

CITY OF SALISBURY
WORK SESSION
DECEMBER 20, 2021

Public Officials Present

Council President John “Jack” R. Heath
Council Vice-President Muir Boda
Councilwoman April Jackson

Mayor Jacob R. Day
Councilwoman Michele Gregory

Public Officials Absent

Councilwoman Angela Blake

In Attendance

City Administrator Julia Glanz, Department of Infrastructure and Development (DID) Director Amanda Pollack, Attorney Ashley Bosche, City Clerk Kimberly Nichols, and members of the public and press.

On November 1, 2021 the Salisbury City Council convened in a hybrid Work Session (in person and on Zoom Conferencing Video) at 4:30 p.m. in Council Chambers.

Budget amendment to accept funds from Bless Our Children

City Administrator Julia Glanz explained that the budget amendment was needed to accept \$4,000 from Draper Holdings for Santa’s Workshop. They have contributed to the Department of Housing and Community Development’s yearly Santa’s Workshop for many years. 241 children were served this year, which was about 40 more than last year.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Budget ordinance to reallocate Main Street Fire Service revenues

DID Director Amanda Pollack reported the budget amendment was for Fire Services on Main Street. When they did the Main Street Masterplan Project they gave the property owners an option to install a Fire Service if they did not already have one. Because it was an extra, they had to reimburse the City. The total billed for Fire Services was \$55,856.35 and so far the City had received \$45,456.35, with the remaining money being in a collection plan with the property owner to take about a year to receive. The budget amendment was for the money received thus far. The funding was from a bond account in the General Fund, to which the money would go back to. When the revenues came in, because it was a Fire Service they went into Water Sewer Revenue. An amendment had to be made to the General Fund Budget and Water Sewer Fund Budget.

Council reached unanimous consensus to advance the ordinance to legislative agenda.

Budget ordinance for FY20 MDOT paving reimbursement

Ms. Pollack said that the paving reimbursement was through a State Program. Two payments were received from FY20 reimbursements totaling \$135,000. Because of one being received in July, Finance applied it to FY21. Some would be transferred from Surplus and some transferred from MDOT Reimbursements. The reimbursements would be used towards more paving projects in the City.

Council reached unanimous consensus to advance the ordinance to legislative agenda.

Mitchell Landing Resolution and LDA

Ms. Glanz explained the LDA was for the City to sell the Mitchell Landing apartment complex. The property was awarded to Green Street Housing and Wicomico Housing Authority, which formed Rivermitch LLC. The City worked diligently to get the LDA done in time to go to the State.

Charlie Moore, CFO, Green Street Housing, joined Council at the table and said the LDA was necessary in order for them to submit a piece of the application to CDA, which they were targeting to submit to the State during the second week of January 2022. They would close in 2023, as the process takes a year. President Heath asked for updates on a monthly basic.

Council reached unanimous consensus to advance the legislation to legislative agenda

Marine Road Annexation introduction

Ms. Glanz explained the property to be annexed was located on Marine Road and would be used for the Community Transition Assistance Center. It would house about 25 individuals and be supported by showers, bathrooms, gathering space, etc. She requested the project be moved forward to the Planning Commission.

President Heath asked for the total acreage (8.44 acres). Mr. Boda inquired about other property owned by the City not located within City limits, and Mayor Day said another candidate property had been located to house the City's Community Transition Assistance Center, which was next to the Christian Shelter. The Marine Road property would be zoned Industrial, which was the current County zoning.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Comments from Administration

Mayor Day thanked Council for the items approved this evening and the year of stepping up due to COVID and other challenges in which he was not with them.

Ms. Glanz reported that Human Resources Director Jeanne Loyd was retiring at the end of the month. She had been with the City for 12 years. Judy Bennett, the City's Payroll Clerk, was also retiring after 31.5 years. They would both be missed.

Mr. Boda said it was great having the Mayor with us this Christmas, and was sure the girls and his family were happy to have him home. He thanked everyone for everything this year and wished all a Merry Christmas and Happy New Year, and hoped to see all at the New Year's Eve celebration Downtown.

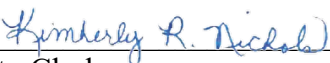
Ms. Jackson thanked everyone in City government and all of the City employees for the job they did this year. They had all just had a couple of rough years with COVID. Happy Holidays, Happy Kwanza, Feliz Navidad, and have a prosperous new year. She also said that President Heath was very nice to work with.

Ms. Gregory wished everyone a happy holiday and said to be safe if travelling. It had been a rocky couple of years and she was very grateful for everyone here. She wished everyone a Happy New Year and hoped it would be better in the coming year.

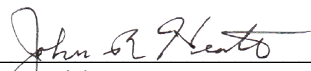
Mr. Heath regretted missing the meeting last week due to being in the hospital and was very sorry he could not have his vote entered for the Tiny Homes. It was such a very important piece of the transitional puzzle to help end homelessness in the City. He was proud of what the City had done, and how they conducted business. He acknowledged everyone who worked for the City and said they were truly appreciated.

He welcomed Ms. Bosche, City Attorney, to the City, and wished everyone a blessed and joyful holiday season.

With no further business to discuss, the Work Session was adjourned at 4:51 p.m. and Council immediately convened in the Special Meeting.



City Clerk



Council President