

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (COUNCIL CHAMBERS AND ZOOM)

NOVEMBER 8, 2021

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Council Vice-President Muir Boda
Councilwoman Michele Gregory*

*Mayor Jacob R. Day
Councilwoman Angela M. Blake
Councilwoman April Jackson*

IN ATTENDANCE

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Housing and Homelessness Manager Christine Chestnutt, Assistant City Clerk Julie English, Special Assistant to the Mayor Nate Sansom, Executive Administrative Assistant- Mayor’s Office Jessica Turner, Department of Infrastructure and Development Director Amanda Pollack, Procurement Director Jennifer Miller, City Attorneys Ashley Bosche and Michael Sullivan, City Clerk Kimberly Nichols, members of the press and public

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. in a hybrid meeting (in person and on Zoom Conferencing Video) and Council President John R. “Jack” Heath called the meeting to order. After the recital of the pledge to the flag, Rev. John Wright of Unitarian Universalist Fellowship provided the invocation.

PRESENTATIONS- *presented by Mayor Jacob R. Day*

Albert Allen, III Citation

Mayor Jacob R. Day presented the citation to Albert Allen, III. Mr. Allen has served over 5 years on the Board of Zoning Appeals, and served the community through his involvement in Horizons Salisbury, Rotary Club of Wicomico County, and Westside Historical Society.

Epilepsy Awareness Month Proclamation

Mayor Day presented the Epilepsy Awareness Month proclamation. Epilepsy is an incurable neurological disorder that causes people to experience recurring seizures. It is the third most common neurological condition where one in twenty-six people in the United States will develop epilepsy in his or her lifetime due to abnormal brain development, illness, brain injury, or unknown causes while 470,000 children in the United States are currently living with epilepsy. It receives ten times less funding than other disorders making it very costly for people and families.

Municipal Government Works Month Proclamation

Mayor Day presented the Municipal Government Works Month proclamation. Municipal government represents the most responsive level of government allowing citizens direct access to elected officials. Maryland is home to 157 municipalities including the City of Salisbury which was incorporated in 1854.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve the legislative agenda as presented.

CONSENT AGENDA- *presented by City Clerk Kimberly Nichols*

The Consent Agenda, consisting of the following items, was approved by unanimous vote in favor on a motion and seconded by Mr. Boda and Ms. Jackson, respectively:

- *October 18, 2021 Work Session Minutes*
- *October 25, 2021 Legislative Session Minutes*
- *October 25, 2021 Closed Session Minutes (separate email)*
- *November 1, 2021 Work Session Minutes*
- **Resolution No. 3133-** *to approve the appointment of Amber Green to the Housing Board of Adjustments & Appeals for term ending October 2025*
- **Resolution No. 3134-** *to approve the appointment of Sally Perret to the Human Rights Advisory Committee for term ending November 2023*

AWARD OF BIDS- *presented by Procurement Director Jennifer Miller*

The Award of Contracts, consisting of the following items, was unanimously approved on a motion and seconded by Ms. Blake and Ms. Jackson, respectively.

- **Award of Contracts**
 - *ITB A-22-108 Citywide Speed Humps and Cushions \$150,000.00 - \$225,000.00 (3 yr. est.)*
 - *ITB 22-112 Police Vehicles \$170,650.00*

ORDINANCES- *presented by City Attorney Michael Sullivan*

- **Ordinance No. 2692-** *2nd reading- to establish a program to encourage the expansion of residential housing in the City of Salisbury, known as the Housing Expansion Incentive program*

Ms. Blake moved and Mr. Boda seconded to approve Ordinance No. 2692 for second reading.

Mr. Boda moved to amend Ordinance No. 2692 as read by Mr. Sullivan. Ms. Blake seconded, and the amendment was unanimously passed.

Ordinance No. 2692, as amended for second reading, was unanimously approved.

- **Ordinance No. 2693-** *2nd reading- to establish a payment in lieu of taxes (“PILOT”) to encourage affordable housing development*

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2693 for second reading.

- **Ordinance No. 2694**- 1st reading- *authorizing the Mayor to enter into a memorandum of understanding with the Somerset County Health Department for the purpose of accepting Emergency Housing Program grant funds in the amount of \$34,000, and to approve a budget amendment to the grant fund to appropriate these funds for the 2021 Cold Weather Shelter*

Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2694 for first reading.

PUBLIC COMMENTS

No comments were received from the public.

ADMINISTRATION AND COUNCIL COMMENTS

Mayor Day said that there were a few other items that would be presented to Council in association with “Here is Home.” The City was beginning a new tradition for Veterans Day. Meet at the War Memorial at sunrise to raise the flag for Veterans Day.

Mr. Boda said that the City was not “giving away money” in the “Here is Home” legislation. The money had never been paid into the City. Much of it was to promote growth, which in the future would expand the tax base. The City needed housing several years ago, and they were using every tool to expand housing in the City.

Ms. Blake commented that if she had the power to ticket those in the way of First Responders, the City would never be in debt. She asked the public to be respectful of First Responders and clear the roadways for everyone’s safety. If healthy enough, she asked everyone to donate blood. The region continued to be short and in vital need.

Ms. Gregory thanked the Mayor and City for recognizing Epilepsy Awareness Month. Her family was impacted by it, and people did not always realize all of the things that went along with it. The more awareness the better because a lot of families were dealing with it on a daily basis.

Ms. Jackson saluted all of the veterans and told Mayor Day the City appreciated him and his sacrifice. Thursday was Veterans Day, and she said to thank a veteran and to wear poppies.

President Heath said that two of the comments hit home for him. Ms. Blake and her reminder to yield to emergency vehicles and Ms. Gregory’s comments regarding epilepsy and disabilities. He had a lot of friends he kept in touch with after working eight years with Lower Shore Enterprises.

VOTE TO CONVENE IN CLOSED SESSION

With no further business to discuss, at 6:50 p.m. President Heath called for a motion to convene in Closed Session to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal in accordance with the Annotated Code of Maryland §3-305(b)(14).

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to convene in Closed Session.

VOTE TO END CLOSED SESSION / CONVENE IN OPEN SESSION / REPORT TO PUBLIC

At 7:05 p.m., upon a motion and second by Ms. Jackson and Ms. Gregory, respectively, and approved by unanimous vote in favor, the Closed Session was adjourned and Council convened in Open Session.

President Heath reported that while in Closed Session Council discussed a negotiating strategy in reference to a contract.

At 7:06 p.m., Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to adjourn the Open Session.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
OCTOBER 25, 2021

TIME & PLACE: 7:00 p.m., Council Chambers
PURPOSE: Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.
VOTE TO CLOSE: Unanimous (4-0)
CITATION: Annotated Code of Maryland §3-305(b)(14)
PRESENT: Council President John “Jack” R. Heath, Mayor Jacob R. Day, Council Vice-President Muir Boda, Councilwoman April Jackson, Councilwoman Michele Gregory, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, City Clerk Kim Nichols, City Attorney Michael Sullivan
ABSENT: Councilwoman Angela Blake

The City Council convened in Legislative Session at 6:00 p.m. At 7:00 p.m. President Heath called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(14). Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to convene in Closed Session.

Council was briefed by Procurement Director Jennifer Miller on development proposals received by the City.


After discussion, Council unanimously approved of the path moving forward in the potential sale of City property.

At 7:20 p.m., Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to adjourn the Closed Session.


Council immediately convened in Open Session and President Heath reported that Council had met in Closed Session and discussed the negotiating strategy to a potential sale.

Mayor Day reminded everyone that the State of the City was at Revival at 6:30 p.m. on October 26, 2021 and everyone was invited to attend.

The Open Session was adjourned at 7:22 p.m.



City Clerk



Council President