

CITY OF SALISBURY

CITY COUNCIL AGENDA

September 27, 2021 6:00 p.m. Government Office Building, Room 301, Salisbury, Maryland and Zoom Video Conferencing			
	Times shown for agenda items are estimates only.		
6:00 p.m.	CALL TO ORDER		
6:01 p.m.	WELCOME/ANNOUNCEMENTS/PLEDGE		
6:02 p.m.	SILENT MEDITATION		
6:03 p.m.	ADOPTION OF LEGISLATIVE AGENDA		
6:04 p.m.	 CONSENT AGENDA- Assistant City Clerk Julie English September 7, 2021 Work Session Minutes September 13, 2021 Legislative Session Minutes <u>Resolution No. 3124</u>- to approve the reappointment of Alexander McRae to the Bicy & Pedestrian Advisory Committee for term ending October 2024 <u>Resolution No. 3125</u>- to approve the reappointment of Jane S.W. Messenger to the Historic District Commission for term ending October 2024 <u>Resolution No. 3126</u>- to approve the appointment of Leigh Yanus to the Zoo Commission for term ending September 2024 		
6:08 p.m.	 RESOLUTION- City Administrator Julia Glanz <u>Resolution No. 3127</u>- authorizing the City of Salisbury's Comprehensive Connection Charges to be waived for the development of 117-119 West Main Street <u>Resolution No. 3128</u>- authorizing the Mayor to enter into, on behalf of the City of Salisbury, an agreement with St. Peters Episcopal Church and Lodge Wicomico No. 92 AF & AM for the City of Salisbury's construction and installation of a handicap access ramp at the rear entrance of the Downtown Salisbury Visitor Center Building and other matters relating thereto 		
6.45	DUDUCUEADING Fact lines in Assure Add. Deutsie U.D. Assessetion City Administration		

- 6:15 p.m. **PUBLIC HEARING- East Lincoln Avenue M&L Rentals, LLP Annexation** City Administrator Julia Glanz
 - <u>Resolution No. 3105</u>- proposing the annexation to the City of Salisbury of certain area of land contiguous to and binding upon the Corporate Limit of the City of Salisbury to be known as "East Lincoln Avenue M & L Rentals, LLP Annexation" beginning for the same point at a corner of the existing Corporate Limits Line of the City of Salisbury, MD, being near the northerly right of way line of East Lincoln Avenue and also being near the southwesterly corner of the land of M & L Rentals, LLP, being known as Lot A containing 0.245 acres, more or less.

- <u>Resolution No. 3106</u>-approving the annexation plan for the annexation known as "East Lincoln Avenue – M & L Rentals, LLP Annexation"
- 6:24 p.m. ORDINANCES- City Attorney Michael Sullivan
 - Ordinance No. 2681 2nd reading- approving an amendment of the City's Grant Fund Budget to reallocate budgeted matching funds from other grant projects to the Zoo Special Events Pavilion, Phase 2 project
 - Ordinance No. 2682- 2nd reading- approving an amendment of the City's General Capital Project Fund budget to reallocate funding for the Zoo Administrative Office Space project
 - Ordinance No. 2683- 1st reading- approving an amendment of the City of Salisbury's FY22 General Fund budget and the Grant Fund budget to allocate funding from the Community Foundation of the Eastern Shore and General Fund grant match for maintenance of the bandstand and bridge in the City Park
 - Ordinance No. 2684-1st reading- instituting an assessment on transportation network service companies in accordance with the State in the amount of \$0.25 per ride originating in the City limits and dedicating a specific transportation fund for the use of the associated revenue
 - <u>Ordinance No. 2685</u>- 1st reading- to amend Chapter 8.08 Brush, Weeds and Obnoxious Growth to include the definition & requirements of Meadow Cultivation and to allow for the cultivation of meadows in the City of Salisbury, Maryland
 - Ordinance No. 2686- 1st reading- authorizing the Mayor to enter into a contract with the U.S. Department of Housing & Urban Development for the purpose of accepting additional Community Development Block Grant (CDBG) funds in the amount of \$17,796.00, and to approve a budget amendment to the grant fund to appropriate such CDBG funds for the projects outlined in the 2021 CDBG Action Plan
 - **Ordinance No. 2687** 1st reading- approving an amendment of the City's FY22 General Fund budget and the Capital Project Fund budget to allocate funding for the Poplar Hill ADA Ramp and Bathroom Conversion Project
 - Ordinance No. 2688- 1st reading- approving an amendment of the city of Salisbury's FY22 General Fund budget for the addition of the position of Special Assistant for Intergovernmental Affairs
- 6:50 p.m. PUBLIC COMMENTS
- 6:55 p.m. ADMINISTRATION and COUNCIL COMMENTS
- 7:00 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website <u>www.salisbury.md</u>. City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.

NEXT COUNCIL MEETING - OCTOBER 11, 2021

- <u>Resolution No.</u> to re-appoint Dr. Katherine Jones to Disability Advisory Committee
- Ordinance No. 2683- 2nd reading- approving an amendment of the City of Salisbury's FY22 General Fund budget and the Grant Fund budget to allocate funding from the Community Foundation of the Eastern Shore and General Fund grant match for maintenance of the bandstand and bridge in the City Park
- Ordinance No. 2684- 2nd reading- instituting an assessment on transportation network service companies in accordance with the State in the amount of \$0.25 per ride originating in the City limits and dedicating a specific transportation fund for the use of the associated revenue
- Ordinance No. 2685- 2nd reading- to amend Chapter 8.08 Brush, Weeds and Obnoxious Growth to include the definition & requirements of Meadow Cultivation and to allow for the cultivation of meadows in the City of Salisbury, Maryland
- Ordinance No. 2686- 2nd reading- authorizing the Mayor to enter into a contract with the U.S. Department of Housing & Urban Development for the purpose of accepting additional Community Development Block Grant (CDBG) funds in the amount of \$17,796.00, and to approve a budget amendment to the grant fund to appropriate such CDBG funds for the projects outlined in the 2021 CDBG Action Plan
- **Ordinance No. 2687** 2nd reading- approving an amendment of the City's FY22 General Fund budget and the Capital Project Fund budget to allocate funding for the Poplar Hill ADA Ramp and Bathroom Conversion Project
- Ordinance No. 2688- 2nd reading- approving an amendment of the city of Salisbury's FY22 General Fund budget for the addition of the position of Special Assistant for Intergovernmental Affairs

Join Zoom Meeting https://us02web.zoom.us/j/88186172560 Meeting ID: 881 8617 2560 Phone: 1.301.715.8592

Posted 9/23/21

	CITY OF SAI WORK SE SEPTEMBEI	SSION
	Public Officia	ls Present
Coun	or Jacob R. Day (left at 5:03 p.m.) cilwoman Angela M. Blake cilwoman April Jackson (arrived 4:38 p.m.)	Council Vice-President Muir Boda Councilwoman Michele Gregory
	Public Officia	lls Absent
	Council President Joh	n "Jack" R. Heath
	In Attend	lance
Amano	dministrator Julia Glanz, Department of Infr da Pollack, Business Development Director I lerk Kimberly Nichols, and members of the	Laura Soper, City Attorney Michael Sullivan,
Counc discus	n and on Zoom Conferencing Video) at 4 il Vice-President Muir Boda presiding. sed. peake Utilities Corporation- Somerset	The following is a synopsis of the topics
the mo within	onthly update. As of August, 99.9% of th	t (DID) Director Amanda Pollack provided
	sted this could be the last monthly pipeli	ivation remaining to be done. She
	sted this could be the last monthly pipeli Day said Chesapeake Utilities was well	ivation remaining to be done. She ne update.
they in Ms. B Day sa their r North	sted this could be the last monthly pipeli Day said Chesapeake Utilities was well ndicated they perform some site improve lake discussed seeking permission to pla	ivation remaining to be done. She ne update. represented at a Rail Trail meeting and ments in anticipation of the Folk Festival. ce City scaping on the property. Mayor g on someone else's property adjacent to not trying to purchase property from
they in Ms. B Day sa their r North becaus	sted this could be the last monthly pipeli Day said Chesapeake Utilities was well ndicated they perform some site improve lake discussed seeking permission to pla aid that they would not ask to do anythin ight-a-way. Ms. Pollack said they were r rop Southern but were trying to work wit	ivation remaining to be done. She ne update. represented at a Rail Trail meeting and ments in anticipation of the Folk Festival. ce City scaping on the property. Mayor g on someone else's property adjacent to not trying to purchase property from th the adjacent other property owners

46 feedback for Phase II of the Zoo Pavilion Project. She requested to reallocate the grant
47 match for the Tennis Court Project to the Zoo Pavilion Project- Phase 2.

48

49 Council reached unanimous consensus to advance the legislation to legislative agenda.

50

51 <u>Budget Amendment for Capital Projects Funds for the Zoo Administrative Office</u> 52 <u>Space Project</u>

53

Ms. Pollack reported that DID was working with a vendor to furnish and install a new
trailer for the Zoo Administrative office. The prices were over budget partly due to
needing to comply with the floodplain regulations. The project was funded through a
bond allocation, and this project was the last item on the bond. She requested moving all
of the available interest revenue to the project to also cover modifications to the existing
fence, site preparation, utility connections and construction of the ADA ramp.

60

61 Council reached unanimous consensus to move forward with the budget amendment.

62

63 Draft Port Feasibility Study

64

65 Business Development Director Laura Soper reported on the Port Feasibility Study,

which was nearing completion after several months' work with Century Engineering and
CPCS Transcom. She introduced Eric Oberhart, Senior Consultant with CPCS Transcom
who joined the Work Session via Zoom.

69

70 Mr. Oberhart provided an overview of the report which would be distributed later in the

71 week and explained the objective was to get a better understanding of whether or not a 72 multi-user port facility could be economically and physically feasible in Salisbury, and if

feasible, what potential benefits could be expected. Mr. Oberhart's presentation has been

74 included as part of the minutes.

75

76 Mayor Day shared that Senators Cardin and Van Hollan stated they would never let the

dredging money go to waste, and there was a lot of support from the federal delegation

78 for keeping the port funded. The City was working on the acquisition of land in the

North Prong area, but something that needed to eventually be addressed was that the City

80 would have to remove the active users out of the property that the City wanted. Mayor

81 Day thought that opposition would be heard from the residential land users from across

82 the river regarding the scale of the waterside infrastructure,

83

84 Ms. Jackson asked about other options the North Prong redevelopment area could

85 include. Mr. Oberhart said it could be recreational, commercial, or residential, or a

86 combination of all three. She asked if the recreational was simply because there could be

87 contamination. He said that was not a consideration as they were focused primarily on

88 heavy engineering and planning work on the potential facility developed on the main

89 branch of the river.

90

91 Ms. Blake was concerned that redevelopment could potentially increase truck traffic

92 necessitating a discussion on how the impact could be offset.

93

Mr. Boda said that both of the senators were doing their part in ensuring the Army Corps
of Engineers was dredging, and there were things the City had to do while being aware

- 96 of the residents' concerns and looking to the future.
- 97

98 **Fortune Telling License Legislation**

99

100 City Attorney Michael Sullivan reported that following the last meeting held to approve 101 the Fortune Telling license legislation it was clear that Council wished to pare down and 102 streamline the licensing process. The process was made very straight-forward limiting as 103 much of Administration's time and attention to similar other City licenses. If one wished 104 to engage in the business of fortune telling, a Fortune Telling license was simply needed. 105 Definitions were removed from the legislation. It was possible that individuals with such 106 licenses would be called to other locations to perform fortune telling.

107

108 Council appreciated the simplistic nature of the section and would approve the109 legislation on Monday, September 13, 2021 for second reading, as amended.

110111 <u>Council Comments</u>

112113 Ms. Glanz said the Folk Festival was well underway and the weather was looking great.

- 114115 Ms. Jackson encouraged residents to be safe and wear their masks.
- Ms. Blake encouraged everyone to volunteer for the Folk Festival. If healthy enough, she askedeveryone to donate blood.
- 119

116

- 120 Ms. Gregory asked those not vaccinated to please get their vaccinations. She was looking 121 forward to the Folk Festival.
- 122

Mr. Boda asked if there was enough beer and wine this year, and Ms. Glanz assured there was.
The next big event was the Average Joe's ½k.

125 126 <u>Adjournment</u>

- 128 With no further business to discuss, the Work Session was adjourned at 5:27 p.m.
- 129

127

- 130
- 131 City Clerk
- 132
- 133

134 Council President



Salisbury Port Feasibility Study



ENGINEERING

Presentation to Salisbury City Council

September 7, 2021

Project Objective

Is a multi-user port facility economically and physically feasible?

If feasible, what are its potential benefits for Salisbury and Delmarva businesses?





Port Facilities





Port Operations

A significant receiver of fuel, aggregate, and agricultural products for communities across the region

- Barge or water shipping is best for highvolume, lower-value commodities
- > 1.03 million tons handled in 2019
- > Almost all tonnage (99%+) is inbound
- One million tons is important threshold for US Army Corps of Engineers' dredging support on Wicomico River
- > About 1,000 barge or towboat trips in 2019





Opportunities for Port Development

Key Opportunity: growth in existing cargoes Key weakness and threat: need for ongoing dredging support

Strengths	Weaknesses	
 Existing facilities and "captive" traffic base Geographic location – centrally located 	 Ongoing dredging is required Limited vessel size and traffic capacity City lacks experience with port development 	
Opportunities	Threats	
 Growth in existing port cargoes Relocation of some facilities: opening up North Prong for higher, better uses Creating room for shipyard expansion (long term) Increased federal funding for infrastructure 	 Declining tonnage – loss of dredging support Inability to recoup port development costs Future development at competitor ports (ex: Seaford) 	



Value of Port Engagement for Salisbury

What port development *can* and *can't* do for Salisbury:

- Port develop can provide these public benefits:
 - Enable growth at existing businesses
 - Preserve cost-effective and energyefficient supply chains for local businesses and residents
 - Preserve activity and employment in other water-related businesses
 - Support community goals, such as North Prong redevelopment
- Port development should not be expected to increase the diversity of businesses in Salisbury



Source: Envision Salisbury Downtown Master Plan



Barriers to Port Development

Development needs information and coordination to be realized

> Private parties have not engaged port development because of **uncertainty**:

- Low return on individual firms' private investments
- Lack of cooperation or communication between stakeholders
- Uncertainty about city's plans for port development or port areas

> The City can play a role in **information sharing and coordination** - reducing obstacles for private port stakeholders





How can Salisbury Support Port Development?



Based on the public benefits, the City of Salisbury should support port development in four ways:



Policies

Salisbury should adopt **a formal maritime policy** that clearly defines the City's role in supporting the maritime system in Salisbury and the goals that its actions are intended to achieve.

·

Partnerships

Salisbury should **create a port administration** or authority organization and **provide sponsorship** to private companies applying for state or federal grants.



Programs

A multi-user marine facility accessible to all users requires public ownership, which also then mandates **development of a port administration** to manage the infrastructure and coordinate between users.

Projects

Secure grant support and private agreements to support construction of cargo handling, site, and access road improvements at site on Marine Road.



Port Authority Concept

Authority guides port development and operations, prevents conflicts of interest

- Port Board: paid or volunteer advisory panel, subject matter experts in maritime operations, engineering, economic development, environmental policy, etc..
- Administration: 1-2 paid staff to manage port operations and conduct business development
- Stevedore: probably not necessary in this situation, port tenants would conduct own cargo handling
- Firewall between board, and users/carriers. No users or elected officials on board.

> Potential revenue sources:

- Long and short-term storage leases/fees
- Port Dues and Docking Fees: 1x per call
- Wharfage: cost per ton of cargo



Proposed Facility

Multi-user port facility to support aggregates and agricultural products

>Site Improvements

- Grading
- Roadway and Access
- Admin Building
- Scales
- Maintenance Building
- No Material Handling Equipment

>Marine Work

- 2 Piers
- River Cells
- Larger Pier on West End for Additional Materials

>Marine Road Work

- Roadway Widening
- Drainage
- Accommodates On-Street Parking





Investment, Impacts, and Opportunities

Investments and Impacts	Benefits and Opportunities
 Cost of investment \$22.8 million for infrastructure \$271,000/year for port administration Operating costs and some capital cost would be recouped from terminal users Grant support for initial infrastructure investment 	 Sustain dredging support – avoid shutdown impacts Barge service replaces 38,000 – 40,700 longer- distance truck trips each year. Higher emissions, spill rates, infrastructure damage, and shipping costs for truck/rail \$4 million/year in dredging support from USACE
 Expected tonnage increase Low: + 50,000 tons inbound High: + 125,000 tons inbound 	 Preserve employment at water-related firms Provide expansion opportunities for local businesses
 Expected truck traffic increase Low: + 2,000 local truck trips High: + 4,700 local truck trips 	 Redevelopment of North Prong Up to \$12.8 million in property value increase, or ~\$100,000 in additional tax revenue.





US Economic Development Administration

Salisbury - Wicomico Metropolitan Planning Organization





Vane Brothers

Chesapeake Shipbuilding

Salisbury Port Feasibility Study



Prepared for:



EDA

CHESAPEAKE

DRAFT FINAL REPORT









Contact Information

Thank You!



Eric Oberhart eoberhart@cpcstrans.com



Kristen Hartpence khartpence@cpcstrans.com



CPCS Ref: 20368 August 27, 2021 www.cpcstrans.com







Estimated Port Administration Costs

Expense	Amount
General Manager Salary	\$90,000
Assistant Salary	\$40,000
Staff Benefits (20%)	\$26,000
Insurance (Terminal Operation Liability)	\$12,000
Insurance (D&O)	\$2,000
Utilities	\$40,000
Cleaning	\$10,000
Garbage	\$7,500
Office	\$8,500
Travel Expense and Representation	\$10,000
Security	Users pay
Board of Directors	Volunteer
Maintenance	TBD, Users?
Consultation Fees (Legal, Engineering)	\$25,000
Total	\$271,000





Summary of high-level costs

~\$22.8 million needed for new terminal development, majority for marine infrastructure:

Expense	Amount
Site Improvements	\$3,062,582.87
Marine Work	\$17,402,525.00
Marine Road Improvements	\$2,328,661.36
Total ROM Construction Costs	\$22,793,769.23

>Site Improvements

- Grading
- Roadway and Access
- Admin Building
- Scales
- Maintenance Building
- No Material Handling Equipment

Marine Work

- 2 Piers
- River Cells
- Larger Pier on West End for Additional Materials
 Marine Road Work
 - Roadway Widening
 - Drainage
 - Accommodates On-Street Parking



Summary of high-level costs: Marine Layout

- Marine Work
- •2 Piers
- •River Cells
- Larger Pier on West
 End for Additional
 Materials





Summary of high-level costs: Marine Road

- Marine Road Work
- Roadway Widening
- •Drainage
- Accommodates On-Street Parking





Truck, Rail, and Barge Emission Impacts (grams per mile)

GHG/	Truck Equivalent Impacts		Rail Equivalent Impacts		Barge Impacts		
Pollutant	Low	High	Low	High	Low	High	
No-Port Scena	No-Port Scenario						
NOx	76,960	82,435	450,162	482,187	13,705	14,680	
PM	35,844	38,394	12,651	13,551	234,042	250,692	
CO ₂	151,810,992	162,610,992	23,193,346	24,843,346	17,395,010	18,632,510	
Growth Scenario							
NOx	3,650	9,125	21,350	53,375	650	1,625	
PM	1,700	4,250	600	1,500	11,100	27,750	
CO ₂	7,200,000	18,000,000	1,100,000	2,750,000	825,000	2,062,500	



Potential Benefits

Many benefits are related to *prevented* impacts or creation of new opportunities to be leveraged later:

>Preserving maritime access through sustained tonnage: maintaining maritime tonnage preserves federal funding for dredging, which is a substantial cost saving to the City and port users (up to \$ 4 million per year).

>Avoiding roadway and environmental impacts from loss of navigation

- Barge service replaces 38,000 to 40,700 medium-long distance truck trips in area each year
- Shipping equivalent tonnages by truck or railroad would generate substantially higher air emissions in region, as well as increased likelihood for petroleum spills.

>Impacts on land use: Relocation of existing port facilities would free up the North Prong for further redevelopment or preservation, which could lead to increased land values and tax revenues.

- Up to \$12.8 million in property value increase, or
- ~\$100,000 in additional tax revenue.

>Preservation of employment: Limited direct new job creation (1-10), but preserves current waterborne-related employment, and greater opportunities for long-term job creation at Chesapeake Shipbuilding related to shipyard expansion



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2 3		DOM)	SEPTEMBER 13, 2021		
4 5	PUBLIC OFFICIALS PRESENT				
6					
7 8	President John "Jack" R. Heath		e-President Muir Boda an April Jackson		
9 10	PUBLIC OFFICIALS ABS	SENT			
10	TOBLIC OFFICIALS ADS				
12	Mayor Jacob R. Day				
13	Councilwoman Michele Gre	egory			
14 15	IN ATTENDANCE				
15 16					
10 17		Andy Kitzrow	v Department of		
18		•	- ·		
19					
20		ney michaei	Suttivan, memoers of		
20 21	**************************************	*******	*****		
22	<u>CITY INVOCATION – PLEDGE OF ALLEGIANCE</u>				
23					
24	The City Council met in regular session at 6:00 p.m. in a hy				
25	Conferencing Video). Council President John R. "Jack" Het				
26	invited Pastor Maggie Gillespie from Wicomico Presbyterian Church to the podium to provide				
27 28	the invocation, followed by the Pledge of Allegiance to the fl	lag.			
28 29	<u>PRESENTATIONS</u>				
30					
31	<u>Equal Justice Incentive Student Essays</u>				
32					
33	City Administrator Julia Glanz announced the winners of the	-			
34					
35	and acknowledged the efforts of the participating students. Mrs. Glanz then recognized the Chair				
36	of the Human Rights Advisory Committee, Stephen Feliciano, as well as the Salisbury Memorial				
37	Lynching Task Force members for their role in the essay con	ntest.			
38					
39					
40		ay writers an	nd encouraged them to		
41	continue their efforts.				
42					
43		0 1			
44	check (ranging in value from \$500 to \$2,500). The winners w				
45	4^{th} place, Ty'Jah Butler in 3^{rd} place, Ian Hyland in 2^{nd} place	e, and Madjes	sca Loudine Limage in		
46	1 st place. Miss Limage read her essay from the podium.				

47	<u>Proclamation – National Suicide Prevention Month</u>					
48 49 50 51 52	Mrs. Glanz then presented a proclamation in recognition of National Suicide Prevention Month. Following the reading of the proclamation, Mrs. Glanz remembered former Officer Aaron "Bull" Hudson.					
52 53 54	ADOPTION OF LEGISLATIVE AGENDA					
55 56 57	Ms. Jackson moved, Mrs. Blake seconded, and the motion was passed with a vote of 4-0 to approve the legislative agenda as presented.					
57 58 59	CONSENT AGENDA – presented by Assistant City Clerk Julie English					
60 61 62	The Consent Agenda, consisting of the following items, was approved unanimously (4-0) on a motion and seconded by Mr. Boda and Ms. Jackson, respectively:					
 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 	 August 2, 2021 Work Session Minutes August 9, 2021 Legislative Session Minutes August 9, 2021 Closed Session Minutes August 16, 2021 Work Session Minutes August 23, 2021 Legislative Session Minutes August 23, 2021 Legislative Session Minutes Resolution No. 3120- to approve the appointment of Cody Drinkwater to the Human Rights Advisory Committee for term ending September 2024 <u>Resolution No. 3121</u>- to approve the appointment of Kevin M. Utz to the Board of Zoning Appeals for term ending August 2024 <u>Resolution No. 3122</u>- to approve the appointment of Matthias F. Pieplak to the Sustainability Advisory Committee for term ending September 2024 <u>Resolution No. 3123</u>- to approve the appointment of Matthias F. Pieplak to the Salisbury Historic District Commission for term ending September 2024 					
79 80 81	The Award of Bids, consisting of the following items, was approved unanimously (4-0) on a motion and seconded by Mrs. Blake and Ms. Jackson, respectively.					
81 82 83	<u>Award of Contract</u>					
83 84 85 86 87	 ITB A-22-102 City-Wide Street Resurfacing \$1,042,000.00 (base bid amt.) RFP A-22-102 Master Lease Agreement/Capital Leases \$909,000.00 (FY22 lease amt.) ITB A-22-101 Pump Station Wet Well Cleaning \$40,370.00 (FY22 award amt.) 					
88 89	<u>Declaration of Surplus</u>					
90 91 92	 Salisbury Police Department- Vehicle 1475 \$0.00 					

93	<u>ORDI</u>	<u>NANCES</u> - presented by City Attorney Michael Sullivan
94		
95 96	•	<u>Ordinance No. 2676</u> - 2 nd reading- to amend Chapter 5.28 – Fortune-telling of the Salisbury Municipal Code to amend the requirements for fortune-telling
97		
98 99		<i>Ms. Jackson motioned and Mrs. Blake seconded to approve Ordinance No. 2676 for second reading.</i>
100		reading.
101		Ms. Jackson motioned to amend Ordinance No. 2676 as read by Mr. Sullivan. Mr. Boda
102 103		seconded and the vote to amend was unanimously approved.
104 105		Ordinance No. 2676, as amended for second reading, was approved by unanimous vote in favor.
106		
107 108	•	<u>Ordinance No. 2677</u> - 1 st reading- to approve an amendment of the City's Capital Project Fund Budget to reallocate funding for projects in the FY2014 bond pool
109		
110		<i>Ms. Jackson moved, Mr. Boda seconded and the vote was unanimous to approve Ordinance</i> <i>No. 2677 for second reading.</i>
111 112		No. 2077 for second reduing.
112	•	Ordinance No. 2678- 1 st reading- to authorize the Mayor to enter into a contract with the
114	•	Community Foundation of the Eastern Shore for the purpose of accepting grant funds in the
115		amount of \$2,000.00, and to approve a budget amendment to the FY2021 Grant Fund to
116		appropriate funds for the Salisbury-Wicomico Integrated Firstcare Team (SWIFT)
117		
118		Mrs. Blake moved, Ms. Jackson seconded and the vote was unanimously approved to pass
119		Ordinance No. 2677 for second reading.
120		
121	•	Ordinance No. 2679- 1 st reading- to authorize the Mayor to enter into a contract with the
122		Community Foundation of the Eastern Shore for the purpose of accepting grant funds in the
123		amount of \$2,000.00, and to approve a budget amendment to the FY2021 Grant Fund to
124		appropriate funds for the printing/publication of a book of poems written by local poets
125		
126		Mr. Boda moved, Ms. Jackson seconded and the vote was unanimous to approve Ordinance
127		No. 2679 for second reading.
128		
129	•	Ordinance No. 2680 - to eliminate parking meters on Broad Street
130 131		Ms. Jackson moved, Ms. Blake seconded and the vote was unanimous to approve Ordinance
131		No. 2680 for second reading.
132		
135	-	Ordinance No. 2681 - approving an amendment of the City's Grant Fund Budget to
135	-	reallocate budgeted matching funds from other grant projects to the Zoo Special Events
136		Pavilion, Phase 2 project
137		

- Ms. Jackson moved, Mr. Boda seconded and the vote was unanimously approved to pass
 Ordinance No. 2681 for first reading.
- 140
- Ordinance No. 2682- approving an amendment of the City's General Capital Project Fund budget to reallocate funding for the Zoo Administrative Office Space project
- Mrs. Blake moved, Mr. Boda seconded and the vote was unanimous to pass Ordinance No.
 2682 for first reading.
- 146

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147 **<u>PUBLIC COMMENTS</u>**

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In reference to Ordinance No. 2676, a member of the public asked if fortune-tellers were limited to
practicing only at the address listed on the application. Mr. Heath stated that the license applies to
the individual rather than the location. Mr. Sullivan verified that information.

152

153 <u>ADMINISTRATION AND COUNCIL COMMENTS</u>

154

Mrs. Glanz thanked everyone involved in the 80th National Folk Festival (NFF) and shared that preliminary numbers were in the works. She also announced that the mural on the side of the VFW building was underway. Lastly, she stated that the Bird Scooter Program had a record day of use on Labor Day.

158 159

160 *Ms. Blake echoed the positive comments surrounding the NFF and enjoyed her time volunteering.*

161 She alerted people to the school buses now on the roadways and asked that everyone be cautious of

the children getting on and off them. Her last request was for those who are healthy enough toplease give blood.

164

Mr. Boda enjoyed his time volunteering backstage at the Perdue Stage. He also had the opportunity
to ride a Bird Scooter. It was more challenging than he anticipated.

167

Ms. Jackson commended the artist who worked on the mural. She thanked the City of Salisbury and
VFW for making the project happen.

170

171 President Heath also thanked all of the volunteers for the NFF. He had fun driving the entertainers 172 for the third year in a row. Mr. Heath recognized the efforts of the Public Works staff as well as

173 Police and Fire. He only received compliments from the public about the City of Salisbury. He

echoed Ms. Blake and encouraged everyone to give blood since we are in a crisis. Lastly, he

- 175 encouraged those who could not get over to the VFW to see the mural to go on Facebook and look176 at the pictures.
 - 177

178 <u>ADJOURNMENT</u>

179

With no further business to discuss, the Legislative Session was adjourned at 7:16 p.m.
181
182
183



MEMORANDUM

To: Jacob R. Day, Mayor

From: Jessie Turner, Administrative Assistant

Subject: Re-Appointment to Bicycle & Pedestrian Advisory Committee

Date: August 23, 2021

The following person has applied for re-appointment to the Bicycle & Pedestrian Advisory Committee for the term ending as indicated:

<u>Name</u> Alexander McRae <u>Term Ending</u> October 2024

Attached is the information from Mr. McRae and the resolution necessary for his reappointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments



isbury, Maryland that the following rian Advisory Committee for the term <u>Term Ending</u> October 2024 ed and duly passed at a meeting of the September, 2021.
October 2024 ed and duly passed at a meeting of the
• 1 • •
John R. Heath PRESIDENT, City Council



MEMORANDUM

To: Jacob R. Day, Mayor

From: Jessie Turner, Administrative Assistant

Subject: Re-Appointment to the Historic District Commission

Date: August 17, 2021

The following person has applied for re-appointment to the Historic District Commission for the term ending as indicated:

> <u>Name</u> Jane S.W. Messenger

<u>Term Ending</u> October 2024

Attached is the information from Ms. Messenger and the resolution necessary for her re-appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments

	RESOLUTION NO. 3125		
		of Salisbury, Maryland that the following District Commission for the term ending as	
	<u>Name</u> Jane S.W. Messenger	<u>Term Ending</u> October 2024	
	THE ABOVE RESOLUTION was	introduced and duly passed at a meeting of the	
Сс	ouncil of the City of Salisbury, Maryland	held on September, 2021.	
A	ITEST:		
	mberly R. Nichols TY CLERK	John R. Heath PRESIDENT, City Council	
AI	PPROVED BY ME THIS		
	day of, 2021		
Jac	cob R. Day, Mayor		



MEMORANDUM

To: Jacob R. Day, Mayor

From: Jessie Turner, Administrative Assistant

Subject: Appointment to the Zoo Commission

Date: September 9, 2021

The following person has applied for appointment to the Zoo Commission for the term ending as indicated:

<u>Name</u> Leigh Yanus <u>Term Ending</u> September 2024

Attached is the information from Ms. Yanus and the resolution necessary for her appointment. If this appointment is approved, it will be placed on the next City Council agenda for review.

Attachments



RESOLUTION NO. 3126	
	ty of Salisbury, Maryland that the following
individual is appointed to the Zoo Commi	ission for the term ending as indicated.
Name	Term Ending
Leigh Yanus	September 2024
THE ADOVE DESCLUTION WA	a introduced and duly percent at a meeting of the
	s introduced and duly passed at a meeting of the d held on September, 2021.
coulon of the city of Sunsoury, Maryian	, 2021.
ATTEST:	
Kimberly R. Nichols	John R. Heath
CITY CLERK	PRESIDENT, City Council
APPROVED BY ME THIS	
day of, 2021	
Jacob R. Day, Mayor	
Juobo IX. Day, 1910/01	



To:	Julia Glanz, City Administrator	00
From:	Amanda Pollack, P.E., Director of Infrastructure and Development	HXX .
Date:	August 23, 2021	Pr -
Re:	Resolution – 117-119 W. Main Street Comprehensive Connection C	Charges Waiver

Attached is a letter from SBY Distillery, Corp dated August 14, 2021 which requests consideration for a waiver of Comprehensive Connection Charges for the redevelopment of 117-119 West Main Street. The proposed project is to convert the first floor to a restaurant and distillery. The total request is for a waiver of 28 EDUs. At the current Comprehensive Connection Charges rate of \$3,710, the waiver request is equivalent to \$103,880.00.

Infrastructure and Development has evaluated the eligibility of this project for the waiver program based on the criteria established via Ordinance No. 2611. The project location is within the Central Business Zoning District and will consist of redevelopment that is not eligible for an affordable housing waiver. The project does or will comply with all other necessary criteria. For the public benefit, the developer will fund \$5,000 towards new street lights along St. Peter's Street and will fund a bicycle rack.

Attached is a Resolution for consideration to waive the Comprehensive Connection Charges associated with the redevelopment of 117-119 West Main Street. If this waiver is approved, then it will be valid for two years from the date of the Resolution.

Unless you or the Mayor has further questions, please forward a copy of this memo, request letter and Resolution to the City Council.
SBY Distillery Corp 318 W. Carroll Street Suite A Salisbury, MD 21801

August 14, 2021

City of Salisbury, Maryland

Department of Infrastructure & Development

Attn: Amanda H. Pollack, P.E., Director (apollack@salisbury.md) 125 N. Division Street, Room 202

Salisbury, Maryland 21801

Re: SBY DISTILLERY, CORP's Request for Connection Charge Waiver; Redevelopment of 117-119 W. Main Street Salisbury, MD 21801

Dear Ms. Pollack:

On behalf of SBY Distillery, CORP ("SBY Distillery"), please accept this letter as SBY Distillery's formal request to the City of Salisbury for a waiver of the Connection Fees associated with SBY Distillery's redevelopment of 117-119 W. Main Street, Salisbury, Maryland 21081 (the "Building").

As the City is aware, SBY Distillery plans to redevelop the Building by: converting the basement and the first floor of 117-119 W. Main Street into a luxury style restaurant and distillery (the "Project"). The Project is on the brink of being permitted for construction. In the next few weeks, SBY Distillery will be submitting applications for preliminary approval from the City of Salisbury Historic District Commission (the "HDC") and the Salisbury-Wicomico County Planning & Zoning Commission.

The premise of the project is to create a luxury restaurant and distillery in the heart of the city while helping to beautify saint peters street. SBY Distillery would be willing to cover the cost of a bicycle stand, as well as up to \$5,000 towards the street lights being proposed on the street. In addition Davis Strategic agrees to provide a Dumpster within the foot print of the building and share this dumpster with neighboring buildings to help solve the issue of no trash services in close proximity to the project. SBY distillery also agrees to cover the cost of creating a mural on the building to help give people visiting downtown Salisbury another chance to see local art work. SBY Distillery will also provide safety lighting on the outside of the building to ensure the safest possible walking areas for local residents. We will provide outdoor eating/ tables/ canopies to allow people somewhere to sit while they tour downtown.

As part of this project SBY distilling agrees to build with Green Energy practices including meeting energy star ratings within the new restaurant/ distillery.

Pursuant to Ordinance No. 2611, the City created and authorized an "Comprehensive Connection Charge Waiver(CCCW)" to reduce the capacity fees assessed against certain development and redevelopment projects in the Central Business District, the Riverfront Redevelopment Area and the City's designated Enterprise Zone. This project is located in the Central Business District and we will be redeveloping an existing building. Our project will feature a distillery, restaurant, and brewery. We expect to create 30 full time and part time jobs in downtown Salisbury. The new jobs will include hospitality, event operations, restaurant and distillery operations positions.

SBY Distillery estimates a total of 28 CCCW's are needed for the Project. Under the City's Comprehensive Connection Charge Waiver program, SBY Distillery is eligible for a waiver of the Capacity Fees associated with the CCCW's allocated for the Project: the Project is located within the City's Incentive Area; and, the Project satisfies all criteria governing the City's waiver of Capacity Fees for development projects undertaken within the Incentive Area. Therefore, in accordance with the provisions of Chapter 13.04.120 of the City Code, SBY Distillery respectfully requests the City waive the Capacity Fees of \$84,792.00 assessed for the 28 CCCW'ss needed for development of the Project.

If City staff has any questions or needs additional information regarding the matters addressed in this correspondence, please do not hesitate to contact me. On behalf of SBY Distillery, thank you for your time and consideration of this request.

Sincerely,

Bret Davis

1	RESOLUTION NO. 3127	
2 3 4	A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND AUTHORIZING THE CITY OF SALISBURY'S COMPREHENSIVE CONNECTION	
5 6 7	CHARGES TO BE WAIVED FOR THE DEVELOPMENT OF 117-119 WEST MAIN STREET.	
8 9 10	WHEREAS, SBY Distillery, Corp. has requested a waiver of the Comprehensive Connection Charges for the proposed development of 117-119 West Main Street (the " Project "); and	
10 11 12 13	WHEREAS, the proposed development is located within the municipal limits of the City of Salisbury (the 'City') and the Central Business Zoning District; and	
13 14 15 16	WHEREAS, the City seeks to encourage development and redevelopment in the Central Business Zoning District; and	
17 18 19	WHEREAS, the City seeks to reduce the Comprehensive Connection Charges for eligible development and redevelopment in the Central Business Zoning District when specific criteria is met; and	
20 21 22	WHEREAS , the City Council approved a Comprehensive Connection Charge Waiver process under Ordinance No. 2611 for development in the Central Business Zoning District; and	
23 24	WHEREAS, the Project requires a total of 28 Equivalent Dwelling Units of water and sewer service; and	
25 26 27	WHEREAS, the current Comprehensive Connection Charges for one Equivalent Dwelling Unit is \$3,710.00; and	
28 29	WHEREAS, the Comprehensive Connection Charges for 28 Equivalent Dwelling Units is \$103,880.00; and	
30 31 32 33 34 35 36 37 38 39 40 41	WHEREAS, the Project meets the waiver eligibility criteria set forth in Ordinance No. 2611 in that: (i) the Project is located within the Central Business Zoning District; (ii) the Project constitutes new development and/or revitalization of an existing building; (iii) the Project does not receive a capacity fee waiver for public sponsored or affordable housing; (iv) the Director of Infrastructure and Development confirms that the Project complies, or will comply, with all applicable zoning and building code criteria, stormwater management code provisions and all requirements of the Salisbury Historic District Commission; (v) the Project meets the objectives identified in the Project provides a public benefit by funding public street-scaping elements and public amenities; and WHEREAS, the Director of Infrastructure and Development has recommended the waiver of the Comprehensive Connection Charges for the Project and submitted the aforesaid allocation and waiver request to the Mayor for approval, which approval has been granted; and	
42 43 44 45	WHEREAS, pursuant to Ordinance No. 2611, this Resolution is now ready for review and approval by the Council of the City of Salisbury.	
46 47	NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND as follows:	
48 49	<u>Section 1</u> . The City's Comprehensive Connection Charge for Twenty-Eight (28) EDUs allocated to the Project s waived for so long as the project continues to meet the criteria set forth in Ordinance No. 2611.	
50 51	Section 2. In the event the Project at any time fails to meet the criteria set forth in Ordinance No. 2611, the City reserves the right to seek payment for the Comprehensive Connection Charge waived herein.	

- 52 <u>Section 3</u>. The waiver of the Comprehensive Connection Charge granted herein is valid for two (2) years from
 53 the time of the signing of this Resolution.
- 54 <u>Section 4.</u> The waiver of the Comprehensive Connection Charge granted herein may be extended for two (2) 55 one-year terms, if approved in writing by the Director of Infrastructure and Development prior to the expiration of the 56 term.
- 57 <u>Section 5.</u> The Director of Infrastructure and Development may refuse to grant a requested extension if the 58 Director of Infrastructure and Development finds that the property owner is not making good faith efforts to complete 59 the project.
- 60 <u>Section 6.</u> The Comprehensive Connection Charge waiver granted to SBY Distillery, Corp. by this Resolution 61 is for the Project (as defined hereinabove) and to the properties located at 117-119 West Main Street. The Comprehensive 62 Connection Charge waiver granted herein cannot be transferred or assigned by SBY Distillery, Corp. without the prior, 63 express written consent of the Council of the City of Salisbury.
- 64 <u>Section 7.</u> It is the intention of the Mayor and Council of the City of Salisbury that each provision of this 65 Resolution shall be deemed independent of all other provisions herein.
- 66 <u>Section 8</u>. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, 67 paragraph, subsection, clause or provision of this Resolution shall be adjudged invalid, unconstitutional or otherwise 68 unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, 69 subsection, clause or provision so adjudged and all other provisions of this Resolution shall remain and shall be deemed 70 valid and enforceable.
- <u>Section 9</u>. The recitals set forth hereinabove are incorporated into this section of the Resolution as if such
 recitals were specifically set forth at length in this Section 9.
- THIS RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury,
 Maryland held on ______, 2021 and is to become effective immediately upon adoption.

7677 ATTEST:78

81 Kimberly R. Nichols, City Clerk82

John R. Heath, City Council President

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85	Approved by me, this	day of	, 2021.

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90 Jacob R. Day, Mayor



Memo

То:	City Council
From:	Laura Soper
Date:	9/15/2021
Subject	ADA Ramp Installation

The Department of Business Development is working with the working with the Masonic Lodge and St. Peter's on a solution that would allow us to construct an ADA ramp to our office. The ramp would span both the Masonic Lodge property (where the Visitor Center is located) and the St. Peter's vestry building property (the old City Hall). The ADA entrance will be at the back of the building, leading up from the parking lot behind St. Peter's and the Downtown Visitor Center. The contractor would do a small cut in the existing brick wall and construct a ramp that would lead to our office's rear entrance.

In advance of bringing this to Council, we shared the proposed agreement with both St. Peter's and the Masonic Lodge, and they were both satisfied with the language proposed.

We look forward to answering any questions you may have on this matter.

1	RESOLUTION NO. 3128
2 3 4 5	A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO, ON BEHALF OF THE CITY OF SALISBURY, AN AGREEMENT WITH ST. PETERS EPISCOPAL CHURCH AND LODGE WICOMICO NO. 91 AF & AM FOR
6 7 8	THE CITY OF SALISBURY'S CONSTRUCTION AND INSTALLATION OF A HANDICAP ACCESS RAMP AT THE REAR ENTRANCE OF THE DOWNTOWN SALISBURY VISITOR CENTER BUILDING AND OTHER MATTERS RELATING THERETO.
9 10 11 12 13	WHEREAS , St. Peters Episcopal Church (the " Church ") is the fee simple owner of all that certain real property situate in the City of Salisbury, Wicomico County, Maryland, identified as Map 0107, Grid 0014, Parcel 1032, consisting of 15,064 square feet of land, more or less, and having a premises address of 115 St. Peters Street, Salisbury, Maryland 21801 (the " Church Property "); and
14 15 16 17	WHEREAS , Lodge Wicomico No. 91 AF & AM (the " Masonic Lodge ") is the owner of all that certain real property situate in the City of Salisbury, Wicomico County, Maryland, identified as Map 0107, Grid 0014, Parcel 1038, consisting of 8,136 square feet of land, more or less, and having a premises address of 110 North Division Street, Salisbury, Maryland 21801 (the " Masonic Lodge Property "); and
18 19 20 21 22 23	WHEREAS, pursuant to that certain Lease Agreement, dated June 9, 2020 (the "Lease"), by and between the Masonic Lodge, as "Lessor" thereunder, and the City of Salisbury (the "City"), as "Lessee" thereunder, the City leases approximately 2,320 square feet of floor space within the building located at the Masonic Lodge Property (the "Masons Building") for the City's use in connection with the operations of the Department of Business Development and the Downtown Salisbury Visitor Center (the space within the Masons Building leased by the City as aforesaid is hereinafter referred to as the "Downtown Visitor Center"); and
24 25 26 27	WHEREAS, the City desires to (i) construct and install a concrete handicap access ramp to the rear entrance of Downtown Visitor Center (the "ADA Ramp") and (ii) in connection with the ADA Ramp to be constructed by the City hereunder, the City desires to obtain the exclusive use of five (5) parking spots located on the rear side of the building at the Church Property (collectively the "Church Parking Spots"); and
28 29 30 31 32	WHEREAS, the terms and conditions governing the City's use of the Masonic Lodge Property and the Church Property, respectively, for the City's construction and installation of the ADA Ramp, as well as the City's exclusive rights to the use of the five (5) Church Parking Spots as aforesaid, are set forth in that certain Agreement for Construction & Maintenance of ADA Ramp (the "Agreement"), by and between the City, the Church and the Masonic Lodge attached hereto and incorporated herein as <u>Exhibit 1</u> ; and
33 34 35	WHEREAS, any and all documents, easements, plats and/or plans prepared for or in connection with the Agreement and the transactions contemplated thereby shall be reviewed and approved by the City Solicitor prior to the Mayor's execution thereof on behalf of the City.
36 37	NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:
38 39 40	<u>Section 1</u> . Mayor Jacob R. Day is hereby authorized to execute, on behalf of the City of Salisbury, that certain Agreement for Construction & Maintenance of ADA Ramp, by and between the City of Salisbury, St. Peters Episcopal Church and Lodge Wicomico No. 91 AF & AM, attached hereto and incorporated herein as <u>Exhibit 1</u> .
41 42 43 44 45	<u>Section 2</u> . Any and all documents, easements, plats and/or plans (collectively the " Related Documents ") prepared for, or in connection with, the Agreement shall be reviewed and approved by the City Solicitor prior to the Mayor's execution thereof on behalf of the City of Salisbury, and the Mayor is hereby authorized to take, on behalf of the City of Salisbury, all such action(s), including the negotiation, execution and/or delivery of all Related Documents, if any, as may be necessary to complete the transactions contemplated by the terms of the Agreement.
46	[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]
47	[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]

49 50 51 52		d and read and passed at the Regular Meeting of the Council of, 2021 and is to become effective immediately upon
53	ATTEST:	
54 55		
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57	Kimberly R. Nichols, City Clerk	John R. Heath, City Council President
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59 60		
61	Approved by me, this day of	, 2021.
62		—
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64 65		
66	Jacob R. Day, Mayor	
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AGREEMENT FOR CONSTRUCTION & MAINTENANCE OF ADA RAMP

THIS AGREEMENT FOR CONSTRUCTION & MAINTENANCE OF ADA RAMP, is made this ______ day of ______, 2021, by and between *The City of Salisbury* (the "City"), *St. Peters Episcopal Church* (the "Church") and *Lodge Wicomico No.* 91 AF & AM (the "Masonic Lodge") (the City, the Church and the Masonic Lodge are hereinafter referred to collectively as the "Parties"). WITNESSETH:

RECITALS

WHEREAS, the Church is the owner of all that certain real property situate in the City of Salisbury, Wicomico County, Maryland, identified as Map 0107, Grid 0014, Parcel 1032, consisting of 15,064 square feet of land, more or less, and having a premises address of 115 St. Peters Street, Salisbury, Maryland 21801 (said real property is hereinafter referred to as "Parcel 1032");

WHEREAS, the Masonic Lodge is the owner of all that certain real property situate in the City of Salisbury, Wicomico County, Maryland, identified as Map 0107, Grid 0014, Parcel 1038, consisting of 8,136 square feet of land, more or less, and having a premises address of 110 North Division Street, Salisbury, Maryland 21801 (said real property is hereinafter referred to as "**Parcel 1038**");

WHEREAS, pursuant to that certain Lease Agreement, dated June 9, 2020 (the "Lease"), by and between the Masonic Lodge, as "Lessor" thereunder, and the City, as "Lessee" thereunder, the City leases approximately 2,320 square feet of floor space within the building located at Parcel 1038 (the "Building") for use in connection with the City's operations of its Department of Business Development and the Downtown Salisbury Visitor Center (the space leased by the City from the Masonic Lodge in accordance with Lease is hereinafter referred to as the "Visitor Center");

WHEREAS, in connection with its use and operation of the Visitor Center, the City desires to construct and install a concrete handicap access ramp to the rear entrance of Visitor Center (the "ADA Ramp");

WHEREAS, as planned by the City, the ADA Ramp will constructed and installed adjacent to certain parking spots located within the rear portion of Parcel 1032 and extending to the rear entrance of the Visitor Center, as more particularly shown on <u>Exhibit A</u> attached hereto and incorporated herein;

WHEREAS, for purposes of the City's construction and installation of the ADA Ramp to the rear entrance of the Visitor Center as aforesaid, the City requires access to the rear portion of Parcel 1032 during the period of its construction of the ADA Ramp and from time to time thereafter to perform its obligations hereunder,

WHEREAS, pursuant to the terms of the Lease, the City's construction and installation of the ADA Ramp to the rear entrance of the Visitor Center requires the consent of the Masonic Lodge;

WHEREAS, in accordance with the terms and conditions set forth herein, the Church hereby acknowledges and agrees to the City's use of such portions of Parcel 1032 for the

construction, installation and maintenance of the ADA Ramp to the rear entrance of the Visitor Center as more particularly shown on <u>Exhibit A</u>; and,

WHEREAS, in accordance with the terms and conditions set forth herein, the Masonic Lodge hereby acknowledges and agrees to the City's construction and installation of the ADA Ramp upon the Building and at the rear entrance of the Visitor Center as more particularly shown on <u>Exhibit A</u>;

NOW, THEREFORE, in consideration of the mutual covenants, agreements and obligations of the Parties contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby expressly acknowledged by the Parties, the Parties, for themselves and their respective successors and assigns, do hereby covenant and agree as follows:

1. <u>The Church's Agreement for the City's Use of Parcel 1032 to Construct and</u> Install the ADA Ramp.

(a) By its execution of this Agreement the Church expressly acknowledges and agrees to the City's use of such portions of Parcel 1032 for the City's construction, installation and maintenance of the ADA Ramp to the rear entrance of the Visitor Center, as more particularly depicted on **Exhibit A** attached hereto and incorporated herein.

(b) The City and the Church expressly acknowledge and agree as follows:

(i) The Church currently maintains five (5) parking spots behind the building located at Parcel 1032 commonly known as the "Former City Hall Building" (said five (5) parking spots are hereinafter referred to as the "**St. Peter's Parking Spots**";

(ii) The City currently maintains a municipal parking area on Church Street which is directly adjacent to the sanctuary owned and operated Church (the "Church Street Municipal Parking Area");

(iii) For so long as the City leases or otherwise uses the space defined herein as the Visitor Center, the Church hereby grants unto the City the exclusive right and access to use the St. Peter's Parking Spots.

(iv) For so long as the City leases or otherwise uses the space defined herein as the Visitor Center, the City shall convey, free of charge, to the Church five (5) permits authorizing the parking of vehicles within the Church Street Municipal Parking Area, which said five (5) permits may be used by the Church in its sole discretion subject to all applicable state and local laws.

(c) Upon completing the construction of the ADA Ramp, the City and Church shall enter into an Easement Agreement, as may be necessary, setting forth the City's right to access and enter upon such portions of Parcel 1032 for and in connection with the City's installation and maintenance of the ADA Ramp and the City's use of St. Peter's Parking Spots as provided herein. The aforesaid Easement Agreement (if any), shall be subject to the mutual agreement of the City and the Church and shall be prepared at the sole cost and expense of the City (excluding any attorney's fees or other professional contractor fees incurred by the Church in the negotiation thereof); upon the execution of the aforesaid Easement Agreement (if any) by the City and the Church, such Easement Agreement shall be recorded with the Land Records of Wicomico County, Maryland, at the sole cost and expense of the City.

2. <u>The Masonic Lodge's Agreement for the City's Use of Parcel 1038 to</u> <u>Construct and Install the ADA Ramp.</u>

(a) By its execution of this Agreement the Masonic Lodge expressly acknowledges and agrees to the City's construction and installation of the ADA Ramp at the rear entrance of the Visitor Center, as more particularly depicted on <u>Exhibit A</u> attached hereto and incorporated herein, which said construction shall include, but not be limited to, saw-cutting a section of the 14" exterior brick wall of the Building which borders Parcel 1032.

(b) The City and the Masonic Lodge expressly acknowledge and agree that the Masonic Lodge's execution of this Agreement shall constitute the Masonic Lodge's consent to the City's construction and installation of the ADA Ramp at the rear entrance of the Visitor Center as required by the terms of the Lease by and between the City and the Masonic Lodge.

(c) The City's rights and obligations with respect to construction, installation and maintenance of the ADA Ramp shall be governed by the terms and conditions of the Lease and any amendments thereto.

3. <u>Term of Agreement</u>. The "Term" of this Agreement shall commence upon the execution hereof by all of the Parties and shall expire, unless otherwise agreed to in a writing executed by the Parties hereto, upon (i) the expiration or termination of the Lease, and any extensions thereof or amendments thereof, by and between the City and the Masonic Lodge or (ii) at such time as the City shall cease to use the Visitor Center space for the operation(s) of any municipal government function(s), whichever shall occur later.

4. <u>Construction of the ADA Ramp</u>. In connection with the construction and installation of the ADA Ramp as contemplated herein, the City shall:

(a) Obtain any and all permits necessary for the construction of the ADA Ramp;

(b) Construct and, during the Term of this Agreement, maintain the ADA Ramp in compliance with all applicable laws, regulations and/or ordinances of each governmental agency having jurisdiction over the construction and/or use of the ADA Ramp.

5. <u>Indemnification by the City</u>. During the term of this Agreement, the City hereby expressly agrees to defend, indemnify and hold the Church and the Masonic Lodge, and each of their representatives, agents, successors and assigns, and harmless from and against any and all claims by any person, firm or entity for labor, services, materials or supplies provided in connection with the construction, installation and/or maintenance of ADA Ramp which arise from the sole negligence of the City or any of its officials, employees, representatives, successors and/or assigns.

6. <u>Miscellaneous</u>.

(a) Authority. Each party represents and warrants to the other party that it: (i) has the full right, power and authority to execute this Agreement; (ii) the execution and delivery of this Agreement and the performance of its obligations hereunder are not prohibited by or in breach of, and the provisions hereof do not conflict with, any other agreement, mortgage, contract or other instrument or document to which it is a party or by which it is otherwise bound; and, (iii) there are no legal requirements imposed upon it which prohibit or limit the execution and delivery of this Agreement and the performance of its obligations hereunder.

(b) Waiver-Amendments. Any of the terms or conditions contained in this Agreement may be waived but only in writing by the party which is entitled to the benefit thereof, and this Agreement may be amended or modified in whole or in part only by an agreement in writing executed by all of the Parties. Each and every right, remedy and power granted to a party under this Agreement or allowed by law shall be cumulative and not exclusive of any other.

(c) Severability. If any term of this Agreement or any application thereof is held invalid or unenforceable by any court of competent jurisdiction, the other provisions of this Agreement shall remain in full force and effect. Any provision of this Agreement held invalid or unenforceable only in part or degree shall remain in full force and effect to the extent not held invalid or unenforceable.

(d) Entire Agreement. This Agreement, including all exhibits attached hereto, constitutes the entire agreement and understanding of the Parties with respect to the matters set forth herein, and all prior negotiations, writings and understandings relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement.

(e) Construction. This Agreement and all of the terms and conditions set forth herein shall not be construed or enforced in favor of or against any party hereto by reason of the fact that party or that party's agent or attorney drafted all or any part of this Agreement. Section headings are for convenience of reference only and shall not limit or otherwise affect any of the provisions of this Agreement. As used herein, any reference to the masculine, feminine or neuter gender shall include all genders, the plural shall include the singular, and the singular shall include the plural

(f) Notices. All notices and other communication given by a party to the other in connection with this Agreement shall be in writing and shall be deemed delivered to the addressee thereof: (i) when delivered in person on a business day at the address set forth below; or, (ii) on the third (3rd) business day after being deposited in any main or branch United States post office, for delivery by properly addressed, postage prepaid certified or registered mail, return receipt requested, at the address set forth below; or, (iii) when delivered by a nationally-recognized delivery service company at the address set forth below, with written proof of delivery.

All notices and other communications to the City shall be addressed to, and delivered at, the following address:

The City of Salisbury Department of Business Development Attn: Laura Soper, Director 110 N. Division Street Salisbury, Maryland 21801

All notices and other communications to the Church shall be addressed to, and delivered at, the following address:

St. Peter's Church 115 Church Street Salisbury, Maryland 21801 All notices and other communications to the Masonic Lodge shall be addressed to, and delivered at, the following address:

Lodge Wicomico No. 91 AF & AM 110 N. Division Street Salisbury, Maryland 21801

Either party may change its address by providing notice to the other party as set forth in this Section 6(f).

(g) Governing Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Maryland, without regard to its conflict of laws principles.

(h) **Recitals.** The Recitals set forth hereinabove are incorporated by reference herein, and made a part hereof, as if fully set forth in this Agreement.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK] [SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals and acknowledged this Agreement for Construction and Maintenance of ADA Ramp as of the day and year first above written.

WITNESS/ATTEST:

THE "CITY":

City of Salisbury, Maryland

By:_____(SEAL) Jacob R. Day, Mayor

THE "CHURCH":

St. Peter's Episcopal Church

By: (SEAL) Rev. David Michaud, Authorized Representative

THE "MASONIC LODGE": Lodge Wicomico No. 91 AF & AM

By:

(SEAL)

James Royal, Authorized Representative

Memorandum

- **To:** Amanda Pollack, Director of Infrastructure & Development
- From: William T. Holland
- Date: 8/5/2021

Re: East Lincoln Avenue – M & L Rentals, LLP Annexation

Attached is the completed package for the referenced annexation. Please have this scheduled for the City Council work session for Monday, August 16, 2021. Let me know if you have any questions.

1	RESOLUTION NO. 3105
2 3 4 5 6 7 8 9 10 11 12	A RESOLUTION of the Council of the City of Salisbury proposing the annexation to the City of Salisbury of certain area of land contiguous to and binding upon the Corporate Limit of the City of Salisbury to be known as "East Lincoln Avenue – M & L Rentals, LLP Annexation" beginning for the same point at a corner of the existing Corporate Limits Line of the City of Salisbury, MD, being near the northerly right of way line of East Lincoln Avenue and also being near the southwesterly corner of the land of M & L Rentals, LLP, being known as Lot A containing 0.245 acres, more or less.
13	RECITALS
14	WHEREAS, the City of Salisbury has received a Petition for Annexation, dated May 7, 2019,
15	signed by at least twenty-five percent (25%) of the persons who are resident registered voters and of the
16	persons who are owners of at least twenty-five percent (25%) of the assessed valuation of the real property
17	in the area sought to be annexed binding upon the Corporate Limit of the City of Salisbury to be known as
18	"East Lincoln Avenue – M & L Rentals, LLP Annexation" beginning for the same point on the westerly
19	side of South Division Street. Said point beginning for the same point at a corner of the existing Corporate
20	Limits Line of the City of Salisbury, MD being near the northerly right of way line of East Lincoln Avenue
21	continuing around the perimeter of the affected property to the point of beginning, being all that real
22	property identified as Map 0048, Parcel 0242 and further being the same real property more particularly
23	described in Exhibit A-1 attached hereto and incorporated herein (the aforesaid real property is hereinafter
24	referred to as the "Annexed Property"); and
25	WHEREAS, the City of Salisbury has caused to be made a certification of the signatures on the
26	said petition for annexation and the City of Salisbury has verified that the persons signing the petition
27	represent at least twenty-five percent (25%) of the persons who are eligible voters and property owners
28	owning twenty-five percent (25%) of the assessed valuation of real property in the area to be annexed, all
29	as of March 13, 2020, as set forth in the certification by Leslie C. Sherrill, Surveyor, of the City of Salisbury,
30	attached hereto and incorporated by reference herein; and
31	WHEREAS, it appears that the aforesaid Petition for Annexation, dated May 7, 2019, meets all
32	the requirements of applicable state and local law; and
33	WHEREAS, pursuant to MD Code, Local Government, § 4-406, a public hearing on this
34	Resolution, providing for the City of Salisbury's annexation of the Annexed Property as set forth herein,
35	shall be and hereby is scheduled for, 2021 at 6:00 p.m.
36	
37	
38	

39 NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF 40 SALISPUDY of follower

40 **SALISBURY** as follows:

41 <u>Section 1</u>. It is proposed and recommended that that the municipal boundaries of the City of 42 Salisbury be changed so as to annex to and include within the said municipal boundaries of the City of 43 Salisbury all that certain real property more particularly described in <u>Exhibit A-1</u> attached hereto and 44 incorporated herein (the real property to be annexed by the City of Salisbury as contemplated by this 45 Resolution is hereinafter referred to as the "Annexed Property").

46 <u>Section 2</u>. The annexation of the Annexed Property be and hereby is approved by the Council of
47 the City of Salisbury subject to all terms, conditions and agreements contained in <u>Exhibits A, B and C</u>
48 each of which is attached hereto and incorporated herein as if all such terms, conditions and agreements
49 contained in such Exhibits were specifically set forth at length in this Resolution.

50 <u>Section 3.</u> The Zoning Map of the City of Salisbury shall be amended to include the Annexed 51 Property within that certain Zoning District of the City of Salisbury identified as "R-8 Residential", which 52 said real property newly annexed into Corporate Limits of the City of Salisbury, as contemplated by this 53 Resolution, is presently zoned "R-8 Residential" in accordance with the existing zoning laws of Wicomico 54 County, Maryland.

55 Section 4. Pursuant to MD Code, Local Government, § 4-406, the Council of the City of Salisbury 56 shall hold a public hearing on this Resolution on 2021 at 6:00p.m. in the Council 57 Chambers at the City-County Office Building, and the City Administrator shall cause a public notice of 58 time and place of the said public hearing to be published not fewer than two (2) times at not less than weekly 59 intervals, in at least one (1) newspaper of general circulation in the City of Salisbury, which said public 60 notice shall specify a time and place at which the Council of the City of Salisbury will the hold the aforesaid 61 public hearing, the date of which shall be no sooner than fifteen (15) days after the final required date of 62 publication as specified hereinabove.

AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY AS FOLLOWS:

65 <u>Section 5.</u> It is the intention of the Council of the City of Salisbury that each provision this 66 Resolution shall be deemed independent of all other provisions herein.

67 <u>Section 6.</u> It is further the intention of the Council of the City of Salisbury that if any section, 68 paragraph, subsection, clause or provision of this Resolution shall be adjudged invalid, unconstitutional or 69 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to 70 the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this 71 Resolution shall remain and shall be deemed valid and enforceable.

72

73	Section 7. The Recitals set forth hereinabove are incorporated into this section of this Resolution
74	as if such recitals were specifically set forth at length in this Section 7.
75	Section 8. This Resolution and the annexation of the Annexed Property as contemplated herein,
76	shall take effect upon the expiration of forty-five (45) days following its final passage, subject, however, to
77	the right of referendum with respect to this Resolution as set forth in MD Code, Local Government, § 4-
78	<u>401, et seq</u> .
79	THIS RESOLUTION was introduced, read and passed at the regular meeting of the Council of the
80	City of Salisbury held on the, 2021, having been duly published as required by law
81	in the meantime a public hearing was held on the day of, 2021 at 6:00 p.m., and was
82	finally passed by the Council at its regular meeting held on theday of
83	, 2021.
84	
85	
86	Kimberly R. Nichols, John R. Heath,
87	City Clerk Council President
88 89	APPROVED BY ME this day of , 2021.
90	, 2021.
91	
92	
93	Jacob R. Day,
94	Mayor

Exhibit 1

CITY OF SALISBURY

PETITION FOR ANNEXATION

To the Mayor and Council of the City of Salisbury:

I/We request annexation of my/our land to the City of Salisbury.

Parcel(s	s) #	0242	
Мар	#	0048	

SIGNATURE(S)	<u>05/07/19</u> Date
	Date Date
	Date
	Date

Date

wp:petition.for 11/09/95

Exhibit A

EAST LINCOLN AVENUE -- M & L RENTALS, LLP

Beginning for the same at a point at a corner of the existing Corporate Limits Line of the City of Salisbury, MD, being near the northerly right of way line of East Lincoln Avenue and also being near the southwesterly corner of the lands of M & L Rentals, LLP, being known as Lot A. X 1,204,899.93 Y 191,747.85 (1) Thence by and with the said existing Corporate Limits Line and crossing E. Lincoln Avenue South nineteen degrees forty minutes thirty-seven seconds West (S 19° 40' 37" W) thirty-nine decimal two, zero (39.20) feet to a point on the southerly right of way line of the said E. Lincoln Avenue. X 1,204,886.73 Y 191,710.94 (2) Thence by and with the southerly line of the said E. Lincoln Avenue South fifty-three degrees forty-two minutes fiftytwo seconds East (S 53° 42' 52" E) fifty-one decimal one, five (51.15) feet to a point. X 1,204,927.97 Y 191,680.67 (3) Thence crossing the said E. Lincoln Avenue North thirty-six degrees seventeen minutes eight seconds East (N 36° 17' 08" E) forty decimal zero, zero (40.00) feet to a point at the southeasterly corner of the said Lot A. X 1,204,951.64 Y 191,712.91 (4) Thence by and with the easterly line of the said Lot A North thirty-six degrees eighteen minutes eight seconds East (N 36° 18' 08" E) one hundred thirty-three decimal eight, nine (133.89) feet to a point at the northeasterly corner of the said Lot A X 1,205,030.91 Y 191,820.81 (5) Thence by and with the northerly line of the said Lot A North fifty-three degrees forty-one minutes fifty-two seconds West (N 53° 41' 52" W) sixty-two decimal six, two (62.62) to a point on the said line of Lot A at its intersection with the existing Corporate Limits Line X 1,204,980.44 Y 191,857.89 (6) Thence by and with the said Corporate Limits Line South thirty-six degrees eleven minutes thirty-one seconds West (S 36° 11' 31" W) one hundred thirty-six decimal three, five (136.35) feet to the point of beginning.

Annexation containing 0.245 acres (10,651 square feet), more or less.

Exhibit 2



CERTIFICATION

EAST LINCOLN AVENUE - M & L RENTALS, LLP ANNEXATION

This is to certify that I have verified the petitions for the annexation and that to the best of my knowledge the persons having signed the petition represent at least 25% of the registered voters residing in the area to be annexed and are the owners of at least 25% of the assessed valuation of real property located in the area to be annexed.

Leslie G. Sherrill

Leslie C. Sherrill Surveyor

Date: 08/17/2020

East Lincoln Ave – M+L Rentals LLP - Certification.doc

Department of Infrastructure & Development 125 N. Division St., #202 Salisbury, MD 21801 410-548-3170 (fax) 410-548-3107 www.salisbury.md





December 21, 2020

M & L Rentals LLP P. O. Box 1128 Salisbury, MD

RE: Annexation Zoning-535 Lincoln Avenue Tax Map and Parcel: 0048/042 City of Salisbury, Wicomico County, Maryland

Dear Mr. Cannon,

The Salisbury-Wicomico Planning Commission at its December 17, 2020 meeting forwarded a **FAVORABLE** recommendation to the Mayor and City Council for this property to be zoned **R-8 RESIDENTIAL** upon annexation. The Commission also found that the proposed zoning is consistent with the Wicomico County Zoning and the Salisbury Comprehensive Plan.

If you have any questions, please don't hesitate to contact me.

Sincerely,

Anne Roane City Planner Department of Infrastructure & Development City of Salisbury 125 North Division St. Room 202 Salisbury, MD 21801 410-548-3170



Department of Infrastructure & Development 125 N. Division St., #202 Salisbury, MD 21801 410-548-3170 (fax) 410-548-3107 www.salisbury.md



Infrastructure and Development Staff Report

December 17, 2020

I. BACKGROUND INFORMATION:

Project Name: 535 Lincoln Avenue Annexation Applicant/Owner (s): M+L Rentals, LLP Infrastructure and Development No.: 20-021 Nature of Request: Zoning Recommendation for Annexation Location of Property: North side of Lincoln Avenue, west of Edgar Drive Requested Zoning District: R-8 Residential

II. SUMMARY OF REQUEST:

A. Introduction:

The property owner of 535 Lincoln Avenue, M+L Rentals, LLP, entered into an annexation agreement with the City of Salisbury on May 7, 2019 (Attachment A-Pre-Annexation Agreement). Because this was part of a pre-annexation agreement, to property did not require a referral from the Council for a zoning recommendation. On that same day a petition for annexation was filed (Attachment B). The applicant/owner is now requesting a zoning recommendation from the Planning and Zoning Commission. This recommendation will then be forwarded to the City Council for consideration and approval.

B. Area Description:

The annexation request is comprised of one parcel for a total of 8,379 square feet and has a 1,904 square foot residential dwelling unit (Attachments C and D).

III. ZONING ANALYSIS:

A. Existing Zoning:

The annexation area and the adjoining County area is zoned R-8 Residential.

B. Proposed Zoning:

The applicant is requesting the City zone this property be zoned R-8 Residential.

Department of Infrastructure & Development 125 N. Division St., #202 Salisbury, MD 21801 410-548-3170 (fax) 410-548-3107 www.salisbury.md



C. City and County Plans.

Both the city and county Comprehensive Plans designate this property and area as Medium-Density Residential. The property is within the City of Salisbury's designated growth are in the City's Comprehensive Plan, adopted in July, 2010.

C. Zoning for Annexed Areas.

1. Introduction.

Current City policy requires that all areas to be annexed shall be submitted to the Salisbury-Wicomico Planning Commission for review and recommendation of an appropriate zoning district. The Zoning Code does not establish specific procedures for zoning lands to be annexed to the City of Salisbury. The classification of future City areas, therefore, is conducted consistent with local adopted plan recommendations and Maryland Annexation Law.

2. Adopted Plans.

The Planning Commission is a jointly established agency for both the City of Salisbury and Wicomico County. One of its basic charges is to prepare and recommend various plans guiding the long-range development of both jurisdictions.

The information below summarizes the legal status of the plans currently in effect for Wicomico County and the City of Salisbury.

- a. <u>The Salisbury Comprehensive Plan</u> The Salisbury City Council adopted the current Comprehensive Plan on July 12, 2010. That document includes land use policies for all lands within the Corporate Limits as well as a Municipal Growth Element addressing growth areas <u>outside</u> the Corporate Limits. This property is included within the Municipal Growth Area, and designates this area as Mixed Use.
- <u>The Wicomico County Comprehensive Plan</u> The Wicomico County Council adopted the County Plan on March 21, 2017.



3. Maryland Law.

House Bill 1141 made two changes to Annexation Procedures that became effective October 1, 2006. They are:

- 1. The Five-Year Rule. First, the rule is applied solely on zoning. The issue becomes the degree of use change from the current county zoning classification to the proposed municipal classification following the annexation. When the zoning change is from one residential zone to another, "substantially different" is defined as a density change. The five-year rule does not apply for a density change unless the proposed zoning is denser by 50 percent. For example, if the current zoning permits 1 unit per acre, the new zoning can be subject to the five-year rule if it permits anything more than 1.5 units per acre. A municipality may obtain a waiver from the county to avoid the five-year wait until the new zoning classification applies.
- 2. Annexation Plans Required. An annexation plan is required that replaces the "outline" for the extension of services and public facilities prior to the public hearing for an annexation proposal. This section contains no additional language for the content of the annexation plan to be adopted, but does require it to be consistent with the municipal growth element for any annexations that begin after October 1, 2009 (unless extended for up to two sixmonth periods). The Plan must be provided to the county and the State (the Maryland Department of Planning) at least 30 days prior to the hearing.

IV. ZONING RECOMMENDATION:

A. The specific purpose of the Planning Commission's review is to make a zoning recommendation for the annexation area that is currently zoned R-8 Residential in the County.



The adopted Salisbury Comprehensive Plan designates this property and area as "Medium-Density Residential", and the proposed use and requested zoning classification meet this designation by utilizing the R-8 Residential zoning.

Staff recommends that the Planning Commission forward a **Favorable** recommendation to the Mayor and City Council for this property to be zoned **R-8 Residential** upon annexation.

Exhibit B

M & L RENTALS LLP – 535 LINCOLN AVENUE ANNEXATION

ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT ("**Agreement**") is made this _____ day of _____, 2021, by and between the *City of Salisbury, Maryland*, a municipal corporation of the State of Maryland (the "City"), and *M* & *L Rentals LLP*, a Maryland limited liability partnership ("**Petitioner**") (the City and Petitioner are hereinafter referred to collectively as the "**Parties**").

RECITALS

WHEREAS, for purposes of this Agreement, the term "Petitioner" shall be deemed to include each and every subsidiary, successor-in-interest and/or assign of Petitioner, as the case may be, such that this Agreement, and all of the terms and conditions set forth herein, shall apply to, be binding in all respects upon and inure to the benefit of each and every successor-in-interest and/or assign of Petitioner, as the case may be;

WHEREAS, Petitioner is the fee simple owner of that certain real property consisting of approximately 1.77 acres of land, more or less, having a premises address of 535 Lincoln Avenue, Salisbury, Maryland 21801 and a State of Maryland Tax Identification Number of 13-010846, being all that same real property identified as Map 0048, Grid 0004, Parcel 0242 on the Tax Records of the State of Maryland, and further being, in all respects, all that real property described in a Deed, dated September April 20, 1998, from Terry R. Sell to Petitioner, recorded among the Land Records of Wicomico County, Maryland in Liber 1603, Folio 0063 (the "Subject Property");

WHEREAS, the Subject Property is contiguous and adjacent to the present corporate boundaries of the City, which said Subject Property is more particularly depicted and described by a plat entitled "Annexation Plan of Lot A, Block A "Lin-Hill Village" Camden Election District Wicomico County, Maryland", dated August 12, 2020 (the "Annexation Plat") (the Annexation Plat is incorporated herein and a reduced scale copy of said Annexation Plat is attached hereto as *Exhibit A*), prepared by W. Bruce Wagner Property Line Surveyor, LLC and intended to be recorded among the Plat Records of Wicomico County, Maryland upon the City's annexation of the Subject Property, depicting all that same real property more particularly described by metes, bounds, courses and distances in that certain legal description attached hereto and incorporated herein as *Exhibit B* (the "Subject Property Description");

WHEREAS, to effectuate the annexation of the Subject Property, Petitioner submitted to the City a Petition for Annexation of the Subject Property (the "Petition") (a copy of the Petition is attached hereto and incorporated herein as *Exhibit C*);

WHEREAS, Petitioner, as of the date and year of this Agreement, constitutes the owner of one hundred percent (100%) of the assessed value of the Subject Property, being all that real property to be annexed by the City as contemplated by this Agreement;

WHEREAS, following the City's annexation of the Subject Property as contemplated herein, there are no immediate plans for its development;

WHEREAS, the 2010 City of Salisbury Comprehensive Plan (the "Comprehensive Plan") sets forth the land use polices for all lands located within the City's municipal limits and includes a Municipal Growth Element addressing growth areas outside the municipal limits of the City;

WHEREAS, the Municipal Growth Element section of the City's Comprehensive Plan provides in pertinent part: "the City has defined a Municipal Growth [A]rea that is sufficient to accommodate residential, commercial, and industrial land uses as illustrated on Map 11-3" attached to and incorporated within the Comprehensive Plan, and the land uses shown within the City's Municipal Growth Area "reflect[] a policy decision by the City, and by Wicomico County, that the City will remain the center for employment and commercial development in Wicomico County";

WHEREAS, the Subject Property is included within the City's Municipal Growth Area, which designates the Subject Property as "Medium Density Residential";

WHEREAS, following Petitioner's submission of the Petition, the City, through its Department of Infrastructure and Development (the "I&D Department"), referred the Petition to the Salisbury-Wicomico County Planning Commission (the "Planning Commission") for the Planning Commission's consideration and approval of the proposed zoning for the Subject Property upon its annexation by the City;

WHEREAS, at its December 17, 2020 meeting, the Planning Commission unanimously approved zoning the Subject Property as "R-8A" upon its annexation by the City, on the basis the R-8A zoning is consistent with Petitioner's proposed use of the Subject Property, as well as the land use policies set forth in the City's Comprehensive Plan;

WHEREAS, without annexation, the Subject Property is ineligible to receive City services, including municipal water and sanitary sewer utility service;

WHEREAS, the City agrees to annex the Subject Property, provided Petitioner agrees to adhere to all laws, ordinances and regulations of the City and all of the terms and conditions of this Agreement, including, expressly, such terms and conditions governing Petitioner's development and use of the Subject Property or any portion thereof;

WHEREAS, the City has held all public hearings regarding the proposed annexation of the Subject Property as required by applicable state and local law and as otherwise deemed appropriate by the City; and,

WHEREAS, in accordance with the Petition and pursuant to the authority granted unto the City by the provisions of <u>MD Code, Local Government, § 4-101, *et seq.*</u>, the Parties hereby enter into this Agreement for the purpose of establishing the terms and conditions governing the City's annexation of the Subject Property and all annexation proceedings relating thereto.

NOW, THEREFORE, in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which the Parties expressly acknowledge, the Parties agree as follows:

1. <u>Effective Date</u>. The effective date of this Agreement shall be the date upon which the Resolution authorizing the City's annexation of the Subject Property, passed by majority vote of the City Council of the City of Salisbury (the "City Council"), becomes effective (the Resolution passed by the City Council authorizing the City's annexation of the Subject Property is hereinafter referred to as the "Annexation Resolution"). The City's annexation of the Subject Property shall not become effective until all appeal and referendum periods for the Annexation Resolution have expired, and, if applicable, all appeals and referenda have been resolved in favor of the City's annexation of the Subject Property.

2. <u>Warranties & Representations of the City</u>.

(a) When reviewing any development plan submitted for or relating to the Subject Property or any portion thereof, including, but not limited to, any Subdivision Plat subdividing the Subject Property, the Planning Commission, and its associated staff, and the City, and all of its officials, employees, representatives, agents and consultants, shall be guided by all terms of this Agreement, to ensure all matters addressed by this Agreement are implemented in accordance with the terms and conditions set forth herein. All approvals relating to the development and/or use of the Subject Property granted by any commission, board, body or agent of the City or any other government agency having jurisdiction over the Subject Property or the development thereof, shall, to the fullest extent possible, comply with all terms and conditions of this Agreement.

(b) The Parties expressly acknowledge the City's annexation of the Subject Property is not intended, nor shall it be construed, in any way whatsoever, to prohibit the City from enacting or otherwise adopting any future ordinance(s), charter provision(s) and/or engineering standard(s), including any amendment(s) thereto, the City may deem necessary or appropriate to protect the health, safety and welfare of City residents or the public at large, or from applying the provisions of any such future ordinance(s), charter provision(s) and/or engineering standard(s), including any amendment(s) thereto, to any matter relating to the development or use of the Subject Property or any portion thereof; provided, however, any such application by the City shall not result in the divestment

or termination of any prior approval(s) for any development and/or use of the Subject Property or interfere with Petitioner's vested rights in and to the Subject Property to an extent greater than the impact such future ordinance(s), charter provision(s) and/or engineering standard(s), including any amendment(s) thereto, have upon other similarly-situated properties located within the municipal limits of the City.

3. <u>Warranties & Representations of Petitioner.</u>

(a) The execution of this Agreement shall constitute Petitioner's express written consent to the City's annexation of the Subject Property as required by <u>MD Code, Local Government, § 4-403(b)(1)-(2).</u>

(b) Petitioner represents and warrants to the City as follows: (i) Petitioner has the full power and authority to execute this Agreement; (ii) Petitioner is the sole, fee simple owner of the Subject Property, and, accordingly, is the fee simple owner of all that certain real property constituting one hundred percent (100%) of the assessed value of the Subject Property, as of the date and year first above written; and, (iii) to the best of Petitioner's knowledge and belief there is no action pending against or otherwise involving Petitioner and/or the Subject Property which could affect, in any way whatsoever, Petitioner's right and authority to execute this Agreement.

(c) The Parties expressly acknowledge and agree Petitioner will receive a benefit from the City's annexation of the Subject Property; accordingly, by his execution of this Agreement, Petitioner expressly waives and relinquishes any and all rights or claims he has, or may have, to withdraw his consent to the City's annexation of the Subject Property or any portion thereof; and, furthermore, neither Petitioner nor any of his agents or representatives shall petition the Annexation Resolution to referendum. The Parties expressly agree the waiver and relinquishment made by Petitioner under this Section 3(b) represents material consideration received by the City for its annexation of the Subject Property, without which the City would not enter into this Agreement.

4. <u>Application of City Code and Charter; City Taxes</u>. From and after the effective date of the Annexation Resolution, all provisions of the City of Salisbury Charter and the City Code shall have full force and effect as to all matters applicable or otherwise relating to the Subject Property including the development and/or use of any portion thereof, except as otherwise expressly set forth herein. The Parties expressly acknowledge and agree that, upon the City's annexation of the Subject Property, the Subject Property shall be subject to any and all applicable taxes, fees and/or other charges levied, assessed or imposed by the City from time to time.

5. <u>Municipal Zoning</u>. Upon the effective date of the Annexation Resolution, the Subject Property shall be zoned R-8.

6. <u>Municipal Services</u>.

(a) Subject to the obligations of Petitioner under Sections 9(c)(i)-(iii), the City agrees to provide all necessary municipal services required for Petitioner's development and/or use of the Subject Property, including, but not limited to, adequate water and sewer services, fire and police protection, and other municipal services generally available to residents of the City.

(b) With respect to the allocation of public water and/or wastewater capacity and/or services for the Subject Property or any portion thereof, any such allocation shall be determined by the City pursuant to the City's allocation plans in effect at the time a request for public water and/or wastewater capacity and/or services is submitted by Petitioner in accordance with the City's applicable policies and procedures. Notwithstanding any term to the contrary set forth herein, Petitioner expressly acknowledges and agrees that no public water or wastewater capacity for any existing use(s) or any future development of the Subject Property shall be allocated or otherwise reserved by the City unless and until Petitioner has made payment to the City for all applicable capacity fee(s) for any such allocation of water and/or wastewater capacity and/or services in accordance with the applicable policies of the City existing at such time. Petitioner shall not be obligated to pay any capacity fee(s) or to connect any portion of the Subject Property to the City's water and/or wastewater systems until the earlier occurrence of: (i) Petitioner's election, at his discretion, to connect the Subject Property, or any portion thereof, to the City's water and/or wastewater

systems; or (ii) the issuance, by the Wicomico County Health Department or the Maryland Department of the Environment (as the case may be), of a final non-appealable order requiring the connection of any portion of the Subject Property to the City's water and/or wastewater systems.

7. <u>Standards & Criteria</u>. Should any environmental, engineering or other similar standard or criteria expressly provided in this Agreement be exceeded by any local, state or federal law, regulation, rule, standard or authorized criteria enacted, promulgated, ordered or adopted following the date and year of this Agreement, the newer stricter law, regulation, rule, standard or authorized criteria shall govern the rights and obligations of the Parties hereunder.

8. <u>City Boundary Markers</u>.

(a) At his sole cost and expense, Petitioner shall install City Boundary Markers at the boundary lines of the Subject Property to identify the new, enlarged municipal boundaries of the City resulting from the annexation of the Subject Property. Within ninety (90) days from the date the forty-five (45) day referendum period for the Annexation Resolution expires, Petitioner shall provide the City with receipt(s), or other written documentation acceptable to the City, evidencing the installation of the aforesaid City Boundary Markers.

(b) If Petitioner fails to perform his obligations under Section 8(a), then, after the expiration of the ninety (90) day period provided in Section 8(a), Petitioner shall make payment to the City in the amount of Ten Thousand Dollars and 00/100 (\$10,000.00) or in the amount of the total costs incurred by the City to perform the obligations of Petitioner under Section 8(a), whichever amount is greater.

9. <u>Development Considerations</u>.

(a) Fees & Costs. Petitioner expressly acknowledges and agrees to pay the City for any and all fees, costs and/or expenses, including, but not limited to, any legal fees, planning fees and/or consulting fees, incurred by the City in connection with the preparation of this Agreement, the preparation of the Annexation Resolution, the preparation of any other document(s) pertaining to the annexation of the Subject Property, the publication of any public notice(s) for or in connection with the City's annexation of the Subject Property, and/or any other matter relating to or arising from the City's annexation of the Subject Property, as determined by the City in its sole discretion. The City shall invoice Petitioner for all costs to be paid by him under this Section 9(a); and, Petitioner shall make payment of all amounts due and owing the City under this Section 9(a) within fifteen (15) days of Petitioner's receipt of any invoice from the City.

(b) **Development of Subject Property.** Petitioner shall develop the Subject Property in a manner that complies with all laws and regulations governing the development of property located within the City's R-8A zoning district.

(c) Contribution to the Re-Investment in Existing Neighborhoods.

- (i) Prior to Petitioner submitting or filing any application or request with the City for issuance of any permit relating to the development of the Subject Property (including an application for a building permit), or upon the expiration of one hundred eighty (180) days from the effective date of the Annexation Resolution, whichever occurs first, Petitioner shall pay a non-refundable development assessment to the City in the amount of One Thousand Seven Hundred Twelve Dollars and 00/100 (\$1,712.00) (the "Development Assessment"). The Parties expressly acknowledge and agree Petitioner's payment of the Development Assessment represents a material part of the consideration to be received by the City hereunder, without which the City would not enter into this Agreement.
- (ii) In the event Petitioner fails to pay the Development Assessment in accordance with the terms of Section 9(c)(i), the Development Assessment shall bear interest from

the due date thereof to the date of payment at the rate of ten percent (10%) per annum. Notwithstanding any term to the contrary set forth herein, the Development Assessment, including all late charges incurred thereon (if any), shall be paid to the City prior to the issuance of any permit for or in connection with any development of the Subject Property.

(iii) The Development Assessment is intended for use by the City, in its sole discretion, for purposes of beautification, restoration and revitalization improvements to existing neighborhoods within the City, or for any other purpose deemed necessary and appropriate by the City. The Development Assessment is in addition to and independent of: (A) any water and/or wastewater comprehensive connection charge(s), capacity fee(s) or any other assessment(s) charged, levied or otherwise imposed by the City in connection with the use or development of the Subject Property; (B) any impact fee(s) levied or imposed by Wicomico County or the City relating to any use or development of the Subject Property; and/or, (C) any other charge(s) or fee(s) the City may assess against Petitioner and/or the Subject Property in accordance with this Agreement and/or any applicable law(s) or regulation(s) governing the development or use of the Subject Property or any portion thereof.

(d) Public Utility Improvements & Extensions; Wastewater Service.

- (i) The Parties expressly acknowledge and agree the extension of public water and wastewater utilities will be necessary to meet the requirements for utility service provided to the Subject Property. Accordingly, at his sole cost and expense, Petitioner shall design and construct, or cause to be designed and constructed, such public water and wastewater utility extension(s), including, but not limited to, water main(s), sewer main(s), trunk line(s), fire hydrant(s) and any appurtenant facilities, necessary to serve the Subject Property, including any future development thereof, subject to all applicable City standards and specifications. Petitioner further acknowledges and agrees the water and wastewater sewer utility facilities designed and constructed in accordance with this Section 9(d)(i) shall be oversized in the manner and to the extent determined by the Director of the City's I&D Department.
- (ii) Petitioner's design and construction of the facilities required for the extension of the City's public water and wastewater utilities to serve the Subject Property shall be governed by the terms and conditions of a Public Works Agreement by and between Petitioner and the City (the "PWA"). The PWA shall be executed by the Parties as soon as reasonably practicable following the Planning Commission's approval of any development plan for or relating to the Subject Property or any portion thereof, including, but not limited to, any Subdivision Plat providing for the subdivision of the Subject Property, and any such approval from the Planning Commission shall be expressly conditioned upon the Parties execution of the PWA in accordance with the terms of this Section 9(d)(ii). Notwithstanding any term to the contrary set forth herein, no permit may be issued to Petitioner, or any party acting for or on his behalf, for any work associated or in connection with the development of the Subject Property or any portion thereof, until the PWA is executed by the Parties.

10. **RECORD PLAT.** Petitioner shall provide the City with a copy of the final record plat for any development of, on or within the Subject Property or any portion thereof, including any Subdivision Plat providing for the subdivision of the Subject Property.

11. NOTICES. All notices and other communication in connection with this Agreement shall be made in writing and shall be deemed delivered to the addressee thereof as follows: (a) when delivered in person on a

business day at the address set forth below; (b) on the third (3^{rd}) business day after being deposited in any main or branch United States post office, for delivery by properly addressed, postage prepaid certified or registered mail, return receipt requested, at the address set forth below; or, (c) when delivered by a nationally-recognized delivery service company at the address set forth below, with written proof of delivery.

All notices and other communications to Petitioner shall be addressed to, and delivered at, the following addresses:

M & L Rentals LLP c/o John Cannon P.O. Box 1128 Salisbury, Maryland 21802

All notices and other communications to the City shall be addressed to, and delivered at, the following addresses:

City of Salisbury c/o Amanda H. Pollack, P.E., Director Department of Infrastructure and Development 125 N. Division Street, Room 202 Salisbury, Maryland 21801

With a copy to: Michael P. Sullivan, Esquire Cockey, Brennan & Maloney, P.C. 313 Lemmon Hill Lane Salisbury, Maryland 21801

12. Future Uses of the Subject Property. Petitioner expressly acknowledges and agrees that, upon the effective date of the Annexation Resolution, any development or use of the Subject Property or any portion thereof must comply with all applicable laws, rules and regulations of the City, as may be amended from time to time, including, but not limited to, all applicable zoning laws of the City and all applicable permitting and/or approval procedures established by the City governing the development and/or use of property located within the City's R-8A zoning district. Any development, subdivision and/or use of the Subject Property shall be subject to, and must comply with, all applicable capacity fees and/or impact fees as established by the City and/or Wicomico County existing on the effective date of the Annexation Resolution, subject to any amendments thereto as may be adopted or promulgated, from time to time, by the City and/or Wicomico County, as the case may be. The Parties expressly acknowledge and agree that neither this Agreement nor any of the terms set forth herein shall, in any way whatsoever, constitute or otherwise be construed as an approval by the City of any specific development at, upon or within any portion of the Subject Property, including any subdivision of the Petitioner subsequent to the date and year first above written. The Parties further expressly acknowledge and agree that neither this Agreement nor any of its terms shall constitute or otherwise be construed as a waiver by the City of: any tax(es) levied or assessed by the City upon the Subject Property; or, any fee(s), assessment(s) or charge(s) that may be imposed by the City, from time to time, arising from or in connection with any development or use of the Subject Property, or any portion thereof, and/or any subdivision of the Subject Property.

13. <u>Miscellaneous Provisions</u>.

(a) Applicable Law. This Agreement shall be construed and enforced in accordance with the laws of the State of Maryland, without regard to its conflict of laws principles. The Parties, acting for themselves and for their respective successors and assigns, without regard to domicile, citizenship or residence, hereby expressly and irrevocably consent to and subject themselves to the jurisdiction of the Maryland courts and to venue in Wicomico County, Maryland with respect to any matter arising from or in connection with this Agreement.

(b) Scope of Agreement. This Agreement is not intended to limit the exercise of any police power(s) of the City, nor is this Agreement intended to limit the operations of the City government or guarantee the outcome of any administrative process. Unless otherwise expressly set forth herein, this Agreement shall be subject to all properly enacted laws and properly adopted governmental regulations, now or hereafter existing and applicable. This Agreement shall not be rendered invalid by reason of the enactment or amendment of any law or the adoption or amendment of any regulation, which is: (i) enacted or adopted by the City in the exercise of a governmental power for a valid governmental purpose; (ii) enacted or adopted by the City as a result of a state or federal mandate; or, (iii) applicable to the Subject Property and to similarly situated property located outside of the City in Wicomico County.

(c) Entire Agreement. This Agreement and all exhibits attached hereto constitutes the entire agreement and understanding of the Parties with respect to the transactions contemplated herein, and all prior negotiations, writings and understandings of the Parties relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement.

(d) Waiver. None of the terms or conditions of this Agreement may be waived, except if set forth in a writing signed by the party entitled to the benefit of the term(s) or condition(s) so waived; and, such waiver shall be effective only in the specific instance and for the specific purpose for which the waiver is given.

(e) Development of Subject Property as a Private Undertaking. The Parties expressly acknowledge and agree: (i) any development or use of the Subject Property, or any portion thereof, is a private undertaking by Petitioner; (ii) neither the City nor Petitioner is acting as the agent of any other party hereto in any respect hereunder; and, (iii) that each party hereto is an independent contracting entity with respect to the provisions of this Agreement. No partnership, joint venture or other association between the Parties, of any kind whatsoever, is formed by the terms of this Agreement.

(f) Modification. Neither this Agreement nor any term contained herein may be waived, modified, amended, discharged or terminated except in a writing signed by the Parties.

(g) Binding Effect. The terms of this Agreement shall be binding upon and shall inure to the benefit of the Parties, any successor municipal authority of the City and any successor owner(s) of record of the Subject Property or any portion thereof.

(h) Assignment of Agreement. The Parties expressly acknowledge and agree this Agreement shall be assignable, in whole or in part, by Petitioner to any purchaser of the Subject Property or any portion thereof, without the consent of the City or any of its elected officials, employees or agents; provided, however, any sale, transfer, assignment, gift or conveyance of the Subject Property, or any portion thereof, shall be subject to the terms of this Agreement. Notwithstanding any term to the contrary set forth in this Section 13(h), Petitioner shall not transfer, or pledge as security for any debt or obligation, any of his interest in or to all or any portion of the Subject Property without first obtaining the acknowledgment of the transferee or pledgee to be bound by all of the terms and conditions contained in this Agreement, as if such transferee or pledgee was a party to this Agreement. Petitioner shall provide the City with a copy of all documents, including all exhibits attached thereto (if any), evidencing any transfer or assignment by Petitioner of any of his interests in and to the Subject Property or any portion thereof.

(i) **Express Condition.** The obligations of Petitioner under this Agreement shall be contingent upon the annexation of the Subject Property becoming effective (as set forth in Section 1 hereof) and shall not constitute the personal obligations of Petitioner independent of his ownership of the Subject Property or any portion thereof. Notwithstanding any term to the contrary set forth herein, Petitioner expressly acknowledges and agrees his obligations under Section 9(a) are not contingent or otherwise conditioned upon the City's annexation of the Subject Property, and such obligations shall be binding upon Petitioner and enforceable by the City against Petitioner and/or any of Petitioner's successor(s), representative(s), transferee(s) and/or assign(s), to the fullest extent permitted by Maryland law.

(j) No Third-Party Beneficiaries. This Agreement shall not confer any rights or remedies upon any person or entity other than the Parties and their respective successors and/or assigns.

(k) **Recording of Agreement.** This Agreement, including all exhibits attached hereto (each of which is incorporated in this Agreement by this reference), shall be recorded among the Land Records of Wicomico County, the costs of which shall be paid by Petitioner. This Agreement and all terms and conditions contained herein shall run with the Subject Property, and any portion thereof, and shall be binding upon and inure to the benefit of the Parties and each of their respective heirs, personal representatives, successors, transferees and/or assigns.

(1) No Reliance. Each of the Parties, for itself, expressly acknowledges and agrees that, in entering into this Agreement, such party has not been induced by or relied upon any representation(s) or statement(s), whether express or implied, written or unwritten, made by any agent, representative or employee of the other party to this Agreement, which is not expressly set forth herein.

(m) Further Assurances. The Parties covenant and agree to do, execute, acknowledge and deliver, or cause to be done, executed, acknowledged and delivered, all such further acts, deeds, documents, assignments, transfers, conveyances, powers of attorney and assurances as may be reasonably necessary or desirable to give full effect to this Agreement.

(n) Severability. In the event any term, provision, covenant, agreement or portion of this Agreement, or his application to any person, entity or property, is adjudged invalid by a court of competent jurisdiction, the remaining provisions of this Agreement and the validity, enforceability, and application thereof to any person, entity or property shall not be impaired thereby, but such remaining provisions shall be interpreted, applied and enforced so as to achieve, as near as may be, the purpose and intent of this Agreement to the greatest extent permitted by applicable law.

(o) Waiver of Jury Trial. The Parties hereto shall and they hereby do waive trial by jury in any action, proceeding or counter-claim brought by a party hereto against the other party on any matters whatsoever arising out of or in any way connected with this Agreement, the relationship of the Parties to one another, and/or any claim, injury or damage arising from or consequent upon this Agreement.

(p) Remedies. In addition to each and every remedy now or hereafter existing at law or in equity, the Parties expressly agree that, provided the Annexation Resolution becomes effective, each party shall have the right to enforce this Agreement by an action for specific performance against the other.

(q) Survival. The terms and conditions of this Agreement shall survive the effective date of the Annexation Resolution and shall not be merged or expunged by the City's annexation of the Subject Property or any portion thereof.

(r) Construction. This Agreement and all of the terms and conditions set forth herein shall not be construed or enforced in favor of or against any party hereto by reason of the fact that party or that party's agent or attorney drafted all or any part of this Agreement. Section headings are for convenience of reference only and shall not limit or otherwise affect any of the provisions of this Agreement. As used herein, any reference to the masculine, feminine or neuter gender shall include all genders, the plural shall include the singular, and the singular shall include the plural.

hereof.

(s)

Time. Time is of the essence with respect to this Agreement and each and every provision

(t) Recitals. The Recitals set forth hereinabove are incorporated by reference herein, and made a part hereof, as if fully set forth in this Agreement.

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]

IN WITNESS WHEREOF, the Parties hereto have set their hands and seals and acknowledged this Annexation Agreement as of the day and year first above written.

ATTEST/WITNESS:

"Petitioner": M & L Rentals LLP

(Seal)

By: (S John Cannon, Authorized Representative

THE "CITY": City of Salisbury, Maryland

(Seal) By:__

Jacob R. Day, Mayor

[Signature Page to Annexation Agreement by and between the City of Salisbury, Maryland and M & L Rentals LLP]

STATE OF ______, _____COUNTY, TO WIT:

I HEREBY CERTIFY, that on this _____ day of _____, 2021, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared JOHN CANNON, who acknowledged himself to be an Authorized Representative of M & L RENTALS LLP, and that he, as such Authorized Representative, being authorized so to do, executed the foregoing instrument on behalf of M & L RENTALS LLP for the purposes therein contained.

AS WITNESS my hand and Notarial Seal.

NOTARY PUBLIC

STATE OF MARYLAND, COUNTY OF _____, TO WIT:

I HEREBY CERTIFY that on this _____day of ______, 2021, before me, the subscriber, a Notary Public in and for the State and County aforesaid, personally appeared JACOB R. DAY, who acknowledged himself to be the MAYOR OF THE CITY OF SALISBURY, MARYLAND, and that he, as such officer, being authorized to do so, executed the foregoing instrument on behalf of said municipal corporation for the purposes therein contained.

AS WITNESS my hand and Notarial Seal.

NOTARY PUBLIC

My Commission Expires:

CERTIFICATION BY ATTORNEY

I hereby certify that I am an attorney admitted to practice before the Court of Appeals of Maryland, and that the foregoing instrument was prepared under my supervision.

Michael P. Sullivan, Esq.
1	RESOLUTION NO. 3106
2 3	A RESOLUTION of the Council of the City of Salisbury proposing the
4	annexation to the City of Salisbury of certain area of land contiguous to
5	and binding upon the Corporate Limit of the City of Salisbury to be known
6	as "East Lincoln Avenue – M & L Rentals, LLP Annexation" beginning
7 8	for the same point at a corner of the existing Corporate Limits Line of the City of Salisbury, MD, being near the northerly right of way line of East
9	Lincoln Avenue and also being near the southwesterly corner of the land
10	of M & L Rentals, LLP, being known as Lot A containing 0.245 acres,
11	more or less.
12	WHEREAS, pursuant to that certain Petition for Annexation, dated May 7, 2019, the City of
13	Salisbury proposes the annexation of that certain lot and parcel of land contiguous to and binding upon
14	the Corporate Limit of the City of Salisbury, beginning for the same point being near the northerly right of
15	way line of East Lincoln Avenue and also being near the southwesterly corner of the lands of M & L
16	Rentals, LLP, being all that real property identified as Map 0048, Parcel 0242 and further being the same
17	real property more particularly described in Exhibit A attached hereto and incorporated herein (the
18	"Annexed Property"); and
19	WHEREAS, pursuant to MD Code, Local Government, § 4-415, the City of Salisbury is required
20	to adopt an Annexation Plan for the proposed annexation of the Annexed Property; and,
21	WHEREAS, pursuant to MD Code, Local Government, § 4-406, a public hearing on this
22 R	esolution, providing for the Council of the City of Salisbury's approval of the Annexation Plan (as defined
23 h	ereinbelow) for the City of Salisbury's annexation of the Annexed Property as set forth herein, shall be and
24 h	ereby is scheduled for, 2021 at 6:00 p.m.
25	NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
26	SALISBURY as follows:
27	Section 1. The "Annexation Plan for the M & L Rentals LLP – 535 Lincoln Avenue Annexation
28	to the City of Salisbury", attached hereto and incorporated herein as Exhibit B (the "Annexation Plan"),
29	be and hereby is adopted for the City of Salisbury's annexation of the Annexed Property as contemplated
30	by this Resolution.
31	Section 2. Pursuant to MD Code, Local Government, § 4-406, the Council of the City of Salisbury
32	shall hold a public hearing on this Resolution on2021 at 6:00p.m. in the Council
33	Chambers at the City-County Office Building, and the City Administrator shall cause a public notice of
34	time and place of the said public hearing to be published not fewer than two (2) times at not less than weekly
35	intervals, in at least one (1) newspaper of general circulation in the City of Salisbury, which said public
36	notice shall specify a time and place at which the Council of the City of Salisbury will the hold the aforesaid

37 public hearing, the date of which shall be no sooner than fifteen (15) days after the final required date of

38 publication as specified hereinabove. AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF

39 THE CITY OF SALISBURY AS FOLLOWS:

40 <u>Section 3</u>. It is the intention of the Council of the City of Salisbury that each provision this
41 Resolution shall be deemed independent of all other provisions herein.

42 <u>Section 4.</u> It is further the intention of the Council of the City of Salisbury that if any section, 43 paragraph, subsection, clause or provision of this Resolution shall be adjudged invalid, unconstitutional or 44 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to 45 the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this 46 Resolution shall remain and shall be deemed valid and enforceable.

47 <u>Section 5.</u> The Recitals set forth hereinabove are incorporated into this section of this Resolution
48 as if such recitals were specifically set forth at length in this Section 7.

49 <u>Section 6.</u> This Resolution and the annexation of the Annexed Property as contemplated herein,
 50 shall take effect upon the expiration of forty-five (45) days following its final passage, subject, however, to
 51 the right of referendum with respect to this Resolution as set forth in <u>MD Code, Local Government, § 4-</u>
 52 <u>401, et seq</u>.

53 THIS RESOLUTION was introduced and read and passed at the regular meeting of the Council of the City of Salisbury held on the _____2021, having been duly 54 published as required by law in the meantime a public hearing was held on 55 2021 56 at 6:00 p.m., and was finally passed by the Council of the City of Salisbury at its regular meeting held on 57 2021. the 58 59 60 Kimberly R. Nichols, John R. Heath, 61 City Clerk Council President 62 63 64 65 APPROVED BY ME this day of , 2021. 66 67 68

- 69 70 Jacob R. Day,
- 70 Jacob K. 71 Mayor

Exhibit A

EAST LINCOLN AVENUE - M & L RENTALS, LLP

Beginning for the same at a point at a corner of the existing Corporate Limits Line of the City of Salisbury, MD, being near the northerly right of way line of East Lincoln Avenue and also being near the southwesterly corner of the lands of M & L Rentals, LLP, being known as Lot A. X 1,204,899.93 Y 191,747.85 (1) Thence by and with the said existing Corporate Limits Line and crossing E. Lincoln Avenue South nineteen degrees forty minutes thirty-seven seconds West (S 19° 40' 37" W) thirty-nine decimal two, zero (39.20) feet to a point on the southerly right of way line of the said E. Lincoln Avenue. X 1,204,886.73 Y 191,710.94 (2) Thence by and with the southerly line of the said E. Lincoln Avenue South fifty-three degrees forty-two minutes fiftytwo seconds East (S 53° 42' 52" E) fifty-one decimal one, five (51.15) feet to a point. X 1,204,927.97 Y 191,680.67 (3) Thence crossing the said E. Lincoln Avenue North thirty-six degrees seventeen minutes eight seconds East (N 36° 17′ 08″ E) forty decimal zero, zero (40.00) feet to a point at the southeasterly corner of the said Lot A. X 1,204,951.64 Y 191,712.91 (4) Thence by and with the easterly line of the said Lot A North thirty-six degrees eighteen minutes eight seconds East (N 36° 18' 08" E) one hundred thirty-three decimal eight, nine (133.89) feet to a point at the northeasterly corner of the said Lot A X 1,205,030.91 Y 191,820.81 (5) Thence by and with the northerly line of the said Lot A North fifty-three degrees forty-one minutes fifty-two seconds West (N 53° 41' 52" W) sixty-two decimal six, two (62.62) to a point on the said line of Lot A at its intersection with the existing Corporate Limits Line X 1,204,980.44 Y 191,857.89 (6) Thence by and with the said Corporate Limits Line South thirty-six degrees eleven minutes thirty-one seconds West (S 36° 11' 31" W) one hundred thirty-six decimal three, five (136.35) feet to the point of beginning.

Annexation containing 0.245 acres (10,651 square feet), more or less.

Exhibit C

ANNEXATION PLAN FOR THE M & L RENTALS LLP – 535 LINCOLN AVENUE ANNEXATION TO THE CITY OF SALISBURY

July 12, 2021

This Annexation Plan is consistent with the Municipal Growth Element of the 2010 Comprehensive Plan adopted by the City of Salisbury. The following are milestones in the public review and consideration of the proposed Annexation which is the subject of this Annexation Plan:

- At a Work Session of the City of Salisbury Mayor and City Council (the "Mayor and City Council"), the Salisbury City Council (the "City Council") reviewed the Petition for Annexation (the "Annexation Petition") submitted by M & L Rentals LLP ("M & L"), dated May 7, 2019 which requested the City of Salisbury, Maryland (the "City") annex the following parcel of land:
 - Map 0048, Grid 0004, Parcel 0242, consisting of 8,379 square feet of land, more or less, and having a premises address of 535 Lincoln Avenue, Salisbury, Maryland 21804, and further having a Tax Identification Number of 13-010846 (the "M & L Property").
- At the December 17, 2020 Meeting of the Salisbury-Wicomico County Planning Commission (the "Planning Commission"), the Planning Commission reviewed the proposed annexation of the M & L Property and approved a favorable recommendation to the City for the proposed zoning of the M & L Property.
- On July 26, 2021, a Regular Meeting of the Mayor and City Council was convened, during which the City Council reviewed this Annexation Plan and a Resolution of the City Council to authorize and approve the City's annexation of the M & L Property (said Resolution is hereinafter referred to as the "Annexation Resolution"), and, in accordance with applicable state and local law, directed that a date for a Public Hearing be established to hear public comment on the City's annexation of the M & L Property, as requested by the Annexation Petition submitted by M & L. Furthermore, at the _______ 2021, Regular Meeting of the Mayor and City Council, the City Council directed this Annexation Plan be submitted to the Maryland Department of Planning and the Wicomico County Council for comment, within thirty (30) days of the Public Hearing on the Annexation Resolution, as required by applicable Maryland law.

1.0. GENERAL INFORMATION AND DESCRIPTION OF ANNEXED PROPERTY.

1.1. Petitioners for Annexation of the M & L Property. M & L is the Petitioner for annexation of the M & L Property. All that certain real property defined herein as the M & L Property was conveyed unto M & L by Deed from Terry P. Sell, dated April 20, 1998 and recorded among the Land Records of Wicomico County, Maryland in Liber 1603, folio 0063.

1.2. Location. The M & L Property is located at the easterly limits of Salisbury and has a premises address of 535 Lincoln Avenue, Salisbury, Maryland 21804.

1.3. Property Description; Reason for the Annexation Petition.

(a) The M & L Property consists of 8,379+/- square feet of land, as more particularly depicted and described by a Plat entitled "Annexation Plan of Lot A, Block A 'Lin-Hill Village' Camden Election District, Wicomico County, Maryland", dated August 2020 and prepared by W. Bruce Wagner Property Line Surveyor, LLC (the "Annexation Plat"), which said Annexation Plat is intended to be recorded among the Plat Records of Wicomico County, Maryland following the City's annexation of the M & L Property. (The Annexation Plat is incorporated herein and a reduced scale copy of said Annexation Plat is attached hereto as *Exhibit A*). The Annexation Plat depicts all that same real property more particularly described by metes, bounds, courses

and distances in that certain legal description attached hereto and incorporated herein as *Exhibit B* (the "M & L Property Description").

(b) The M & L Property is improved by one two-story single-family residential dwelling unit in the area of the Property as shown on the Annexation Plat. (*See Exhibit A*). The single-family dwelling unit on the M & L Property is already served by the City's public water and sewer utilities. The Annexation Petition submitted by M & L arises from M & L's desire to receive all available public services provided by the City to properties located within its municipal boundaries, including, but not limited to, residential garbage pick-up service.

1.4. Existing Zoning. All of the M & L Property is currently zoned R-8 Residential under the Wicomico County Code (the "County Code"). The property adjoining the M & L Property to the west is located within the municipal limits of the City and is identified as Map 115, Parcel 3287, having a premises address of 533 Lincoln Avenue, Salisbury, Maryland 21804 ("533 Lincoln Avenue") and is zoned R-8 under the City of Salisbury City Code (the "City Code"). The property adjoining the M & L Property to the south is located outside of the municipal limits of the City and is identified as Map 0048, Parcel 237, having a premises address 534 Lincoln Avenue, Salisbury, Maryland 21804 ("534 Lincoln Avenue"), and the property adjoining the M & L Property to the east is also located outside of the municipal limits of the City and is identified as Map 0048, Parcel 237, having a premises address 534 Lincoln Avenue, Salisbury, Maryland 21804 ("534 Lincoln Avenue"), and the property adjoining the M & L Property to the east is also located outside of the municipal limits of the City and is identified as Map 0038, Parcel 0032, Block A, Lot, having a premises address of 537 Lincoln Avenue, Salisbury, Maryland 21804 ("537 Lincoln Avenue"); 534 Lincoln Avenue and 537 Lincoln Avenue are each located zoned R-8 Residential under the County Code.

2.0. LAND USE PATTERN PROPOSED FOR THE ANNEXED PROPERTY.

2.1. Comprehensive Plan.

- (a) By Resolution No. 1942, the City Council adopted the 2010 City of Salisbury Comprehensive Plan (the "Comprehensive Plan"). The Comprehensive Plan sets forth the land use polices for all lands located within the City's municipal limits and includes a Municipal Growth Element addressing growth areas outside the municipal limits of the City. The Municipal Growth Element section of the City's Comprehensive Plan provides in pertinent part: "the City has defined a Municipal Growth [A]rea that is sufficient to accommodate residential, commercial, and industrial land uses as illustrated on Map 11-3" attached to and incorporated within the Comprehensive Plan. The M & L Property is located within the City's designated Municipal Growth Area.
- (b) With respect to the City's annexation of property, the goal of the City's Comprehensive Plan is: "To encourage the orderly growth and expansion of the City of Salisbury by annexing selected areas and by providing public services to newly developing areas without overburdening these facilities while continuing to maintain a high level of services to existing developments and residents of the City."

2.2. Proposed Zoning for M & L Property. Upon its annexation, the M & L Property is proposed to be zoned as "R-8". Per Section 17.156.010 of the City Code, the purpose of the "R-8" zoning district is: "to preserve the character of both newly planned and established single-family residential areas in order to promote and to enhance the quality of life and environmental attributes which are an essential part of the city. The uses permitted in these districts are limited primarily to single-family residential. Selected nonresidential uses which provide a service to the residents of an area or which, by their nature, require a residential environment are permitted. Apartment developments, therefore, are incompatible because they generate an undue concentration of population and increased traffic which alter the predominantly single-family residential character of these areas."

2.3. Proposed Land Use for M & L Property. Upon its annexation, the M & L Property will continue to be used for single-family residential purposes (i.e. the use of the M & L Property will be unchanged from its current use). Specifically, just as it is now, the M & L Property will be improved by a two-story single-family residential dwelling which M & L will make available for lease subject to all applicable City laws and

regulations, including, expressly, all applicable City laws governing building and property maintenance standards and all applicable City laws governing landlord and rental property registrations.

3.0. THE PUBLIC FACILITIES AND SERVICES NEEDED BY THE DEVELOPMENT AND THE METHODS TO PROVIDE SUCH FACILITIES AND SERVICES TO THE ANNEXED PROPERTY.

3.1. Roads. Currently, and following its annexation by the City, the M & L Property can be accessed by Lincoln Avenue.

3.2. Water and Wastewater Treatment. The M & L Property is located in a previously identified Urban Service District, and, pursuant to that certain Pre-Annexation Covenant and Agreement, dated May 7, 2019, by and between M & L and the City (the "Pre-Annexation Agreement") (a copy of the Pre-Annexation Agreement is attached hereto and incorporated herein as *Exhibit C*), the M & L Property is already served by City water and sewer utilities and has been allocated one (1) equivalent dwelling unit ("EDU") on the basis the M & L Property, and all improvements thereon, creates a demand for two hundred fifty (250) gallons of water per day. As set forth in Sections A and B of the Pre-Annexation Agreement, the City allowed the extension of existing water and sewer utilities outside the City's municipal limits to serve the M & L Property prior to its annexation on the following conditions (all of which have been met and satisfied by M & L prior to the date hereof): (i) M & L submitted the Petition requesting the City's annexation of the Property; and (ii) M & L paid all costs and fees associated with the connection of the M & L Property to City water and sewer utility services. As evidenced by the prior connection of the M & L Property to City water and sewer utility services, the City has no concerns about the feasibility or capacity to serve the M & L Property.

3.3. Schools. The M & L Property will not generate any additional pupil enrollment and will have no impact on school capacity.

3.4. Parks and Recreation. The City's annexation of the M & L Property will have no impact on park and recreational facilities, nor will it generate a demand for park and recreational facilities.

3.5. Fire, E.M., and Rescue Services. The City of Salisbury Fire Department provides fire suppression, technical rescue, special operations and advanced life support emergency medical treatment and transport services (collectively "fire and emergency services") to residents of the Salisbury Fire District. The M & L Property is located within the Salisbury Fire District; accordingly, the Salisbury Fire Department will continue providing fire and emergency services to the M & L Property after its annexation into the City.

3.6. Police. The City of Salisbury Police Department will provide police services to the M & L Property.

3.7. Stormwater Management. Stormwater management is governed by the State of Maryland, and stormwater management regulations are administered locally.

3.8. Waste Collection. The City provides garbage and recycling collection for single-family residential dwellings located within the municipal limits. Upon annexation of the M & L Property, the City will provide municipal garbage and recycling collection services for the M & L Property, subject to any future development and/use of the M & L Property which requires garbage and recycling collection service from independent waste haulers.

4.0. HOW DEVELOPMENT OF THE ANNEXED PROPERTY WILL RELATE TO EXISTING/PLANNED LAND USE DEVELOPMENT, STREETS, PUBLIC FACILITIES AND SERVICES, OPEN SPACES AND NATURAL AREAS. The City's annexation of the M & L Property is consistent with applicable Maryland and local law. The Annexation Petition does not arise from any development scheme for the M & L Property; indeed, as of the date of this Annexation Plan, there are no plans to develop (or redevelop) the M & L Property following its annexation, and any future development (or redevelopment) of the M & L Property will be subject to the review and approval of the Planning Commission. In this matter, M & L's request for the City's annexation of the M & L Property arises exclusively from the terms of the Pre-Annexation Agreement and from M & L's desire to receive all City services, including garbage and recycling collection services, available to properties located within the City's municipal limits.



Exhibit B

EAST LINCOLN AVENUE - M & L RENTALS, LLP

Beginning for the same at a point at a corner of the existing Corporate Limits Line of the City of Salisbury, MD, being near the northerly right of way line of East Lincoln Avenue and also being near the southwesterly corner of the lands of M & L Rentals, LLP, being known as Lot A. X 1,204,899.93 Y 191,747.85 (1) Thence by and with the said existing Corporate Limits Line and crossing E. Lincoln Avenue South nineteen degrees forty minutes thirty-seven seconds West (S 19° 40' 37" W) thirty-nine decimal two, zero (39.20) feet to a point on the southerly right of way line of the said E. Lincoln Avenue. X 1,204,886.73 Y 191,710.94 (2) Thence by and with the southerly line of the said E. Lincoln Avenue South fifty-three degrees forty-two minutes fiftytwo seconds East (S 53° 42' 52" E) fifty-one decimal one, five (51.15) feet to a point. X 1,204,927.97 Y 191,680.67 (3) Thence crossing the said E. Lincoln Avenue North thirty-six degrees seventeen minutes eight seconds East (N 36° 17′ 08″ E) forty decimal zero, zero (40.00) feet to a point at the southeasterly corner of the said Lot A. X 1,204,951.64 Y 191,712.91 (4) Thence by and with the easterly line of the said Lot A North thirty-six degrees eighteen minutes eight seconds East (N 36° 18' 08" E) one hundred thirty-three decimal eight, nine (133.89) feet to a point at the northeasterly corner of the said Lot A X 1,205,030.91 Y 191,820.81 (5) Thence by and with the northerly line of the said Lot A North fifty-three degrees forty-one minutes fifty-two seconds West (N 53° 41' 52" W) sixty-two decimal six, two (62.62) to a point on the said line of Lot A at its intersection with the existing Corporate Limits Line X 1,204,980.44 Y 191,857.89 (6) Thence by and with the said Corporate Limits Line South thirty-six degrees eleven minutes thirty-one seconds West (S 36° 11' 31" W) one hundred thirty-six decimal three, five (136.35) feet to the point of beginning.

Annexation containing 0.245 acres (10,651 square feet), more or less.

Exhibit C

PRE-ANNEXATION COVENANT AND AGREEMENT

for service connection to City of Salisbury Water/Sewer Mains

THIS PRE-ANNEXATION COVENANT AND AGREEMENT (hereinafter referred to as "Agreement") made and executed this 7^{++} day of $_{1}^{+}$ day of $_{1}^{+}$, 20/1, by and between the City of Salisbury, a municipal corporation of the State of Maryland (hereinafter referred to as "City"), and M+1 Rentals, LLP (hereinafter referred to as "Owner"):

WHEREAS, Owner is in the process of developing or performing construction on a tract of land (hereinafter referred to as "Property") located at <u>535 E. Lincoln Ave</u>. (Address) (Liber/Folio), located in a previously identified Urban Service District, but outside the City of Salisbury Corporate Limits, Wicomico County, State of Maryland, and has requested water and/or sewer utility service to the described Property utilizing City of Salisbury public utility mains.

NOW, THEREFORE, in consideration of the mutual understandings and agreements contained herein, the parties covenant and agree as follows:

A. City will allow the extension of existing utilities outside the City corporate limits to serve the Property before annexation, but conditioned upon the agreement that the Owner shall petition for annexation of the Property into the City upon request by the City.

B. Owner shall be responsible for all costs and fees associated with the connection of services as established by the policy of the City of Salisbury for utility construction and service connections. Owner shall make all required payments on a time schedule established by the City.

C. Owner shall request service connection for both water and sewer utilities to the Property, when available.

D. The Owner shall:

1. Dedicate to the City all easements and rights-of-way needed to serve Property with water and/or sewer utilities.

2. Prepare and submit executed deeds for utility easement and/or right-ofway, when needed.

3. Pay fees to the City of Salisbury required for hookup, inspection, and other costs associated with providing water and sewer service to the Property.

4. Prepare a site plan showing building proximity to other buildings and property lines, where needed. Plans shall be prepared with sufficient detail to allow the City to determine location of service to the existing or proposed buildings.

5. Submit a petition for annexation within thirty (30) days of receipt of an annexation request from the City.

6. Agree to pay for all costs associated with the annexation, including, but not limited to, advertising costs.

E. The City shall:

1. Review and accept or require modifications to site plans.

of fees and costs.

1. 12

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2. Provide municipal water and sewer service to the Property after receipt

3. Accept for perpetual maintenance the public utility service between the public main and the sanitary cleanout, excluding the cleanout assembly.

4. Accept for perpetual maintenance the public utility service between the public main and the water meter assembly tailpiece, including the water meter and vault.

F. This Covenant and Agreement is, and shall be, binding upon the Owner, its successors, heirs, and assigns, and shall burden and run with the land. All future Owners shall be bound by this Covenant and Agreement. This Covenant and Agreement shall become null and void when the annexation of the Property into the City becomes effective.

WITNESS the hands and seals of the parties, the day and year set forth above.

ATTEST:	CITY OF SALISBURY	. A)
Kimherly RMulo	By:	(SEAL)
hama Hudey	Affan,	(SEAL) Owner
		NOTARY
		NOTARY NOTARY PUBLIC County
		Expires', 1/8/2020

STATE OF MARYLAND, COUNTY OF WICOMICO, TO WIT:

I HEREBY CERTIFY that on this $\underline{9^{77}}$ day of $\underline{MA7}$, $20\underline{79}$, before me, the subscriber, a Notary Public, for the state and county aforesaid, personally appeared $\underline{MA7}$, as $\underline{MA7}$ for the CITY OF SALISBURY, a municipal corporation of the State of Maryland, and on their behalf did acknowledge the foregoing instrument to be the act and deed of said corporation.

BERS WINKSS my	hand and Notarial Seal.
2 NOTAQ TO	,
COLOUBLIC S	Kimbel R. Michels NOTARY PUBLIC
My Commission Expires:	

STATE OF MARYLAND, COUNTY OF WICOMICO, TO WIT:

I HEREBY CERTIFY that on this 24^{th} day of $\underline{4024}$, 2019, before me, the subscriber, a Notary Public, for the state and county aforesaid, personally appeared $\underline{1000}$, Owner, and (they/he/she) acknowledged the foregoing to be (their/his/her) respective act and deed.

TATESS my hand and Notarial Seal. NOTARY PUBLIC My Commission Expires: _ 15/22 8

 \langle

I HEREBY CERTIFY that I am an attorney admitted to practice before the Court of Appeals of Maryland, and that the foregoing instrument was prepared under my supervision.

8. Mark Tilghman, Esquire

1 2		ORDINANCE NO. 2681
2 3 4 5 6	CITY'S GRA	NCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE NT FUND BUDGET TO REALLOCATE BUDGETED MATCHING FUNDS FROM NT PROJECTS TO THE ZOO SPECIAL EVENTS PAVILION, PHASE 2 PROJECT.
0 7 8 9 10	(POS) project	REAS, the FY22 Budget Ordinance No. 2660, Schedule C included a Program Open Space itled 'Resurfacing of Existing Tennis Courts' in the amount of \$99,000 with a budgeted int of \$11,000; and
10 11 12 13 14	funding in FY2	REAS, the 'Resurfacing of Existing Tennis Courts' project was deemed ineligible for POS 22 by the Maryland Department of Natural Resources (DNR), as those tennis courts will not eccive additional POS funding until FY23; and
15 16 17 18	the City to redi	REAS, the Wicomico County Recreation, Parks & Tourism Department has agreed to allow rect the POS funds that were approved for the 'Resurfacing of Existing Tennis Courts' project project – the 'Zoo Special Events Pavilion, Phase 2' project; and
19 20 21		REAS, the FY22 Budget Ordinance No. 2660, Schedule C included a POS project titled 'New ex' in the amount of \$540,000 with a budgeted matching amount of \$60,000; and
22 23 24		REAS, the 'New Tennis Complex' project was not approved for POS funding by the inty Recreation, Parks & Tourism Department; and
25 26 27		REAS, the FY22 Budget Ordinance No. 2660, Schedule C included a POS project titled 'Zoo Pavilion, Phase 2' in the amount of \$172,357 with a budgeted matching amount of \$0; and
28 29 30	Operations is s	REAS, the Zoo Special Events Pavilion is a multi-phase project, and the Department of Field eeking to utilize those grant match funds that are no longer required for other POS projects for l Events Pavilion project.
31 32 33 34	· · ·	EFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF MARYLAND, as follows:
35 36	1.	Decrease amount shown for 'Resurfacing of Existing Tennis Courts' project in Grant Match budget (91001-599120) by \$11,000
37 38	2.	Decrease amount shown for 'New Tennis Complex' project in Grant Match budget (91001- 599120) by \$60,000
39 40 41	3.	Increase amount shown for 'Zoo Special Events Pavilion, Phase 2' project in Grant Match budget (91001-599120) by \$71,000
42 43 44 45 46	this 13th day of	ANCE was introduced and read at a meeting of the Council of the City of Salisbury held on September 2021, and thereafter, a statement of the substance of the Ordinance having been quired by law, was finally passed by the Council on the day of, 2021.
47 48 49 50	ATTEST:	
50 51 52	Kimberly R. N	Nichols, City Clerk John R. Heath, City Council President

53 54			
55	Approved by me, this	day of	, 2021.
56			
57			
58			
59			

- Jacob R. Day, Mayor 60 61

	ORD	DINANCE NO. 2682
		OF SALISBURY APPROVING AN AMENDMENT OF JECT FUND BUDGET TO REALLOCATE FUNDING FICE SPACE PROJECT.
Ad	WHEREAS, the FY2020 Budget Ordin ministrative Project; and	linance No. 2539 appropriated \$100,000 for the Zoo
req	WHEREAS, the Infrastructure and De juired for the project; and	evelopment Department estimates an additional \$64,000 is
add	WHEREAS, Interest on bond proceeds ditional funds required; and	ds in the same bond pool are available on to cover the
Ad	WHEREAS, the Department of Field Oministrative Office Space project.	Operations is seeking to move unused interest to the Zoo
MA		ED BY THE CITY COUNCIL OF THE CITY OF SALISBURY octs Fund Budget be and hereby is amended as follows:
1. 2.	Increase the Interest Revenue (98019-4 Increase the Zoo Admin Office Space	-456110-43022) budget by \$64,000.00 e (98119-513026-43022) budget by \$64,000.00
	d on this 13th day of September 2021, and th	and read at a meeting of the Council of the City of Salisbury thereafter, a statement of the substance of the Ordinance having y passed by the Council on the day of, 2021.
AT	TTEST:	
Kiı	mberly R. Nichols, City Clerk	John R. Heath, President Salisbury City Council
AP	PROVED BY ME THIS day of	, 2021.
Jac	cob R. Day, Mayor	

Jacob R. Day, Mayor



To:	Julia Glanz, City Administrator	00
From:	Julia Glanz, City Administrator Amanda H. Pollack, P.E., Director of Infrastructure & Development	AX .
Date:	September 3, 2021	V.
Re:	Budget Amendment – CFES Endowment Grant for City Park Bridge a	nd Bandstand Repairs

The Department of Infrastructure & Development is requesting consideration for a budget amendment associated with the City Park Bridge and Bandstand. The Community Foundation of the Eastern Shore administers a Salisbury Park Bandstand & Bridge Designated Endowment Fund. Both structures are in need of annual maintenance work. The work proposed for the Bandstand includes painting the roof, removing and replacing deteriorated handrail, and painting the 2nd floor ceiling. The work proposed for the white historic pedestrian Bridge includes painting the bridge, removing and replacing deteriorated railing members, replacing sections of grating in disrepair and filling/sanding carvings in the railing. Both projects will require approval from the Maryland Historic Trust. Approval will be obtained before the projects are issued for bid.

Per the attached letter from David Plotts at the Community Foundation dated September 2, 2021, the endowment account has \$40,084.21 available for repairs. The budget amendment seeks to use \$40,000 from the endowment account and \$5,000 from surplus to cover contingency.

Unless you or the Mayor have further questions, please forward a copy of this memo and the ordinances to the City Council.

Community Foundation

Officers

Michael P. Truitt Chairman

James P. Jones Vice Chairman

Dr. Carolyn S. Johnston Secretary

W. Todd Hershey Treasurer

Directors

Edward Barber Allen C. Brown, Sr. Velda E. Henry Andy Kim M. Dean Lewis Ginnie Malone Dwight W. Marshall, Jr. Kathleen G. McLain Daniel M. O'Connell Janice M. Perdue Ernest R. Satchell Gregory D. Tawes Lauren C. Taylor James R. Thomas, Jr. David A. Vorhis Dr. Annette E. Wallace Dr. George I. Whitehead, III Gayle H. Widdowson Stephanie T. Willey Dr. Julius D. Zant

President Erica N. Joseph September 2, 2021

Ms. Deborah J. Stam Grants Manager Finance Department / HCDD City of Salisbury 207 West Main Street, Suite 102 Salisbury, Maryland 21801

RE: CFES Endowment Fund - City Park Bandstand & Bridge

Ms. Stam,

It is my understanding that the City of Salisbury would like to make a withdrawal from the endowment fund that has been established at the Community Foundation of the Eastern Shore (CFES) for the Salisbury City Park Bandstand and Bridge for some repairs that need to be made to those fixtures.

The CFES endowment fund for the City Park Bandstand and Bridge currently has an available balance of \$40,084.21. CFES will be happy to reimburse the City for repair expenditures not to exceed that amount upon receipt of copies of the invoices for those repairs.

Sincerely,

ADA

David Plotts Controller



 $\begin{array}{c} 2 \\ 3 \\ 4 \\ 5 \\ 6 \\ 7 \\ 8 \\ 9 \\ 10 \\ 11 \\ 12 \\ 13 \\ 14 \\ 15 \\ 16 \\ 17 \\ 18 \\ 19 \\ 20 \\ 21 \\ 22 \\ 23 \\ 24 \\ 25 \end{array}$

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ORDINANCE NO. 2683
AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE CITY OF SALISBURY'S FY22 GENERAL FUND BUDGET AND THE GRANT FUND BUDGET TO ALLOCATE FUNDING FROM THE COMMUNITY FOUNDATION OF THE EASTERN SHORE AND GENERAL FUND GRANT MATCH FOR MAINTENANCE OF THE BANDSTAND AND BRIDGE IN THE CITY PARK.
WHEREAS, the City of Salisbury (the "City") has the responsibility for maintenance of the Bandstand and the historic pedestrian Bridge in the City Park; and
WHEREAS, the Community Foundation of the Eastern Shore ("CFES") administers a Salisbury Park Bandstand & Bridge Designated Endowment Fund; and
WHEREAS, routine maintenance is currently needed on both the Bandstand and the Bridge, consisting of washing, repairing and painting the structures; and
WHEREAS, the CFES Salisbury Park Bandstand & Bridge Designated Endowment Fund has income available for the City to utilize for this required maintenance; and
WHEREAS, the City wishes to utilize some of the CFES endowment funds to complete the required maintenance; and
WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and
WHEREAS , appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.
NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:
<u>Section 1</u> . Mayor Jacob R. Day is hereby authorized to establish a grant account for the Community Foundation of the Eastern Shore ("CFES"), on behalf of the City of Salisbury, for the City's acceptance of Salisbury Park Bandstand & Bridge Designated Endowment Fund monies in the amount of \$40,000.
BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:
Section 2.
a) The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:
1) Increase CFES Revenue Account No. 10500–426100–XXXXX by \$40,000.
 Increase Grant Match – General Fund Revenue Account No. 10500–499000–XXXXX by \$5,000.
 Increase Park Bandstand & Bridge Maintenance – Construction Expense Account No. 10500–513026–XXXXX by \$45,000.
b) The City of Salisbury's FY22 General Fund Budget be and is hereby amended as follows:
1) Increase Current Year Surplus Account No. 01000-469810 by \$5,000.
2) Increase Grant Match – Parks Account No. 91001-599155 by \$5,000.

50	BE IT FURTHER ENACTED	AND	ORDAINED	BY	THE	COUNCIL	OF	THE	CITY	OF
51	SALISBURY, MARYLAND, as follows:									

52 <u>Section 3.</u> It is the intention of the Mayor and Council of the City of Salisbury that each provision of this
 53 Ordinance shall be deemed independent of all other provisions herein.

54 <u>Section 4.</u> It is further the intention of the Mayor and Council of the City of Salisbury that if any section, 55 paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or 56 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the 57 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall 58 remain and shall be deemed valid and enforceable.

59 <u>Section 5.</u> The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such 60 recitals were specifically set forth at length in this Section 5.

61 <u>Section 6</u>. This Ordinance shall take effect from and after the date of its final passage. 62

63 THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury
64 held on the _____ day of _____, 2021 and thereafter, a statement of the substance of the Ordinance
65 having been published as required by law, in the meantime, was finally passed by the Council of the City of
66 Salisbury on the _____ day of _____, 2021.

67	
68	ATTEST:
69	
70	
71	
72	Kimberly R. Nichols, City Clerk
73	·
74	
75	

78 79 80 John R. Heath, City Council President

 76
 Approved by me, this ______day of _____, 2021.

 77

81 Jacob R. Day, Mayor 82



To: Julia Glanz, City Administrator
From: Amanda Pollack, P.E., Director of Infrastructure and Development
Date: September 3, 2021
Re: Ordinance to Institute an Assessment on Transportation Network Companies on per Ride Basis

Salisbury Department of Infrastructure and Development has evaluated the feasibility of instituting an assessment per ride on Transportation Network Companies (TNC). TNC's is the umbrella term for companies such as Uber and Lyft. In 2015, the Maryland General Assembly passed laws allowing municipalities and counties to institute such assessments, with the fee capped at \$0.25 per ride. To date 7 jurisdictions have exercised this capability - Annapolis, Baltimore, Brunswick, Frederick (City), Montgomery County, Prince George's County and Ocean City.

In keeping with the Maryland Code, Public Utilities § 10-406, revenue created by the assessment must be placed in a dedicated Transportation (as defined under the Maryland Code) fund. As part of this process, the City is required to notify Wicomico County of our intent to begin the assessment as well as the State Comptroller Office, no later than 120 days before the assessment is to take effect. This is to allow the Comptroller's Office to begin the official process of creating the accounts where they will collect the assessment revenue on behalf of the City quarterly, and then dispense the revenue to the City as appropriate. TNC's are required to collect the assessment from every ride originating within the City's limits.

The Department of Infrastructure and Development supports the creation of a TNC assessment within the City. As TNC drivers are encouraged to constantly move, whether they have a passenger on board or not (this is done to reduce wait times for customers), the vehicles cause constant wear on the City's streets, produce emissions, and create congestion. Revenue collected under this program can be used maintain our streets and fund safety improvements.

The attached ordinance includes the necessary language to legally place the assessment on the TNC's and authorizes the Department of Infrastructure and Development to officially notify the County and Comptroller's Office of the City's intent.

Unless you or the Mayor have further questions, please forward a copy of this memo and the ordinance to the City Council.

Department of Infrastructure & Development 125 N. Division St., #202 Salisbury, MD 21801 410-548-3170 (fax) 410-548-3107 www.salisbury.md



Mr. Wayne Green, Director MD Comptroller's Office – Revenue Administration Division 110 Carroll Street Annapolis, MD 21411

Mr. Green,

The City of Salisbury has initiated the legal process under the Public Utilities article of the Maryland Code to begin the implementation of an assessment on Transportation Network Service Companies, at the State maximum rate of \$0.25 per trip.

Cities may legally conduct this assessment under Md. Code Ann., Pub. Util. § 10-406, since 2015. In keeping with the requirements of the law under Md. Code Ann., Pub. Util. § 10-406, which mandate that a municipality initiating the assessment notify the State Comptroller's Office, please accept this letter as official notification of the City's intent. Further, the City shall ensure that all revenues collected from the assessment be utilized for transportation projects as defined under the Public Utilities article of the Maryland Code.

It is the intent of the City for the assessment to officially begin on _____, 2021. A similar notice has been sent to the Acting Executive of Wicomico County.

If you have any questions, please feel free to reach out to my office.

Respectfully,

Julia Glanz City Administrator

CC: Amanda Pollack, P.E. Keith Cordrey Anne Klase, Asst. Comptroller – Comptroller's Office General Accounting Division – Comptroller's Office Corporate Information Reporting – Comptroller's Office

> Department of Infrastructure & Development 125 N. Division St., #202 Salisbury, MD 21801 410-548-3170 (fax) 410-548-3107 www.salisbury.md



John Psota, Acting County Executive 125 N. Division St, Rm 303 PO Box 870 Salisbury, MD 21801

Acting-Executive Psota,

The City of Salisbury has initiated the legal process under the Public Utilities article of the Maryland Code to begin the implementation of an assessment on Transportation Network Service Companies, such as Uber and Lyft, at the State maximum rate of \$0.25 per trip.

Cities may legally conduct this assessment under Md. Code Ann., Pub. Util. § 10-406, since 2015. In keeping with the requirements of the law, which mandate that a municipality initiating the assessment notify the County in which they are located, please accept this letter as official notification of the City's intent. Further, the City shall ensure that all revenues collected from the assessment be utilized for transportation projects as defined under the Public Utilities article of the Maryland Code.

It is the intent of the City for the assessment to officially begin on _____, 2021. As the revenues are collected by the State Comptroller's Office and then disbursed directly to the City, we expect no impact to the County's staff or workload.

If you have any questions, please feel free to reach out to my office.

Respectfully,

Julia Glanz City Administrator

CC: Amanda Pollack, P.E. Keith Cordrey County Department of Finance Mark Whitelock

> Department of Infrastructure & Development 125 N. Division St., #202 Salisbury, MD 21801 410-548-3170 (fax) 410-548-3107 www.salisbury.md

 AN ORDINANCE OF THE CITY OF SALISBURY, INSTITUTING TRANSPORTATION NETWORK SERVICE COMPANIES IN ACC STATE IN THE AMOUNT OF \$0.25 PER RIDE ORIGINATING IN 	CORDANCE WITH THE THE CITY LIMITS AND
4 STATE IN THE ANOUNT OF 00.25 LEC NIDE OKININA HINGTIN	
5 DEDICATING A SPECIFIC TRANSPORTATION FUND FOR THI	L USE OF THE
6 ASSOCIATED REVENUE.	
7	
8 WHEREAS, the City of Salisbury desires to maintain its public in	
9 condition and increase safety of the transportation network for all users; a10	nd
11 WHEREAS, Transportation Network Service Company (TNS Co	ompany), as defined under
12 Maryland Law, including but not limited to companies such as Uber and I	
13 burden on the City's street network; and	
14	
15 WHEREAS, the Salisbury Charter (SC11-2) gives the City charge	e of all public ways in the City;
16 and 17	
 WHEREAS, Md. Code Ann., Pub. Util. § 10-406 gives local juris 	sdictions the authority to place
an assessment on TNS Companies up to \$0.25 per ride; and	
20	
21 WHEREAS; the Public Utilities article of the Maryland Code re	· · ·
22 Wicomico County and the State Comptroller's Office 120 days in advance	e of the assessment entering into
23 force; and	
WHEREAS, the revenue collected will go first to the Comptroller	r's Office on a quarterly basis
where it will then be distributed to the City; and	s office off a quarterry basis
27	
28 WHEREAS, revenue collected must go to a dedicated Transporta	tion fund for use in
29 Transportation purposes as defined under the Public Utilities article of the	e Maryland Code.
30	
31 NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY	
32 CITY OF SALISBURY, MARYLAND that for the purposes and reasons33 Administration shall enact an assessment of \$0.25 on every trip generated	•
in the City limits of Salisbury, the Department of Finance shall create a de	
account(s) as required by Maryland Law to allow the City to expend the r	*
36 Infrastructure & Development shall notify both Wicomico County and the	e Maryland State Comptroller's
37 Office immediately of the intent to begin the assessment.	
 BE IT FURTHER ENACTED AND ORDAINED BY THE COU SALISBURY, MARYLAND that this Ordinance shall take effect upon its 	
 SALISBURY, MARYLAND that this Ordinance shall take effect upon its assessment being in effect on each trip by a TNS Company on the first da 	
41 assessment being in effect on each trip by a Trus company on the first da42 required 120 days has passed.	j of the mot month after the
43	
 THIS ORDINANCE was introduced and read at a meeting of the Salisbury, MD held on the day of, 2021 and t 	

substance of	the Ordinance having I	been published as requir	ed by	y law, was finally passed by the Co
on the	day of	, 2021.		
ATTEST:				
Kimberly R	. Nichols, City Clerk			John R. Heath, City Council President
Approved by	me this day	v of , 2	021.	
rippio (ed of			021.	
Jacob R. Da	v, Mayor			



To:Julia Glanz, City Administrator & Andy Kitzrow, Deputy City AdministratorFrom:Ronald Strickler Jr., Director of HCDDDate:August 30, 2021Re:Meadow Cultivation Code Amendment

At the direction of City Administrator Julia Glanz, the Housing and Community Development Department explored the possibility of adding Meadow Cultivation to the City of Salisbury Code. The Housing and Community Development team, along with Alyssa Hastings, Sustainability Specialist of the Department of Infrastructure and Development partnered to determine the best solution for the residents of Salisbury. On behalf of the Housing and Community Development Department and Department of Infrastructure and Development, we are requesting consideration of the proposed Meadow Cultivation Code Amendment which would allow for residents to register and cultivate meadows.

Through research conducted by Sustainability Specialist Alyssa Hastings, we are able to provide the benefits of allowing meadows within the City of Salisbury. Wildflower meadows are complex, interactive communities of plants that provide essential ecosystem services. Wildflower meadows are valuable habitat, providing pollen, nectar, and seed resources, nesting sites, and a protected environment for our native bee and butterfly species. Additionally, many birds thrive on the food and shelter that wildflower meadows provide. Meadows aid in the infiltration and filtration of stormwater, prevent erosion, and store carbon. Salisbury is proud to be a Bee City USA community, by allowing residents to create pocket pollinator meadows in their yards, the City of Salisbury is expanding habitat for the pollinators we all depend on.



Board of Directors

Chair – Hugh Cropper, IV

Vice Chair – Judith Stribling

Treasurer – Suzy Taylor

Secretary – Pete Bozick

Ben Alder

Karl Binns, Jr.

Anthony DiPaolo

Mike Dryden

David Harkins

Meegan Kennedy

Robin Tomaselli



Lower Shore Land Trust 100 River Street Snow Hill, Maryland 21863 443-234-5587 www.lowershorelandtrust.org September 15, 2021

Jack Heath Council President, City of Salisbury 125 North Division Street Salisbury, MD 21801

Re: A letter in support of the Pollinator Meadow Ordinance

Dear Council President Heath,

The Lower Shore Land Trust (LSLT) is submitting this letter of support for the City's update of Chapter 8.08 to allow the cultivation of pollinator meadows within the City of Salisbury.

The City of Salisbury has taken many steps recently to support wildlife and wildlife habitat within its boundaries including the City's certifications as both a Bee City and a Bird City. The approval of the changes to the Brush, Weed, and Obnoxious Growth ordinance would support these recent initiatives by allowing property owners within the City to cultivate and care for meadows that would provide critical urban habitat for pollinators and other wildlife and compliment the City's own efforts on City-owned properties such as City Park.

Proper management of these areas is critical to both the health of the meadows and the aesthetic appeal of the City. These meadows add beautiful color and texture to yards and can provide habitat for pollinators, birds, and other beneficial creatures year-round. Well managed meadows can also provide benefits for stormwater management as they can help increase infiltration rates and reduce runoff to the storm drains.

LSLT has been working with municipal landowners for years through our Pollinator Certification Program (Brochure attached). This program provides landowners with information on best practices for a pollinator-friendly garden. The proposed changes in the City ordinance would allow landowners to adopt many of the suggested pollinator certification criteria that they may not currently be able to under current regulations.

LSLT thanks the City for all of their efforts to increase well-managed wildlife habitat within its boundaries.

Sincerely

Kate Patton.

Kate Patton Executive Director, LSLT



209 East Market Street – Suite 209 Salisbury, Maryland 21801 443-366-5485 wicomicoenvironment.org

September 15, 2021

Salisbury City Council members 125 North Division St. Salisbury, MD 21801

Re: Proposed Ordinance to Allow Maintained Meadows in Salisbury

Honorable Members:

The Wicomico Environmental Trust strongly supports the revisions to the City's property maintenance code that allows residents to plant maintained meadows in their yards, and we ask the Council to support this proposed ordinance.

There is growing scientific support for and public interest in regenerating habitat for wildlife and pollinators by converting lawn to more ecologically rich alternatives. An increasing number of homeowners are creating meadows, vegetable gardens, and pollinator gardens, all of which reduce stormwater runoff and provide vital habitat for bird, bees, butterflies, and other wildlife.

The proposed meadow ordinance revision to the property maintenance code provides specific, useful guidance for homeowners regarding invasive plants that the State of Maryland has determined should be avoided. It also lays out specific approaches, such as setbacks and annual mowing, for maintaining a meadow or garden that meets City code requirements and neighborhood aesthetics.

WET believes strongly that the City of Salisbury should encourage this trend toward replacing sections of lawn with native plant vegetation (flowers, shrubs, vegetables, grasses, and trees). Among many other benefits, this would help Salisbury to fulfill its commitments as a "Bee City" and a "Tree City."

Thank you for taking into account our input as you consider this update to the City Code.

Respectfully,

madelene B Adams Madeleine Adams

President, Board of Directors

The Wicomico Environmental Trust is a public charity recognized as tax exempt by the IRS under Section 501(c)(3).

SIGN UP TODAY!

Together we will keep the Eastern Shore pollinator friendly!

Pollinator Friendly Garden Interest Form
Contact Information
Name
Address
Email
Рнопе
Garden Description
WHAT IS YOUR GEOGRAPHIC LOCATION?
UrbanSuburbanRural
How large is your garden space?
LESS THAN 1/4 ACRE1/4-1 ACRE
1-5 ACRES5-10 ACRES10+ ACRES
WHAT TYPE OF RESIDENCE?
HouseTownhouseApartment
Condominium Farm (Home Site)

___Assisted Living ___School ___Business ___Community Garden

What would you like to see more of in your yard?

__Birds __Butterflies __Bees

Please complete & send form to: Lower Shore Land Trust 100 River Street, Snow Hill MD 21863 Or scan and email to: INFO@lowershorelandtrust.org



THANK YOU! Your support for this program helps promote our goal for protecting natural heritage on the Lower Shore.

LOWER SHORE LAND TRUST

100 RIVER STREET, SNOW HILL MD 21863

For additional resources, events & Workshops, contact: INFO@LOWERSHORELANDTRUST.ORG

VISIT WWW.LOWERSHORELANDTRUST.ORG CALL US AT 443-234-5587

LOWER SHORE LAND TRUST

POLLINATOR CERTIFICATION PROGRAM



The Lower Shore Land Trust Pollinator Certification Program promotes best management techniques to foster habitat for pollinators and other wildlife



STEPS TO CERTIFY YOUR POLLINATOR FRIENDLY GARDEN

1. Review the certification criteria below (more information online), fill out the Pollinator Friendly Garden Interest Form on the back side and email to info@lowershorelandtrust.org, or mail to: LSLT, 100 River Street, Snow Hill, MD 21863.

2. Once we receive your interest form, we will send you an application and additional resource materials for habitat enhancement activities.

3. Fill out the application and send (with photos electronically) to LSLT for review. 4. Once approved, you'll receive your Pollinator Friendly sign and recognition from LSLT. 5. Look out for pollinator information and announcements from LSLT! Help spread the word about the benefits of pollinators to your friends and neighbors!

Check out our website for educational programs at www.lowershorelandtrust.org

CRITERIA FOR CERTIFICATION

FOOD SOURCES (AT LEAST 3)

- NATIVE PLANTS • FEEDER
- HOST PLANTS

STREAM

BIRDBATH

- FRUITING TREES
- DIVERSITY OF SCENT. COLOR, SIZE

- WATER SOURCES (AT LEAST 2) • POND, RIVER,
 - HANGING DRIP BOTTLE
 - **BUTTERFLY PUDDLE AREA**

COVER SOURCES (AT LEAST 2)

- NATURAL SHELTER 3 CANOPY LAYERS
- BASKING/NESTING • CONSTRUCTED SHELTER SITE

CONSERVATION PRACTICES (AT LEAST 8)

- COMPOST
- RAIN GARDEN
- NATIVE SPECIES NO FERTILIZER USE

• XERISCAPE

 REDUCED LAWN AREAS

ENVIRONMENTAL BENEFITS OF POLLINATOR GARDENS

- CLEAN AIR & WATER
- PREVENTS EROSION
- SUPPORTS BIODIVERSITY & **ECOLOGICAL RESTORATION**
- ENHANCES PLANT PROPAGATION

THESE BENEFITS ARE CRUCIAL TO HUMANKIND AND ARE REFERRED TO AS ECOSYSTEM SERVICES; THE PROCESSES IN WHICH THE ENVIRONMENT PRODUCES RESOURCES.

Thanks to generous support from:





LSLT MISSION

LOWER SHORE LAND TRUST IS **DEDICATED TO PRESERVING RURAL** LANDS, TO PROMOTING VIBRANT TOWNS, AND TO BUILDING A HEALTHIER AND MORE CONNECTED **EASTERN SHORE.**



POLLINATOR **PROJECT VISION**

OUR VISION IS TO ENSURE A HEALTHY ENVIRONMENT FOR POLLINATORS ON THE EASTERN SHORE BY ENCOURAGING **STEWARDSHIP OF OUR NATURAL RESOURCES AND PROMOTING THE BENEFIT OF POLLINATORS** THROUGHOUT OUR RURAL COMMUNITIES.

To keep this program sustainable, we ask for a \$25 dollar donation upon submitting your application. This helps us cover costs for printing, mailing, signage, and other resources and support to keep this program going!

FIND MORE SUGGESTIONS ON OUR WEBSITE

1	ORDINANCE NO. 2685					
2						
3		AN ORDINANCE OF THE CITY OF SALISBURY TO AMDEND CHAPTER 8.08				
4	BRUSH, WEEDS AND OBNOXIOUS GROWTH TO INCLUDED THE DEFINITION					
5		& REQUIREMENTS OF MEADOW CULTIVATION AND TO ALLOW FOR THE				
6	(CULTIVATION OF MEADOWS IN THE CITY OF SALISBURY, MARYLAND				
7						
8		WHEREAS, the Mayor and Council of the City of Salisbury has determined there is a need for periodic review				
9	of the City of	of the City of Salisbury Municipal Code; and				
10						
11		REAS , the Mayor and Council of the City of Salisbury desire to amend Chapter 8.08.080 to permit the				
12	cultivation of	meadows subject to the terms and conditions provided hereinbelow.				
13						
14		, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF				
15	SALISBURY	, MARYLAND, as follows:				
16						
17	Sectio					
18	hereby amend	ed by adding the bolded and underlined language as follows:				
19	0.00.0					
20	<u>8.08.0</u>	80 Meadow Cultivation				
21						
22	<u>A.</u>	Meadows are a planned, intentional, and maintained planting of grasses and wildflowers that are				
23		commonly found in meadow and prairie plant communities, so not to include noxious weeds. The				
24		cultivation of Meadows shall be exempt from stipulations in section 8.08.010 Cutting or removal				
25		of grass, weeds, brush and plant growth if meeting the following conditions:				
26						
27		1. Meadow is managed in a manner so not to become infested with weeds or to create a				
28		stagnant, foul-smelling condition;				
29						
30		2. Meadow is managed so not to contain noxious weed growth and must include at minimum,				
31		<u>a majority of plants native to Maryland;</u>				
32						
33	<u>B.</u>	Definition of Noxious Weeds: any annual, biennial, or perennial weed or plant that adversely				
34		effects and/or threatens agricultural production. Noxious weeds found in Maryland as defined by				
35		the Maryland Department of Agriculture include:				
36 37		1 Johnsonguossi				
38		<u>1. Johnsongrass;</u>				
30 39		2 Shattayaana				
39 40		<u>2. Shattercane;</u>				
40 41		3. Palmer Amaranth;				
41						
42		4. Common Waterhemp;				
43 44						
45		5. Canada Thistle:				
46						
47		<u>6. Musk Thistle;</u>				
		<u>_</u>				

3					
9	7. Plumeless Thistle;				
)					
1	8. and Bull Thistle;				
2	C	M 1 ·			
3 4	<u>C.</u>	Meadow is	set back not less	ss than ten (10) feet from front property line;	
5	D.	Meadow is	set back not less	ss than five (5) feet from side and/or rear property line;	
	<u>D.</u>		Set back not les.	ss than nye (s) rect from side and/of real property fine,	
	<u>E</u> .	No Meadov	v set back is req	quired for side and/or rear property line if a fully opaque fence, at least	
		<u>five (5) feet</u>	<u>in height, is inst</u>	stalled between the Meadow and neighboring side and/or rear property;	
	<u>F.</u>			a height no greater than eight (8) inches a minimum of one (1) time	
		annuany D	etween Septemb	ber 15 and March 15;	
	G.	All propert	v owners who do	lesire to participate in cultivating a Meadow must first register with the	
				Development Department.	
			ACTED AND (ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY,	
Γ	MARYLAND	·			
s			tion of the Mayor t of all other prov	or and Council of the City of Salisbury that each provision of this Ordinance ovisions herein.	
u o	ubsection, cla inder applicab	use or provisi le Maryland o	on of this Ordina or federal law, suc	the Mayor and Council of the City of Salisbury that if any section, paragraph, nance shall be adjudged invalid, unconstitutional or otherwise unenforceable ach adjudication shall apply only to the section, paragraph, subsection, clause rovisions of this Ordinance shall remain and shall be deemed valid and	
v			set forth hereinab t length in this Se	above are incorporated into this section of the Ordinance as if such recitals ection 4.	
	Section 5.	This Ordina	nce shall take effe	fect from and after the date of its final passage.	
	<u>Section 5.</u> This Ordinance shall take effect from and after the date of its final passage.				
r	on the 10 th day	y of May, 202 w, in the me	21 and thereafter,	Ind read at a Meeting of the Mayor and Council of the City of Salisbury held r, a statement of the substance of the Ordinance having been published as ally passed by the Council of the City of Salisbury on the day of	
	ATTEST:				
1	IIIESI.				
ŀ	Kimberly R. I	Nichols, City	Clerk	John R. Heath, City Council President	
P	Approved by r	ne, this	day of	, 2021.	
_					
J	acob R. Day	, Mayor			

Finance Department / HCDD MEMO

To: Keith Cordrey

From: Deborah Stam

Subject: Ordinance – Budget Amendment – Acceptance / Appropriation of Additional PY 2021 CDBG Funding

Date: September 17, 2021

The City of Salisbury has received a larger award of PY 2021 CDBG funding from the U.S. Department of Housing & Urban Development (HUD) than we anticipated / included on the FY22 Schedule C form. The amount of PY 2021 CDBG funding that was included on the FY22 Schedule C form was \$388,000, while the amount of PY 2021 CDBG funding awarded to the City of Salisbury by HUD was \$405,796, resulting in a difference of \$17,796. Those additional funds will need to be accepted / appropriated into the budget so that they may be expended.

Attached is an Ordinance approving a budget amendment of the City's Grant Fund to appropriate the additional \$17,796 in PY 2021 CDBG funds that have been awarded to the City. Those funds will be utilized for the projects included in the PY 2021 CDBG Action Plan

Please forward this information to the City Council to be placed on their agenda for first reading at the September 27, 2021 legislative meeting, and second reading / final passage at the October 11, 2021 legislative meeting. Thank you for your assistance.

Deborah J. Stam

Grants Manager Finance Department / HCDD

Attachments CC: Olga Butar Kim Nichols Julie English Michael Sullivan

1 2	ORDINANCE NO. 2686				
2 3 4 5 6 7 8 9 10	AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT FOR THE PURPOSE OF ACCEPTING ADDITIONAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS IN THE AMOUNT OF \$17,796.00, AND TO APPROVE A BUDGET AMENDMENT TO THE GRANT FUND TO APPROPRIATE SUCH CDBG FUNDS FOR THE PROJECTS OUTLINED IN THE 2021 CDBG ACTION PLAN.				
10 11 12 13	WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development ("HUD") has determined the City of Salisbury ("City") qualifies as an entitlement community; and				
14 15	WHEREAS, the City is, therefore, entitled to receive Community Development Block Grant ("CDBG") funds directly from HUD, upon HUD's approval of the City's annual Action Plan; and				
16 17 18 19	WHEREAS, the amount of CDBG funding awarded by HUD to the City for PY2021 was higher than the amount anticipated by the City, as set forth in the FY2022 Schedule C Form (the "FY2022 Schedule C") that was accepted through the City's FY2022 budget process; and				
20 21 22 23	WHEREAS , the FY2022 Schedule C identifies anticipated PY2021 CDBG funding in the amount of \$388,000.00, however, for PY2021, HUD awarded the City CDBG funding in the amount of \$405,796.00, resulting in an award that is \$17,796.00 more than the anticipated amount of CDBG funding set forth in the FY2022 Schedule C; and				
24 25	WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and				
26 27 28 29	WHEREAS , the appropriations necessary to execute the purpose of the additional \$17,796.00 of CDBG funds awarded to the City by HUD for PY2021, as provided hereinabove, must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.				
30 31 32	NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:				
33 34 35 36	<u>Section 1</u> . Mayor Jacob R. Day is hereby authorized to enter into a grant agreement with the U.S. Department of Housing & Urban Development ("HUD"), on behalf of the City of Salisbury (the "City"), for the City's acceptance of Community Development Block Grant ("CDBG") funds in the amount of \$17,796.00.				
37 38 39	BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:				
40	Section 2. The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:				
41	(a) Increase CDBG Revenue Account No. 12800–423300–XXXXX by \$17,796.00; and				
42	(b) Increase CDBG Operating Expense Account No. 12800–546006–XXXXX by \$17,796.00.				
43 44 45	BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:				
46 47 48	Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.				
••					

49 50 51 52 53	<u>Section 4</u> . It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.			
54 55	Section 5. The recitals set forth hereinal were specifically set forth at length in this Section	bove are incorporated into this section of the Ordinance as if such recitals on 5.		
56 57 58 59 60 61	THIS ORDINANCE was introduced and a on the day of, 2021 a	ffect from and after the date of its final passage. read at a Meeting of the Mayor and Council of the City of Salisbury held and thereafter, a statement of the substance of the Ordinance having been was finally passed by the Council of the City of Salisbury on the		
62 63 64 65 66	ATTEST:			
67 68 69 70	Kimberly R. Nichols, City Clerk	John R. Heath, City Council President		
70 71 72 73 74 75	Approved by me, thisday of	, 2021.		
76 77	Jacob R. Day, Mayor			



To:	Julia Glanz, City Administrator
From:	Jana Potvin, Department of Field Operations
Date:	September 9, 2021
Re:	Poplar Hill Mansion Wheelchair Lift Funding Request

The Department of Field Operations respectfully requests approval of a budget amendment in the amount of \$35,000.00 to cover the installation of wheelchair accessible lift and associated improvements for the Poplar Hill Mansion.

In FY 21, \$40,000 was authorized for the construction of an accessibility ramp and an ADA compliant restroom. The restroom improvements were completed; however, the ramp was not. In September 2020, the Maryland Historic Trust (MHT) informed the City that the proposed ADA compliant ramp was denied. The MHT requested that we "explore alternatives to the proposed ramp such as a lift, which would have less visual and physical impact on the historic resource."

With an initial estimate of \$45,000 for the installation of an incline lift and \$20,722.72 remaining in the project account, the are insufficient funds to complete the project. The transfer of these funds is critical for Department of Field Operations to provide an accessible entrance. Without ADA accessibility, the Mansion will no longer be eligible for certain grants and other Federal benefits.

Unless you or the Mayor have further questions, please forward a copy of this memo and the ordinance to the City Council.

1	ORDINANCE NO. 2687			
2 3 4 5 6	AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE CITY'S FY22 GENERAL FUND BUDGET AND THE CAPITAL PROJECT FUND BUDGET TO ALLOCATE FUNDING FOR THE POPLAR HILL ADA RAMP AND BATHROOM CONVERSION PROJECT.			
7	WHEREAS, the Poplar Hill Mansion is listed on the National Register of Historic Places; and			
8 9 10	WHEREAS , the Maryland Historic Trust, an office of the Maryland Department of Planning, must review and approve projects involving rehabilitation or improvements to such historic properties, which includes, but is not limited to, the Poplar Hill Mansion; and			
11 12 13	WHEREAS, in FY2021, the City undertook a project to make the Poplar Hill Mansion handicap accessible, to include the conversion of a bathroom and the installation of a wheelchair ramp, both of which were to be compliant with guidelines set forth by the Americans with Disabilities Act ("ADA");			
14 15	WHEREAS, the FY2021 Budget appropriated \$40,000 for the ADA bathroom conversion and installation of the wheelchair ramp; and			
16 17	WHEREAS , the City submitted a request for project approval to the Maryland Historic Trust, which denied the City of Salisbury's request to install a wheelchair ramp; and			
18 19	WHEREAS , the Maryland Historic Trust instead requested the City explore alternatives to the proposed wheelchair ramp such as a wheelchair lift; and			
20 21	WHEREAS , the ADA bathroom conversion has been completed and the cost of a wheelchair lift exceeds the available funds remaining in the project account; and			
22 23 24	WHEREAS, the Department of Field Operations estimates an additional \$35,000 is required for the project, and has determined that there are insufficient funds available in other accounts to transfer to cover the amount required, and			
25 26	WHEREAS, the Department of Finance has confirmed that an additional \$35,000 is available in the current year surplus; and			
27 28	WHEREAS , providing ADA compliant access to the Poplar Hill Mansion is critical to future eligibility for grants and other Federal benefits.			
29 30 31	NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:			
32 33 34	Section 1.a) The City of Salisbury's Capital Projects Fund Budget be and is hereby amended as follows:			
57	Account			

	Account		
Project Description	Description	Account	Amount
Poplar Hill ADA	Transfer-In General	98022-469313-43028	35,000
Ramp & Bathroom	Fund		
Conversion			
Poplar Hill ADA	Construction	98122-513026-43028	35,000
Ramp & Bathroom			
Conversion			

b) The City of Salisbury's FY22 General Fund Budget be and is hereby amended as follows:

Project Description	Account Description	Account	Amount
	Current Year Surplus	01000-469810	35,000
	Transfer-Out General	91001-599109	35,000
	Capital Project Fund		

of the City of Salisbury that each provision isions herein. Council of the City of Salisbury that if any ordinance shall be adjudged invalid, Maryland or federal law, such adjudication e or provision so adjudged and all other ralid and enforceable. orated into this section of the Ordinance as on 4. fter the date of its final passage. eting of the Mayor and Council of the City thereafter, a statement of the substance of
S Ordinance shall be adjudged invalid, Maryland or federal law, such adjudication e or provision so adjudged and all other ralid and enforceable. orated into this section of the Ordinance as on 4. fter the date of its final passage. eting of the Mayor and Council of the City thereafter, a statement of the substance of
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thereafter, a statement of the substance of
neantime, was finally passed by the Council 021.
R. Heath, City Council President



To: City Council From: Julia Glanz, City Administrator Subject: Budget Amendment to Add Position Date: September 15, 2021

During the 2017 City reorganization two deputy city administrators positions were created. Over time and working through the new organization structure the Administration learned that a cleaner chain of command existed with only one deputy city administrator. We did realize at the time that there were gaps in the area of communication and public relations so we created the position of Social Media Specialists to our communications team. This was an incredible addition to our team and has enabled the City to be forward thinking when it comes to communication strategy.

Continuing with building the strongest team possible, another gap that has been glaring over the years has been that in the area of senior level project management, policy development, and governmental affairs on the State and Federal level. Before the Council is the opportunity for the City to become more effective and efficient in developing new and improved legislation, internal policy for employees, lobbying in Annapolis, securing federal financial earmarks with the addition of the position Special Assistant for Intergovernmental Affairs. This position will report directly to the Deputy City Administrator and work closely with the Administration to focus on the above areas. We believe the Council, and the City at large, will immediately see the benefits of this additional position upon approving this budget amendment

Please let me know if you have any questions.

Office of the Mayor 125 N. Division St., #304 Salisbury, MD 21801 410-548-3100 (fax) 410-548-3102 www.salisbury.md

1	ORDINANCE NO. 2688				
2 3 4 5	AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE CITY OF SALISBURY'S FY22 GENERAL FUND BUDGET FOR THE ADDITION OF THE POSITION OF SPECIAL ASSISTANT FOR INTERGOVERNMENTAL AFFAIRS.				
6 7	WHEREAS , the Mayor's office has determined a need for a new position to be titled "Special Assistant for Intergovernmental Affairs"; and				
8 9 10	WHEREAS, this position will enable the City to become more effective and efficient in developing new and improved legislation, internal policy for employees, lobbying in Annapolis, securing federal financial earmarks				
11 12	WHEREAS, to fund the salary and benefits for the remainder of the year the Department of Finance has estimated \$39,600 is required, and.				
13 14	WHEREAS, the Mayor's office budget does not currently have sufficient funds to cover the additional cost of the new position.				
15 16 17 18 19 20 21 22 23	 NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows: Section 1. a) The City of Salisbury's Authorized Positions be amended to include an additional position titled "Special Assistant for Intergovernmental Affairs" and be assigned Grade 8 b) The City of Salisbury's FY22 General Fund Budget be and is hereby amended as follows: 				
		Department	Account Description	Account	Amount
		Mayor's Office	Current Year Surplus Salaries	01000-469810 12000-501001	<u>39,600</u> <u>39,600</u>
24 25	BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF				
26 27					
28 29 30 31 32	paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall				
33 34	<u>Section 4</u> . The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.			the Ordinance as if such	
35 36 37 38 39 40 41	Section 5. This Ordinance shall take effect from and after the date of its final passage. THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the day of, 2021 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the day of, 2021.				
42		-	DER OF THIS PAGE IS IN		-
43 44 45	[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]				

ATTEST:	
Kimberly R. Nichols, City Clerk	John R. Heath, City Council President
Approved by me, thisday of	, 2021.
Jacob R. Day, Mayor	