

CITY OF SALISBURY
WORK SESSION
FEBRUARY 7, 2022

Public Officials Present

Council President John “Jack” R. Heath
Council Vice-President Muir Boda
Councilwoman Michele Gregory

Mayor Jacob R. Day
Councilwoman Angela Blake
Councilwoman April Jackson

In Attendance

City Administrator Julia Glanz, Deputy Administrator Andy Kitzrow, Department of Infrastructure and Development (DID) Director Amanda Pollack, Supervisory Civil Engineer Rick Baldwin, Colonel Dave Meienschein, Housing & Community Development Director Ron Strickler, Finance Director Keith Cordrey, Information Services Director Bill Garrett, Fire Chief John Tull, Fire Deputy Chief Chris O’Barsky, Procurement Director Jennifer Miller, Water Works Director Cori Cameron, Field Operations Director Jana Potvin, Assistant City Clerk Julie English, Attorney Ashley Bosche, and members of the public.

On February 7, 2022 the Salisbury City Council convened at 4:30 p.m. in a Work Session on Zoom Conferencing Video.

Budget ordinance for the abandonment of Linwood Ave

DID Director Amanda Pollack presented an abandonment request. The request, submitted by a resident, was to abandon an unimproved road located between East Isabella Street and Grace Street. The request was made due to people cutting through that right of way and driving close to their house. All adjacent property owners are in favor of the abandonment of Linwood Avenue.

President Heath asked if the roadway would be blocked off to prevent cars from driving through. Ms. Pollack clarified that it could be put on the list for sidewalk to take away the depressed area.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Update on Here is Home

DID Director Amanda Pollack provided an update on the Here is Home Expansion Incentive Program. Since the last update on January 3, 2022, twelve new projects have been added for a total of 2,510 residential units.

FY23-FY27 Capital Improvement Plan (CIP)

Mayor Day thanked all involved with putting the 5-year plan together. The projects necessary for the city’s improvements and are greater than \$25,000 were listed in the

plan. He highlighted the North Prong Park Improvements, Rail Trail Master Plan, Vision Zero, bike infrastructure, pedestrian safety, street improvements, as well as Zoo and City Park improvements. The Proposed CIP was attached as part of the minutes.

President Heath asked for:

- further explanation on the TownSquare project. Ms. Pollack explained there would be numerous features to the project. Those features would include removable bollards to provide the ability to block off the roadway, a multi-purpose flex lawn area, a fixture to hold the large Christmas tree, a location for the ice skating rink, an area with art features for kids to play on, a fountain area with seating, and a quiet area with tables.
- clarification on the funding for the Mill Street Bridge Rehabilitation and Beaverdam Drive projects. Ms. Pollack responded that the Mill Street Bridge and Naylor Mill Bridge projects were funded through the State of Maryland through an 80/20 cost share grant ahead of what the Federal government is contributing.
- clarification from Chief Tull as to what would be included with the cost for the Apparatus Replacement vehicle. Chief Tull responded that the cost included the manufacturing of the vehicle, the specialty compartments to hold hydraulic tools, and the tools. All other items will be removed from the current vehicle and placed on the new one.
- an update on the Rail Trail Master Plan with regard to pending things that needed to be worked out with the railroad. Ms. Pollack shared that there were still things being worked out. Mayor Day added that there were aspects of the Rail Trail that cannot be abandoned.
- an explanation on what the Computer Aided Dispatch (CAD) Replacement would be. Mr. Garrett shared that the requested funding would allow the purchase of a new CAD system. The current system at the police department is antiquated and problematic.

Healthcare Heroes Appreciation Week Proclamation

Mayor Day presented a proclamation which expressed appreciation to our frontline health care workers, to include: doctors, nurses, EMS workers and first responders, pharmacists, laboratory technicians, mental health professionals, and critical clinic staff. These individuals responded to the ongoing Covid pandemic with tireless professionalism. This proclamation declared February 7-13, 2022 as Healthcare Heroes Appreciation Week.

Comments from Administration

Mayor Day announced the resignation of DID Director Amanda Pollack.

Mr. Boda shared his appreciation for everything Ms. Pollack did for the City during her employment. He wished her the best.

Ms. Jackson shared a message about this year's Black History Month theme of Black Health and Wellness. She also expressed how much Ms. Pollack would be missed. She shared that the VFW – District 16 would be hosting a blood drive on March 3rd from 11am-4pm at the Delmar VFW.

Ms. Blake encouraged everyone to donate blood. She described Ms. Pollack as phenomenal and was beholding of all she had accomplished for the City.

Ms. Gregory suggested bribing Ms. Pollack with baked goods to remain with the City. She was saddened to lose her as a member of the City of Salisbury team.

President Heath expressed how much he would miss Ms. Pollack and the way she lights up a room.

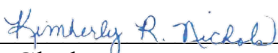
Adjournment of Work Session / Motion to Convene in Closed Session

With no further business to discuss in the Work Session, at 5:19 p.m. President Heath called for a motion to enter into Closed Session before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process; in accordance with the Annotated Code of Maryland §3-305(b)(14). Ms. Jackson moved, Ms. Blake seconded, and the vote was 5-0 to convene in Closed Session.

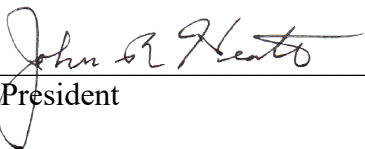
Motion to end Closed Session / Convene in Open Session / Report to Public

At 5:28 p.m. upon a motion and seconded by Ms. Blake and Mr. Boda respectively and approved by unanimous vote in favor (5-0), Council ended the Closed Session and convened in Open Session.

President Heath reported that Council had met in Closed Session to discuss a bid proposal and the Open Session was then immediately adjourned.



City Clerk



Council President