

Ord. 1321

5/23/83

(contained in Zoning Code amendment)

C. Historic District Commissions

1. Appointment:

Historic District Commissions shall be appointed by the Mayor and Council of the City of Salisbury. Members shall be appointed for a term of three years; except that in making initial appointments some appointments shall be established for less than three years in order that all appointments shall not expire at the same time. Members shall be eligible for reappointment. In the event of a vacancy on the Commission, the Mayor and Council shall make an interim appointment for the remainder of the unexpired term.

2. Membership:

Historic District Commissions shall have a membership of at least five (5) but no more than seven (7) persons all of whom are residents of the City of Salisbury, all of whom are qualified by special interest, knowledge or training in such fields as history, architecture, preservation, or urban design, and who have knowledge of and have demonstrated an interest in the preservation of historic and architectural areas of the City.

3. Organization:

- a. The Commissions shall organize annually and from their membership select a chairman.
- b. The Commissions shall adopt rules of procedure necessary in discharging their duties.
- c. The Director of the Bureau of Inspections shall act as Secretary to the Commissions.
- d. The Commissions shall promulgate rules and regulations relating to their functions and responsibilities hereunder, provided (a) such rules and regulations are presented and approved by the Mayor and City Council and made available for public comment prior to adoption, and (b) they are consistent with the General Regulations for Historic Districts. Such rules and regulations shall have among their primary purposes: (1) provision for appropriate public notice to interested local groups or neighbors of various classes of applications; (2) assurance that the Commission can act in an advisory and informal fashion in advance of requests for permits in order to encourage improvements, demolition and reconstruction in ways that will enhance the Historic District; (3) to assure that bureaucratic requirements are minimized; (4) to classify the various structures and features thereof, within the Historic District so that the requirements of Section 9.05.1c5.e. can be more readily applied and informal prompt approval procedures initiated for those referred to in the second paragraph of Section 9.05.1c5.e.
- e. The Council of the City of Salisbury may from time to time appoint professional advisors to the Commissions.

4. Meetings:

- a. All meetings of the Commissions shall be open to the public. Any person, or his duly constituted representative, shall be entitled to appear and be heard on any matter before a Commission reaches a decision.