

**CITY OF SALISBURY, MARYLAND**

**REGULAR MEETING (COUNCIL CHAMBERS AND ZOOM)**

**OCTOBER 11, 2021**

**PUBLIC OFFICIALS PRESENT**

*President John “Jack” R. Heath  
Councilwoman Angela M. Blake*

*Council Vice-President Muir Boda  
Councilwoman Michele Gregory*

**PUBLIC OFFICIALS ABSENT**

*Mayor Jacob R. Day  
Councilwoman April Jackson*

**IN ATTENDANCE**

*Deputy City Administrator Andy Kitzrow, Fire Chief John Tull, Field Operations Director Jana Potvin, Department of Housing and Community Development Director Ron Strickler, Poplar Hill Mansion Curator Sarah Meyers, City Attorney Michael Sullivan, City Clerk Kimberly Nichols, members of the press and Public*

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**CITY INVOCATION – PLEDGE OF ALLEGIANCE**

*The City Council met in regular session at 6:00 p.m. in a hybrid meeting (in person and on Zoom Conferencing Video) and Council President John R. “Jack” Heath called the meeting to order. After the recital of the pledge to the flag, he then invited Pastor Dana Stauffer of the Emmanuel Church Fruitland Campus to provide the invocation.*

**PROCLAMATION**

*Deputy City Administrator Andy Kitzrow presented the Dysautonomia Awareness Month proclamation. Dysautonomia is a disease in which the nerves of the autonomic nervous system are damaged and affects people of any age, gender, race or background. It impacts many functions of the body; treatments can help manage the condition, but there is no known cure. Certain types can be dangerous or life threatening. Mr. Kitzrow declared October 2021 as Dysautonomia Awareness Month on behalf of Mayor Jacob R. Day in an effort to increase awareness of this debilitating and sometimes fatal disease.*

*Mr. Kitzrow invited Brooke Zuppo forward to receive the proclamation.*

**ADOPTION OF LEGISLATIVE AGENDA**

*Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve the legislative agenda as presented.*

**CONSENT AGENDA** – presented by City Clerk Kimberly Nichols

The Consent Agenda, consisting of the following items, was approved by a 4-0 vote on a motion and seconded by Mr. Boda and Ms. Blake, respectively:

- September 20, 2021 Work Session Minutes
- September 27, 2021 Legislative Session Minutes
- **Resolution No. 3129**- to approve the reappointment of Katherine Jones to the Disability Advisory Committee for term ending November 2024

**ORDINANCES**- presented by City Attorney Michael Sullivan

- **Ordinance No. 2683**- 2<sup>nd</sup> reading- approving an amendment of the City of Salisbury's FY22 General Fund budget and the Grant Fund budget to allocate funding from the Community Foundation of the Eastern Shore and General Fund grant match for maintenance of the bandstand and bridge in the City Park

Ms. Gregory moved, Mr. Boda seconded, and the vote was unanimous (4-0 vote) to approve Ordinance No. 2683 for second reading.

- **Ordinance No. 2685**- 2<sup>nd</sup> reading- to amend Chapter 8.08 Brush, Weeds and Obnoxious Growth to include the definition & requirements of Meadow Cultivation and to allow for the cultivation of meadows in the City of Salisbury, Maryland

Ms. Gregory moved and Mr. Boda seconded to approve Ordinance No. 2685 for second reading.

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to amend Ordinance No. 2685 as read by Mr. Sullivan.

Ordinance No. 2685, as amended for second reading, was approved by unanimous vote in favor (4-0 vote).

- **Ordinance No. 2686**- 2<sup>nd</sup> reading- authorizing the Mayor to enter into a contract with the U.S. Department of Housing & Urban Development for the purpose of accepting additional Community Development Block Grant (CDBG) funds in the amount of \$17,796.00, and to approve a budget amendment to the grant fund to appropriate such CDBG funds for the projects outlined in the 2021 CDBG Action Plan

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0 vote) to approve Ordinance No. 2686 for second reading.

- **Ordinance No. 2687**- 2<sup>nd</sup> reading- approving an amendment of the City's FY22 General Fund budget and the Capital Project Fund budget to allocate funding for the Poplar Hill ADA Ramp and Bathroom Conversion Project

Ms. Gregory moved, Mr. Boda seconded, and the vote was 4-0 to approve Ordinance No. 2687 for second reading.

President Heath asked if the need for additional funds was due to the bathroom renovation coming in over budget, or if it was due to the difference in costs of a ramp and a lift. Field Operations Director Jana Potvin answered it was due to both, and the bathroom came in over budget by \$3,200.

- **Ordinance No. 2688**- 2<sup>nd</sup> reading- approving an amendment of the city of Salisbury's FY22 General Fund budget for the addition of the position of Special Assistant for Intergovernmental Affairs

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2688 for second reading.

- **Ordinance No. 2689**- 1<sup>st</sup> reading- to grant a property tax credit against the City property tax imposed on certain real property owned by Habitat for Humanity of Wicomico County, Inc.

Mr. Boda moved, Ms. Blake seconded and the vote was unanimous (4-0) to approve Ordinance No. 2689 for first reading.

- **Ordinance No. 2690**- 1<sup>st</sup> reading- an ordinance of the City of Salisbury to amend Chapter 17.16 of the Salisbury City Code by adding Subsection 17.16.090 Nonconforming Use Zoning Exemption Program

Ms. Blake moved and Ms. Gregory seconded to approve Ordinance No. 2690 for first reading.

Mr. Boda moved to amend Ordinance No. 2690 by striking "compete" and inserting "complete" on Line 26. Ms. Blake seconded and the vote was unanimous.

Ordinance No. 2690 for first reading, as amended, was approved by unanimous vote in favor.

- **Ordinance No. 2691**- 1<sup>st</sup> reading- authorizing the Mayor to enter into a memorandum of understanding with the Wicomico County Health Department and approving a budget amendment of the FY2022 General Fund Budget to appropriate funds received from the Wicomico County Health Department in the amount of \$10,000.00

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2691 for first reading.

## **PUBLIC COMMENTS**

One member of the public provided the following comments:

- Coastal Association of Realtors was very excited about the things the Mayor was planning for housing in the City.
- The Non-conforming Use Zoning Exemption program was a great idea.
- He had some concerns about calls for service and posed the following questions: What is a call for service? How many times does it happen to count against your property? What is losing your non-conforming use mean?
- A lot of money goes into rehabbing these homes, and he would hate to see non-conforming use lost over a neighbor not liking someone and calling the police every day.
- He was sure the questions could be resolved and wanted to congratulate the Mayor and Council for their efforts in trying to resolve some of the City's housing problems.

### **ADMINISTRATION AND COUNCIL COMMENTS**

Mr. Kitzrow announced the Movies on the River during the summer were very successful and the last one was Friday, October 15, 2021 for the season. He encouraged people to continue to get vaccinated.

Mr. Boda asked what movies were playing on Friday, and Mr. Kitzrow answered the second one was Guardians of the Galaxy. Mr. Boda encouraged vaccinations and helping neighbors out.

Ms. Blake asked everyone to please donate blood if healthy enough.


Ms. Gregory announced October was SDHD Awareness Month and encouraged vaccinations.


President Heath thanked Katherine Jones for her service on the Disability Advisory Committee. He recently received his booster vaccination and encouraged everyone to get their vaccinations. He also encouraged everyone to donate blood if healthy enough.

Mr. Heath announced he would be travelling the next day to see his granddaughter graduate from Army Basic Training, and was so very proud of her!

### **ADJOURNMENT**

With no further business to discuss, the Legislative Session was adjourned at 7:00 p.m.

  
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 City Clerk

  
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 Council President