

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (ZOOM)

JANUARY 24, 2022

PUBLIC OFFICIALS PRESENT

*Council President John “Jack” R. Heath
Council Vice-President Muir Boda
Councilwoman Michele Gregory*

*Mayor Jacob R. Day
Councilwoman Angela M. Blake*

PUBLIC OFFICIALS ABSENT

Councilwoman April Jackson

IN ATTENDANCE

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Contract Specialist Michael Lowe, Fire Deputy Chief Chris O’Barsky, Fire Chief John Tull, Housing and Community Development Director Ron Strickler, Police Chief Barbara Duncan, Water Works Director Cori Cameron, Department of Infrastructure and Development Director Amanda Pollack, Business Development Director Laura Soper, City Attorneys Ashley Bosche and Heather Konyar, Assistant City Clerk Julie English and members of the public

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via Zoom Conferencing Video and Council President John R. “Jack” Heath called the meeting to order. After the recital of the pledge to the flag, he invited Pastor David Thorpe of New Life Seventh-day Adventist Church to provide the invocation.

PRESENTATION- presented by Sonja Whited

Lower Shore Black Professional Alliance

Ms. Whited introduced Karl Binns, Jr. and Jamila Johnson from Lower Shore Black Professional Alliance (LSBPA). Mr. Binns and Ms. Johnson shared a presentation that included how the alliance came to be, their Mission, successes, collaborations, and how they could assist the community moving forward.

President Heath thanked LSBPA for the informative presentation and looked forward to working with them in the near future.

ADOPTION OF LEGISLATIVE AGENDA

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve the legislative agenda as presented.

CONSENT AGENDA- presented by Assistant City Clerk Julie English

The consent agenda, consisting of the following items, was unanimously approved (4-0 vote) on a motion and seconded by Ms. Blake and Ms. Gregory, respectively:

- December 13, 2021 Council Meeting Minutes
- **Resolution No. 3145-** approving the appointment of Paula Turner to the Ethics Commission for term ending January 2027
- **Resolution No. 3146-** approving the reappointment of Jeanne Mears to the Friends of Poplar Hill Mansion Board of Directors for term ending January 2025
- **Approving the Manufacturing Exemption requests** for Bay Steel, Inc., DiCarlo Precision Instrument, Gardner Sign, Inc., K & L Microwave, Inc., LWRC International, LLC, Mason Dixon Machining, Inc., Pepsi Bottling Ventures, LLC., Perdue Goods, LLC., Smith's Interconnect Microwave Components, Inc., Spartech, LLC., Viscon-Aire Corp. (for years 2017-2019 and 2020)

AWARD OF BIDS- presented by Contract Specialist Michael Lowe

The Award of Bids, consisting of the following items, was unanimously approved (4-0 vote) on a motion and seconded by Mr. Boda and Ms. Gregory, respectively.

- **Award of Contracts**
 - ITB A-22-112 Citywide Street Striping \$912,333.70 (base bid)
 - ITB 22-124 Pallet SPC \$226,075.00
 - ITB A-22-110 Polymer Chemical Supplier \$210,000.00 (3yr est.)

RESOLUTIONS- presented by City Administrator Julia Glanz

- **Resolution No. 3147-** to establish a Truth, Racial Unity, Transformation & Healing Advisory Committee

Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous to approve Resolution No. 3147.

- **Resolution No. 3148-** authorizing the Mayor to execute a “settlement participation and release” resulting from a national settlement negotiated by and between certain opioid distributors and state and local governments, and further authorizing the Mayor to enter into an agreement with the State of Maryland providing for direct and indirect allocation of specified settlement proceeds to the settlement proceeds to the City of Salisbury, Maryland

Ms. Gregory moved, Ms. Blake seconded, and the vote was unanimous to approve Resolution No. 3148.

ORDINANCES- presented by City Attorney Ashley Bosche

- **Ordinance No. 2703**- 2nd reading- approving a budget amendment of the City's Special Revenue Fund Budget and to accept and appropriate donated funds from the Draper Holdings Charitable Fund/Bless Our Children Campaign for the Santa's Workshop Program

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2703 for second reading.

- **Ordinance No. 2704**- 2nd reading- granting three Right-Of-Way and License Agreements to Delmarva Power & Light Company across three City owned properties (Parking Lot 13, Salisbury Parking Garage, and Salisbury City Park) for installation of electric vehicle charging station facilities

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2704 for second reading.

- **Ordinance No. 2705**- 2nd reading- authorizing the Mayor to appropriate funds for the Main Street Masterplan Project

Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2705 for second reading.

- **Ordinance No. 2706**- 2nd reading- approving an amendment of the FY22 Budget to appropriate funds for street resurfacing and concrete repair

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2706 for second reading.

- **Ordinance No. 2707**- 2nd reading- authorizing the Mayor to appropriate funds in the FY2022 General Fund Budget and amend the authorized positions included in the FY22 General Fund Budget

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2707 for second reading.

- **Ordinance No. 2708**- 2nd reading- reallocation of Main Street Master Plan

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2708 for second reading.

- **Ordinance No. 2709**- 1st reading- authorizing the Mayor to appropriate funds for a dump truck and mini excavator both previously funded with Federal Recovery Funds

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2709 for first reading.

- **Ordinance No. 2710**- 1st reading- authorizing the Chief of Police to enter into a memorandum of understanding with the University of Maryland to accept funding from the Governor’s Office of Crime Prevention, Youth and Victim Services in the amount of \$100,000, and to amend the Grant Fund Budget to appropriate these grant funds for the continuation of the ‘Exploring Predictive Policing With Machine Learning’ project

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2710 for first reading.

- **Ordinance No. 2711**- 1st reading- approving a budget amendment of the FY2022 General Fund Budget and authorizing the Mayor to amend the authorized positions included in the FY22 General Fund Budget

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2711 for first reading.

ADMINISTRATION AND COUNCIL COMMENTS

Mayor Day pointed out the Manufacturing Exemption requests that were approved earlier in the Consent Agenda and the numerous businesses that would benefit from this exemption. He noted the thousands of Salisburians the companies employ. Mayor Day also reminded everyone that the Enterprise Zone Benefit would be coming up for renewal soon. The program keeps jobs in Wicomico County and Salisbury. He shared that the Fire Department position expansion would assist in our continued support to Salisbury and Wicomico County citizens. It would also create an increasingly competitive environment. Finally, Mayor Day thanked and appreciated fire fighters in light of the three fire fighters who lost their lives in Baltimore City earlier today.

Mr. Boda reminded everyone that there would not be a City Council meeting on Monday, January 31st. He referenced an earlier comment about the City’s Boards and Commissions vacancies. He encouraged anyone interested in applying for a vacancy to visit the website ([Boards and Commissions - City of Salisbury MD](#)).

Ms. Blake encouraged all who were able to donate blood. Even without Covid, there were a lot of people who need surgeries.

Ms. Gregory stated that there have been 28 Covid related deaths just this year. She encouraged all to wear an N-95 mask or double up your masks. The staff members dealing with everything have been under a horrendous amount of stress. She ended by urging individuals to get vaccinated, get boosted, wear masks, and not to go out if you don’t have to.

Mr. Heath shared his heart-felt thoughts and feelings on the loss of the firemen in Baltimore. He echoed Mr. Boda’s reminder that Council would not meet for two weeks.

ADJOURNMENT

With no further business to discuss, the Legislative Agenda adjourned at 7:06 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
JANUARY 18, 2022

TIME & PLACE: 5:26 p.m., Council Chambers
PURPOSE: Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
VOTE TO CLOSE: Unanimous (5-0)
CITATION: Annotated Code of Maryland §3-305(b)(14)
PRESENT: Council President John “Jack” R. Heath, Mayor Jacob R. Day, Council Vice-President Muir Boda, Councilwoman April Jackson, Councilwoman Michele Gregory, Councilwoman Angela M. Blake, Procurement Director Jennifer Miller, Assistant City Clerk Julie English, City Attorney Ashley Bosche, City Clerk Kim Nichols


The City Council convened in the regularly scheduled Work Session at 4:30 p.m. At 5:34 p.m. President Heath called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(14). Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous to convene in Closed Session.

Council was briefed by Procurement Director Jennifer Miller on the possible contract and ENP. After discussing their concerns, Council unanimously authorized the award to be placed on legislative agenda.

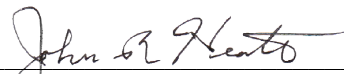
At 5:42 p.m., Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous (5-0) to adjourn the Closed Session.

Council convened in Open Session at 5:52 p.m. and President Heath reported that Council had met in Closed Session and discussed a pending contract.

After closing remarks from Administration and Council members, the Open Session was adjourned.



City Clerk



Council President