator both previously funded with Federal Recovery Funds

*Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2709 for second reading.*

- **Ordinance No. 2710**- 2<sup>nd</sup> reading- authorizing the Chief of Police to enter into a memorandum of understanding with the University of Maryland to accept funding from the Governor’s Office of Crime Prevention, Youth and Victim Services in the amount of \$100,000, and to amend the Grant Fund Budget to appropriate these grant funds for the continuance of the ‘Exploring Predictive Policing With Machine Learning’ project

*Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2710 for second reading.*

- **Ordinance No. 2711**- 2<sup>nd</sup> reading- approving a budget amendment of the FY2022 General Fund Budget and authorizing the Mayor to amend the authorized positions included in the FY22 General Fund Budget

*Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2711 for second reading.*

- **Ordinance No. 2712**- 1<sup>st</sup> reading- for the abandonment of an unimproved paper road known as Linwood Avenue located between East Isabella Street and Grace Street

*Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2712 for first reading.*

**DID DIRECTOR COMMENTS**

*DID Director Amanda Pollack addressed Council in response to last week’s announcement that she would be resigning. She thanked them for treating the employees with respect and professionalism. She appreciated how Council took the needs of the employees seriously. Ms. Pollack expressed how amazing her team was and noted that Rick Baldwin would be taking over as the Acting DID Director. Mr. Baldwin would be joining the meetings until a Director was hired. Ms. Pollack closed by noting she would always be the City’s biggest supporter.*

*Mr. Boda responded by expressing his appreciation of her expertise and ability to be thorough. He noted that she has set a high standard that they would continue to use moving forward.*

*Ms. Jackson inquired as to where Ms. Pollack would be going. Ms. Pollack responded that she would be working for an environmental non-profit company. This would get her back to her roots of working with storm water.*

*Ms. Blake highlighted Ms. Pollack's topnotch work and personality.*

*Ms. Gregory again expressed her sadness and how much Ms. Pollack would be missed.*

*President Heath wished Ms. Pollack the best, invited her to every future meeting, and asked that she keep in touch.*

### **PUBLIC COMMENTS**

*There were no public comments.*

### **ADMINISTRATION AND COUNCIL COMMENTS**

*Mayor Day acknowledged 5 new employees started with the City today. He shared that a Maryland National Guard Covid testing site had been set up at Tidal Health.*

*President Heath encouraged people to get vaccinated.*

*Mr. Boda did not have any further comments.*

*Ms. Jackson wished everyone in the City of Salisbury a Happy Valentine's Day. She announced the blood drive hosted by the VFW was cancelled due to staff shortage. She supported what was already mentioned about getting tested and being vaccinated.*

*Ms. Blake expressed her disappointment that the blood drive was cancelled. She mentioned that anyone could call the Blood Bank directly to schedule an appointment.*

*Ms. Gregory encouraged everyone to get vaccinated.*

*President Heath reminded everyone that the next meeting will be on Tuesday, February 22<sup>nd</sup> rather than on Monday as it would be President's Day.*

### **ADJOURNMENT**

*With no further business to discuss, the Legislative Agenda adjourned at 7:43 p.m.*

CITY OF SALISBURY, MARYLAND  
CLOSED SESSION  
FEBRUARY 7, 2022

*TIME & PLACE:* 5:19 p.m., Zoom Video Conferencing  
*PURPOSE:* Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.  
*VOTE TO CLOSE:* Unanimous (5-0)  
*CITATION:* Annotated Code of Maryland §3-305(b)(14)  
*PRESENT:* Council President John “Jack” R. Heath, Mayor Jacob R. Day, Council Vice-President Muir Boda, Councilwoman Angela Blake, Councilwoman Michele Gregory, Councilwoman April Jackson, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, City Attorney Ashley Bosche, Assistant City Clerk Julie English

*ABSENT:*  
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The City Council convened in Work Session at 4:30 p.m. At 5:19 p.m. President Heath called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(14). Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to convene in Closed Session.


Council was briefed by City Administrator Julia Glanz on the recommendation to allow the Mayor to enter into a contract for sale for Lot 10.

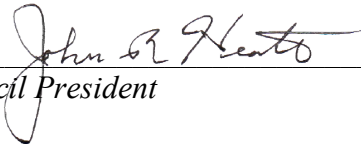
Council reached unanimous consensus for the Mayor to move forward with the contract of sale.

At 5:29 p.m., Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous (5-0) to adjourn the Closed Session.

Council immediately convened in Open Session and President Heath reported that Council had met in Closed Session and discussed a negotiating strategy for a contract.

The Open Session was then immediately adjourned.

  
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City Clerk

  
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Council President