

Salisbury Historic District Commission
July 28, 2021

The Salisbury Historic District Commission met in regular session on Wednesday, July 28, 2021. The meeting took place on a zoom video conference with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Jillian Burns- Present
Matt Auchey, Vice Chairman – Present
Brad Phillips – Present
Brenden Frederick – Not Present
Jane Messenger – Not Present

CITY OFFICIALS PRESENT

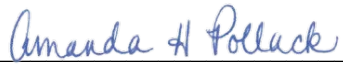
Laura Hay, City Attorney- Present
Heather Konyar, City Attorney – Not Present
Amanda Pollock, Infrastructure & Development- Not Present
Jessica Budd, Infrastructure & Development- Present
Henry Eure, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, Chairman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approved meeting minutes for June 30, 2021. Mr. Brad Phillips makes motion to approve minutes as submitted. Mr. Matt Auchey seconds the motion. The Commission votes unanimously to approve the minutes as submitted.
4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS-**
 - **#21-17- 233 W Main St- Window Replacement**
First the property was determined by Mr. Matt Auchey to be contributing after running through the checklist. A motion was made by Mr. Auchey to determine the property to be contributing. Mr. Brad Phillips second the motion. The Commission votes unanimously to determine the property to be contributing. Dr. Reeves who owns the property states he would like to replace the windows because it is rotting and letting air into the house. They were replaced in 1986 and are aluminum wood. He contacted Don Murray at Gillis Gilkerson to replace them. Mr. Don Murray states they intend to replace the windows with Andersen window which is a Woodwright Double Hung window. The interior color will be Oak and the exterior will be black. The vendor has switched from aluminum to fiberglass and when they are done it will not be noticeable that they did anything. Mr. Matt Auchey makes a motion to approve the application as submitted. Mr. Brad Phillips seconds the motion. The Commission votes unanimously to approve the application as submitted.
7. **PUBLIC INPUT** – **Members of the public are welcome to make comment at this time, subject to a time allotment of two (2) minutes per person.**
***this indicates that the structure has been deemed a contributing structure by the SHDC**
8. **Adjourn the meeting-** **Mr. Matt Auchey makes a motion to adjourn the meeting. Mrs. Jillian Burns seconds the motion. The Commission votes unanimously to adjourn the meeting.**

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman



Amanda Pollack, Secretary

8/2/2021 _____

Date

8/2/21 _____

Date