



(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on February 12, 2022 @ 5:30 p.m. in Room 306 of the Government Office Building at 125 N. Division St. in Salisbury, MD.

Attendance:

Members	Attendance
John Foley, Chairperson <i>Term expires: 7/31/2022</i>	A
Sandy Pope, Vice Chairperson <i>Term expires: 11/30/2022</i>	A
Alex McRae, Committee Member <i>Term expires: 10/31/2021</i>	X
Mary Buffington, Committee Member <i>Term expires: 10/31/2022</i>	X
Melissa Wilson, Committee Member <i>Term expires: 3/31/2022</i>	X
-----OPEN-----, Committee Member <i>Term expires: XX/XX/XXXX</i>	na
Matt Drew, Committee Member <i>Term expires: 5/31/2023</i>	X
City Council	
Michele Gregory, Council Liaison	A
Staff Support	
William White, Secretary	X

City Planner Brian Soper was also in attendance.

AGENDA:

1. Opening

- Mission: "B-PAC serves as the community's connection to city and county government and planning agencies concerning bicycling and walking activities in Salisbury."
- Review Meeting Minutes: Meeting Minutes for the December meeting were reviewed and approved. Motion was made by Mrs. Buffington and seconded by Mrs. Wilson.
- Review Agenda: The Committee reviewed and approved the Agenda for the February 2022 BPAC Meeting. Motion was made by Mr. Drew and seconded by Mr. McCrae.

2. New Business

- Budget Discussion
 - BPAC has \$1,645.00 available to purchase items for the community to advance education and outreach in the City. Items discussed for purchase this year:



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- Bike bells, locks and light sets;
- Smart Cycling Guides and pocket bike maps of the City;
- Stickers and Buffs;
- Additionally, Mr. Soper suggested there may be an opportunity to partner with the S/W MPO to leverage more funds.
- Outreach to SU Students
 - Discussion was tabled at this meeting to allow the attendance of Mr. Foley and Mr. Pope
 - It was added as a side note that outreach at new student events on the University should be paired with Bird Scooters and coordinated bike rides led by BPAC member to give new student the tour of safe bike/walk routes

3. Old Business

Mr. White provided an update for ongoing project based on the implementation of the City's Bicycle Masterplan or other related projects:

- **MoveSBY**
 - Plan is at a 50% draft stage and will be sent to BPAC for review in near future
- **Church St ADA Project and Newton/Smith ADA Projects**
 - Substantially Complete
- **Bicycle Master Plan Implementation**
 - **Carroll St Cycle Track – Design**
 - City is moving to build out construction for portion of project not in SHA or Railroad RoW currently with the intent for the west side of Carroll to be built prior to National Folk Festival.
 - **Rail Trail – Phase 1 Design & Phase 7b Construction**
 - On schedule – no new design sets to share at this time.
 - **W College Ave**
 - Final Design drawings have arrived a concrete work will begin this month
 - **St Peters Street Shared Street**
 - Bids received with all bids over budgeted amount. Discussion with Procurement are ongoing
 - **NW Bikeways, Phase 2**
 - 30% Drawings have arrived
 - **Town Square, Phase 2**
 - Engineering has begun

4. Open Discussion

- Mr. White stated that an application had been received for the vacant position and that it would be sent to Committee members for their opinion before a recommendation was sent to the Administration.
- Mrs. Buffington noted that the marked pedestrian crossing on Camden Ave at Pinehurst Ave was heavily used by students and families but yield rates of vehicles in accordance with State law was low. The City will evaluate additional countermeasures to increase safety and report back.



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5. Closing

- At 6:40 PM Mrs. Buffington made motion to close the meeting and Mr. Drew seconded.

Next Meeting-The next BPAC meeting will be on March 10, 2021 at 5:30 PM and is currently planned to be in person at 125 N. Division St., Room 202.