



DEPARTMENT: Housing and Community Development

POSITION: Code Enforcement Officer I

TYPE: Full Time

SALARY: \$35,283 – \$38,192

BENEFITS: Full Benefits Package

CLOSING DATE: Open until filled, 1st consideration September 24, 2021



Overview: We are Salisbury, Maryland, and our town was born from the headwaters of the **Wicomico River**. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost **300 years**. Now one of the largest cities on the peninsula, Salisbury serves as the *Capital of the Eastern Shore*, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

Department: The Housing and Community Development Department is made up of three different departments: Code Enforcement, Neighborhood Relations, and Housing First. These three functions of HCDD are all supported by and work closely with the Community Development Grants and Finance segments of the City to achieve a better Salisbury for today and the future to come.

Profile: Under the general supervision of the Code Compliance Manager, Code Enforcement Officers perform a variety of administrative, technical and investigative duties in direct support of the City of Salisbury property maintenance and zoning municipal code. In support of the Housing and Community Development Department, Code Enforcement Officers play a vital role in the rental property and landlord licensing program as well as directly assisting in community improvement service projects.

Preferred Education: High school diploma or G.E.D;

Preferred Experience: At least one (1) year of experience in municipal code enforcement preferred and/or equivalent training, education, and/or experience.

Requirements/Certifications: Valid class C Driver's License
International Property Maintenance Inspector Certification preferred; must acquiring certification within one year of hire.

How to Apply: Submit City application, cover letter, driving record and resume to the following address or apply online at www.salisbury.md/apply

City of Salisbury HR, 125 N. Division St., Salisbury, MD 21801 jobs@salisbury.md; 410-548-1065; fax: 410-548-3748