



DEPARTMENT: Housing and Community Development
POSITION: Homeless Services Case Coordinator
TYPE: Full Time
SALARY: \$33,990 – 36,792
BENEFITS: Full Benefits Package
CLOSING DATE: Open until filled, 1st consideration December 17, 2021



Overview: We are Salisbury, Maryland, and our town was born from the headwaters of the **Wicomico River**. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost **300 years**. Now one of the largest cities on the peninsula, Salisbury serves as the **Capital of the Eastern Shore**, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

Department: The Housing and Community Development Department is made up of three different departments: Code Enforcement, Neighborhood Relations, and Housing First. These three functions of HCDD are all supported by and work closely with the Community Development Grants and Finance segments of the City to achieve a better Salisbury for today and the future to come.

Profile: The Homeless Services Case Coordinator will conduct street outreach among the Wicomico County unsheltered homeless population, connecting them to resources, including but not limited to: food supplement, medical assistance, state identification, social security cards, birth certificates, etc. The position will spend a large portion of time outdoors visiting encampments as well as other areas where unsheltered persons sleep to collect data and identifying housing opportunities.

Preferred Education: Bachelor’s Degree in a human services field (e.g., Social Work, Psychology) is preferred or Bachelor’s Degree in any field with equivalent training

Preferred Experience: At least one year of work in the human services field and completion of Mental Health First Aid is required; if the applicant has not already completed the trainings, they will be required to do so at the next available training

Requirements/Certifications: Valid class C Driver’s License

How to Apply: Submit City application, cover letter, driving record and resume to the following address or apply online at www.salisbury.md/apply

City of Salisbury HR, 125 N. Division St., Salisbury, MD 21801 jobs@salisbury.md; 410-548-1065; fax: 10-548-3748