



City of Salisbury
CRIMINAL JUSTICE REFORM
TASK FORCE
MEETING MINUTES - 7.14.21



In Attendance (Members in Green):

Eileen Johnson, Kendra Hayward, Wesley Moore, Keith Myer, Joseph Pryor, Travon Miles, Heather Collins, Ciara Cooks, James Holbrook, Chad Crockett, William Harden, Eddie Harmon, Brian Perez, Brian Polkinghorn

Members Absent:

Kala Farrare, Christopher Carter, Anthony Darby, Schellee Gonzalez, Kevin Whittington, Tammy Carey, Erica Brightbill, Isiah Barkley

Guest: Brian Polkinghorn, SU Professor, Conflict Analysis and Dispute Resolution

Support: Julie English

Facilitator: Andy Kitzrow

Meeting Schedule Change

Mrs. Johnson requested the task force meeting move from the second to the fourth Wednesday of the month beginning in August. Mrs. Johnson made a motion to discuss this change. Ms. Collins seconded the motion. After a brief discussion, all in attendance were in favor of the change.

Public Forum

It was determined that the forum will be held at the Truitt Street Community Center on Saturday, August 14th at 2:00pm. Chris Demone will be the point person for the task force with regard to getting the information out to the community. Mr. Kitzrow will be the point person for the logistics of the forum.

Mr. Polkinghorn will be the moderator. His responsibilities will include:

- Sharing the mission of the task force

- Expressing the goal of the forum
- Keeping the shared comments focused on what is working now and what they feel would help (the lesson not the story)
- Not allowing one person to dominate the meeting
- Making people feel comfortable sharing their thoughts
- Periodically summarizing the feedback
- Being mindful of the length of time individuals speak (3 minutes is the goal)
- Allowing for multiple topics rather than repeats
- Provide interns to assist with this event

Additional topics of discussion included the room layout, member location, SPD presence, audio/visual needs and setup. Members should be there at least 30 minutes early. Chairs will be setup by the City. Mr. Kitzrow gave a summary of the floor plan.

Mrs. Johnson recommended the task force have a table at National Night Out. Ms. Collins, Ms. Hayward, and Mr. Myer volunteered to assist with the table to hand out flyers to advertise the public forum and a hard copy of the online feedback form. Mr. Demone will create the flyer.

Online Feedback Form

Mr. Kitzrow shared a draft of the form. The form will go live prior to August 14th. Members would like hard copies of the form to hand out during NNO if possible.

Requested Information

The task force is requesting the following from SPD:

- Breakdown of resulting arrests, or action taken after certain calls for service
- Clarification on how much time is spent on mental health related calls
- A breakdown of what is included in the 42% public service calls

Accountability Subcommittee

Mr. Moore shared the discussions and recommendations from the last subcommittee meeting. The group is making progress.

Public Health Subcommittee

Mr. Pryor plans to invite Chesapeake Health to the July meeting.

Mrs. Johnson mentioned how important it is for task force members to communicate with one another so the group works efficiently.

Closing

Mrs. Johnson shared her desire to discuss the officer discipline process at a future meeting. In addition, the August task force meeting will be after the public forum, therefore the next meeting will include discussion on the takeaways from that event.

The task force agreed to relocate the task force meetings to the City's conference room moving forward rather than Council Chambers. Ms. English will make the necessary changes to the schedules.

Next Meeting – Wednesday, August 25th at 6pm