

ORDINANCE NO. 2688

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE CITY OF SALISBURY’S FY22 GENERAL FUND BUDGET FOR THE ADDITION OF THE POSITION OF SPECIAL ASSISTANT FOR INTERGOVERNMENTAL AFFAIRS.

WHEREAS, the Mayor’s office has determined a need for a new position to be titled “Special Assistant for Intergovernmental Affairs”; and

WHEREAS, this position will enable the City to become more effective and efficient in developing new and improved legislation, internal policy for employees, lobbying in Annapolis, securing federal financial earmarks

WHEREAS, to fund the salary and benefits for the remainder of the year the Department of Finance has estimated \$39,600 is required, and.

WHEREAS, the Mayor’s office budget does not currently have sufficient funds to cover the additional cost of the new position.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1.

- a) The City of Salisbury’s Authorized Positions be amended to include an additional position titled “Special Assistant for Intergovernmental Affairs” and be assigned Grade 8
- b) The City of Salisbury’s FY22 General Fund Budget be and is hereby amended as follows:

Department	Account Description	Account	Amount
	Current Year Surplus	01000-469810	39,600
Mayor’s Office	Salaries	12000-501001	39,600

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.


Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27th day of September, 2021 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 11th day of October, 2021.

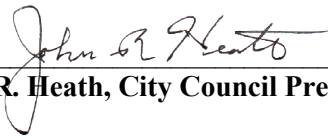
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ATTEST:



Kimberly R. Nichols, City Clerk



John R. Heath, City Council President

Approved by me, this 15th day of October, 2021.



Jacob R. Day, Mayor



City of
Salisbury
Jacob R. Day, Mayor

To: City Council

From: Julia Glanz, City Administrator

Subject: Budget Amendment to Add Position

Date: September 15, 2021

During the 2017 City reorganization two deputy city administrators positions were created. Over time and working through the new organization structure the Administration learned that a cleaner chain of command existed with only one deputy city administrator. We did realize at the time that there were gaps in the area of communication and public relations so we created the position of Social Media Specialists to our communications team. This was an incredible addition to our team and has enabled the City to be forward thinking when it comes to communication strategy.

Continuing with building the strongest team possible, another gap that has been glaring over the years has been that in the area of senior level project management, policy development, and governmental affairs on the State and Federal level. Before the Council is the opportunity for the City to become more effective and efficient in developing new and improved legislation, internal policy for employees, lobbying in Annapolis, securing federal financial earmarks with the addition of the position Special Assistant for Intergovernmental Affairs. This position will report directly to the Deputy City Administrator and work closely with the Administration to focus on the above areas. We believe the Council, and the City at large, will immediately see the benefits of this additional position upon approving this budget amendment

Please let me know if you have any questions.