

**Salisbury Historic District Commission**  
**August 25, 2021**

The Salisbury Historic District Commission met in regular session on Wednesday, August 22, 2021. The meeting took place on a zoom video conference with attendance as follows:

**COMMISSION MEMBERS PRESENT**

Scott Saxman, Chairman – Not Present  
Jillian Burns- Present  
Matt Auchey, Vice Chairman – Present  
Brad Phillips – Present  
Brenden Frederick – Present  
Jane Messenger – Present

**CITY OFFICIALS PRESENT**

Laura Hay, City Attorney- Not Present  
Heather Konyar, City Attorney – Present  
Amanda Pollock, Infrastructure & Development- Not Present  
Jessica Budd, Infrastructure & Development- Present  
Henry Eure, Infrastructure & Development- Not Present

1. **CALL TO ORDER** – Mr. Matt Auchey, Vice- Chairman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approved meeting minutes for July 28, 2021. Mrs. Jane Messenger makes motion to approve minutes as submitted. Mr. Brenden Frederick seconds the motion. The Commission votes unanimously to approve the minutes as submitted.

**PUBLIC INPUT** – Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.

4. **CONSENT DOCKET** –

- #21-18- 122 S Division St. Wicomico County Library- Signs. - Mr. Brenden Frederick makes a motion to approve the case on the consent docket. Mr. Brad Phillips seconds the motion. The Commission votes unanimously to approve the case as submitted.

5. **OLD BUSINESS** – None

6. **NEW BUSINESS-**

**? #21-19- 106 N Division St- Alterations and New Deck**

Mr. Brenden Frederick recuses himself from this case due to ongoing business relationships with the applicant. Mr. Matt Auchey determines if the structure is contributing. Mr. Brad Phillips makes a motion to deem the structure as contributing. Mrs. Jane Messenger seconds the motion. The Commission votes unanimously to deem the structure contributing. Mr. Bret Davis presents his case. He states the property has been vacant for 27 years and they would like to provide a high end furniture store on the first floor as well as 2 apartments up stairs. They are going above some of the standards they believe and would like to go back to wood windows and get rid of the metal that is there now. The doors would go back to wood as well. They would like to rip down the metal on front of building and come back to Historic District for a proposal for cornice and trim to replace. They are not sure what is under the metal so that will depend on the actual proposal. They would also like to put a back deck on the building where the fire escape is in the back alley. It would not be visible to the public unless you searched for it. The deck would match historic standards with metal hand rails with pavers or concrete pour below. Mr. Matt Auchey makes sure it's not pressure treated looking deck and states historic is most likely cedar type wood or tongue and grove composite. Mr. Bret Davis said he is not sure but will check the material and make sure. The alley windows will be put back as well. Mr. Auchey states we are proposing approval on the removal of metal and installation of rear deck with tongue grove or composite board (no pressure treated – if so they have to be wrapped

in azec). The railings need to be aluminum and match previous properties done. As far as deck it needs to be concrete deck, brick or pavers. Mr. Matt Auchey makes a motion to approve the application as amended. Mrs. Jillian Burns seconds the motion. The Commission votes unanimously to approve the case as amended.

**#21-20- \*208 Elizabeth St- Concrete Driveway and Garage**

Mr. Dipal Patel presents the case. He states he has already done the driveway but, it needed it due to flooding of the crawl space. He is sorry he didn't come to commission for approval. HE says if he hadn't done the driveway like this he would be in another flooding issue and have to propose this anyway. He would also like to add a 2 car garage to the back portion of the property. Mr. Auchey and Phillips wanted to make sure the garage matches the siding of the house as well. Mr. Phillips wanted to make sure Mr. Patel realizes in any other circumstance they would not approve this much concrete for a driveway. Mr. Frederick wants to make sure the applicant is reaching out to the City for approval of garage. Also that in future properties he makes sure that he checks with local municipalities first. If this was any other property, the commission would most likely make him remove it. This property is close to other commercial properties on the end of street so they are ok with allowing Mr. Patel to leave it as it is. Mr. Brenden Frederick makes a motion to approve the application as amended making sure the garage matches the house. Mrs. Jillian Burns seconds the motion. The Commission votes unanimously to approve the case as amended.

**\*this indicates that the structure has been deemed a contributing structure by the SHDC**


**7. ELECTIONS- Postponed till Septembers Meeting**


**Voting will be held for Chairmen, Vice Chairmen and Open Meetings Act Representative**

**8. Adjourn the meeting- Mr. Matt Auchey makes a motion to adjourn the meeting. The Commission votes unanimously to adjourn the meeting.**

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.

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Matt Auchey, Vice Chairman

  
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Brian Soper, City Planner

9.17.21  
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Date

9/20/21  
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Date