

CITY OF SALISBURY  
WORK SESSION  
DECEMBER 6, 2021

Public Officials Present

Council President John “Jack” R. Heath  
Councilwoman Angela Blake  
Councilwoman April Jackson

Council Vice-President Muir Boda  
Councilwoman Michele Gregory

Public Officials Absent

Mayor Jacob R. Day

In Attendance

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Housing & Homelessness Manager Christine Chestnutt, Department of Infrastructure & Development Director Amanda Pollack, Police Chief Barbara Duncan, Assistant Police Chief Dave Meienschein, Field Operations Director Jana Potvin, Director of Finance Keith Cordrey, Water Works Director Cori Cameron, Fire Chief John Tull, Special Assistant to the Mayor Nate Sansom, Assistant GIS Director John O’Brien, Assistant City Clerk Julie English, Attorneys Ashley Bosche and Michael Sullivan, and members of the public.

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On December 6, 2021 the Salisbury City Council convened in a hybrid Work Session (in person and on Zoom Conferencing Video) at 4:30 p.m. in Council Chambers.

**Presentation of FY21 Audit**

Keith Cordrey introduced Timothy Sawyer, CPA, CGMA with Barbacane Thornton & Company. Mr. Sawyer presented the FY21 Audit report for the City of Salisbury. The audit was performed virtually in November 2021. The City received unmodified or clean audit opinions on the audit for FY21.

**Budget amendment to appropriate funds from GOCCP Youth and Victim Services Grant**

Colonel Meienschein presented the GOCCP Youth and Victim Services Grant to be applied to gym memberships for existing sworn personnel as well as new hires.

Council reached unanimous consensus to advance the budget amendment to legislative session.

**Ordinance to establish a Salisbury Neighborhood Housing Services tax credit**

Nate Sansom introduced an ordinance to establish a tax credit for Salisbury Neighborhood Housing Services (SNHS) as part of the Here is Home initiative. This tax credit would apply to SNHS non-administrative buildings.

Council reached unanimous consensus to advance the legislation to legislative agenda.

**Resolution approving an MOU with Eastbound Disc Golf**

Amanda Pollack presented an overview of the proposed MOU with Eastbound Disc Golf.

Ms. Blake questioned the second design to be sure it would not interfere with people who walk their dogs in that area. Mrs. Pollack confirmed that the course would coexist with the current happenings of the area.

Council reached unanimous consensus to move forward with the resolution.

**Update on Here is Home Housing Expansion Incentive Program**

Mrs. Pollack provided Council with the first Here is Home update. In less than a month six applications were received. There were 876 residential units; 172 single family units, 260 duplexes, 308 townhouses, 101 apartments, 35 assisted living and memory care units.

Ms. Blake asked if any of the residential units have been designated for low income housing. In response, Mrs. Pollack was not aware of any with that designation. Mr. Heath added that this program will definitely have an impact on the market.


**Budget amendment to use surplus funds for programs and projects**

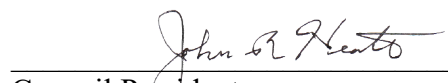
Ms. Glanz introduced a budget amendment that will use surplus funds for various programs and projects that have continually been requested in the CIP.

Council reached unanimous consensus to advance the budget amendment to legislative agenda.

**ADJOURNMENT**

With no further business to discuss, the Work Session adjourned at 5:02 p.m.

  
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City Clerk

  
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Council President