

City of Salisbury



Annual Action Plan

CDBG PY 2021

(7/1/2021 – 6/30/2022)

Prepared By:
City of Salisbury
Finance Department / HCDD
207 West Main Street, Suite 102
Salisbury, Maryland 21801

**CITY OF SALISBURY
PY 2021 ACTION PLAN**

TABLE OF CONTENTS

	<u>Page</u>
AP-05 – Executive Summary.....	2
1. Introduction.....	2
2. Summary of Objectives & Outcomes Identified in the Plan.....	2
3. Evaluation of Past Performance.....	5
4. Summary of Citizen Participation & Consultation Process.....	6
5. Summary of Public Comments.....	6
6. Summary of Comments or Views Not Accepted & Reasons.....	7
7. Summary.....	7
PR-05 – Lead & Responsible Agencies.....	9
AP-10 – Consultation.....	11
1. Introduction.....	11
2. Agencies, Groups, Organizations & Others Who Participated in the Process and Consultations.....	15
AP-12 – Participation.....	32
1. Summary of Citizen Participation Process.....	32
AP-15 – Expected Resources.....	35
AP-20 – Annual Goals and Objectives.....	39
AP-35 – Projects.....	41
AP-38 – Projects Summary.....	43
AP-50 – Geographic Distribution.....	46
AP-55 – Affordable Housing.....	49
AP-60 – Public Housing.....	51
AP-65 – Homeless and Other Special Needs Activities.....	53
AP-75 – Barriers to Affordable Housing.....	57
AP-85 – Other Actions.....	58
AP-90 – Program Specific Requirements.....	62

Attachments:

- SF 424 & 424-D Forms
- Action Plan Certifications
- Citizen Participation Documentation

- CDBG Target Areas – Maps
- Homeless Information
- Resolution Authorizing Submission of the CDBG Action Plan

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Salisbury has prepared a Consolidated Plan which covers a five (5) year period from July 1, 2019 - June 30, 2024. For each CDBG Program Year the City must also prepare an Annual Action Plan to guide its use of affordable housing and community development resources. Both Plans address three basic goals: (1) the provision of decent housing, (2) the creation of a suitable living environment, and (3) the expansion of economic opportunities, primarily to benefit low- and moderate-income persons. The Consolidated Plan and Annual Action Plans also serve as the City of Salisbury's application for federal Community Development Block Grant (CDBG) Program funds. The City is not eligible as a grantee for any other formula entitlement programs administered by HUD.

The Strategic Plan portion of Salisbury's Consolidated Plan covers a five (5) year period from July 1, 2019 to June 30, 2024 (using CDBG Program Year (PY) 2019–2023 funds). This Annual Action Plan covers the upcoming one-year program period beginning July 1, 2021 and ending June 30, 2022 (using CDBG PY 2021 funds).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The "Vision" of the Five-Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of Salisbury. The City of Salisbury's PY 2019-2023 Five Year Consolidated Plan proposes the following six (6) strategies to address the priority needs in the City:

Housing Strategy -

Priority Need: There is a need for additional decent, safe, sanitary, and affordable housing for homebuyers, homeowners, and renters.

Goals:

HS-1 Homeownership – Increase the supply of owner-occupied housing units through housing counseling, down payment assistance, and closing cost assistance.

HS-2 Housing Construction – Encourage the construction of new affordable housing units in the City for owners and renters.

HS-3 Housing Rehabilitation – Conserve and rehabilitate existing affordable housing units occupied by owners and renters in the City by addressing code violations, emergency repairs and handicap accessibility.

Homeless Strategy -

Priority Need: There is a need for housing access for homeless persons and persons at-risk of becoming homeless.

Goals:

HO-1 Housing – Support the Continuum of Care's efforts to provide emergency shelter, transitional housing, permanent supportive housing, and other permanent housing opportunities.

HO-2 Operation/Support – Assist providers operating housing or providing support services for the homeless and persons or families at-risk of becoming homeless.

Other Special Needs Strategy -

Priority Need: There is a need for housing access, services, and facilities for persons with special needs.

Goals:

SN-1 Housing – Support an increase in the supply of accessible, decent, safe, sanitary, and affordable housing for the elderly, persons with disabilities, persons with HIV/AIDS, victims of domestic violence, persons with alcohol/drug dependency, and persons with other special needs through rehabilitation of existing buildings and new construction.

SN-2 Social Services – Support social service programs and facilities for the elderly, persons with disabilities, persons with HIV/AIDS, victims of domestic violence, persons with alcohol/drug dependency, and persons with other special needs.

Community Development Strategy -

Priority Need: There is a need to improve the community facilities, infrastructure, public services, and quality of life in the City of Salisbury.

Goals:

CD-1 Community Facilities and Infrastructure – Improve the City’s public facilities and infrastructure through rehabilitation, reconstruction, and new construction.

CD-2 Public Safety and Services – Improve and enhance public safety, public services, and public programs.

CD-3 Connectivity – Improve connectivity within the City and to surrounding communities through physical, visual, transportation, and accessibility improvements.

CD-4 Clearance/Demolition – Remove and eliminate slum and blighting conditions throughout the City.

Economic Development Strategy –

Priority Need: There is a need to encourage employment and economic opportunities in the City of Salisbury.

Goals:

ED-1 Employment – Support and encourage job creation, job retention, and job training opportunities.

ED-2 Development – Support business and commercial growth through expansion and new development.

ED-3 Redevelopment – Plan and promote the development, redevelopment, and revitalization of vacant commercial and industrial sites.

Additional Summary Information

ED-4 Financial Assistance – Support and encourage new economic development through local, state, and federal tax incentives and programs such as Tax Incremental Financing (TIF), Tax Abatements (LERTA), Payment in Lieu of Taxes (Pilot), Enterprise Zones/Entitlement Communities, Section 108 Loan Guarantees, Economic Development Initiative (EDI) funds, etc.

ED-5 Access to Transportation – Support the expansion of public transportation and access to bus and automobile service to assist residents’ transportation needs for employment and job training opportunities.

Administration, Planning, and Management Strategy –

Priority Need: There is a need for planning, administration, management, and oversight of federal, state, and local funded programs.

Goals:

AM-1 Overall Coordination – Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing activities, and compliance with all federal, state, and local laws and regulations.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. The CAPER is available for review on the City of Salisbury website under the Housing and Community Development Department (HCDD) - Community Development section.

The PY 2019 CAPER, which was the first CAPER for the PY 2019-2023 Five Year Consolidated Plan, was approved by HUD in an e-mail dated 2/27/2021. In the PY 2019 CAPER, the City expended 100% of its CDBG funds to benefit low- and moderate-income persons. The City expended 0% of its funds during the PY 2019 CAPER period on public service, which has a statutory maximum of 15%. The City expended 19.57% of its funds during this CAPER period on Planning and Administration, which is below the statutory maximum of 20%. The HUD CDBG Timeliness standard has been temporarily suspended due the project completion issues which were created by the COVID-19 pandemic. However, as of October 31, 2019, the City of Salisbury had an expenditure ratio of 1.47, which is below the 1.50 expenditure ratio maximum. Therefore, we had already met the timeliness standard six months prior to May 2, 2020.

The COVID-19 pandemic took over all our lives in March 2020, and it changed everything. The City of Salisbury has received two awards of CDBG Cares Act funding to date - CDBG-CV1 funding in the amount of \$227,905, and CDBG-CV3 funding in the amount of \$244,747. The expenditure of the CV1 funding is ongoing, and preparations for the expenditure of the CV3 funding are well underway. A large portion of the CDBG-CV funding has been put toward rental assistance, as this has been one of the most pressing community needs.

Other than those changes associated with the additional CV funding awarded to address the needs created by the COVID-19 pandemic, the City did not make any changes to its Five-Year Priorities and Goals during the previous plan year.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. In past years the CDBG public hearings were always held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14), and then videos of the hearings were posted on YouTube for viewing after the original broadcast. This year, due to the ongoing social distancing requirements brought about by the COVID-19 pandemic, we once again chose to utilize the Zoom Meeting platform for Salisbury's 2021 CDBG public hearings.

The CDBG public hearings on the Zoom meeting platform are broadcast live on Cable Channel 14 (PAC-14), and the recordings of the hearings are posted on YouTube for viewing after the original broadcast. Copies of both of the Public Hearing notices that ran in the Daily Times are included in the 'Citizen Participation' section of the exhibits, along with the minutes from both meetings.

All CDBG Public notices are published in the Legal section of the Daily Times newspaper, and posted on the City's website and the City's Facebook page. Copies of all CDBG Public Notices are also e-mailed to the local HALS CoC Director, and to the Wicomico County NAACP Branch Director, per their individual requests.

The City of Salisbury updated its Citizen Participation Plan last year to include the new procedures that have been authorized by HUD to allow for alternate methods of holding public hearings and expedited public comment periods during disasters and/or emergencies. The updated Citizen Participation Plan was approved by the Salisbury City Council at their legislative meeting on May 26, 2020.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Two public hearings for CDBG PY 2021 were held in February and April of 2021, via the Zoom Meeting platform.

The first public hearing was held on February 17, 2021. This hearing gave all of the agencies that had submitted an application for PY 2021 CDBG funds the opportunity to give a verbal presentation on their project to the CDBG Review Committee. Once each of the application presentations had been made the Review Committee members had the opportunity to ask questions of the agency representatives. When all the project presentations had been made, the floor was opened up to the general public to allow citizens the opportunity to provide their views on the community development needs of the City of Salisbury. No comments were received.

The second public hearing was held on April 7, 2021. That hearing provided citizens with an overview of the projects included in the draft 2021 Action Plan, as well as a status report on previously funded CDBG projects that are currently underway. Following that presentation the floor was opened up to the public so that audience members had the opportunity to comment on the community development needs of the City. No comments were received.

The City of Salisbury submitted the PY 2021 Action Plan in IDIS on May 17, 2021. That same day the City was advised that the original allocation amounts announced by HUD for PY 2021 were incorrect, and that we would be receiving an additional \$5,893 in CDBG funds for 2021. That dollar amount represented an increase of 1.5% over the amount originally awarded to us. The City chose to add that additional funding to an existing project in the 2021 Action Plan -- the Truitt Street Community Center - Rehab / Expansion. This additional funding amounted to an increase of only 7.38% from the amount previously allocated to that project, so according to the City of Salisbury Citizen Participation Plan it did not constitute a substantial amendment, and no public comment period was required.

6. Summary of comments or views not accepted and the reasons for not accepting them

The 30-day public comment period for the PY 2021 CDBG Action Plan ran from March 19, 2021 to April 19, 2021. Written comments were accepted from the public on the PY 2021 Action Plan during the 30-day public comment period. No comments were received.

No comments on the Action Plan were rejected and/or not accepted by the City of Salisbury.

7. Summary

Following the Citizen Participation Plan adopted by the City Council, the Finance Department / HCDD encourages service providers, citizens and other interested individuals to comment on the City's housing and community development needs. All CDBG Public notices are published in the Legal section of the Daily Times newspaper, and posted on the City's website and the City's Facebook page. Copies of all CDBG Public Notices are also e-mailed to the local HALS CoC Director, and to the Wicomico County NAACP Branch Director, per their individual requests.

The overall goal of the housing, homeless, other special needs, community development, economic development, anti-poverty, and planning programs covered by the Five Year Consolidated Plan is to strengthen cooperation with other jurisdictions and to develop partnerships among all levels of government and the private sector. This includes for-profit and non-profit organizations, to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every resident.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SALISBURY	Finance Department / HCDD

Table 1 – Responsible Agencies

Narrative (optional)

The City of Salisbury's Finance Department / HCDD is the administering agency for the CDBG Program. The CDBG Program is managed by the Grants Manager, who reports to the Assistant Director of Finance - Operations. The Department is responsible for the preparation of the Five-Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERRs), Consolidated Annual Performance Evaluation Reports (CAPERs), as well as monitoring, processing pay requests, contracting, and oversight of the programs on a day to day basis.

In those years when the City elects to hold an open funding round for CDBG, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Consolidated Plan Public Contact Information

Deborah J. Stam, MBA
Grants Manager
Finance Department / HCDD
City of Salisbury
207 West Main Street, Suite 102
Salisbury, Maryland 21801
(410) 341-9550
dstam@salisbury.md

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

In those years when the City elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications received are reviewed by the CDBG Review Committee and/or City Staff Members. A public hearing is held to allow the applicants to make a verbal presentation on their project to the CDBG Review Committee, and field questions from the Committee members. Following the public hearing the Committee members formulate an award recommendation which is submitted to the Mayor and/or City Administrator for review and approval. When the projects / amounts have been finalized the draft Action Plan is created, and the public is given an opportunity to provide comments. When the public comment period has elapsed, the City Council passes a Resolution approving the Action Plan and authorizing the Mayor to submit it to HUD for review and approval. A percentage of the City's CDBG funds are then awarded to the non-profit applicants for eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Each year, as a part of the CDBG application process, local agencies/organizations and individuals are invited to participate in the consultation process through attending a public hearing or responding directly to the draft documents that are posted for public comment.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City acts as the single point of contact to coordinate efforts between public and assisted housing providers, as well as private and governmental health, mental health, and social service agencies. The City works with the following agencies to enhance funding and service allocations to address the housing and community development needs of the City:

- Salisbury Finance Department - oversees the City's CDBG grant program
- The Wicomico County Housing Authority - manages the Housing Choice Voucher Program and Public Housing Units
- Social Services Agencies - provide supportive services to address the needs of low- and moderate-income persons
- Housing Providers - rehabilitate and develop affordable housing units for low- and moderate-income households

- Homeless Alliance for the Lower Shore Continuum of Care Committee (HALS CoC) - oversees the Continuum of Care (CoC) network including the City

Collaboration and coordination with these entities will continue in order to capitalize on potential future funding opportunities, as well as potential project partnerships, that would result in increased benefits to low- and moderate-income households and persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Homeless Alliance for the Lower Shore Continuum of Care Committee (HALS CoC) is the Continuum of Care for Salisbury. The HALS CoC was formed to provide supportive services and housing for the homeless individuals and families in Wicomico, Somerset, and Worcester Counties. Members include representatives from local housing programs, county homeless boards, area shelters, non-profits, service organizations, state, federal and county agencies, faith community, law enforcement, universities, Board of Education representatives of the three school districts, mental health agencies, hospitals, employment agencies, permanent supportive housing providers, landlords, local providers, foundations, the business community, local residents and formerly homeless individuals.

Subrecipient CoC and ESG funded projects address the needs of homeless persons through the Continuum of Care Lead Agency's direction to prevent and end homelessness in the area. Various organizations and individuals participate in an assortment of ways through joint collaboration to end homelessness. These organizations accomplish this goal by addressing the immediate and ongoing needs of homeless persons (chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness. The City, through various departments, regularly meets with CoC representatives to discuss efforts to address the needs of homeless persons and persons at risk of homelessness. Additionally, CDBG funds have been used to financially support and leverage the efforts of the CoC, including but not limited to: shelter/housing support, supportive service activities, administrative support and eviction prevention assistance.

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a pilot permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2020, the City of Salisbury placed 3 households in the PSH program, consisting of 3 adults. Two households exited the program, one as a result of being admitted to a nursing home, and the other for repeated non-compliance. Currently the City's PSH program has 12 active households, with a total of 21 people, consisting of 14 adults, 1 unaccompanied youth and 6 children.

Participants are housed in private, scattered-site rentals, with the majority of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the program participants approximately once a week. As needed, the Homeless Alliance of the Lower Shore provides ongoing support and advice to the City on operating the program.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CoC manages ESG funds and consults with the state agency that awards ESG funds for the balance of the state to the three (3) local jurisdictions to fund sub-recipients for ESG services. All of the ESG program sub-recipients are active participants of the CoC and serve on the CoC's governing board. In 2018 the State combined all homeless funding under the Homelessness Solutions Programs (HSP), including ESG. The CoC submits the application to the State for agencies providing ESG funded services for Outreach, Shelter, Rapid Rehousing and Prevention, all with case management. The CoC Ranking Committee reviews the project applications and forwards their recommendations to the CoC Lead for submission to the State. The City of Salisbury is one of the agencies that submits projects to provide rapid rehousing and outreach to the HALS CoC for inclusion in the annual HSP application. The CoC uses HMIS reports and the State Data Warehouse to monitor program progress by accessing data quality, number of clients served, bed utilization, length of stay, returns to homelessness, and exits to permanent housing. HMIS data is also used for PIT, HIC, AHAR/LSA, SSVF, and numerous HMIS reports that assures HMIS data can be used to prevent and end homelessness in the local CoC.

The CoC uses a ranking tool for both CoC and ESG funded projects with objective criteria. For CoC funded projects, the agencies use the CoC ranking spreadsheet provided by HUD that captures APR results to measure progress in ending chronic homelessness, housing stability, increasing income, and obtaining mainstream benefits for project participants. This tool is used by the monitoring and ranking committee to rank projects and the recommendation is then presented to the full CoC for a vote. The CoC ranking is made available to CoC members and is posted on its website.

For ESG, CoC, and SSVF funded projects, the HMIS administrator sends reports to agencies to document data quality. While the data quality standard is 90%, the CoC routinely exceeds this threshold. Should reports show data quality issues, the HMIS system administrator provides additional applicable training to staff. For projects submitting data into the State Data Warehouse, the HMIS administrator provides technical assistance and additional training to ensure that ESG programs meet the performance and data quality standards. The HMIS administrator goes over report results with program management staff and trains management and agency staff in how to ensure data quality. On a monthly basis, the

HMIS administrator runs data quality reports and provides comprehensive HMIS data to the CoC on all projects on a quarterly basis.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Salisbury Neighborhood Housing Services, Inc.</p> <p>Housing Services - Housing</p> <p>Housing Need Assessment</p> <p>The City continues to work with SNHS by providing CDBG-CV funding for the COVID-19 Rental/Mortgage Assistance Program, and CDBG funding for the Homebuyer Assistance Grants program.</p>
2	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>HABITAT FOR HUMANITY OF WICOMICO COUNTY</p> <p>Housing Services - Housing</p> <p>Housing Need Assessment Non-Homeless Special Needs</p> <p>In 2019 the City awarded funding to Habitat for a housing unit to be constructed at 504 Tangier Street. Construction began on the house in February 2020, and was completed by the end of June 2020. The homeowner approved to buy the house suffered an injury, which subsequently required surgery, and this has impacted her income. Closing has had to be postponed, but Habitat expects this issue will be resolved soon and the closing will be able to proceed. Additional CDBG funding is being awarded to Habitat this year to construct another single-family home.</p>

3	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Wicomico County Housing Authority</p> <p>Housing PHA Services - Housing Service-Fair Housing</p> <p>Public Housing Needs</p> <p>Wicomico County Housing Authority was contacted for updated information on their new apartment complex, as well as the funding allocated for the management and operation of its existing public housing units and any physical improvements to be made to those units.</p>
4	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p>	<p>Homeless Alliance for the Lower Shore Continuum of Care Committee</p> <p>Services - Housing Services-homeless Regional organization</p> <p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy</p>

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Homeless Alliance of the Lower Shore (HALS) is the local Continuum of Care (CoC) organization which serves Somerset, Wicomico, and Worcester Counties. They provide updated information on the activities and accomplishments of the CoC. The City of Salisbury participates in the monthly HALS CoC meetings. The Strategic Planning Subcommittee of the HALS CoC works with various types of local facilities (i.e. health care, mental health, foster care, and correctional) to ensure that persons being discharged from a system of care are not routinely discharged into homelessness. Copies of all CDBG Public Notices are e-mailed to the local HALS CoC Director, per her request.</p>
5	<p>Agency/Group/Organization</p>	<p>Wicomico County Health Department</p>
	<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Other government - County</p>
	<p>What section of the Plan was addressed by Consultation?</p>	<p>Lead-based Paint Strategy</p>
	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Wicomico County Health Department handles the Lead Poisoning Prevention Program. The purpose of the Lead Poisoning Prevention Program is to identify children with elevated Blood Lead Levels (BLL) and provide appropriate intervention to improve their health status. Families of children with BLL 10 mcg/dl or greater will receive case management services until the client has two BLL's less than 5 mcg/dl. Families of children with BLL 5-9 mcg/dl will receive educational services.</p>

6	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>TidalHealth Peninsula Regional</p> <p>Services-Health Health Agency Major Employer</p> <p>Non-Homeless Special Needs</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
7	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Wicomico County Department of Social Services</p> <p>Services - Housing Services-Children Services-Elderly Persons Service-Fair Housing Child Welfare Agency Other government - County</p> <p>Non-Homeless Special Needs Anti-poverty Strategy</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>

8	Agency/Group/Organization	Wicomico Partnership for Families & Children
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Other government - County Planning organization Community Needs Assessment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Services for children, adolescents and families
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
9	Agency/Group/Organization	MAC, INC.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
10	Agency/Group/Organization	Shore Housing Resource Board
	Agency/Group/Organization Type	Service-Fair Housing

	<p>Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Lead-based Paint Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
<p>Agency/Group/Organization</p>	<p>Shore-Up, Inc.</p>
<p>Agency/Group/Organization Type</p>	<p>Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Child Welfare Agency Energy Assistance and Tax Preparation</p>
<p>What section of the Plan was addressed by Consultation?</p>	<p>Non-Homeless Special Needs Anti-poverty Strategy</p>
<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>

12	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Wicomico County NAACP Branch 7028</p> <p>Regional organization Civic Leaders Advocacy</p> <p>Non-Homeless Special Needs Anti-poverty Strategy</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. Copies of all CDBG Public Notices are also e-mailed to the local NAACP Director, per her request.</p>
13	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Telamon Corp.</p> <p>Services-Education Services-Employment Service-Fair Housing Advocacy</p> <p>Non-Homeless Special Needs Anti-poverty Strategy</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>

14	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	VILLAGE OF HOPE Services-homeless Homeless Needs - Families with children Homelessness Strategy The Village of Hope is a transitional facility that serves homeless women and their children. They have received ESG funds through the City of Salisbury in the past, however now they are no longer eligible for these funds due to changes in regulatory enforcement pertaining to restrictions on gender of head-of-household. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
15	Agency/Group/Organization Agency/Group/Organization Type What section of the Plan was addressed by Consultation? Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Diakonia Services-homeless Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy Diakonia serves many of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.

16	Agency/Group/Organization	Samaritan Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Samaritan Shelter serves some of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
17	Agency/Group/Organization	Salisbury Urban Ministries
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education Food Pantry, Meals for the Homeless, Prescription Assistance, Kid's Cafe After-School Program
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.

18	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Joseph House Crisis Center</p> <p>Services-homeless</p> <p>Food Pantry, Meal Provision, Cash Assistance for Vital Needs</p> <p>Homelessness Strategy</p> <p>Anti-poverty Strategy</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so</p>
19	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Christian Shelter</p> <p>Services-homeless</p> <p>Homelessness Strategy</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
20	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p>	<p>Help and Outreach Point of Entry (HOPE)</p> <p>Services-homeless</p> <p>Homeless Needs - Chronically homeless</p> <p>Homelessness Needs - Veterans</p> <p>Homelessness Strategy</p>

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>HOPE works to connect chronically homeless individuals with the necessary services. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.</p>
21	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>HALO Ministry</p> <p>Services-homeless Day Facility, HALO Cafe, Thrift Ministry</p> <p>Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
22	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Life Crisis Center</p> <p>Services-Victims of Domestic Violence Services - Victims</p> <p>Non-Homeless Special Needs Victims of domestic violence, rape, and sexual assault.</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so</p>

23	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Hudson Health Services</p> <p>Services-Health Health Agency Substance Abuse Disorders</p> <p>Non-Homeless Special Needs</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
24	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Center 4 Clean Start</p> <p>Services-Health Health Agency Substance Abuse Disorders</p> <p>Non-Homeless Special Needs</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
25	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p>	<p>Salisbury Area Chamber of Commerce</p> <p>Business Leaders</p>

	<p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Economic Development</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
26	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Salisbury-Wicomico Economic Development</p> <p>Regional organization Planning organization</p> <p>Economic Development</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
27	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>MARYLAND CAPITAL ENTERPRISES</p> <p>Micro & Small Business Loans, Mentoring & Education, Consulting Services</p> <p>Economic Development</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>

28	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Maryland Legal Aid Bureau</p> <p>Service-Fair Housing Legal Services for Low-Income Individuals</p> <p>Non-Homeless Special Needs</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
29	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>Wicomico County Administration</p> <p>Other government - County</p> <p>Community Needs</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
30	<p>Agency/Group/Organization</p> <p>Agency/Group/Organization Type</p> <p>What section of the Plan was addressed by Consultation?</p>	<p>Wicomico County Council</p> <p>Other government - County</p> <p>Community Needs</p>

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>
<p>31</p>	<p>Agency/Group/Organization Bay Area Center for Independent Living, Inc.</p> <p>Agency/Group/Organization Type Services-Persons with Disabilities</p> <p>What section of the Plan was addressed by Consultation? Non-Homeless Special Needs</p> <p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p> <p>All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.</p>

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. In those years when the City elects to hold an open funding round, local agencies/organizations are invited to submit proposals for CDBG-eligible activities and to participate in the consultation process through attending a public hearing and/or responding directly to the draft documents that are posted for public comment.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. In past years the CDBG public hearings were always held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14), and then videos of the hearings were posted on YouTube for viewing after the original

broadcast. This year, due to the ongoing social distancing requirements brought about by the COVID-19 pandemic, we once again chose to utilize the Zoom Meeting platform for Salisbury's 2021 CDBG public hearings.

A copy of both Public Hearing notices that ran in the Daily Times are included in the 'Citizen Participation' section of the exhibits.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerset County Health Department	The Homeless Alliance for the Lower Shore (HALS) CoC is the primary provider of housing and supportive services for the City of Salisbury's homeless population and those at risk of becoming homeless. The goals of the City and the HALS CoC are complementary.
Annual and Five Year Capital Plan	Wicomico County Housing Authority	The Wicomico County Housing Authority (WCHA) is the lead agency providing public housing assistance and Section 8 vouchers in the area. The goals of the City and the WCHA are complementary.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

City of Salisbury is the county seat for Wicomico County. Close consultation is maintained between City and County departments to ensure that the needs of the area are adequately addressed.

Wicomico County and the City of Salisbury have conducted joint planning activities since 1943 through the joint Planning and Zoning Commission and a joint planning office to provide assistance to both the City and the County. In 1989, in response to increased growth and change, the

Planning Office was re-designated as the Department of Planning, Zoning and Community Development (PZ&CD). In 2003, the City of Salisbury joined with the State of Maryland, Wicomico County, Delmar, and Fruitland to establish the federally recognized Salisbury/Wicomico Metropolitan Planning Organization (MPO). The PZ&CD Department was designated as the MPO agency, and the administrator of related regional transportation planning funds. In December of 2011, a reorganization of certain County departments resulted in the transfer of the permitting, inspection, and development related functions from the Department of Public Works to the PZ&CD Department. In 2017 a City Planner position was created in the City's Infrastructure & Development Department to orchestrate City planning efforts and to perform the duties of the Planning Office. The City and County still share a joint Planning and Zoning Commission. The structure of the MPO is unchanged.

Development policies are determined by the Mayor and Council for the City of Salisbury. The Planning and Zoning Commission and the MPO Council have policy roles as designated by the governing bodies. The Planning Division of the Infrastructure & Development Department is an agency of the City government and follows the City administrative policies and procedures. It is funded by the City.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. In past years the CDBG public hearings were always held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14), and then videos of the hearings were posted on YouTube for viewing after the original broadcast. This year, due to the ongoing social distancing requirements brought about by the COVID-19 pandemic, we once again chose to utilize the Zoom Meeting platform for Salisbury's 2021 CDBG public hearings.

The CDBG public hearings on the Zoom meeting platform are broadcast live on Cable Channel 14 (PAC-14), and the recordings of the hearings are posted on YouTube for viewing after the original broadcast. Copies of both of the Public Hearing notices that ran in the Daily Times are included in the 'Citizen Participation' section of the exhibits, along with the minutes from both meetings.

A "Draft" Action Plan was placed on display on the City's website at <http://www.salisbury.md> from March 19, 2021 until April 19, 2021 for review and comment. No comments were received. No comments on the Action Plan were rejected and/or not accepted by the City of Salisbury.

The City of Salisbury submitted the PY 2021 Action Plan in IDIS on May 17, 2021. That same day the City was advised that the original allocation amounts announced by HUD for PY 2021 were incorrect, and that we would be receiving an additional \$5,893 in CDBG funds for 2021. That dollar amount represented an increase of 1.5% over the amount originally awarded to us. The City chose to add that additional funding to an existing project in the 2021 Action Plan -- the Truitt Street Community Center - Rehab / Expansion. This additional funding amounted to an increase of only 7.38% from the amount previously allocated to that project, so according to the City of Salisbury Citizen Participation Plan it did not constitute a substantial amendment, and no public comment period was required.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted / broad community	<p>The first public hearing was held on February 17, 2021. This hearing gave all of the agencies that had submitted an application for PY 2021 CDBG funds the opportunity to give a verbal presentation on their project to the CDBG Review Committee. Once each of the application presentations had been made the Review Committee members had the opportunity to ask questions of the agency representatives. When all the project presentations had been made, the floor was opened up to the general public to allow citizens the opportunity to provide their views on the community development needs of the City of Salisbury. Due to COVID-19 social distancing restrictions the public hearing was held via the Zoom Meeting platform. No members of the public elected to participate in the public hearing, so no comments were received.</p>	<p>The following projects are proposed for funding in the draft 2021 Action Plan:</p> <p>1) Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants - \$130,000</p> <p>2) Habitat for Humanity of Wicomico County - Housing Construction - \$90,000</p> <p>3) Village of Hope - Roof Replacement (Admin. Bldg.) - \$30,000</p> <p>4) City of Salisbury - Truitt Street Community Center-Rehab / Expansion - \$85,796</p>	<p>No comments were received.</p> <p>No comments were rejected and/or not accepted.</p>	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
2	Public Meeting	Non-targeted / broad community	A second public hearing was held on April 7, 2021. That hearing provided citizens with an overview of the projects included in the draft 2021 Action Plan, as well as a status report on previously funded CDBG projects that are currently underway. Following that presentation, the floor was opened up to the public so that audience members could have the opportunity to comment on the community development needs of the City.	No comments were received.	No comments were rejected and/or not accepted.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Salisbury will receive \$405,796 in CDBG funds for the PY 2021 program year. This amount represents an increase of 4.76% over the amount of funding awarded to the City in PY 2020. The City's PY 2021 CDBG program year starts on July 1, 2021 and concludes on June 30, 2022.

The City is not a direct recipient of HUD's Emergency Solutions Grant (ESG), Housing Opportunities for People With AIDS (HOPWA), or HOME Partnership (HOME) funds. Entities within the City are encouraged to apply for funding under these programs through the Maryland Department of Housing and Community Development (DHCD). The City will support applications that are submitted to DHCD that address the needs and strategies identified in the Consolidated Plan.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1			Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	405,796	0	0	700,000	The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic prospects, principally for low- and moderate-income persons.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will continue to utilize federal, state and private resources currently available to develop and expand affordable rental opportunities, homeownership options for low- and moderate-income households, and to promote other critical community sustainability initiatives.

Other resources available to help the City address its housing and community development needs include funds from the Maryland Department of Housing and Community Development (DHCD), such as low interest mortgage finance (HOME funds), housing rehabilitation money (Maryland Housing Rehabilitation Program - MHRP funds), Special Targeted Area Rehabilitation (STAR) Program funds, lead-based paint reduction funds (Lead Hazard Reduction Program), first-time homebuyer settlement expenses, rental allowance funds (Rental Allowance Program), and neighborhood revitalization program (Community Legacy and Neighborhood Partnership) funds.

Salisbury has successfully obtained funding from the Environmental Protection Agency, the National Fish & Wildlife Foundation, the Maryland Department of Natural Resources, the Department of Transportation, and the State Highway Administration. To help with crime reduction and revitalization activities the City has received funds through the Law Enforcement Block Grant program, the Edward Byrne Memorial Justice Assistance Grant (JAG) program, the Bulletproof Vest Partnership Program (DOJ), as well as Wicomico Exile (gun control), the Gun Violence Reduction Initiative, and the Maryland Criminal Intelligence Network (MCIN) through the Governor's Office of Crime Control & Prevention (GOCCP).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City recently completed the acquisition of the Truitt Street Community Center, so that property is now owned by the City / publicly owned. The acquisition was accomplished with a combination of State of Maryland grant funds received through the Department of General Services (DGS), some reallocated 2018 CDBG funds, and City funds.

Now that the City owns the Truitt Street Community Center we can begin to make some much-needed improvements to the facility. The City set aside \$125,000 in PY 2020 CDBG funds to complete some of those improvements. The plans for the rehab / expansion of the Truitt St. Community Center have now grown, so we will be allocating an additional \$85,796 in PY 2021 funding for this project.

The Truitt Street Community Center is open to anyone who would like to participate in the activities offered, however the youth served at the Community center are typically between 10 and 24 years of age. The Center is located in the Church Street-Doverdale CDBG target neighborhood, which has an average low-mod percentage of 77.5%.

Discussion

The City will utilize available federal, state and private resources currently available to address the needs identified in the City's Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	AM-1 Overall Coordination	2019	2023	Planning	Citywide Low-Mod	Administration, Planning, and Management Need	CDBG: \$70,000	Other: 1 Other
2	HS-1 Homeownership	2019	2023	Affordable Housing	Citywide Low-Mod	Housing Need	CDBG: \$130,000	Direct Financial Assistance to Homebuyers: 11 Households Assisted
3	HS-2 Housing Construction	2019	2023	Affordable Housing	Church Street-Doverdale CDBG Target Area	Housing Need	CDBG: \$90,000	Homeowner Housing Added: 1 Household Housing Unit
4	HO-1 Housing	2019	2023	Homeless	West Side CDBG Target Area	Homeless Need	CDBG: \$30,000	Other: 14 Other
5	CD-1 Community Facilities and Infrastructure	2019	2023	Non-Housing Community Development	Church Street-Doverdale CDBG Target Area	Community Development Need	CDBG: \$85,796	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4650 Persons Assisted

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing activities, and compliance with all federal, state, and local laws and regulations.
2	Goal Name	HS-1 Homeownership
	Goal Description	Increase the supply of owner-occupied housing units through housing counseling, down payment assistance, and closing cost assistance.
3	Goal Name	HS-2 Housing Construction
	Goal Description	Encourage the construction of new affordable housing units in the City for owners and renters.
4	Goal Name	HO-1 Housing
	Goal Description	Support the Continuum of Care's efforts to provide emergency shelter, transitional housing, permanent supportive housing, and other permanent housing opportunities.
5	Goal Name	CD-1 Community Facilities and Infrastructure
	Goal Description	Improve the City's public facilities and infrastructure through rehabilitation, reconstruction, and new construction.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Salisbury's PY 2021 CDBG Program year begins July 1, 2021 and ends June 30, 2022. The following projects will be funded with the City's PY 2021 CDBG allocation:

1. CDBG Program Administration --- \$70,000
2. Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants --- \$130,000
3. Habitat for Humanity of Wicomico County - Housing Construction --- \$90,000
4. Village of Hope - Roof Replacement (Administration Building) --- \$30,000
5. City of Salisbury - Truitt Street Community Center - Rehab / Expansion --- \$85,796

Projects

#	Project Name
1	General Program Administration
2	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants
3	Habitat for Humanity - New Housing Construction
4	Village of Hope - Roof Replacement / Administration Building
5	Truitt Street Community Center - Rehab / Expansion

Table 6 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City allocated its CDBG funds to those geographic areas where the population exceeds 51% low- and moderate-income households. At least 70% of the City's CDBG funds are budgeted to activities that principally benefit low- and moderate-income persons. The following guidelines for allocating CDBG funds will be used for the PY 2021 Annual Action Plan:

- The Salisbury Neighborhood Housing Services (SNHS) Homebuyer Assistance Grants program is a Low-Mod Housing (LMH) project which will serve low-mod income households citywide.
- The Habitat for Humanity - Housing Construction project is also a Low-Mod Housing (LMH) project, which will serve one low-mod income household by constructing a single-family home in the Church Street-Doverdale CDBG target neighborhood, which has a low-mod percentage of 77.5%.

- The Village of Hope - Roof Replacement project is a Low-Mod Limited Clientele (LMC) project. As the Village of Hope is a transitional housing facility which provides services to homeless women and their children, this project falls under the presumed benefit standard, and individual income information will not need to be gathered from the homeless clients currently residing at the facility. The Village of Hope is located in the West Side CDBG target neighborhood, which also has a low-mod percentage of 77.5%
- The City of Salisbury - Truitt Street Community Center - Rehab / Expansion project is a Low-Mod Area (LMA) benefit project, which will serve residents of the Church Street-Doverdale CDBG target neighborhood. As stated above, the Church Street-Doverdale neighborhood has a low-mod percentage of 77.5%.

The most significant obstacle for the City to address the underserved community needs is access to additional funding opportunities to develop additional or enhanced housing and community development activities.

AP-38 Project Summary

Project Summary Information

1	Project Name	General Program Administration
	Target Area	Citywide Low-Mod
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Need
	Funding	CDBG: \$70,000
	Description	Overall administration of the CDBG program, all aspects.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	110 N. Division Street, Salisbury, MD 21801
	Planned Activities	CDBG program administration.
2	Project Name	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants
	Target Area	Citywide Low-Mod
	Goals Supported	HS-1 Homeownership
	Needs Addressed	Housing Need
	Funding	CDBG: \$130,000
	Description	Provide financial assistance to Salisbury Neighborhood Housing Services to enable them to offer homeownership opportunities to low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	An estimated eleven (11) low- to moderate-income households will benefit from these Homebuyer Assistance Grants funds.

	Location Description	The project will serve low-mod income households located citywide, with priority given to residents of the five CDBG target neighborhoods; Camden, Newtown-North Division Street, Church Street-Doverdale, Presidents-Princeton, and the Westside.
	Planned Activities	Assisting low- to moderate-income households with Homebuyer Assistance grant funds.
3	Project Name	Habitat for Humanity - New Housing Construction
	Target Area	Church Street-Doverdale CDBG Target Area
	Goals Supported	HS-2 Housing Construction
	Needs Addressed	Housing Need
	Funding	CDBG: \$90,000
	Description	Provide financial assistance to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one (1) low- to moderate-income family by partially funding the construction and site preparation costs for one (1) single-family housing unit.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	One (1) low- to moderate-income family will be provided the opportunity for homeownership through this project.
	Location Description	Barclay Street, Salisbury, Maryland 21804
	Planned Activities	Provide partial funding for the construction and site preparation costs for one (1) single-family affordable housing unit.
4	Project Name	Village of Hope - Roof Replacement / Administration Building
	Target Area	West Side CDBG Target Area
	Goals Supported	HO-1 Housing
	Needs Addressed	Homeless Need
	Funding	CDBG: \$30,000
	Description	Provide financial assistance to the Village of Hope - a transitional housing facility for homeless women and their children - to partially fund the cost of replacing the roof of the Administration Building. This building is where a multitude of services are provided to the tenants of the facility.

	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	An estimated fourteen (14) homeless households will be assisted through the funding of this project.
	Location Description	1001 Lake Street, Salisbury, Maryland 21801
	Planned Activities	Provide partial funding to the Village of Hope to assist them in replacing the aging roof on the Administration Building.
5	Project Name	Truitt Street Community Center - Rehab / Expansion
	Target Area	Church Street-Doverdale CDBG Target Area
	Goals Supported	CD-1 Community Facilities and Infrastructure
	Needs Addressed	Community Development Need
	Funding	CDBG: \$85,796
	Description	Provide additional funding to assist with the rehabilitation / expansion of the Truitt Street Community Center building in order to better serve the needs of the local residents.
	Target Date	6/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 4,650 persons will benefit from this activity (LMISD figures - Low/Mod Universe total for Census Tract 1).
	Location Description	The Truitt Street Community Center is located at 319 Truitt Street, Salisbury, MD 21804.
	Planned Activities	Provide additional funding to assist with the rehabilitation / expansion of the Truitt Street Community Center building.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Salisbury will provide CDBG funds to activities principally benefitting low-mod income persons throughout the City. While specific target areas have been identified in the City, the majority of CDBG project funding is generally not directed to any specific geographic area, but based on income benefit. Of the four projects being financed with CDBG funds in PY 2021, two of them will benefit low- and moderate-income persons in the Church Street-Doverdale CDBG target neighborhood, one be located in the Westside CDBG target neighborhood and will benefit homeless women and their children, and one will serve low-mod income households Citywide.

Salisbury has identified the following areas as target areas: the City's Downtown, Camden Neighborhood, Newtown-North Division Street Neighborhood, Church Street-Doverdale Neighborhood, Presidents-Princeton Neighborhood, and the West Side Neighborhood. The City has been focusing on the revitalization of these target neighborhoods for several years, utilizing a number of different funding programs. All of these neighborhoods have suffered from age, neglect, an overabundance of rental properties, and irresponsible and/or absent landlords. Of the five neighborhoods, the West Side neighborhood has the highest rate of minority concentration (83.5%), as well as a large number of people with low-mod household incomes and high rates of poverty. Besides capital investments to support homeownership opportunities, provide services to homeless individuals, and improve infrastructure in low-mod income neighborhoods to improve accessibility and connectivity, the City has made a commitment of staff to reduce crime, promote job training, and revitalize the Downtown.

The City of Salisbury Consolidated Plan defines an Area of Minority Concentration as follows; "Census tracts where at least 60% of the population who reside within the census tract are identified as minority households, as defined by the 2010 U.S. Census." Currently there are two census tracts within the City of Salisbury which qualify under this definition; Census Tract 1 and Census Tract 3. Census Tract 1 encompasses the Church Street-Doverdale CDBG target neighborhood. The percentage of minority residents residing in Census Tract 1 is 69.3%. Census Tract 3 encompasses the West Side CDBG target neighborhood. The percentage of minority residents residing in Census Tract 3 is 83.5% (2019 ACS 5-Year Estimates).

Geographic Distribution

Target Area	Percentage of Funds
Citywide Low-Mod	39
North Camden CDBG Target Area	
Presidents-Princeton CDBG Target Area	
Church Street-Doverdale CDBG Target Area	52
Newtown-North Division CDBG Target Area	
West Side CDBG Target Area	9

Table 7 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for funding activities was based on the eligibility of the activity. The activity must meet a national objective and demonstrate evidence of need in the community. Additional consideration was given based on the community's or the agency/organization's past history of expenditure of the CDBG funds, the ability to leverage other funds for this activity, and whether the PY 2021 request was related to projects that if not funded, would result in a special assessment against low- to moderate-income homeowners. Finally, a high priority was given to activities based on the community's or agency/organization's ability to complete the project in a timely manner. The City will provide CDBG funds to activities principally benefitting low/mod income persons in the City, but additional consideration is given to projects that benefit the target areas of the City.

The City of Salisbury has established the following criteria when determining priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program.
- Meeting the needs of very-low, low- and moderate-income residents.
- Focusing on low- and moderate-income areas or communities.
- Coordinating and leveraging of resources.
- Response to expressed needs.
- Projects that could prevent a special assessment from being levied against low- to moderate-income households.
- Ability to complete the project in a timely manner.

Affordable housing was identified as one of the largest underserved needs in the City in the 5-Year Consolidated Plan. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the City.

Discussion

The geographic locations and the public benefit for the PY 2021 CDBG Activities/Projects are as follows:

- Project 2021-01: Program Administration -- will benefit residents citywide.
- Project 2021-02: Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants -- will serve low-mod income households citywide.
- Project 2021-03: Habitat for Humanity of Wicomico County - Housing Construction -- will be located in the Church Street-Doverdale CDBG target neighborhood.
- Project 2021-04: Village of Hope - Roof Replacement (Administration Building) -- will be located in the West Side CDBG target neighborhood.
- Project 2021-05: Truitt Street Community Center - Rehab / Expansion -- will be located in the Church Street-Doverdale CDBG target neighborhood.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

In PY 2017 and 2018 the City awarded CDBG funding to Salisbury Neighborhood Housing Services (SNHS) for Homebuyer Assistance Grants. The expenditure of those funds moved much more slowly than anticipated. This was due to the fact that the inventory of homes for sale inside the City limits that are affordable to clients at or below 80% AMI is very low and/or the property is in such poor condition that it will not pass the home inspection. SNHS has now expended all of their 2017 funding for Homebuyer Assistance Grants, and 70% of their 2018 funding.

In PY 2019 the City of Salisbury awarded funding to Habitat for Humanity of Wicomico County for the construction of a new single-family affordable housing unit, which is located on Tangier Street in the West Side CDBG target neighborhood. Construction began on the house in February 2020 and was completed by the end of June 2020. The homeowner approved to buy the house suffered an injury, which subsequently required surgery, and this has impacted her income. Closing on the house has had to be postponed, but Habitat expects this issue to be resolved soon and that closing will be able to proceed.

The City of Salisbury will utilize a portion of its 2021 CDBG funds to address our affordable housing goals by awarding SNHS additional funding for Homebuyer Assistance Grants, and awarding Habitat for Humanity additional funding to construct a new single-family affordable housing unit on Barclay Street in the Church Street-Doverdale CDBG target neighborhood.

The one-year goals for affordable housing in the City of Salisbury in PY 2021 are shown in the tables below.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	12
Special-Needs	0
Total	12

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	1
Rehab of Existing Units	0
Acquisition of Existing Units	11
Total	12

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion

In PY 2021 the City of Salisbury will be allocating CDBG funding for affordable housing projects by providing additional funding to Salisbury Neighborhood Housing Services (SNHS) for Homebuyer Assistance Grants, and awarding funding to Habitat for Humanity of Wicomico County to construct a new single-family affordable housing unit on Barclay Street in the Church Street-Doverdale CDBG target neighborhood. We anticipate that the Homebuyer Assistance Grants funding provided to SNHS will serve an estimated 11 households, and the housing construction funding provided to Habitat for Humanity will serve 1 household, for a total of 12 households to be assisted with affordable housing in PY 2021.

AP-60 Public Housing – 91.220(h)

Introduction

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as Phase I and Phase II of Booth Street.

Phase II of the Booth Street RAD project, called the Square at Merritt Mill was completed in February 2020 and contains a total of 75 units. The last section of the Booth Street federal housing has been demolished and the site will provide a future use for affordable housing. With this second phase of development being completed the total investment into the Booth Street revitalization project will be approximately \$37.5 million.

Actions planned during the next year to address the needs to public housing

The Wicomico County Housing Authority plans to allocate the following FY 2021 funds for its public housing units:

- Physical Improvements: \$327,869
- Management Improvements: \$7,500
- Administration: \$28,123
- Operations: \$29,487

While 15 of the boarded up Scattered Site housing units in the City of Salisbury and the City of Fruitland have had major rehabilitation completed, another 27 units are scheduled to be renovations start in 2021. The Housing Authority has received approval from HUD under the RAD program to secure private /public financing to complete this task. The WCHA is in the process of securing quotes from a third-party firm for the extensive renovations to these remaining boarded up homes. The Scattered Site units consist of a total of ninety (90) single-family houses located in the City of Salisbury and the City of Fruitland.

As the climate in the world adjusts to our new way of life due to COVID-19, the housing authority is considering other ways of providing affordable housing options. These will include but will not be limited to acquisition and rehabilitation of expiring tax credit properties and/or partnering with developers to create mixed income communities that service the population from 30% – 120% of the Area Median Income (AMI).

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed and assist in ensuring the safety of residents is maintained. With the onset of the COVID-19 pandemic the WCHA began scheduling monthly virtual board meetings to communicate information to the public. The public and all program participants are encouraged to participate in these regular WCHA meetings. As the WCHA begins the phased Scattered Site renovations they are encouraging the public to attend the meetings being held to update the community on changes to the project schedules.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Wicomico County Housing Authority (WCHA) has now been designated as a “standard” performer by HUD. The WCHA continues to make changes to its operation by converting its public housing portfolio to project based housing. The WCHA administration believes that by diversifying its services it can better serve the community.

Policy changes for 2021 will greatly depend on the outcome of the COVID-19 pandemic. Upon completion of its re-positioning process all of the WCHA properties will be project based housing. The program participants will continue to pay no more than 30% of their adjusted household income with the balance of the new rents funded by a voucher. It is anticipated that in 2021 the Authority will be going through a name change to bring the agency in line with its new operational approach. The name being proposed is the ‘Housing Opportunities Commission of Wicomico’.

Discussion

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury’s housing strategy. The WCHA is the primary provider of assisted housing for the extremely low-income, very low-income, and lower income residents of Wicomico County and the City of Salisbury. The old site where the Booth Street housing units were recently demolished will become a new site for future affordable housing opportunities.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

In the FY 2020 CoC NOFA, the Homeless Alliance for the Lower Shore (HALS) Continuum of Care was awarded a total of \$1,413,559 in renewal grants for 7 of the 8 requested PSH grants, as well as the CoC Planning Grant. For the NOFA, \$1,307,961 were allocated to Tier 1 Projects and \$105,598 allocated to Tier 2 Projects. One PSH project that served 3 chronically homeless individuals was not funded in Tier 2. Somerset County Health Department (SCHD) and the Maryland Department of Health (MDH) provide permanent supportive housing in the tri-county area. In FY 20, SCHD received funding in the amount of \$1,019,573.00 for 5 HUD Supportive Housing Program grants, which served a total of 141 people (93 chronically homeless), in 91 households. MDH received funding for three Shelter Plus Care program grants in the amount of \$355,606 covering the three counties on the Lower Eastern Shore of Maryland, which serve a total of 35 households (26 are chronically homeless). The U.S. Department of Veterans Affairs provides 74 units of HUD VASH for veterans. In FY 20, HUD and VA-funded PSH units provided housing for 290 people in 200 households. Of the total people housed, 129 were chronically homeless. In addition, the City of Salisbury provides 13 units of PSH for unsheltered, chronically homeless clients at a cost of \$108,679.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC will continue to provide the following outreach to homeless persons and families:

- Wicomico County has contracted with City of Salisbury to provide a PATH staff person to conduct street outreach including encampments
- City of Salisbury receives ESG funds to provide street outreach
- Two day facilities offer meals, services and bathroom facilities
- Community Resource Days are scheduled to provide outreach, information, and referrals for housing and services
- Faith based organizations provide outreach and referral for housing and services
- Veteran outreach through SSVF
- SOAR case manager conducts outreach
- Homeless ID Project
- Distribution of Resource Cards and Guides throughout the area
- Outreach provided at community events
- Annual PIT count
- Food pantries and soup kitchen outreach

- 24-hour general help hotline 211
- HALS CoC website

The CoC will provide additional funding for its street outreach workers which includes training on the assessment tool. The assessment tool determines the priority of needs and uses a self-sufficiency outcome matrix to determine rapid rehousing and permanent housing needs to ensure that homeless persons are prioritized by need and in a timely manner.

The City continues to participate in CoC meetings and applicable subcommittees.

Addressing the emergency shelter and transitional housing needs of homeless persons

There are two large emergency shelters in the City of Salisbury that are faith-based and do not accept any government funds. Four other emergency shelters, including a Domestic Violence Shelter, receive State ESG funding from funds provided to the HALS CoC. There is a Cold Weather shelter located at the Langelier Building on N. Division Street which houses unsheltered men in the winter months, and another shelter also adds beds/cots during severe weather. There are three faith-based shelters who provide transitional shelter to individuals – two to women and their children and one to men. One of the transitional shelters that serves women and their children had been funded by ESG in the past, however it was de-funded when the shelter Board stated that they could not also serve men with families, and therefore they were determined to be in violation of the Equal Access rule.

Due to COVID 19, shelters have been required to reduce their capacity to allow for social distancing. The HALS CoC received ESG-CV funds to provide non-congregate shelter for homeless individuals and families the shelters could not serve. The funds also were used for extra measures to address COVID-19 (PPE, cleaning and sanitation, etc.), homeless prevention and rapid rehousing services.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The HALS CoC works with its partners to resolve, reduce and remove barriers homeless persons experience during their transition to permanent housing and independent living by:

- Establishing coordinated assessment process to reduce barriers to program entry, making changes to address COVID 19.

- Implementing the 'Housing First' model.
- Connecting program participants to resources such as income (SS Benefits / Workforce Agencies), utilities, rent, increased case management, etc., to sustain permanent housing.
- Utilizing available housing resource lists to assist program participants to identify housing options.
- Using HMIS data to analyze results on a quarterly basis for all programs.
- Incorporating diversion into Coordinated Assessment process to try to prevent first time homelessness.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC has created a network of increased outreach programs, intake and assessment options, housing opportunities, and service referrals to help low-income individuals and families avoid becoming homeless. This process is linked to the coordinated entry system and the 'housing first' model. Additionally, the Maryland Department of Health (MDH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) to ensure that those individuals receive the supportive services that match their needs.

While all of the publicly funded institutions and systems of care in the area have adopted discharge policies and procedures that are designed to not discharge clients into homelessness, CoC members have observed that the implementation of these plans is not flawless. The CoC has identified a lack of adequate staffing levels to properly access post-discharge housing and services. The largest area of improvement the CoC has identified to address this issue, is utilization of the CoC's coordinated entry system. The CoC will continue its efforts, in collaboration with the City and tri-county members, to improve knowledge and communication between publicly funded institutions and systems of care that could potentially discharge a client into homelessness and the housing/service providers.

The City of Salisbury's Housing and Community Development Department has staff available to refer low-income individuals and families to available affordable housing options and supportive service programs in the City to help them avoid becoming homeless. Additionally, the Housing Authority has prioritized waiting list status for seniors and persons with disabilities.

The City of Salisbury has recently begun developing community centers around the City to address the needs of our local youth. The City purchased a building at 306 Newton Street, and that building is

currently undergoing substantial renovations which will allow the City to offer a range of after school programs at the facility. After-school programs are an effective means of preventing youth from engaging in destructive lifestyles, such as drug use, delinquency, violence, and school failure. These programs provide benefits to youth that extend beyond academics, helping to develop the whole child - academically, socially and emotionally.

The City is now operating a second Community Center at 319 Truitt Street. The City had previously been renting the building that houses the Truitt St. Community Center, but we have recently purchased it and are now moving forward with some major improvements to the facility. The Center is open to anyone who would like to participate in the activities offered, however the youth served are typically between 10 and 24 years of age.

The Truitt St. Community Center uses basketball and other programs to reach the neighborhood youth. The participants benefit from sports activities, tutoring, group and enrichment exercises, and homework help. The Center works with several local nonprofits to provide services to the local residents, including the Salisbury PRIDE Lions Club, Chesapeake Health Care and Kidz Roc. The City included funding in the 2020 Action Plan for some rehab / expansion work to be completed at the Community Center, and the hiring of a part-time Community Kitchen Program Manager.

The City has also provided CDBG funding over the years to local agencies for projects that address the needs of the elderly and/or disabled populations. Those agencies include: MAC, Inc., Area Agency on Aging; Holly Community, Inc. (now known as the Bay Area Center for Independent Living); and the Deaf Independent Living Association (DILA).

Discussion

The CoC has identified the following goals for PY 2021:

- Reduce the number of homeless individuals and families
- Reduce the number of first time homeless individuals and families
- Reduce the length of time people experience homelessness
- Reduce the returns to homelessness
- Address the anticipated increase in the number of individuals experiencing homelessness, due to recent changes in the PIT count methodology required by HUD.
- Obtain funding for a project dedicated to youth homelessness.
- Establish a chronic by-name list and workgroup to reduce the number of chronically homeless individuals and families.
- Declare an end to veteran homelessness

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Salisbury will monitor and review public policies for discriminatory practices and/or impacts on housing availability. The City completed an Analysis of Impediments to Fair Housing Choice concurrent with the preparation of the Five Year Consolidated Plan during PY 2019.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to undertake the following actions in CDBG PY 2021:

- Review the City Zoning Ordinance for potential revisions
- Leverage its financial resources and apply for additional public and private housing funding

The City of Salisbury has allocated PY 2021 CDBG funds to the following activities to address barriers to affordable housing:

SBY-2021-01 -- CDBG Program Administration

SBY-2021-02 -- Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants

SBY-2021-03 -- Habitat for Humanity of Wicomico County - Housing Construction

Discussion:

The City of Salisbury is committed to removing or reducing barriers to the development of affordable housing whenever possible throughout the City. A variety of actions include, among others, to reduce the cost of housing to make it affordable. To achieve this goal, the City of Salisbury plans to:

- Provide developers with incentives for the construction of affordable housing
- Continue to waive single-family owner-occupied building permit fees
- Assist in acquiring sites for affordable housing
- Promote Federal and State financial assistance for affordable housing

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Salisbury has developed the following actions planned to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public, private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting the underserved needs in the City of Salisbury is the limited financial resources available to address the priorities identified in the Five Year Consolidated Plan and the lack of affordable housing. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. Under the PY 2021 CDBG Program the City will take the following actions:

- Continue to leverage its financial resources and apply for additional public and private funds
- Continue to provide funds for new affordable housing
- Continue its support and cooperation with the Continuum of Care (CoC)
- Continue to promote economic development
- Continue to provide public safety improvements
- Continue to remove slum and blighting conditions in the City

Actions planned to foster and maintain affordable housing

The City of Salisbury owns Mitchell Landing Apartments, a 24-unit apartment complex which was built with Partnership Rental Housing Program (PRHP) funds received from CDA / DHCD. Severn Companies manages the property for the City. Mitchell Landing serves moderate-income families.

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a pilot permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2020, the City of Salisbury placed 3 households in the PSH program, consisting of 3 adults. Two households exited the program, one as a result of being admitted to a nursing home, and the other for repeated non-compliance. Currently the City's PSH program has 12 active households, with a total of 21 people, consisting of 14 adults, 1 unaccompanied youth and 6 children.

Participants are housed in private, scattered-site rentals, with the majority of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the program participants approximately once a week. As needed, the Homeless Alliance of the Lower Shore provides ongoing support and advice to the City on operating the program.

The Wicomico Housing Authority will continue to fund the following activities to foster and maintain affordable housing in the City of Salisbury:

- Continue to provide Housing Choice Vouchers and public housing units
- Continue to rehabilitate, make 504 improvements, and develop new housing units

Actions planned to reduce lead-based paint hazards

In Salisbury, it is estimated that 7,258 housing units in the City were built before 1980 and are at risk of lead-based paint hazards. Based on the 2009-2013 American Community Survey, 1,924 (or 51%) of owner-occupied housing units were built before 1980 and 3,929 (or 47%) of renter-occupied housing units were built before 1980. CHAS data reports that there are 1,136 (or 30%) owner-occupied housing units with children present that were built before 1980 and may contain LBP hazards and 288 (or 3%) renter-occupied housing units with children present that were built before 1980 and may contain LBP hazards in the City. The City of Salisbury will continue to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule). The City is not funding any activities that directly reduce lead-based paint hazards during PY 2021.

Actions planned to reduce the number of poverty-level families

Based upon the 2018 ACS Five-Year Estimates, approximately 25.1% of the City of Salisbury's residents live below the poverty level, which is much greater than the State of Maryland where 9% of residents live in poverty. Female-headed households with children are particularly affected by poverty at 31.7%, and 26.9% of all youth under the age of 18 were living in poverty.

The City of Salisbury has recently begun developing community centers around the City to address the needs of our local youth. The City purchased a building at 306 Newton Street, and that building is currently undergoing substantial renovations which will allow the City to offer a range of after school programs at the facility. After-school programs are an effective means of preventing youth from engaging in destructive lifestyles, such as drug use, delinquency, violence, and school failure. These programs provide benefits to youth that extend beyond academics, helping to develop the whole child - academically, socially and emotionally.

The City is now operating a second Community Center at 319 Truitt Street. The City had previously been renting the building that houses the Truitt St. Community Center, but we have recently purchased it and are now moving forward with some major improvements to the facility. The Center is open to anyone who would like to participate in the activities offered, however the youth served are typically between 10 and 24 years of age.

The Truitt St. Community Center uses basketball and other programs to reach the neighborhood youth. The participants benefit from sports activities, tutoring, group and enrichment exercises, and homework help. The Center works with several local nonprofits to provide services to the local residents, including the Salisbury PRIDE Lions Club, Chesapeake Health Care and Kidz Roc. The City included funding in the 2020 Action Plan for some rehab / expansion work to be completed at the Community Center, and the hiring of a part-time Community Kitchen Program Manager.

In PY 2021 the City is planning to allocate additional CDBG funding for improvements to the Truitt Street Community Center as follows:

- Project 2021-05: Truitt Street Community Center - Rehab / Expansion --- \$85,796

Actions planned to develop institutional structure

The City of Salisbury has a productive working relationship with many community partners in the implementation of the City's housing and community development projects. The Finance Department / HCDD will coordinate activities among the public and private agencies and organizations in the City. This coordination will ensure that the goals and objectives stated in the PY 2019-2023 Five-Year Consolidated Plan will be effectively addressed by more than one entity. The following entities will carry out the PY 2021 annual goals and objectives:

- City of Salisbury Finance Department / HCDD – manages and administers the CDBG program.
- The Wicomico County Housing Authority – manages and administers Housing Choice Vouchers and public housing units.
- Homeless Alliance for the Lower Shore (HALS) Continuum of Care (CoC) Committee – coordinates homeless services and homeless prevention activities.
- City of Salisbury Housing & Community Development Department (HCDD) - manages the Truitt Street Community Center.
- City of Salisbury Infrastructure & Development Department - oversees the Low-Mod Neighborhood Sidewalk Constructions projects.

The City will continue to develop relationships that will assist the City to address its housing and community development needs, especially collaborative relationships that provide additional financial resources and expertise that can be used to supplement existing services in the City.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, State, and Federal agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. In those years when the City elects to hold an open funding round, the City solicits funding requests for the CDBG program from local 501(c)(3) non-profit agencies. The City's Finance Department / HCDD staff provide guidance and technical assistance as needed to support these public agencies that receive CDBG funding. Alternatively, the City may also choose to utilize the annual CDBG funding award to execute projects internally that meet the CDBG national objective and eligibility requirements.

During this program year, the City funded Project 2021-01: Program Administration in the amount of \$70,000 to accomplish this goal.

Discussion:

The Finance Department / HCDD has the primary responsibility for monitoring the City's Five Year Consolidated Plan and Annual Action Plan. The Department maintains records on the progress made toward meeting the goals and the statutory and regulatory requirements of each activity. The Department has a monitoring process that is focused on analyzing activities based on program performance, financial performance, and regulatory compliance. The accomplishments of the PY 2021 CDBG activities will be reported in the PY 2021 Consolidated Annual Performance and Evaluation Report (CAPER) and will be used as a basis for future funding decisions.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The City of Salisbury will receive an allocation of CDBG funds in the amount of \$405,796 for PY 2021. The following CDBG funds are expected to be available during the program year and program specific requirements will be met.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Under the PY 2021 CDBG Program, the City will receive a grant in the amount of \$405,796 and anticipates \$0 in program income. The City budgeted \$70,000 for General Administration for a total planning and administration cost of \$70,000 (17.3%). The balance of the funds (\$335,796) will be allocated to activities which principally benefit low- and moderate-income persons in the amount of \$335,796 (100%), \$0 for the removal of slums and blight (0%), and \$0 for urgent needs (0%). The activities that will principally benefit low- and moderate-income persons are:

- 1) Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants -- \$130,000 (38.7%)
- 2) Habitat for Humanity of Wicomico County - Housing Construction -- \$90,000 (26.8%)
- 3) Village of Hope - Roof Replacement (Administration Building) -- \$30,000 (8.9%)
- 4) City of Salisbury - Truitt Street Community Center - Rehab / Expansion -- \$85,796 (25.6%)

In those years when the City elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications received are reviewed by the CDBG Review Committee and/or City Staff Members. A public hearing is held to allow the applicants to make a verbal presentation on their project to the CDBG Review Committee, and field questions from the Committee members. Following the public hearing the Committee members formulate an award recommendation which is submitted to the Mayor and/or City Administrator for review and approval. When the projects / amounts have been finalized the draft Action Plan is created, and the public is given an opportunity to provide comments. When the public comment period has elapsed, the City Council passes a Resolution approving the Action Plan and authorizing the Mayor to submit it to HUD for review and approval. A percentage of the City's CDBG funds are then awarded to the non-profit applicants for eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

SF 424 & 424-D Forms

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- Preapplication
- Application
- Changed/Corrected Application

*** 2. Type of Application:**

- New
- Continuation
- Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

06/14/2021

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

B-21-MC-24-0015

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

City of Salisbury

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

52-6000806

*** c. Organizational DUNS:**

0303216990000

d. Address:

*** Street1:**

125 N. Division Street

Street2:

*** City:**

Salisbury

County/Parish:

*** State:**

MD: Maryland

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

21801-5030

e. Organizational Unit:

Department Name:

Office of the Mayor

Division Name:

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

Ms.

*** First Name:**

Deborah

Middle Name:

J.

*** Last Name:**

Stam

Suffix:

Title:

Grants Manager - Finance Department / HCDD

Organizational Affiliation:

City of Salisbury

*** Telephone Number:**

(410) 341-9550

Fax Number:

*** Email:**

dstam@salisbury.md

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

U.S. Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant (CDBG) Program

*** 12. Funding Opportunity Number:**

14.218

* Title:

Community Development Block Grant (CDBG) Program

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Program Year 2021 Annual Action Plan for the Community Development Block Grant (CDBG) Program

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a Applicant

* b Program/Project

Attach an additional list of Program/Project Congressional Districts if needed

17. Proposed Project:

* a. Start Date:

* b End Date:

18. Estimated Funding (\$):

* a Federal	<input type="text" value="405,796.00"/>
* b Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="405,796.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.


Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: 

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.


PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Jacob R. Day, Mayor
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Salisbury, Maryland	15 JUNE 2021

Action Plan Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

3/23/2021

Date

Julia Glanz
City Administrator
City of Salisbury

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).
2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019, 2020, 2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

3/23/2021
Date

Julia Glanz
City Administrator
City of Salisbury

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and

families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Citizen Participation – Documentation

Ad Number: 0004456205

Run Dates: 11/09/2020

PUBLIC NOTICE

The City of Salisbury, Finance Department / HCDD, wishes to announce the opening of the Community Development Block Grant (CDBG) funding round for CDBG Program Year 2021 (7/1/2021 – 6/30/2022). The funding round will open on Monday, November 9, 2020, and applications will be available beginning on that date via e-mail. To be e-mailed an application please contact the Grants Manager, Deborah Stam, at dstam@salisbury.md. Completed funding applications **MUST BE RECEIVED** (not postmarked) by no later than 4:30 p.m. on Monday, January 11, 2021. The mailing address for submitting applications is: City of Salisbury – Housing & Community Development Department, 207 W. Main Street, Suite 102, Salisbury, Maryland 21801.

Deborah J. Stam, Grants Manager
Finance Department / HCDD

11/9'20

0004456205-01

CITY OF SALISBURY
CITY OF SALISBURY
125 N DIVISION ST RM 104
SALISBURY, MD 21801
ATTN: Debbie Stam

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

11/09/20,



Legals Representative

Ad Number: 0004456205

Description: PUBLICNOTICETHECITYOFSALISBURYFINANCEDEPARTMENTHCDDWISHESTOANNOUNCETHEOPEN

Ocean Pines Independent
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
33000 Coastal Highway,
Bethany Beach, Delaware 19930

Somerset Herald
115 S. Division Street
Salisbury, MD 21801

Wicomico Weekly
115 S. Division Street

Eastern Shore News
25 Market St.
Onancock, VA 23417

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
115 S. Division Street

Ad Number: 0004578496

Run Dates: 02/01/2021

**PUBLIC HEARING
2021 CDBG Action Plan**

The City of Salisbury will hold the first Public Hearing on the 2021 Community Development Block Grant (CDBG) program on Wednesday, February 17, 2021 beginning at 5:30 p.m. This hearing will be held via the Zoom meeting platform.

In order to view / participate in the Public Hearing go to Join Zoom Meeting at:

<https://salisbury.zoom.us/j/96413494300?pwd=OUFHZ0hNQTRISERWazRrVnNqY2FWUT09>

Meeting ID: 964 1349 4300

Passcode: 789183

This hearing will provide an opportunity for those agencies who have applied for 2021 CDBG funds to make a presentation on their proposed project to the members of the CDBG Review Committee. Once all project presentations have been made, the Committee will open up the floor to the general public to allow citizens to provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to participate. For additional information you may contact the Grants Manager, Deborah Stam, via e-mail at dstam@salisbury.md

Deborah J. Stam, Grants Manager
Finance Dept. / HCDD
2/1'21

0004578496-01

CITY OF SALISBURY
CITY OF SALISBURY
125 N DIVISION ST
SALISBURY, MD 21801
ATTN: Deborah Stam

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

02/01/21,



Legals Representative

Ad Number: 0004578496

Description: PUBLICHEARING2021CDBGACTIONPLAN THECITYOFSALISBURYWILLHOLDTHEFIRSTPUBLICHEARIN

Ocean Pines Independent
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
33000 Coastal Highway,
Bethany Beach, Delaware 19930

Somerset Herald
115 S. Division Street
Salisbury, MD 21801

Wicomico Weekly
115 S. Division Street

Eastern Shore News
25 Market St.
Onancock, VA 23417

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
115 S. Division Street

City of Salisbury
Finance Department / HCDD
CDBG Public Hearing #1
PY 2021 Action Plan – Project Application Presentations

Meeting Minutes
2/17/2021

Ms. Deborah Stam, Grants Manager, convened the first Public Hearing for the City of Salisbury's PY 2021 Community Development Block Grant (CDBG) Action Plan at 5:30 p.m. on February 17, 2021, via the Zoom Meeting platform.

Ms. Stam stated that she was joined by Matthew Parente and Mark Grutkowski of PAC-14, who had been kind enough to set up the two CDBG public hearings on Zoom for her. She advised that if anyone was interested in making a comment or asking a question when that point in the hearing was reached, they could make that request in the chat section, and either Matthew or Mark would enable that function for them. They would then call on each person that wanted to make a comment in the order that they typed their name into the chat. As is always the case in these public hearings, anyone wishing to participate would need to identify themselves for the meeting record, and state whether they were representing a specific local agency, or if they were a local citizen.

Ms. Stam stated that as a CDBG entitlement community, each year the City of Salisbury is required to complete an Action Plan which specifies how the City intends to utilize its annual allotment of CDBG funds. The Action Plan serves as the City's application to HUD for the CDBG funds, and it must be submitted to HUD and approved by them before the funds are expended. The City must also hold at least two Public Hearings on the CDBG program each year, to solicit public input on the annual Action Plan, and to provide citizens with an opportunity to comment on the community development needs of the City.

Ms. Stam stated that this first public hearing would provide an opportunity for those agencies who had applied for 2021 CDBG funds to make a presentation on their proposed project to the members of the CDBG Review Committee. Once all the project presentations had been made, the floor would be opened up to the general public to allow citizens to provide their views on the community development needs of the City of Salisbury.

Ms. Stam stated that this year the City's CDBG Review Committee was comprised of: Olga Butar, Assistant Director of Finance – Operations; Amanda Pollack, Director of the Infrastructure & Development Dept.; and Ms. Stam.

Ms. Stam stated that the CDBG Review Committee would now hear from each of the local non-profit agencies who had applied for 2021 CDBG funding for their specific project. The agency representative would provide a presentation on their project, and then they would field questions from the Review Committee members.

Ms. Cheryl Meadows, Executive Director of Salisbury Neighborhood Housing Services (SNHS) was the first to present her project. Ms. Meadows began by providing some background information on SNHS for those that were not familiar with their agency. She included their mission, goals, programs and target areas served. Ms. Meadows stated that numerous studies have shown the financial and social benefits that affordable, stable housing can have on a community. Ms. Meadows stated that 1 in 3 households struggle with housing costs, 16 million households expend 50% or more of their income on housing, and families must often choose between quality and affordability. Families may be forced to live outside the business district, which can lead to transportation problems, a disconnect from the area they work in, and a lack of responsibility to their community.

Ms. Meadows stated that the typical challenges to home ownership that their clients face include: poor credit history; a lack of financial literacy and understanding of the home buying process; the high cost of rent making it difficult to save for a down payment on a future home; the older housing stock in the area is expensive to heat / cool; many have student loan debt; many have to choose between quality and affordability. SNHS provides a range of educational programs and services, both to prospective home buyers to prepare them for homeownership, and to the general public who may just want to work on improving their credit. SNHS also provides loan products – second mortgage / tandem loans, closing cost loans and housing rehab loans. Other homeownership incentives include the CDBG-funded Homebuyer Assistance Grants program, the Salisbury University - Live Near Your Work Program, and the City Tax Abatement program for rental units that are being converted to homeownership.

Ms. Meadows then gave an overview of the project that SNHS is requesting funding for in PY 2021, which is a continuation of the Homebuyer Assistance Grants program. The program is restricted to families purchasing a home as their primary residence within the City limits, applicants must provide a minimum of \$1,000 towards the purchase, the maximum grant award will be \$10,000 per household, and total HH income must be at or below 80% AMI. The applicant must complete SNHS's Homebuyer Education class. A 5-year lien will be placed on the property, and that lien will be forgiven at 20% per year over the 5-year period. If the property is sold at any time within the first 5 years, the prorated portion of the remaining lien will be recaptured by SNHS and recycled for another Homebuyer Assistance client.

Ms. Meadows presented the budget for their project request of \$150,000 - \$135,000 for the Homebuyer Assistance Grants and \$15,000 for Program Administration. SNHS will be leveraging approx. 1.7 million in other funds – first mortgage funding from private lending institutions and second mortgage funding from SNHS. Ms. Meadows provided a summary of the results of the previously funded Homebuyer Assistance programs – maximum grant amount, families served, and funds leveraged.

Ms. Meadows asked if there were any questions. Ms. Stam asked if there had been any improvement regarding the inventory of homes available for sale in the affordable price range.

Ms. Meadows stated that it had not improved – in fact it had gotten worse. She said there is not a lot of inventory in that affordable price range, and the ones that do exist generally need a lot of work in order to pass inspection. She said sometimes they can persuade the seller to make the necessary repairs so the that buyer can get the CDBG funding, but that is not always the case, so sometimes the buyer has to back out of the sale.

Ms. Stam asked if either of the other Review Committee members had any questions for Ms. Meadows. Ms. Pollack asked if SNHS had had many circumstances over the years when the family did not stay in the house for the full 5 years and they had to follow through with the lien. Ms. Meadows stated that yes, it did happen from time to time – sometimes people changed jobs and had to move. She said that it doesn't happen often, but maybe 2 or 3 people in a funding round will not stay in the house for the full 5 years. Ms. Stam then asked Ms. Butar if she had any additional questions for Ms. Meadows. Ms. Butar stated she did not have any questions.

Ms. Stam stated that they would now move on to the second agency that would be providing a project presentation – the Village of Hope (VoH). Ms. Donna Richardson, President & CEO of VoH began the presentation. VoH is a transitional living program which provides housing, case management, mental health counseling, budgeting / financial counseling, and other life skills workshops to women and their children who are at risk for homelessness. They have a program that is up to 24 months, and they receive client referrals from various community agencies in Wicomico, Worcester and Somerset counties. The majority of their referrals come from Wicomico County and the Salisbury community. VoH has 15 apartments – 11 one-bedroom units and 4 two-bedroom units.

Ms. Richardson stated that typically, in a year they serve up to 65 women and women w/children, unfortunately in calendar year 2020 that number was reduced by approximately half due to COVID-19, and the resulting reduction in referrals from homeless shelters which were not able to accept people into their facilities. In addition, the Life Crisis Center and Social Services employees were often working remotely, and that further reduced the number of referrals. Since the beginning of 2021 VoH has begun to see more referrals. At the moment they are housing 5 women and 5 children, and they have 2 – 3 other candidates who are pending, each of whom has 2 – 3 children. VoH has the capacity available in their two-bedroom apartments, so they are considering their acceptance into the program.

Ms. Richardson stated that the VoH mission is to improve self-sufficiency and the quality of life for women and women w/children who are at risk. They provide them with a safe and stable home while they are participating in the program. VoH has found over the years that the women who come to them are often at different stages in their lives, and have different reasons for why they have found themselves in the situation they are in. So VoH has been able to reduce the length of stay for some clients, which has enabled them to increase the overall number they have been able to serve. VoH has a relationship with associates from Eastern Shore Psychological Services, who work with their Case Managers who are Masters prepared, and they do an initial psycho-social evaluation on all of the women that are accepted into the VoH program. The

women are encouraged to continue mental health counseling if it is suggested by the initial evaluation that was conducted on their behalf. Ms. Richardson stated that in the past they have also had a partnership with Salisbury Neighborhood Housing Services, who has assisted their clients with budgeting, helping them review their credit standing and making suggestions on how they can improve their financial circumstances.

Ms. Richardson stated that most recently, while they had the time due to having less clients in the VoH facility, they undertook a revision to the VoH 'Steps to Success' program, and they have developed a 5-point pathway that all of the women and their Case Managers use to develop their short- and long-term goals:

- 1) Physical, mental and emotional health and well-being
- 2) Job security, employment, skill-building, and job enhancement
- 3) Financial stability
- 4) Dealing with any legal issues they may have that need to be addressed
- 5) Housing stability

Ms. Richardson stated that they have found that the women who participate in their program generally need help in one or more of those five areas, but all of them need help with the financial stability component, as that drives their ultimate ability to become self-sufficient and maintain that independence once they leave the program. Therefore, VoH is paying particular attention to that component of the program with their clients.

Ms. Richardson stated that acceptance into the VoH program is a 3-step process:

- 1) Client is referred by one of the other community agencies
- 2) VoH does an initial intake with the candidate to find out more about their given situation.
- 3) If they appear to be a good fit for the program they are sent for a drug screen (client is required to be drug-free for at least one year) and they must not have any felony convictions, so a background check is completed.

If they are accepted into the program they are sent for a COVID-19 test before they move into one of the apartments.

Ms. Richardson stated that in addition to the programs and workshops provided for the women, VoH also has a vibrant, empowering program for the children in the facility. They follow their academic performance if they're in school – collecting report cards, doing academic summaries, and providing after-school tutoring. Because this school year has had to operate under a very different format, the VoH education advocate has been working with the mothers and their children remotely using the platform that the school system utilizes to communicate and obtain assignments for the students. She works with all the kids and provides them with activities, reading assignments, and any academic tools they may need which she is able to identify by reviewing their report cards and talking with their mothers.

Ms. Richardson stated that VoH also has a program of experiential activities for the kids. Prior to COVID-19, the last activity provided through that program was a trip to the Delmarva

Discovery Center. The programs for the children are funded in part by the Donnie Williams Foundation, which helped VoH to create an infrastructure of information technology, by providing computers in the classroom, two computer labs in the facility, a large computer in the administration building, and a smaller one in the residential building for use after hours. So VoH has been very fortunate to be able to expand their program in both their buildings.

Ms. Richardson stated that the VoH request is straightforward – they are seeking funding to help replace the roof on the Administration Building. In a previous funding cycle VoH received CDBG funding from the City to assist with the cost of replacing the roof of the Residential Building. That was their priority at the time, as that is where the 15 apartments are located, and they wanted to ensure that building was secure, safe and protected from the elements. They felt it was more important solve the issues they were having with that building rather than the Administration building, as were not able to secure enough funding to do both. Now, 5 years later, they have a dire need to replace the roof on the Administration building. Both buildings are 30 years old, they're not small buildings, and the cost of replacing the roof on a building that size is cost prohibitive for them.

Ms. Richardson stated that VoH is requesting a CDBG grant in the amount of \$30,000. They have obtained a total of \$40,000 in donated matching funds from four organizations: the Henson Foundation; the Community Foundation of the Eastern Shore; the Humphreys Foundation; and the Donnie Williams Foundation. VoH is also providing \$13,844 of their own funds to the project. They would like to complete the project this year so that the roofs on both buildings will be replaced within a fairly close time frame. Then they can focus in the next year or two their next priority need, which will be replacing the HVAC systems in both buildings. These systems are also 30 years old, and they have been kept operating thus far by making temporary repairs to address some of the issues and replacing some of the equipment. However, VoH will not be able to begin that major project until there are good solid roofs on both buildings.

Mr. T. J. Maloney – immediate past President of the Village of Hope – then interjected to state that the roof was in need of replacement not just for cosmetic reasons, but because when both of the original roofs were constructed they included parapet walls, and over time these have caused the roofs to have a tendency to leak. When the roof of the Residence Bldg. was repaired a few years back they removed those parapets to prevent that from happening again. The roof on the Admin Building has continued to have the same leaking problem, and it needs to be replaced before they proceed with any improvements to the HVAC system, as the HVAC duct work is up in the ceiling. Mr. Maloney stated that Donna has done an extraordinary job over the last few months of raising \$40,000 in matching funds to accompany this request.

Ms. Richardson stated that while the Residential building is where the women and their children live, the Administration building is the foundation of their program. That is where the administrative offices are, where the Case Managers work with the ladies, where they provide workshops, and have a playroom for the younger children and a classroom for the school-age children, and where the social work interns from the local universities operate out of. So, this

really is the space that allows them to keep the basics of the transitional living program alive and well. Ms. Richardson said she would be happy to answer any questions about their request.

Ms. Stam asked if the plan for the replacement of the roof on the Administration building would include the removal of the parapet walls. Mr. Maloney said absolutely, the fewer the protrusions on the roof, the less the likelihood of future leaking. Ms. Richardson stated that Ron Morgan, who was very familiar with the structure, had recommended that they should definitely remove the parapets when they were able to replace the roof, as they did nothing but create a potential leaking hazard. That cost is factored into the cost estimate for the replacement of the roof.

Ms. Stam asked Ms. Pollack if she had any questions. Ms. Pollack stated that she believed this was the same company that had replaced the roof on the Residence building, she asked if they were pleased with their work, and did they come out and look at the roof when they provided the quote. Ms. Richardson said the answer to both questions was yes. She said that Brian Spicer had been very accommodating, and he knew that she had been working on trying to make this happen for over 2.5 years.

Ms. Stam then asked Ms. Butar if she had any questions. Ms. Butar stated that the application had included the 2019 VoH financial statements, she asked if the 2020 financial statement were available. Ms. Richardson said yes, the 2020 financial statements were now available, and she would be happy to forward them to Deb. Ms. Butar thanked her.

Ms. Stam stated that was all they needed from VoH, so they would now move on to Habitat for Humanity. She invited Ms. Molly Hilligoss to begin her presentation.

Ms. Hilligoss expressed thanks for the opportunity to present to the Committee and the community at large. She stated that Habitat for Humanity of Wicomico Co. is one of over 1,300 affiliates across the country of Habitat for Humanity International. They all serve their communities based on need, but they all operate with the same mission – to bring people together to build homes, communities and hope. They serve the community in a variety of ways – through both the affordable home construction program and the Roof & Repair program. When COVID hit they began providing Emergency Rental Assistance in association with Wicomico County. In Feb. 2020 they began operating a pilot program called Habicorp – this is a program which provides job skills and social / life skills training for re-entry people coming out of the criminal justice system. These re-entry trainees were able to build the last house that was funded by the City CDBG program in just 4 months during the COVID-19 pandemic. Lastly they have the Habitat ReStore Thrift Shop, which covers most of their overhead each year, and typically provides approx. \$100,000 in profit which goes back into the community building and Roof and Repair programs.

Ms. Hilligoss then provided an overview of the Wicomico Habitat key accomplishments for the year to date: one house sold, 67 families saved from eviction, 6 critical repair projects, 20 outreach events with the Vulnerable Populations Task Force, 2 demos, 4 families provided with

affordable rentals, 23 re-entry citizens trained for retail and construction, and 2 properties donated to Habitat by local landlords.

Ms. Hilligoss stated that there were multiple reasons for the decline in homeownership rates in the City of Salisbury, such as new apartment buildings being built, and the City Council is very interested in increasing homeownership rates in the City, and this project addresses that. She said they currently have 7 partner families that are all working diligently on their 'sweat equity'. She then provided some information on why the Habitat program is so necessary – the low income levels in Salisbury and the number of families living in poverty. These low-income families are making hard choices every month, and it is very difficult for them to save any money for a down payment. Through the Habitat program these families have the opportunity to become a homeowner even when their income is limited. Stability and equity are the drivers of the Habitat program. Habitat has built over 20 homes in the Church Street area since that became their target neighborhood in the City.

Ms. Hilligoss they stated that they were proposing to build a 3-bedroom, 2-bath home at 309 Barclay Street. They expect the sales price of the home to be \$158,000. It might go up if the appraised value of the house exceeds that. She provided a picture of a house that looks like the one they are proposing to build – it will the exact same floorplan as the house they built at 504 Tangier Street. Estimated project costs are \$197,000. Some of this money has already been spent – they acquired the property and demolished the home that was previously there. They already invested the money in the design, so that was allocated to the other project. Habitat is asking for \$100,000 in CDBG funds, and they are providing the other \$97,000. Ms. Hilligoss asked if there were any questions.

Ms. Stam said she had couple of questions. In the application under 'project readiness' you mentioned that there were two lots adjacent to each other, and it says 'surveyors are currently combining the two lots and this will be completed by March 1, 2020.' Ms. Stam asked if this was a typo – was that supposed to say 'March 1, 2021'? Ms. Hilligoss said yes, that was a typo. Ms. Stam asked if that had happened, or was it still in process? Ms. Hilligoss stated that it was close to being completed, she thought they were just waiting on the final documents from Parker & Associates. She said they were not asking for any special set-backs or variances, so they don't need to worry about that, which is tremendous.

Ms. Stam then said she had a question which pertained to the Habitat budget. She said there was a large increase in the salaries expense line from 2019 to 2020 – over \$110,000 – she asked what the reason was for that large increase. Ms. Hilligoss asked if that was on their Financial Statement, and Ms. Stam said yes. Ms. Hilligoss said that was related to the Habicorp program – they paid the re-entry citizens, so the salaries and all the other expenses for that program were paid from there, and then on the income side of the statement you should see the Habicorp as a government grant. Ms. Stam thanked Ms. Hilligoss for clarifying that issue, and said it had caught her attention because it was such a large jump.

Ms. Stam then asked Ms. Pollack if she had any questions. Ms. Pollack said that the application mentioned that there was a family who had been working on their 'sweat equity', and it looked like they may be ready for this home. If that falls through it sounds like you have other families who are ready – is there any issue there? Ms. Hilligoss said they had several families who were hoping for a home, and that they could build 3 to 4 houses a year if they had the funding. Ms. Hilligoss said she would really like the City to look into the CDBG loan product that Ms. Stam had mentioned to her in the past, as that would be a capacity builder.

Ms. Stam then asked Ms. Butar if she had any questions. Ms. Butar said that Habitat will be selling the house to one family, which is a wonderful deal for them, but what happens if that family decides to turn around and sell the house for a profit? Are there any stipulations in the mortgage or some other type of agreement that the family has to hold the house for a certain amount of time before they can sell it to someone else? Ms. Hilligoss replied that Habitat has what is called a 'shared equity agreement', so while the homeowners are making timely payments on their mortgage they are earning equity, but if they do decide to sell the house, then they have to share the increase in equity with Habitat. So for example, if Habitat sells the house to the homeowner for \$158,000, and five years later they sell it for \$200,000, the homeowner receives a percentage of the difference between what they paid for the house and what they are selling it for. Habitat has a formula that calculates the exact amount, but it basically works out to about 3.5% every year that they earn. Ms. Hilligoss went on to explain that the home that they sold in September was a Habitat home that they bought back from a Habitat homeowner who hadn't paid the house off yet, but she just couldn't make it up and down the stairs anymore. So Habitat exercised their right to buy back the house, which is built into the deed, and there was a shared equity piece so the homeowner did walk away with a sum of money, but Habitat was able to keep that home in their portfolio, and offer it to another homeowner, which was great. Ms. Stam thanked Ms. Hilligoss.

Ms. Stam stated that the floor would now be opened up for comments and/or questions from the public on either the specific projects that have been presented by the agency representatives, or on the general Community Development needs of the City of Salisbury. Ms. Stam asked Mr. Matthew Parente if there was anyone who had indicated that they wanted to make a comment or ask a question. Mr. Parente stated that he did not see anyone that had indicated they wanted to speak.

Ms. Stam then stated that if anyone was watching the public hearing, either live or via replay later on, if they had any questions concerning the City's CDBG planning process they could contact her via e-mail at dstam@salisbury.md.

Ms. Stam stated that concluded the first Public Hearing on the 2021 CDBG Action Plan. She thanked everyone for participating. She adjourned the public hearing at 6:24 p.m.

PUBLIC NOTICE

**2021 CDBG Action Plan
Public Comment Period & Public Hearing**

The City of Salisbury Community Development Block Grant (CDBG) 2021 Action Plan (draft) will be available for public review beginning on Friday, March 19, 2021. The Action Plan may be viewed on the City website (www.salisbury.md) under the Housing & Community Development Department (HCDD) – Community Development section.

The City of Salisbury will hold the second Public Hearing on the 2021 CDBG program on Wednesday, April 7, 2021 beginning at 5:30 p.m. This hearing will be held via Zoom Meeting.

In order to view / participate in the Public Hearing go to Join Zoom Meeting at:

<https://salisbury.zoom.us/j/96852576319>

Meeting ID: 968 5257 6319

This hearing will provide citizens with an overview of the projects that are included in the 2021 CDBG Action Plan, as well as status report on the CDBG projects that are currently underway and those that have been completed in the last year. Residents will also have an opportunity to provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to attend.

The City will be accepting written comments on the 2021 Action Plan through 4:30 p.m. on Monday, April 19, 2021. All written comments should be mailed to Deborah Stam, City of Salisbury–HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801 or may be e-mailed to Ms. Stam at dstam@salisbury.md

Deborah J. Stam, Grants Manager
Finance Dept. / HCDD
03/19/21

CITY OF SALISBURY
CITY OF SALISBURY
125 N DIVISION ST
SALISBURY, MD 21801
ATTN: Deborah J. Stam

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

03/19/21,



Legals Representative

Ad Number: 0004649796

Description: PUBLICNOTICE2021CDBGACTIONPLANPUBLICCOMMENTPERIODPUBLICHEARINGTHECITYOFSALISBURYCOMM

Ocean Pines Independent
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
33000 Coastal Highway,
Bethany Beach, Delaware 19930

Somerset Herald
115 S. Division Street
Salisbury, MD 21801

Wicomico Weekly
115 S. Division Street

Eastern Shore News
25 Market St.
Onancock, VA 23417

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
115 S. Division Street

City of Salisbury
Finance Department / HCDD
CDBG Public Hearing #2 – PY 2021 Action Plan
Overview of CDBG Action Plan Projects
and Status of Open CDBG Projects

Meeting Minutes
4/7/2021

Ms. Deborah Stam, Grants Manager, convened the second Public Hearing for the City of Salisbury's PY 2021 Community Development Block Grant (CDBG) Action Plan at 5:30 p.m. on April 7, 2021, via the Zoom Meeting platform. She welcomed everyone and stated that this hearing would cover the projects that were proposed in the 2021 Action Plan, and would also provide a status report on the CDBG projects that were currently open or were closed within the last year.

Ms. Stam stated that she was joined by Matthew Parente and Mark Grutkowski of PAC-14, who had been kind enough to set up the CDBG public hearing on Zoom for her. She advised that if anyone was interested in making a comment or asking a question when that point in the hearing was reached, they could make that request in the chat section, and either Matthew or Mark would enable that function for them. They would then call on each person that wanted to make a comment in the order that they typed their name into the chat. As is always the case in these public hearings, anyone wishing to participate would need to identify themselves for the meeting record, and state whether they were representing a specific local agency, or if they were a local citizen.

Ms. Stam stated that the Action Plan is the City's application to the U.S. Dept. of Housing & Urban Development (or HUD) for our annual allotment of CDBG funds. The draft of the City of Salisbury's 2021 CDBG Action Plan was made available for public review beginning on March 19, 2021. Ms. Stam said that the Action Plan could be viewed on the City's website under the Housing & Community Development Department – Community Development section. The address for the City's website is www.salisbury.md.

Ms. Stam stated that the City of Salisbury had been a CDBG entitlement jurisdiction since 2004. As an entitlement community we operate our own CDBG program, rather than having to apply for funds through the State of MD, and we receive an annual allotment of CDBG funds directly from HUD which we administer according to HUD regulations.

Ms. Stam stated that the 2021 CDBG program year will run from July 1, 2021 to June 30, 2022. The total amount of CDBG funding that the City of Salisbury has been awarded for the 2021 program year is \$399,903. This figure represents an increase of 9.69% over the amount that was awarded to us for PY 2020. The City will use 17.5% of this amount, or \$70,000, for administration of the CDBG program. Ms. Stam stated that the remainder of the award would be used to fund the following four projects:

- 1) Salisbury Neighborhood Housing Services – Homebuyer Assistance Grants. The City will allocate \$130,000 (32.5% of the award) for the continuation of the SNHS Homebuyer Assistance Grants program. This funding will enable SNHS to offer homeownership opportunities to an estimated eleven (11) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance.
- 2) Habitat for Humanity of Wicomico County – Housing Construction. The City will allocate \$90,000 (22.5% of the award) to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one low- to moderate-income family by partially funding the construction and site preparation costs for a single-family housing unit to be constructed at 309 Barclay Street in the Church Street-Doverdale CDBG target neighborhood.
- 3) Village of Hope – Roof Replacement (Administration Building). The City will allocate \$30,000 (7.5% of the award) to the Village of Hope to partially fund the cost of replacing the roof of the Administration Building. The Village of Hope is a transitional housing facility for homeless women and their children, and the Administration Building is where a multitude of services are provided to the tenants of the facility.
- 4) City of Salisbury – Truitt Street Community Center - Rehabilitation / Expansion. The City will allocate an additional \$79,903 (20% of the award) to assist with the rehab / expansion of the Truitt Street Community Center building in order to better serve the needs of the local residents. The proposed work will include much needed HVAC improvements, and construction of a modular style addition to the main building. This addition will include a multi-purpose space with a kitchenette area, 3 classrooms with basic furnishings, 2 ADA-compliant bathrooms, and 2 small offices. The Truitt Street Community Center is located in the Church Street–Doverdale CDBG target neighborhood.

Ms. Stam stated that these four projects would assist in addressing four of the strategies outlined in the City of Salisbury’s 5-Year Consolidated Plan:

- a) the SNHS Homebuyer Assistance Grants project will address Housing Objective HS-1 – Homeownership
- b) the Habitat for Humanity - Housing Construction project will address Housing Objective HS-2 - Housing Construction
- c) the Village of Hope - Roof Replacement (Administrative Building) project will address Homeless Objective HO-1 – Housing
- d) the City of Salisbury - Truitt Street Community Center - Rehabilitation / Expansion project will address Community Development Objective CD-1 - Community Facilities & Infrastructure

Ms. Stam said that concluded the overview of the projects that were included in the 2021 Action Plan, and she would now provide a status report on the CDBG projects that were currently open and those that had closed within the past year.

PY 2017 – Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants. Additional funding was provided to enable SNHS to continue to offer homeownership opportunities to low- to moderate-income households. The Homebuyer Assistance grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Unfortunately, the expenditure of the Homebuyer Assistance funds moved much more slowly than anticipated. This is due to the fact that the inventory of homes inside the City limits available for sale to clients at or below 80% of Area Median Income is very low and/or the property is in such poor condition it will not pass the home inspection. Therefore, we executed an amendment to the Subrecipient Agreement to extend the time frame for completion of the project. All funds were expended and the project was closed on 8/26/2020. A total of 18 households were served with these grant funds.

PY 2018 – Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants. Additional funding was provided to enable SNHS to continue to offer homeownership opportunities to low- to moderate-income households. The Homebuyer Assistance grant funds may be utilized for closing costs, down payment and/or principal write down assistance. As previously stated, the inventory of houses available for sale to clients at or below 80% AMI is extremely low and/or the property is in such poor condition it will not pass the home inspection. In order to increase the incentive for buyers to purchase a home inside the City limits, we executed an amendment to the Subrecipient Agreement to increase the maximum grant award from \$5,000 to \$10,000 per client. That amendment also extended the timeframe for expending the 2018 grant funds to 6-30-2021. The final reimbursement request on this grant is currently being processed. The remaining funds will be rolled forward into the 2021 Homebuyer Assistance Grants project which is included in the new Action Plan. A total of 13 households were served with these grant funds.

PY 2018 – City of Salisbury - Truitt Street Community Center - Acquisition. This project was funded with grant money that was transferred from a previously funded project - Homeless Services Case Managers. The remaining amount of \$36,893.87 was utilized to partially fund the acquisition of the Truitt Street Community Center, in conjunction with a \$100,000 grant from the Dept. of General Services and City funding. The acquisition of the Center took place in December 2020. All CDBG funds have been expended and this project has been closed.

PY 2019 – Habitat for Humanity of Wicomico County - Housing Construction (504 Tangier Street). Construction began on the house in February 2020 and was completed by the end of June 2020. The homeowner approved to buy the house suffered an injury, which subsequently required surgery, and this has impacted her income. Closing on the house has had to be postponed, but Habitat expects this issue to be resolved soon and that closing will be able to proceed.

PY 2019 – City of Salisbury - Low-Mod Neighborhood Sidewalk Construction.

Funds were allocated to continue the construction of sidewalks in low- to moderate-income neighborhoods – specifically the Church Street / Doverdale CDBG target neighborhood. The bid package was posted on 1/17/2020, and the bids were opened on 2/20/2020. ECM Corporation was the winning bidder, and the contract was executed on 3/23/2020. Then COVID-19 hit, causing many businesses to shut down for a while, and the construction was put on hold. Construction began on the sidewalks in early June 2020, and was completed in August 2020. This project is now closed.

Ms. Stam then provided an update on the status of the PY 2020 projects.

Due to the conditions caused by the COVID-19 pandemic, the PY 2020 CDBG Action Plan has been amended twice now – first for the addition of the CDBG-CV1 funds that were awarded to the City, and then for the addition of the CV3 funds. The following projects have been funded to date in PY 2020:

City of Salisbury – Low-Mod Neighborhood Sidewalk Construction Program (Church Street–Doverdale CDBG Target Neighborhood).

Project was put out to bid, and the winning bidder was AJT Homes. Contract documents are being executed.

City of Salisbury –Truitt Street Community Center – Rehabilitation / Expansion.

Work is on hold pending the availability of additional CDBG funding that is included in the PY 2021 Action Plan.

City of Salisbury – Truitt Street Community Center –
Community Kitchen Program Manager (Part-Time Position).

Project is on hold pending completion of the improvements to the Community Center.

CDBG-CV1 Projects

City of Salisbury – Translation Services for Critical COVID-19 Information / Updates.

Project is ongoing.

Salisbury Neighborhood Housing Services – COVID-19 Rental / Mortgage Assistance Program.

Project served a total of 35 households. All grant funds have been expended and this project is closed.

City of Salisbury – COVID-19 PPE Production for Local Businesses.

The City partnered with M4Reactor to design, fabricate and manufacture PPE devices for local businesses, such as acrylic shields for work areas, floor stickers, face shields, etc. A total of 38 local businesses were served. This project is complete, and the remaining funds will be transferred to another COVID project.

City of Salisbury – COVID-19 Critical Need Supplies for Low-Mod Income Residents (Food / PPE / Sanitizer / Antibacterial Soap).

Project is ongoing.

CDBG-CV3 Projects

Salisbury Neighborhood Housing Services – COVID-19 Rental / Mortgage Assistance Program.
Additional funding – project is ongoing.

City of Salisbury – COVID-19 Critical Need Supplies for Low-Mod Income Residents (Food / PPE / Sanitizer / Antibacterial Soap).
Additional funding – project is ongoing.

Ms. Stam stated that concluded the status report. She said the floor would now be opened up for comments and/or questions from the public on either the Action Plan itself or on the Community Development needs of the City of Salisbury. She stated again that if anyone wished to make a comment or ask a question they would need to state that in the chat section, and either Matthew or Mark would enable that function for them. She said please identify yourself for the meeting record, and state whether you are representing a specific local agency, or if you are a local citizen.

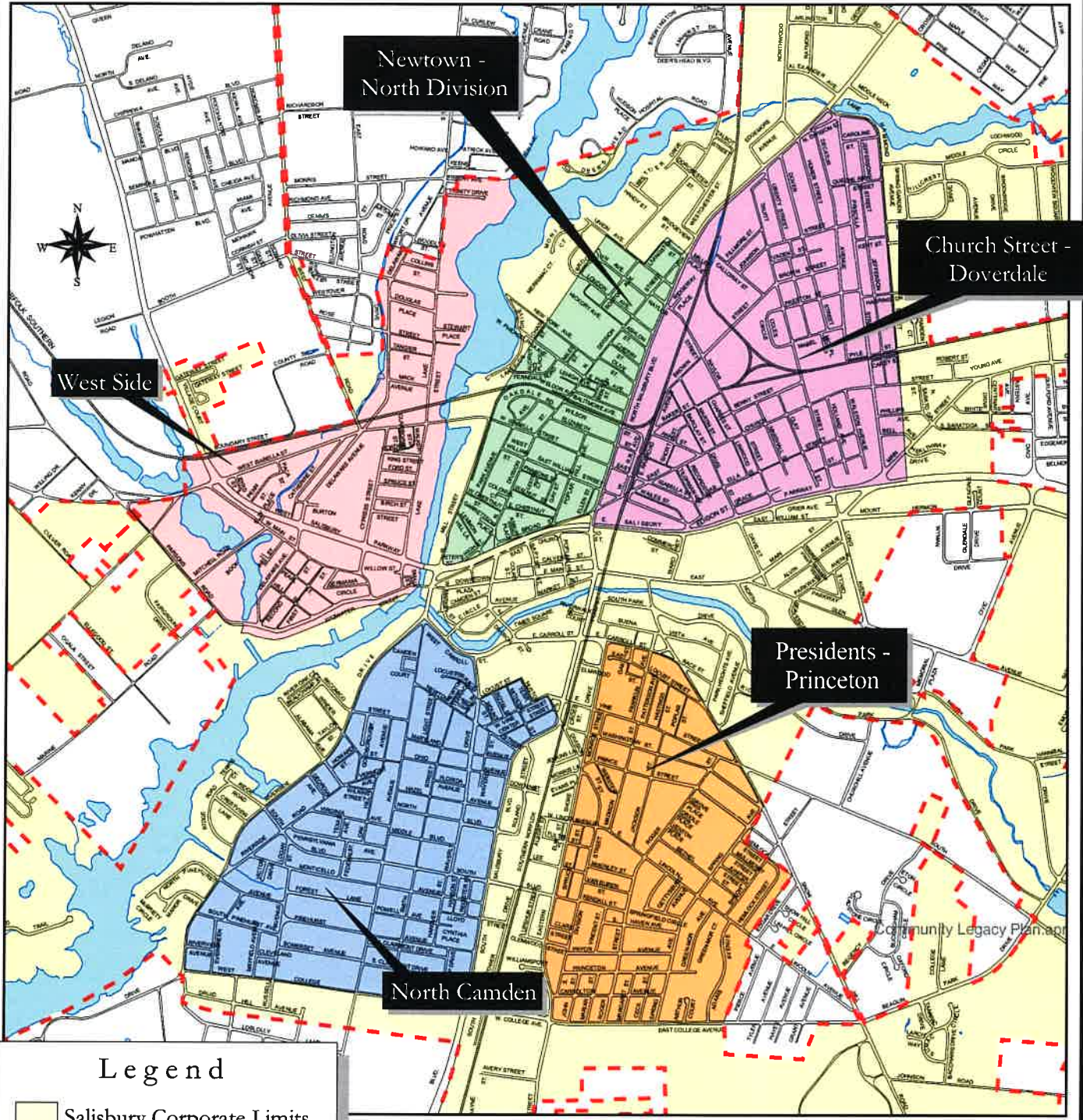
Ms. Stam asked Mr. Matthew Parente if there was anyone who had indicated that they wanted to make a comment or ask a question. Mr. Parente stated that he did not see anyone that had indicated they wanted to speak.

Ms. Stam stated that as there were no comments or questions, that concluded the second Public Hearing for the 2021 CDBG program year.

Ms. Stam stated that the City would be accepting written comments on the 2021 Action Plan through 4:30 p.m. on Monday, April 19, 2021. Written comments could be mailed to the City of Salisbury – HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801, or e-mailed to her, Deborah Stam, at dstam@salisbury.md

Ms. Stam adjourned the public hearing at 5:47 p.m.

CDBG Target Areas – Maps



West Side

Newtown -
North Division

Church Street -
Doverdale

Presidents -
Princeton

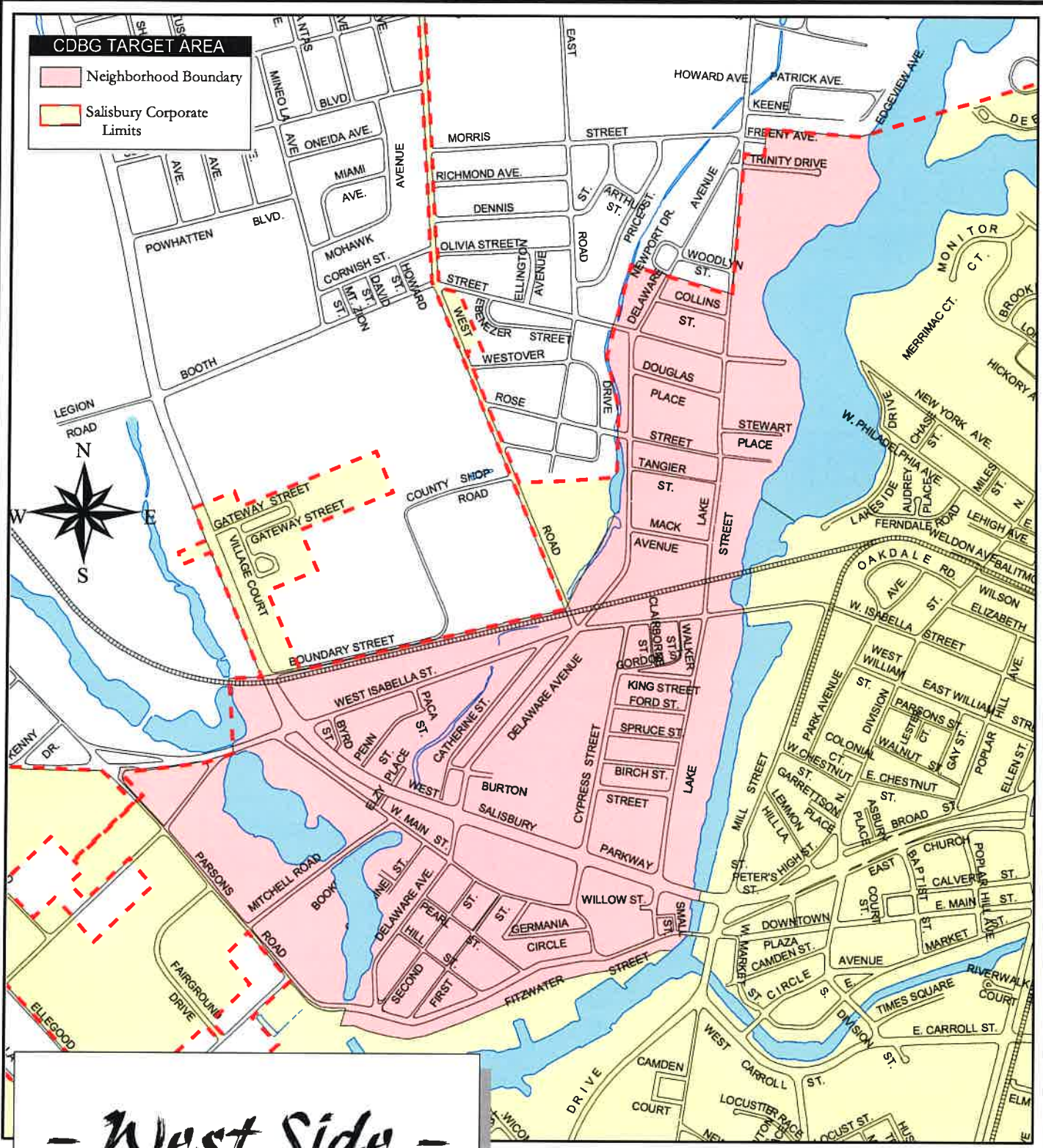
North Camden

Legend

Salisbury Corporate Limits

CDBG Target Areas





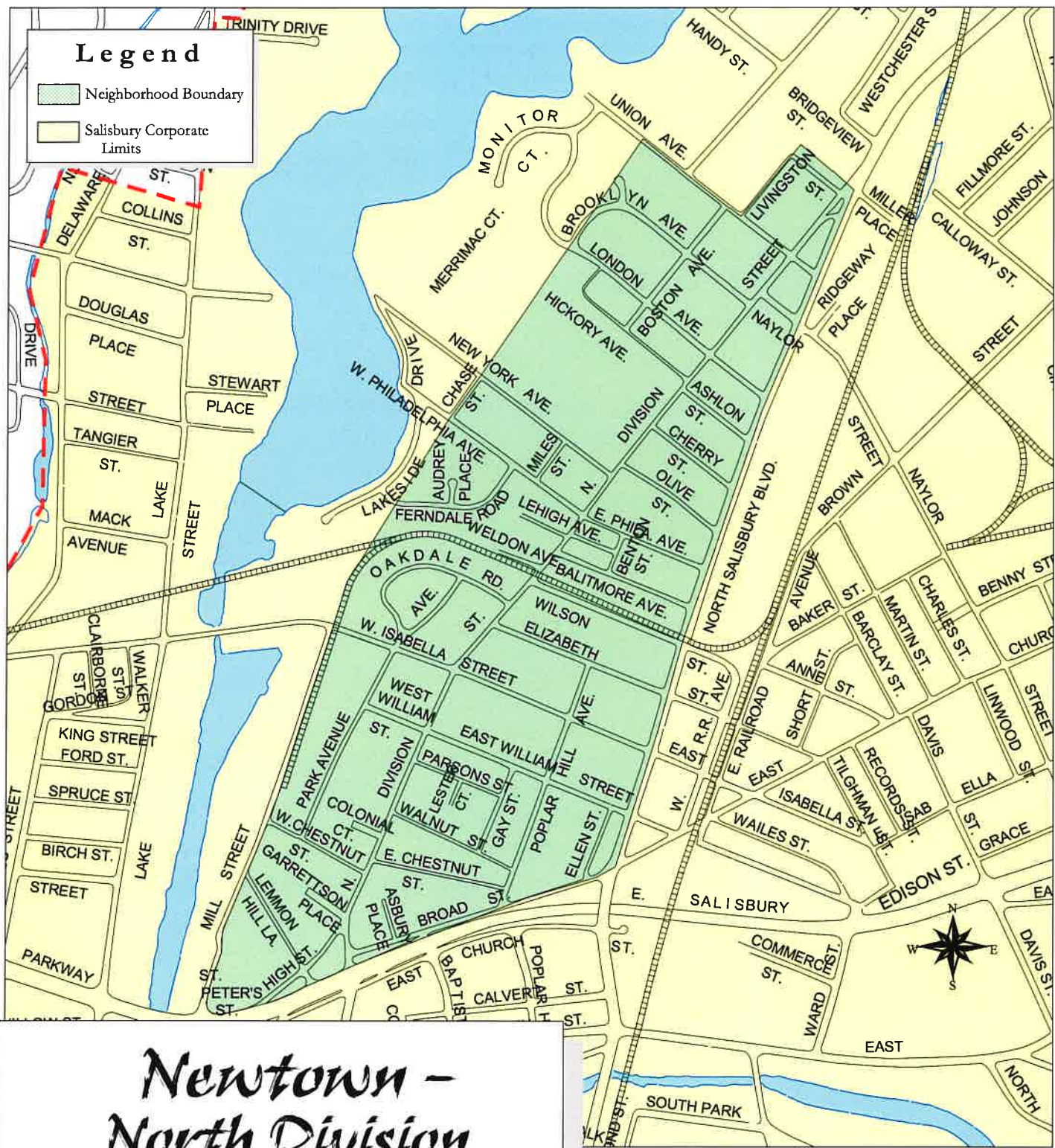


- West Side -

CDBG Target Areas

Legend

-  Neighborhood Boundary
-  Salisbury Corporate Limits

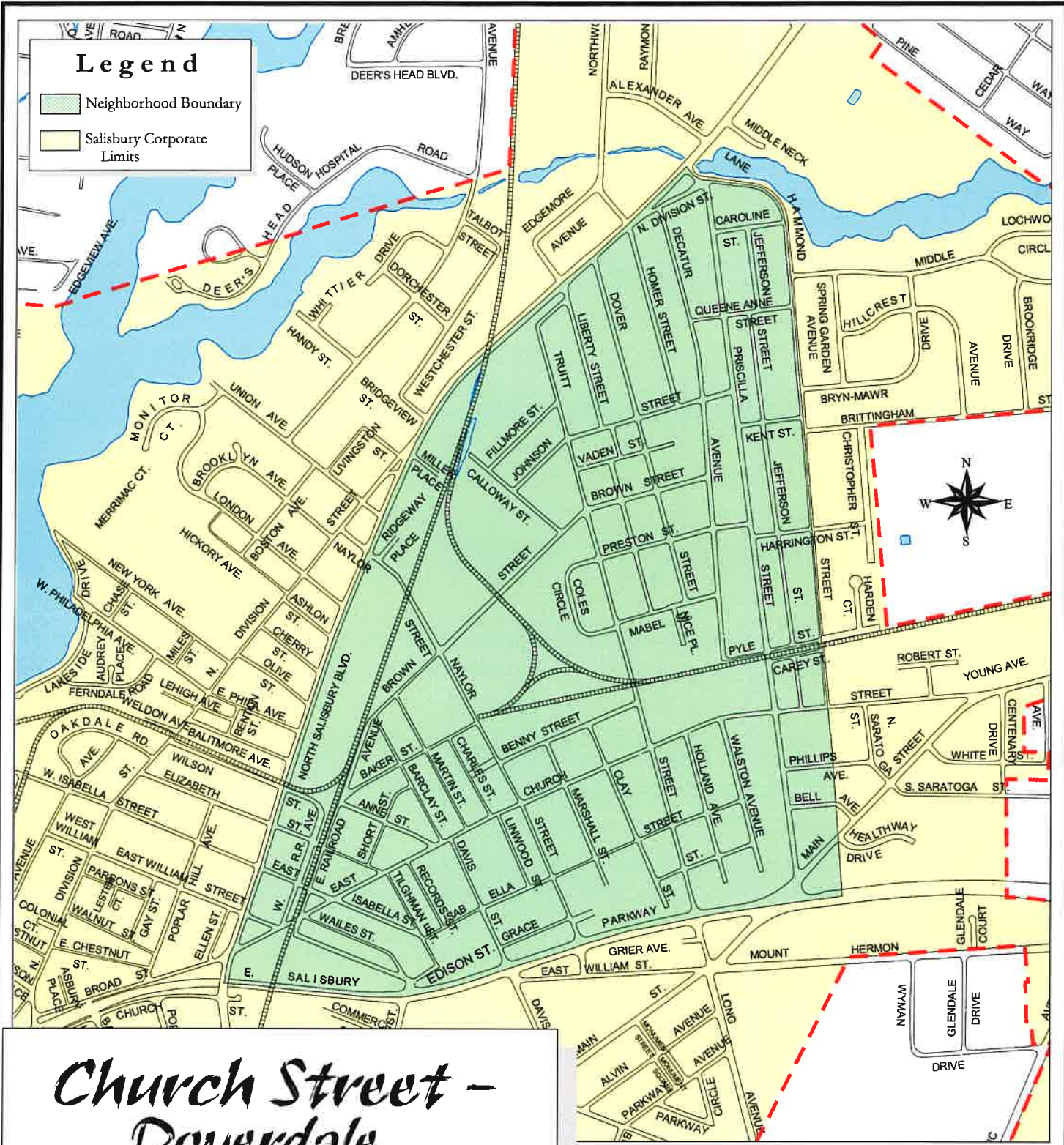


Newtown - North Division

CDBG Target Area



Salisbury / Wicomico Planning & Zoning
2/15/2005



*Church Street -
Doverdale*

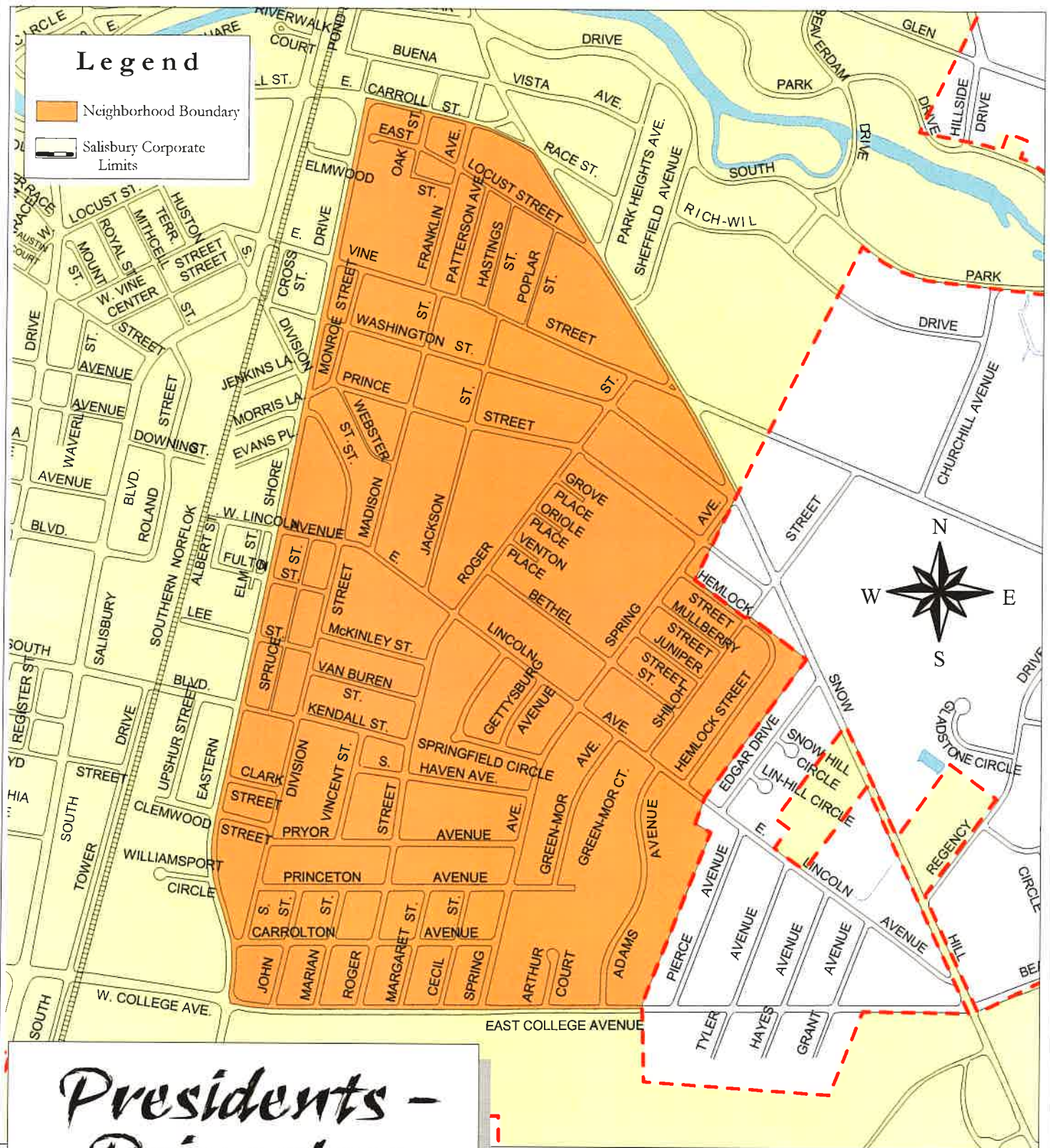
CDBG Target Area



Salisbury / Wicomico Planning & Zoning
2/15/2005

Legend

- Neighborhood Boundary
- Salisbury Corporate Limits



Presidents - Princeton

CDBG Target Areas

Legend

- Neighborhood Boundary
- Salisbury Corporate Limits



Camden Avenue

CDBG Target Area



Salisbury / Wicomico Planning & Zoning
2/15/2005

Homeless Information

Additional Homeless Populations Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/22/2020

Population: Sheltered and Unsheltered Count

Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	30	3	0	26	59
Adults with a Substance Use Disorder	13	2	0	14	29
Adults with HIV/AIDS	1	0	0	0	1
Adult Survivors of Domestic Violence	2	0	0	1	3

Point In Time Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

2020 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	23	7	0	30
Total Number of persons (Adults & Children)	80	19	0	99
Number of Persons (under age 18)	53	12	0	65
Number of Persons (18 - 24)	3	0	0	3
Number of Persons (over age 24)	24	7	0	31

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	54	13	0	67
Male	26	6	0	32
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	76	19	0	95
Hispanic/Latino	4	0	0	4

2020 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	20	9	0	29
Black or African-American	50	10	0	60
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	4	0	0	4
Multiple Races	6	0	0	6

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	2		0	2
Total number of persons	8		0	8

Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	0	0	0	1	1
Total Number of children (under age 18)	0	0	0	1	1

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	1	1
Male	0	0	0	0	0
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	0	0	0	1	1
Hispanic/Latino	0	0	0	0	0

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	0	0	0	0	0
Black or African-American	0	0	0	1	1
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

2020 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	142	14	0	53	209
Total Number of persons (Adults)	143	14	0	53	210
Number of Persons (18 - 24)	8	2	0	1	11
Number of Persons (over age 24)	135	12	0	52	199

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	39	8	0	13	60
Male	104	6	0	40	150
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	142	14	0	52	208
Hispanic/Latino	1	0	0	1	2

2020 Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	71	7	0	35	113
Black or African-American	68	7	0	17	92
Asian	0	0	0	0	0
American Indian or Alaska Native	1	0	0	1	2
Native Hawaiian or Other Pacific Islander	1	0	0	0	1
Multiple Races	2	0	0	0	2

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	37		0	28	65

Date of PIT Count: 1/22/2020

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	165	21	0	54	240
Total Number of Persons	223	33	0	54	310
Number of Children (under age 18)	53	12	0	1	66
Number of Persons (18 to 24)	11	2	0	1	14
Number of Persons (over age 24)	159	19	0	52	230

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	93	21	0	14	128
Male	130	12	0	40	182
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	218	33	0	53	304
Hispanic/Latino	5	0	0	1	6

Race

Point In Time Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	91	16	0	35	142
Black or African-American	118	17	0	18	153
Asian	0	0	0	0	0
American Indian or Alaska Native	1	0	0	1	2
Native Hawaiian or Other Pacific Islander	5	0	0	0	5
Multiple Races	8	0	0	0	8

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	45		0	28	73

Point-in-Time Count Veterans MD-513 Wicomico, Somerset, Worcester Counties CoC (2020)

Inventory Count Date: 1/22/2020

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	1	0	0	1
Total Number of Persons	3	0	0	3
Total Number of Veterans	1	0	0	1

Gender (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	0
Male	1	0	0	1
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	1	0	0	1
Hispanic/Latino	0	0	0	0

Point-in-Time Count Veterans MD-513 Wicomico, Somerset, Worcester Counties CoC (2020)

Race (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	1	0	0	1
Black or African-American	0	0	0	0
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

Inventory Count Date: 1/22/2020

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	15	2	0	7	24
Total Number of Persons	16	2	0	7	25
Total Number of Veterans	15	2	0	7	24

Gender (veterans only)

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	0	0	1	2
Male	14	2	0	6	22
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (veterans only)

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	15	2	0	7	24
Hispanic/Latino	0	0	0	0	0

Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC (2020)

Race (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	4	2	0	5	11
Black or African-American	11	0	0	2	13
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	7		0	3	10

Point-in-Time Summary Veterans for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/22/2020

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	16	2	0	7	25
Total Number of Persons	19	2	0	7	28
Total Number of Veterans	16	2	0	7	25

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	0	0	1	2
Male	15	2	0	6	23
Transgender (male to female)	0	0	0	0	0
Transgender (female to male)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	16	2	0	7	25
Hispanic/Latino	0	0	0	0	0

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

Point In Time Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

White	5	2	0	5	12
Black or African-American	11	0	0	2	13
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	7		0	3	10

Inventory Count Date: 1/22/2020

Population: Sheltered and Unsheltered Count

Unaccompanied Youth Households

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of unaccompanied youth households	8	2	0	2	12
Total number of unaccompanied youth	8	2	0	2	12
Number of unaccompanied children (under age 18)	0	0	0	1	1
Number of unaccompanied young adults (age 18 to 24)	8	2	0	1	11

Gender (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	2	2	0	1	5
Male	6	0	0	1	7
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	8	2	0	2	12
Hispanic/Latino	0	0	0	0	0

Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC (2020)

Race (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	6	0	0	1	7
Black or African-American	2	2	0	1	5
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	2		0	0	2

Inventory Count Date: 1/22/2020

Population: Sheltered and Unsheltered Count

Parenting Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of parenting youth households	1	0	0	1
Total number of persons in parenting youth households	2	0	0	2
Total Parenting Youth (youth parents only)	1	0	0	1
Total Children in Parenting Youth Households	1	0	0	1
Number of parenting youth (under age 18)	0	0	0	0
Children in households with parenting youth under age 18 (children under age 18 with parent under 18)	0	0	0	0
Number of parenting youth (age 18 to 24)	1	0	0	1
Children in households with parenting youth age 18 to 24 (children under age 18 with parents under age 25)	1	0	0	1

Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC (2020)

Gender (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	1	0	0	1
Male	0	0	0	0
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	1	0	0	1
Hispanic/Latino	0	0	0	0

Race (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	0
Black or African-American	1	0	0	1
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC (2020)

Chronically Homeless (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

**Resolution Authorizing Submission
of the 2021 CDBG Action Plan**

**Fair Housing Month Proclamation –
April 2021**

RESOLUTION NO. 3103

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE THE CITY'S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR CDBG PROGRAM YEAR 2021.

WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an "entitlement community;" and

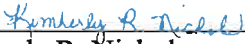
WHEREAS, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of the City's annual Action Plan; and

WHEREAS, the Council of the City of Salisbury wishes the City to receive this annual allotment of CDBG funds from HUD so that various community development projects may be completed.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Salisbury, Maryland does hereby authorize the Mayor and/or City Administrator to submit the 2021 CDBG Action Plan to HUD for review and approval.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on April 26, 2021, and is to become effective immediately.

ATTEST:




Kimberly R. Nichols
CITY CLERK



John R. Heath
CITY COUNCIL PRESIDENT

APPROVED BY ME THIS 7 day of May, 2021.



Julia Glanz, City Administrator
for and at the direction of
Jacob R. Day, Mayor



Proclamation

WHEREAS, *April 11, 2021 marks the 53rd anniversary of the passage of Title VIII of the Civil Rights Act of 1968, commonly known as the Federal Fair Housing Act of 1968; and*

WHEREAS, *The Federal Fair Housing Act prohibits discrimination concerning the sale, rental, and financing of housing regardless of race, color, religion, sex, disability, family status or national origin, recognizing that equal opportunity for all is a fundamental goal of our nation, state and city; and*

WHEREAS, *housing is a critical component of family, community health and stability; and*

WHEREAS, *the Shore Housing Resource Board, Inc. is a private non-profit organization of volunteers who represent area government, businesses, non-profit agencies and individuals who are committed to promoting and educating others about Fair Housing in Somerset, Wicomico and Worcester Counties; and*

WHEREAS, *the Shore Housing Resource Board strives daily to make Fair Housing a reality for every resident;*

NOW THEREFORE, I, Julia Glanz, City Administrator of the City of Salisbury, do hereby proclaim the month of April 2021 as

“FAIR HOUSING MONTH”

in our City and encourage all residents to participate in creating and promoting Fair Housing opportunities for everyone in their community.

IN WITNESS THEREOF, I hereunto set my hand and the seal of the City of Salisbury this 26th day of April, 2021.




Julia Glanz, City Administrator