

# City of Salisbury



## Consolidated Annual Performance and Evaluation Report (CAPER)

**CDBG PY 2020**  
**(7/1/2020 – 6/30/2021)**

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**CITY OF SALISBURY  
CAPER – PY 2020**

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**Attachments:**

- **CDBG Financial Summary Report (PR26)**
- **IDIS Reports**
  - **CDBG Summary of Activities (C04PR03)**
  - **Consolidated Annual Performance and Evaluation (C04PR06)**
  - **Summary of Accomplishments (C0PR23)**
  - **CDBG Performance Measures Report (C04PR83)**
  - **Housing Performance Report (C04PR85)**
  - **Annual Affordable Housing Completion Goals (Section 215)**
  - **Affordable Housing – Income Level Breakdown of Clients Served**
- **Maps**
- **Point-in-Time Homeless Subpopulations Summary – MD-513**
- **Public Notice / CAPER Comment Period**

## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

#### Status of CDBG projects funded in PY 2020:

City of Salisbury - Low-Mod Neighborhood Sidewalk Construction - Church Street / Doverdale CDBG target neighborhood. The bid package was posted on 12/9/2020, and the bids were due on 1/12/2021. AJT Homes was the winning bidder, and the contract was executed on 2/24/2021. Construction began in July 2021.

City of Salisbury - Truitt Street Community Center - Rehab / Expansion. The plans for the rehab / expansion of the Center have been modified, which has increased the project cost. The City is including funding in the PY 2021 Action Plan to provide additional resources for this project. The work will begin once the PY 2021 funding has been released for expenditure.

City of Salisbury - Truitt Street Community Center - Community Kitchen Program Manager (Part-Time). The plans for the rehab / expansion of the Truitt St. Community center have now been modified, and the City is allocating additional funding for that project in the PY 2021 Action Plan. The part-time position for the Community Kitchen Program Manager will not be filled until after the rehab of the Community Center has been completed.

#### CDBG-CV1 Projects:

City of Salisbury - Translation Services for Critical COVID-19 Information / Updates - \$8,000 budgeted - \$1,632.62 expended to date.

Salisbury Neighborhood Housing Services - COVID-19 Rental / Mortgage Assistance Program - \$105,000 budgeted - all funds expended - 35 households served.

City of Salisbury - COVID-19 PPE Production for Local Businesses (partnering with M4Reactor) - \$87,000 budgeted - \$50,927.70 expended - 37 businesses served. The remaining funds (\$36,072.50) were transferred to the City of Salisbury - COVID-19 Critical Need Supplies project.

City of Salisbury - COVID-19 Critical Need Supplies for Low-Mod Income Residents - \$24,000 budgeted + \$36,072.50 added = \$60,072.50 total budget. Funds expended to date = \$6,673.85.

CDBG-CV3 Projects:

Salisbury Neighborhood Housing Services - COVID-19 Rental / Mortgage Assistance Program - \$200,000 budgeted - \$43,542.20 expended - 11 households served to date.

City of Salisbury - COVID-19 Critical Need Supplies for Low-Mod Income Residents - \$43,000 budgeted - \$19,199.75 expended to date.

Status of CDBG projects funded in PY 2019:

Habitat for Humanity of Wicomico County - Housing Construction - 504 Tangier Street. Construction began on the house in February 2020, completed by the end of June 2020, and the fencing was installed in July 2020. The COVID-19 pandemic had a negative impact on the income of the family approved to buy the house, and the closing had to be postponed. Then the homeowner approved to buy the house suffered an injury, which subsequently required surgery, and this further impacted her income. She returned to work in April 2021, and settlement on the house finally took place in June 2021.

City of Salisbury - Low-Mod Neighborhood Sidewalk Construction - Church Street / Doverdale CDBG target neighborhood. The bid package was posted on 1/17/2020, and the bids were due on 2/20/2020. ECM Corporation was the winning bidder, and the contract was executed on 3/23/2020. Then COVID-19 caused the construction to be put on hold. Construction began on the sidewalks in early June 2020, and was completed in late August 2020.

Status of Open CDBG projects funded in PY 2018:

Salisbury Neighborhood Housing Services (SNHS) - Homebuyer Assistance Grants. In order to increase the incentive for people to buy a house inside the City limits we increased the maximum amount of the grant from \$5,000 to \$10,000 per client, and reduced the estimated number of households to be served from 18 to 9. In May 2021 \$10,000 was recouped from a client who sold their house within the first year. Those funds will be re-used for another client. As of 6/30/2021 this project had served a total of 13 households.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
AM-1 Overall Coordination	Planning	CDBG: \$	Other	Other	5	2	40.00%	1	1	100.00%
CD-1 Community Facilities and Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	10,000	4,650	46.50%	4,650	4,650	100.00%
CD-2 Public Safety and Services	Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	5,000	5,165	103.30%	5,000	5,165	103.30%
CD-3 Connectivity	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
CD-4 Clearance/Demolition	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	0	0				

ED-1 Employment	Economic Development	CDBG: \$	Jobs created/retained	Jobs	0	0	0			
ED-2 Development	Economic Development	CDBG: \$	Businesses assisted	Businesses Assisted	0	0	0			
ED-3 Redevelopment	Economic Development	CDBG: \$	Other	Other	0	0	0			
ED-4 Financial Assistance	Economic Development	CDBG: \$	Other	Other	0	0	0			
ED-5 Access to Transportation	Economic Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0			
HO-1 Housing	Homeless	CDBG: \$	Homeless Person Overnight Shelter	Persons Assisted	0	0	0			
HO-2 Operation/Support	Homeless	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0	0			
HS-1 Homeownership	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	60	58	96.67%			
HS-2 Housing Construction	Affordable Housing	CDBG: \$	Homeowner Housing Added	Household Housing Unit	2	2	100.00%			

HS-3 Housing Rehabilitation	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0			
SN-1 Housing	Non-Homeless Special Needs	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	0	0			
SN-2 Social Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0			

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Affordable Housing has long been one of the main goals that the City of Salisbury has pursued with its CDBG funds. The City has worked with local non-profit groups such as Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County to address this goal.

In PY 2020 Salisbury Neighborhood Housing Services (SNHS) provided assistance to a total of forty-six (46) low- to moderate-income households through the COVID-19 Rental / Mortgage Assistance Program, which was funded with both CDBG-CV1 and CDBG-CV3 funds.

In PY 2017 the City provided CDBG funding to SNHS for the Homebuyer Assistance Grants program. A total of eighteen (18) households were assisted with those funds. In 2018 the City provided additional CDBG funding to SNHS for this program, and the maximum grant award amount

was increased from \$5,000 to \$10,000. As of 6/30/2021 that project had served a total of thirteen (13) households. One more household will be assisted with the funds that were recouped from a client who received a 2018 Homebuyer Assistance grant but then sold their house within the first year.

In PY 2019 the City awarded funding to Habitat for a house to be constructed at 504 Tangier Street. Construction began on the house in February 2020, was completed by the end of June 2020, and the fencing was installed in July 2020. The COVID-19 pandemic had a negative impact on the income of the family approved to buy the house and the closing had to be postponed. Then the approved homebuyer suffered an injury, which subsequently required surgery, and this further impacted her income. She returned to work in April 2021, and settlement on the house finally took place in June 2021.

The City has also focused much of its CDBG resources on projects that improve the livability and connectivity of our low- to moderate-income neighborhoods, with the most recent focus being on Low-Mod Neighborhood Sidewalk Creation.

In PY 2015, 2016, 2017 and 2018 CDBG funding was set aside for Low-Mod Neighborhood Sidewalk Construction in two of the City's CDBG target neighborhoods - the Church Street-Doverdale neighborhood and the Presidents-Princeton neighborhood.

In PY 2019 the City allocated funds to continue the construction of sidewalks in the Church Street-Doverdale neighborhood. The bid package was posted on 1/17/2020, and the bids were opened on 2/20/2020. ECM Corporation was the winning bidder, and the contract was executed on 3/23/2020. Then COVID-19 caused many businesses to shut down for a while, and the construction was put on hold. Construction began on the sidewalks in early June 2020, and was completed in late August 2020.

In 2020 the City allocated additional funds to continue the construction of sidewalks in the Church Street / Doverdale neighborhood. The bid package was posted on 12/9/2020, and the bids were opened on 1/12/2021. AJT Homes was the winning bidder, and the contract was executed on 2/24/2021. Construction began in July 2021.

The City has also been focusing on meeting local Community Development needs by improving city facilities and public services throughout the City. In keeping with that focus CDBG funding has been allocated for the Truitt Street Community Center, which serves the Church Street-Doverdale CDBG target neighborhood. Some of the 2018 CDBG funding was reallocated from another project to assist with the acquisition cost of the Truitt Street Community Center. In PY 2020 funding was allocated for the rehabilitation / expansion of the Community Center, and the hiring of a part-time Community Kitchen Program Manager for the Center. The plans for the rehab / expansion of the Center have now been



modified, which has increased the cost of the project. The City plans to allocate additional funding for the rehab / expansion of the Truitt Street Community Center in the PY 2021 Action Plan.

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## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	23
Black or African American	73
Asian	0
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>96</b>
Hispanic	0
Not Hispanic	96

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

Of the 96 households served in PY 2020, 24% were White and 76% were Black or African American. None of the beneficiary families identified their ethnicity as Hispanic.

## CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	387,358	417,273
Other	public - federal	472,652	218,670

Table 3 - Resources Made Available

### Narrative

In PY 2020 drawdowns were completed for the following projects: PY 2017 and PY 2018 Salisbury Neighborhood Housing Services (SNHS) - Homebuyer Assistance Grants programs; the PY 2020-CV1 and PY 2020-CV3 SNHS COVID-19 Rental / Mortgage Assistance programs; the PY 2020-CV3 City of Salisbury - COVID-19 Critical Need Supplies for Low-Mod Income Residents project; the PY 2020-CV1 City of Salisbury - COVID-19 PPE Production for Local Businesses project; the PY 2019 Habitat for Humanity of Wicomico County - New Housing Construction project; the PY 2018 and PY 2019 City of Salisbury - Low/Mod Neighborhood Sidewalk Construction projects; and the PY 2018 City of Salisbury - Truitt Street Community Center-Acquisition project.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Church Street-Doverdale CDBG Target Area	37	34	Low/Mod N-hood Sidewalk Construction, Truitt St Community Center-Acquisition
Citywide Low-Mod	63	61	Homebuyer Assistance, Rental Assistance, COVID-19 Supplies, PPE Production, CDBG Program Admin
Newtown-North Division CDBG Target Area			
North Camden CDBG Target Area			
Presidents-Princeton CDBG Target Area			
West Side CDBG Target Area	0	5	Habitat - New Housing Construction

Table 4 – Identify the geographic distribution and location of investments

## **Narrative**

During PY 2020, CDBG funds were expended for five (5) activities that benefitted low- to moderate-income residents city-wide: Salisbury Neighborhood Housing Services (SNHS) - Homebuyer Assistance Grants Program - PY 2017 (Activity # 92) and PY 2018 (Activity # 96); PY 2020 - CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program (Activity # 109); PY 2020 - CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program (Activity # 113); PY 2020 - CV3 - City of Salisbury - COVID-19 Critical Need Supplies for Low-Mod Income Residents (Activity # 114). In addition, CDBG funds were expended for one (1) project that assisted local business owners with addressing the need for new safety measures associated with the COVID-19 pandemic, PY 2020 - CV1 - City of Salisbury - COVID-19 PPE Production for Local Businesses (Partnering with M4Reactor) (Activity # 110).

During PY 2020, CDBG funds were expended for three (3) activities that took place in one of our CDBG target neighborhoods. Habitat for Humanity of Wicomico County - New Housing Construction (Activity # 100) - this project utilized 2019 CDBG funds in the West Side target neighborhood to construct a home at 504 Tangier Street. City of Salisbury - Low/Mod Neighborhood Sidewalk Construction (Activity #101) - this project utilized 2018 and 2019 funds to complete the construction of new sidewalks in the Church Street-Doverdale target neighborhood. City of Salisbury - Truitt Street Community Center-Acquisition (Activity # 102) - this project utilized reallocated 2018 funds to assist with the cost of acquiring the Community Center building which is located in the Church Street-Doverdale target neighborhood.

## **Leveraging**

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

For the 2019 Habitat for Humanity - New Housing Construction project, Habitat provided \$97,542 in other funding, which is 52.6% of the total project cost.

For the 2017 SNHS Homebuyer Assistance Grants program, SNHS provided \$1,980,000 in other funding, which is 95.2% of the total program cost.

For the 2018 SNHS Homebuyer Assistance Grants program, SNHS once again provided \$1,980,000 in other funding, which is 95.2% of the total program cost.

For the 2018 City of Salisbury - Truitt Street Community Center-Acquisition project, additional funding in the amount of \$163,106 was provided through a State of MD DGS grant (\$100,000) and City funds (\$63,106). This additional funding constitutes 81.6% of the total project cost.

No publicly owned land or property located within the jurisdiction was used to address the needs identified in the plan.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	61	59
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>61</b>	<b>59</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	52	46
Number of households supported through The Production of New Units	1	1
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	8	12
<b>Total</b>	<b>61</b>	<b>59</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

In PY 2020 the City allocated some of the CDBG-CV1 funds to the Salisbury Neighborhood Housing Services (SNHS) - COVID-19 Rental / Mortgage Assistance Program. A total of \$105,000 was budgeted, all funds were expended, and 35 households were served.

In PY 2020 the City allocated additional CDBG-CV3 funds for the SNHS COVID-19 Rental / Mortgage Assistance Program. A total of \$200,000 was budgeted, \$43,542.20 has been expended thus far, and 11 households have been served to date.

In PY 2019 the City awarded funding to Habitat for Humanity of Wicomico County for a housing unit to be constructed at 504 Tangier Street. Construction began on the house in February 2020, was completed by the end of June 2020, and the fencing was installed in July 2020. The COVID-19 pandemic had a negative impact on the income of the family approved to buy the house, and the closing had to be postponed. Then the homeowner approved to buy the house suffered an injury, which subsequently required surgery, and this further impacted her income. She returned to work in April 2021, and settlement on the house finally took place in June 2021. This project is now complete.

In PY 2017, the City provided CDBG funding to Salisbury Neighborhood Housing Services (SNHS) for the Homebuyer Assistance Grants program to serve an estimated eighteen (18) low- to moderate-income households. In PY 2017, 2018 and 2019 a total of seventeen (17) households were assisted. The final household was assisted in PY 2020, for a total of eighteen households assisted. The remaining grant funding in the amount of \$1,060.97 was rolled forward into the PY 2018 SNHS Homebuyer Assistance Grants project. This project is now complete.

In PY 2018 the City provided additional funding to Salisbury Neighborhood Housing Services (SNHS) to serve an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Home sales in the City have been very slow, and it appears that the extreme shortage of available units inside the City limits is the main issue. There are plenty of houses for sale in the County, but very few in the City. In order to strengthen the incentive for people to buy a house inside the City limits we increased the maximum amount of the grant from \$5,000 to \$10,000 per client, and reduced the estimated number of households to be served to nine (9). In PY 2019 this project served two (2) households, and in PY 2020 an additional eleven (11) households were served. In May 2021, \$10,000 was recouped from a client who received a 2018 Homebuyer Assistance grant but then sold their house within the first year. One more household will be assisted with the recouped funds.

This gives us a total of fifty-nine (59) households that were assisted under the category of Affordable Housing in PY 2020.

### **Discuss how these outcomes will impact future annual action plans.**

Over the years the City has been very successful in partnering with Salisbury Neighborhood Housing Services and Habitat for Humanity of Wicomico County to address the affordable housing needs of our citizens. We expect to continue these beneficial partnerships moving forward.

For additional details on the projects completed and the beneficiaries served in PY 2020 please see the PR-23 - Summary of Accomplishments report included in the appendices. Also included in the appendices are two additional charts which have been completed for PY 2020 - the Annual Affordable Housing Completion Goals (Section 215) chart and the Affordable Housing - Income Level Breakdown of Clients Served chart.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	13	0
Low-income	22	0
Moderate-income	24	0
<b>Total</b>	<b>59</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The numbers in the chart above show the income breakdown of the clients served in PY 2020 under the 'Affordable Housing' category through CDBG funding provided to Salisbury Neighborhood Housing Services and Habitat for Humanity of Wicomico County.

Efforts to Address Worst Case Needs

Worst case housing needs arise when households pay more than 50% of their income for rent, reside in seriously substandard and/or overcrowded rental units, or are involuntarily displaced. It is difficult to determine the number of low income renter households who spend more than half of their income on rent unless those households offer that information. The City is able gather data on households being involuntary displaced when HUD-assisted projects opt out of their Section 8 project contracts. This did not occur in the City’s Section 8 projects in PY 2020.

In PY 2016 the City created the Housing & Community Development Department (HCDD). HCDD uses a team of code enforcement officers to implement the City’s property maintenance codes and ordinances and enforce the landlord licensing ordinance. The City’s Landlord Licensing and Property Registration program requires that all landlords be licensed, and each of their rental units be registered with the City. This program is helping to address the problem that Salisbury has experienced with dilapidated rental units and landlords who refuse to comply with repair orders. HCDD also operates the City’s Homeless Services program.

Efforts to Address Needs of Persons with Disabilities

The house that Habitat for Humanity of Wicomico County has constructed at 504 Tangier Street does include disability-related modifications. The doorways are 36 inches wide to allow for full accessibility, and the universal design of the home allows for the construction of an exterior handicapped ramp if one is needed in the future.



The City's Homeless Services program assists chronically homeless individuals who have a mental health diagnosis. Participants are housed in private, scattered-site rentals, with the majority of the cost of housing (rent and utilities) covered by the city. Participants are required to contribute 30% of their income to their landlord and meet with a case manager from the Wicomico County Health Department once a week. Individuals who have been on the street or in a shelter for over a year, have a mental health diagnosis, and are in Wicomico County are eligible for the program.

#### Actions Taken to Foster and Maintain Affordable Housing

In PY 2020 Salisbury Neighborhood Housing Services (SNHS) provided assistance to a total of forty-six (46) low- to moderate-income households through the COVID-19 Rental / Mortgage Assistance Program, which was funded with both CDBG-CV1 and CDBG-CV3 funds.

In PY 2020 SNHS provided assistance to one (1) low- to moderate-income household with affordable housing services through the 2017 Homebuyer Assistance Grants funds, and eleven (11) additional households through the 2018 Homebuyer Assistance funds, for a total of twelve (12) households served.

In PY 2019 the City awarded funding to Habitat for Humanity of Wicomico County for a housing unit to be constructed at 504 Tangier Street. Construction began on the house in February 2020, was completed by the end of June 2020, and the fencing was installed in July 2020. The COVID-19 pandemic had a negative impact on the income of the family approved to buy the house, and the closing had to be postponed. Then the homeowner approved to buy the house suffered an injury, which subsequently required surgery, and this further impacted her income. She returned to work in April 2021, and settlement on the house finally took place in June 2021. This project is now complete.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

In PY 2020, due to administrative changes at many levels of government in response to the COVID-19 pandemic, the Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) received funding through a non-competitive process, which was streamlined due to limited CoC capacities. HUD distributed a total of \$1,323,314 through this 2020 NOFA. Those funds were distributed to the same seven Permanent Supportive Housing (PSH) agencies that had received grants from the HALS CoC the previous year, plus one additional CoC planning grant.

Somerset County Health Department (SCHD) and Maryland Department of Health (MDH) provide permanent supportive housing in the tri-county area. For PY 2020, SCHD received funding in the amount of \$950,765 for five (5) supportive housing program grants that served a total of 133 individuals (83 chronically homeless) and 85 households. MDH received \$331,294 in funding for shelter + care program grants that cover the tri-county area serving a total of 33 households and 29 chronically homeless persons. In addition, the City of Salisbury provides 13 units of PSH for unsheltered, chronically homeless clients at a cost of \$108,679.

The annual Point-In-Time (PIT) survey was conducted by the HALS CoC on January 27, 2021. The numbers from this year's survey are markedly different from last year's due to the challenges that HALS encountered dealing with COVID-19. The HALS PIT counters did not engage in canvassing, only shelter counts. Additionally, anyone having a positive COVID-19 test result was sent to a hotel/motel instead of a shelter. Final numbers were as follows: 214 individuals (45 unsheltered), 53 chronically homeless persons and 28 veterans.

Additional homeless subpopulations that were counted included adults with a serious mental illness (66 total: 33 unsheltered), adults with a substance use disorder (26 total: 13 unsheltered), adults with HIV/AIDS (2 total: 1 unsheltered) and adult survivors of domestic violence (8 total: 1 unsheltered).

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In PY 2020, The City of Salisbury placed 1 additional household into the PSH program (due to COVID-19 limitations of housing availability) consisting of 1 adult. Two households were exited from the program, both due to repeated non-compliance. As of September 1, 2021, the City's PSH program has 13 active households, consisting of 14 adults and 6 children.

Participants are housed in private, scattered-site rentals, with the majority of the cost (rent and utilities) covered by the City. Participants must contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants, reimbursable through Medicaid. Case managers meet with the program participants approximately once a week. As needed, the HALS CoC provides ongoing support and advice to the City on operating the program.

In PY 2020, the total budget for the City's Homeless Services program was \$166,708. This consisted of \$108,679 from the City of Salisbury, \$37,900 from the MD DHCD Homelessness Solutions Program (HSP), and \$20,129 in Projects for Assistance in Transition from Homelessness (PATH) funds from the Substance Abuse and Mental Health Services Administration (SAMHSA).

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The 2021 HIC data showed that the HALS CoC had 122 emergency shelter beds (a significant decrease due to COVID-19 restrictions) of which 7 were designated for domestic violence survivors. Twenty (20) beds were designated for transitional housing. Emergency shelter beds were utilized at a 98% rate while transitional housing beds were utilized at a rate of 92%.

There are two large emergency shelters in the City of Salisbury that are faith-based and do not accept any government funds. Four other emergency shelters, including a Domestic Violence Shelter, receive State ESG funding from funds provided to the HALS CoC. There is a Cold Weather shelter that uses churches on a rotating basis to house unsheltered men in the winter months, and another shelter also adds beds/cots during severe weather. There are three faith-based shelters who provide transitional shelter to individuals – two to women and their children and one to men. Due to COVID 19, shelters were required to reduce their capacity due to social distancing.

The HALS CoC received ESG-CV funds to provide non-congregate shelter for homeless individuals and families the shelters could not serve. The funds also were used for extra measures to address COVID 19 (PPE, cleaning and sanitation, etc.), prevention and rapid rehousing services and also to provide rapid rehousing. Utilizing these funds, 153 people / 67 households were housed in non-congregate shelters (motels), 83 of whom were adults. Veterans were also provided motel stays through the VA funded Supportive Services for Veterans and their Families.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The CoC has created a network of increased outreach programs, intake and assessment options, housing opportunities, and service referrals to help low-income individuals and families avoid becoming homeless. This process is linked to the coordinated entry system and the 'housing first' model. Additionally, the Maryland Department of Health (MDH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) to ensure that those individuals receive the supportive services that match their needs.

While all of the publicly funded institutions and systems of care in the area have adopted discharge policies and procedures that are designed to not discharge clients into homelessness, CoC members have observed that the implementation of these plans is not flawless. The CoC has identified a lack of adequate staffing levels to properly access post-discharge housing and services.

Continuing in PY 2020, the CoC received funding from the Maryland Department of Housing and Community Development (DHCD) to provide increased support for homeless and prevention programs through the Homelessness Solutions Program (HSP). HSP is allocated through the CoC rather than through the individual Counties. This funding included much needed case management funds for rapid rehousing and prevention programs, an item which the CoC has long identified as a gap in service. CDBG funds were made available through the ESG CARES Act to provide eviction prevention assistance to address lost income due to COVID-19. The City of Salisbury received funds through their entitlement grant and Wicomico County received additional CDBG eviction funds from DHCD. The CoC will continue its efforts, in collaboration with the City and tri-county members, to improve knowledge and communication between publicly funded institutions and systems of care that could potentially discharge a client into homelessness and the housing/service providers.

The City of Salisbury's Housing and Community Development Department has staff available to refer low-income individuals and families to available affordable housing options and supportive service programs in the City to help them avoid becoming homeless. Additionally, the Housing Authority has prioritized waiting list status for seniors and persons with disabilities.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The HALS CoC works with its partners to resolve, reduce and remove barriers homeless persons experience during their transition to permanent housing and independent living by:

- Establishing coordinated assessment process to reduce barriers to program entry, making changes to address COVID-19.
- Implementing the 'Housing First' model
- Connecting program participants to resources such as income (SS Benefits / Workforce Agencies), utilities, rent, increased case management, etc., to sustain permanent housing
- Utilizing available housing resource lists to assist program participants to identify housing options
- Using HMIS data to analyze results on a quarterly basis for all programs
- Incorporating diversion into Coordinated Assessment process to try to prevent first time homelessness

The HALS CoC implemented the HUD CPD 16-11 Notice to meet the goal of ensuring that homeless individuals and families who have spent the longest time in places not meant for human habitation or in emergency shelters, and who have the most severe needs within the CoC, are prioritized for permanent supportive housing (PSH). The CoC provides quarterly case conferencing of people who are on the PSH wait list.

To meet the needs of homeless veterans and their families, HALS has 3 active SSVF programs that provide rapid rehousing and prevention services. HALS established a Veterans Community Planning Workgroup that updates a by-name list of homeless veterans in real time and conducts case conferencing of veterans in monthly meetings. HALS has also received additional HUD VASH vouchers from the VA to house veterans, prioritizing chronically homeless veterans with the most severe needs. If no PSH slots are available to house homeless families with children, preference is given for shelters and rapid rehousing funded through ESG.

HALS continues to participate in the Youth REACH MD program to identify and assist youth and young adults who struggle with housing. This past fiscal year, HALS served 36 youth in shelters, 5 motel stays, 13 in rapid rehousing, 21 in prevention and 1 in the PSH program.

The HALS CoC provides supportive services to homeless persons to enable them to make the transition from homelessness to rapid rehousing and PSH with a dedicated case manager. This process requires assistance every step of the way, and continued monitoring and assistance after the client has found permanent housing. HALS has found that during the first year after homelessness it is critical that supportive services be continued in order for their clients to achieve the highest possible levels of success.

The HALS CoC is also working to help low-income individuals and families avoid becoming homeless. They are particularly focused on the extremely low-income clients, and those who are: (a) being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care / other youth facilities, and corrections programs / institutions); (b) receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs and (c) providing eviction prevention due to COVID 19 financial hardships.

The City of Salisbury's Homeless Services Street Outreach program provides critically needed resource navigation and case management to the homeless. By serving clients outside of traditional service settings, the City is able to meet with numerous clients that either choose not to or cannot access service settings. This work occurs with the strong cooperation and support of all partnering agencies.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as Phase I and Phase II of Booth Street.

Phase II of the Booth Street RAD project, called the Square at Merritt Mill was completed in February 2020 and contains a total of 75 units. The last section of the Booth Street federal housing has been demolished and the site will provide a future use for affordable housing. With this second phase of development being completed the total investment into the Booth Street revitalization project will be approximately \$37.5 million. One new opportunity introduced in January of 2021 is the Streamline Voluntary Conversion program whereby housing authorities may opt to apply for an approval of a plan to convert its entire public housing portfolio to project based vouchers, thereby eliminating its public housing program.

The Wicomico County Housing Authority allocated the following FY 2021 funds for its public housing units:

- Physical Improvements: \$327,869
- Management Improvements: \$7,500
- Administration: \$28,123
- Operations: \$29,487

About 2 years ago the Wicomico County Housing Authority (WCHA) renovated 15 of the boarded up scattered site housing units in the City of Salisbury and the City of Fruitland. The WCHA has made extensive energy improvements in the occupied units over the last 3 years. The current construction market has experienced an unprecedented increase in the cost of construction materials. Therefore, the WCHA is having their contractors re-price the renovation projects to be sure they are getting the best pricing available.

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury's housing strategy. The WCHA is the primary provider of assisted housing for the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed and assist in ensuring the safety of residents is maintained. With the onset of the COVID-19 pandemic the WCHA began scheduling monthly virtual board meetings to communicate information to the public. The public and all program participants are encouraged to participate in these regular WCHA meetings. As the WCHA begins the phased Scattered Site renovations they are encouraging the public to attend the meetings being held to update the community on changes to the project schedules.

### **Actions taken to provide assistance to troubled PHAs**

The Wicomico County Housing Authority (WCHA) has now been designated as a “standard” performer by HUD. The WCHA continues to make changes to its operation by converting its public housing portfolio to project based housing. The WCHA administration believes that by diversifying its services it can better serve the community.

Future policy changes will greatly depend on the outcome of the COVID-19 pandemic. Upon completion of its re-positioning process all of the WCHA properties will be project based housing. The program participants will continue to pay no more than 30% of their adjusted household income with the balance of the new rents funded by a voucher. It is anticipated that the Authority will be going through a name change to bring the agency in line with its new operational approach. The name being proposed is the ‘Housing Opportunities Commission of Wicomico’.



## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Barriers to affordable housing may include bureaucratic procedures, codes and standards, zoning or land use controls, lack of land and financial resources, lack of coordination, and scattered growth that drives up infrastructure and housing costs.

Zoning practices may have the intended or unintended effect of increasing housing costs, and effectively excluding prospective households from locating affordable housing for purchase or rent. Zoning can be used as a positive tool in support of cost effective and efficient design, if housing affordability is considered as a part of the jurisdiction's policy. The Salisbury City Council held two public forums during PY 2005 to review the work of the Salisbury-Wicomico Department of Planning, Zoning & Community Development on the development of an inclusionary zoning policy in support of moderately priced dwelling units. The Council then decided to further consider "inclusionary zoning" in conjunction with the development of refined annexation policies and procedures.

In PY 2006, the Salisbury Mayor and City Council adopted refined annexation policies and procedures requiring affordable housing to be addressed with new major annexations. This involves the provision of affordable units on-site, or the payment of a fee to a City-administered affordable housing fund. The development of affordable housing will be supported through this fund in the coming years.

## **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

In PY 2020 the City of Salisbury took the following actions to meet the underserved needs in our community:

- Leveraged our financial resources by applying for additional public and private funds for various community development projects.
- Continued to provide Homebuyer Assistance Grants through Salisbury Neighborhood Housing Services (SNHS).
- Continued to work with Habitat for Humanity of Wicomico County to complete the construction of another affordable housing unit.
- Continued to provide funding for the construction of sidewalks in low- to moderate-income neighborhoods where none currently exist.
- Continued its support and cooperation with the Homeless Alliance of the Lower Shore (HALS) Continuum of Care.

- Continued to promote economic development through the activities of the City's Business Development Department.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The City of Salisbury continues to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule) utilizing the following procedures:

#### Rehabilitation Programs -

- Applicants for rehabilitation funding receive the required lead-based paint information and understand their responsibilities.
- Staff properly determines whether proposed projects are exempt from some or all lead-based paint requirements.
- The level of federal rehabilitation assistance is properly calculated and the applicable lead-based paint requirements determined.
- Properly qualified personnel perform risk management, paint testing, lead hazard reduction, and clearance services when required.
- Required lead hazard reduction work and protective measures are incorporated into project rehabilitation specifications.
- Risk assessment, paint testing, lead hazard reduction, and clearance work are performed in accordance with the applicable standards established in 24 CFR Part 35.
- Required notices regarding lead-based paint evaluation, presumption, and hazard reduction are provided to occupants and documented.
- Program documents establish the rental property owner's responsibility to perform and document ongoing lead-based paint maintenance activities, when applicable.
- Program staff monitors owner compliance with ongoing lead-based paint maintenance activities, when applicable.

#### Homeownership Programs –

- Applicants for homeownership assistance receive adequate information about lead-based paint requirements.
- Staff properly determines whether proposed projects are exempt from some or all lead based paint requirements.
- A proper visual assessment is performed to identify deteriorated paint in the dwelling unit, any common areas servicing the unit, and exterior surfaces of the building or soil.
- Prior to occupancy, properly qualified personnel perform paint stabilization and the dwelling passes a clearance exam in accordance with the standards established in 24 CFR Part 35.
- The home purchaser receives the required lead-based paint pamphlet and notices.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Approximately 24.7% of the City of Salisbury's residents live below the poverty level, which is much greater than the State of Maryland where 9% of residents live in poverty. A higher percent of females (26.9%) than males (22.1%) are living below poverty level, and 27.2% of all youth under the age of 18 were living in poverty. This information is taken from the U.S. Census 2019 ACS Five-Year Estimates. The City's goal is to reduce the extent of poverty by actions the City can control and through work with other agencies and organizations.

In PY 2019 the City awarded funding to Habitat for Humanity of Wicomico County for a housing unit to be constructed at 504 Tangier Street. Construction began on the house in February 2020, was completed by the end of June 2020, and the fencing was installed in July 2020. The COVID-19 pandemic had a negative impact on the income of the family approved to buy the house, and the closing had to be postponed. Then the homeowner approved to buy the house suffered an injury, which subsequently required surgery, and this further impacted her income. She returned to work in April 2021, and settlement on the house finally took place in June 2021. This project is now complete.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The City of Salisbury Housing and Community Development Department (HCDD) assists in coordinating activities among the public and private agencies and organizations in the City. This coordination ensures that the goals and objectives outlined in the PY 2019-2023 Five Year Consolidated Plan are effectively addressed by more than one agency. The staff of HCDD facilitates and coordinates the linkage between these public and private partnerships and strives to develop new partnership opportunities in the City.

This coordination and collaboration between agencies is important to ensure that the needs of the residents of Salisbury are being addressed. The main agencies that are involved in the implementation of the Plan, as well as additional financial resources that are available, are the following:

#### Public Agencies:

- City of Salisbury – Finance Department / HCDD – is responsible for administration of the CDBG program.
- City of Salisbury – Housing & Community Development Department (HCDD) – is responsible for the administration of the City's Homeless Services Program.
- Wicomico Housing Authority – is responsible for administering the Section 8 Housing Choice Vouchers and the public housing units.

#### Non-Profit Agencies:

There are several non-profit agencies that serve low-income households in the City. The City continues

to collaborate with these agencies. The two main agencies that the City works with on a regular basis are the following:

- Salisbury Neighborhood Housing Services (SNHS)
- Habitat for Humanity of Wicomico County

Private Sector:

The private sector is a key collaborator in the services and programs associated with the Five Year Consolidated Plan. The private sector brings additional financial resources and expertise that can be used to supplement existing services in the City. Examples of these private sector entities are: local lenders, affordable housing developers, business owners, community and economic development organizations, healthcare organizations, and others. The City continues to collaborate with local financial institutions, private housing developers, local realtors, etc.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, State, and Federal agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. In those years when the City elects to hold an open funding round, the City solicits funding requests for the CDBG program from local 501(c)(3) non-profit agencies. The City's Grants Manager provides guidance and technical assistance as needed to support these public agencies that receive CDBG funding. Alternatively, the City may also choose to utilize the annual CDBG funding award to execute projects internally that meet the CDBG national objective and eligibility requirements.

During PY 2020 the City funded CDBG Program Administration in the amount of \$70,000 to accomplish these efforts.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

In the City of Salisbury's 2019 Analysis of Impediments to Fair Housing Choice (AI) one of the goals identified was to improve local knowledge and awareness of the Fair Housing Act, related laws, regulations, and requirements to affirmatively further fair housing in the community. In keeping with strategies outlined under that goal, the City continues to work with housing providers such as the Wicomico County Housing Authority, Salisbury Neighborhood Housing Services (SNHS) and Habitat for Humanity of Wicomico County to encourage fair housing choice throughout the Salisbury area. In

addition, in order to support Limited English Proficiency (LEP) persons with the specific language assistance that is needed, the City website now has a 'Translate' button on the top of the main page. Residents can utilize this button to translate the entire City website into Spanish, Haitian Creole, or Korean. Those three languages have been identified as the top three languages spoken by Salisbury residents whose primary language is not English. This ensures that those individuals have access to all the latest information related to the City.

Another goal identified in the 2019 AI was to continue to increase the supply of affordable housing in the City. The City continues to work toward that goal by providing CDBG funding to SNHS for the Homebuyer Assistance Grants program, and to Habitat for Humanity for new single-family housing construction. All of the individuals participating in the SNHS Homebuyer Assistance Grants program receive the homebuyer education training provided by SNHS to improve homebuyer awareness. Habitat also requires Homebuyer Education training for their homeowners, and they utilize the training services provided by two local agencies. They use SNHS for their English-speaking clients, and Telamon for their clients that speak Spanish or Haitian Creole.

The City's Landlord Licensing and Property Registration program requires that all landlords be licensed, and each of their rental units be inspected by and registered with the City. This program is helping to address the problem that Salisbury has experienced in the past with dilapidated rental units and landlords who refuse to comply with repair orders. This helps to ensure that the City's affordable rental units are maintained as decent, safe and sound housing.

The AI also identified a need to increase the supply of accessible housing by new construction and rehabilitation of accessible housing for persons who are disabled. The house that Habitat has just completed with PY 2019 funds at 504 Tangier Street does include disability-related modifications. The doorways are 36 inches wide to allow for full accessibility, and the universal design of the home allows for the construction of an exterior handicapped ramp if one is needed in the future.

The City of Salisbury Disability Advisory Committee was established to ensure that citizens with disabilities in the City of Salisbury have equitable opportunities to participate in, benefit from, and enjoy the opportunities the community provides, such as housing, employment, transportation, communications, education, and entertainment. The Disability Advisory Committee provides a means by which the people of Salisbury with disabilities can formally and efficiently express concerns relative to accessibility and accommodations.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City of Salisbury Grants Manager monitors all CDBG-funded projects on an ongoing basis to ensure compliance with all federal and State regulations and to insure project goals are met during implementation. Staff also reviews projects upon completion for proper documentation and compliance with federal and State regulations. HUD requires that the City have an annual audit of all federal dollars according to OMB circular A-133. This annual audit reviews all financial expenditures and assesses whether or not the City complied with all laws and regulations governing the CDBG program.

The Grants Manager monitors all public service activities on an ongoing basis throughout the program year. Documents and financial records are reviewed for compliance with subrecipient agreements, laws and regulations, and fulfillment of goals and objectives. City staff also reviews capital projects before construction at pre-bid and pre-construction meetings, and during construction. Monitoring for such projects will include compliance with Davis-Bacon and Section 3 requirements, certified payroll requirements and verification of requests for payment.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Salisbury follows an adopted Citizen Participation Plan. The primary goals of the plan are to: provide for and encourage citizens to participate in the development of the Action Plan (and/or Consolidated Plan), particularly low and moderate-income residents; give citizens timely and reasonable access to meetings and information; provide citizens information on the amount of CDBG funds, type of activities, and anticipated benefits to be achieved; offer technical assistance to groups seeking CDBG funding; and hold public hearings to obtain citizens' comments on proposed CDBG Program actions and activities.

The City conducts at least two public hearings annually to identify and prioritize housing and community development needs, to review the status of activities undertaken during the program year, to invite comments on the proposed Action Plan, and to provide the public access to staff persons most knowledgeable about the CDBG program. The citizen participation process is designed to solicit maximum participation from neighborhood advocates, public agencies, non-profit organizations, local ministry, and the public to ensure that those most affected by the City's community planning and

development programs will be involved in the planning process. The Annual Action Plan is subject to a public hearing and a thirty (30) day public comment period.

Notice of the availability of the draft PY 2020 Consolidated Annual Performance and Evaluation Report (CAPER) was published in the local Daily Times newspaper on September 2, 2021. The draft CAPER was posted on the City's website ([www.salisbury.md](http://www.salisbury.md)) under the Housing & Community Development Department – Community Development section. A 15-day public comment period will be provided from September 2, 2021 through September 17, 2021 as indicated in the attached Public Notice.

### **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The only changes that were made during the program year to the City's program objectives were those that were brought about by the COVID-19 pandemic. The additional CDBG-CV1 and CDBG-CV3 funding that was awarded to the City of Salisbury is being utilized to address those COVID-related needs. The projects that were funded with the 'regular' 2020 CDBG funding have remained unchanged.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**Financial Reports –  
CDBG & CDBG-CV  
(PR26)**





PR26 - CDBG Financial Summary Report

Program Year 2020

SALISBURY, MD

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	343,896.46
02 ENTITLEMENT GRANT	387,358.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	731,254.46

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	345,037.70
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	345,037.70
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	70,000.00
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	415,037.70
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	316,216.76

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	345,037.70
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	345,037.70
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	434,147.10
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	434,147.10
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	100.00%

PY: 2019 PY: 2020 PY:

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	0.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	0.00
32 ENTITLEMENT GRANT	387,358.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	387,358.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	0.00%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	70,000.00
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	70,000.00
42 ENTITLEMENT GRANT	387,358.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	387,358.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	18.07%



Office of Community Planning and Development  
 U.S. Department of Housing and Urban Development  
 Integrated Disbursement and Information System  
 PR26 - CDBG Financial Summary Report  
 Program Year 2020  
 SALISBURY, MD

DATE: 08-24-21  
 TIME: 12:24  
 PAGE: 2

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

Report returned no data.

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2018	7	102	6451710	Truitt Street Community Center - Acquisition	01	LMA	\$36,893.86
					<b>01</b>	<b>Matrix Code</b>	<b>\$36,893.86</b>
2019	7	101	6401934	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction	03L	LMA	\$94,518.73
2019	7	101	6405895	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction	03L	LMA	\$36,086.94
2019	7	101	6420337	City of Salisbury - Low-Mod Neighborhood Sidewalk Construction	03L	LMA	\$48,378.75
					<b>03L</b>	<b>Matrix Code</b>	<b>\$178,984.42</b>
2019	6	100	6393637	Habitat for Humanity - New Housing Construction	12	LMH	\$23,937.35
2019	6	100	6396594	Habitat for Humanity - New Housing Construction	12	LMH	\$4,963.25
					<b>12</b>	<b>Matrix Code</b>	<b>\$28,900.60</b>
2017	2	92	6395614	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	13B	LMH	\$11,309.72
2018	2	96	6396574	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	13B	LMH	\$20,010.00
2018	2	96	6416417	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	13B	LMH	\$39,854.17
2018	2	96	6477548	Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants	13B	LMH	\$29,084.93
					<b>13B</b>	<b>Matrix Code</b>	<b>\$100,258.82</b>
<b>Total</b>							<b>\$345,037.70</b>

**LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27**

Report returned no data.

**LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	1	103	6503172	General Program Administration	21A		\$70,000.00
					<b>21A</b>	<b>Matrix Code</b>	<b>\$70,000.00</b>
<b>Total</b>							<b>\$70,000.00</b>



PR26 - CDBG-CV Financial Summary Report

SALISBURY , MD

**PART I: SUMMARY OF CDBG-CV RESOURCES**

01 CDBG-CV GRANT	472,652.00
02 FUNDS RETURNED TO THE LINE-OF-CREDIT	0.00
03 FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	0.00
04 TOTAL AVAILABLE (SUM, LINES 01-03)	472,652.00

**PART II: SUMMARY OF CDBG-CV EXPENDITURES**

05 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	225,343.38
06 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	4,478.27
07 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
08 TOTAL EXPENDITURES (SUM, LINES 05 - 07)	229,821.65
09 UNEXPENDED BALANCE (LINE 04 - LINE8 )	242,830.35

**PART III: LOWMOD BENEFIT FOR THE CDBG-CV GRANT**

10 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
11 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
12 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	225,343.38
13 TOTAL LOW/MOD CREDIT (SUM, LINES 10 - 12)	225,343.38
14 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 05)	225,343.38
15 PERCENT LOW/MOD CREDIT (LINE 13/LINE 14)	100.00%

**PART IV: PUBLIC SERVICE (PS) CALCULATIONS**

16 DISBURSED IN IDIS FOR PUBLIC SERVICES	225,343.38
17 CDBG-CV GRANT	472,652.00
18 PERCENT OF FUNDS DISBURSED FOR PS ACTIVITIES (LINE 16/LINE 17)	47.68%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

19 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	4,478.27
20 CDBG-CV GRANT	472,652.00
21 PERCENT OF FUNDS DISBURSED FOR PA ACTIVITIES (LINE 19/LINE 20)	0.95%



**LINE 10 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 10**

Report returned no data.

**LINE 11 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 11**

Report returned no data.

**LINE 12 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 12**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	7	109	6426295	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$45,598.47	
			6449078	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$49,629.96	
			6455163	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$9,771.57	
	8	110	6426298	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$41,291.00	
			6479432	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$9,636.50	
	9	111	6526352	CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$6,673.85	
	11	113	6505094	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$43,542.28	
	12	114	6505419	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$19,199.75	
	<b>Total</b>							<b>\$225,343.38</b>

**LINE 16 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 16**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2020	7	109	6426295	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$45,598.47	
			6449078	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$49,629.96	
			6455163	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$9,771.57	
	8	110	6426298	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$41,291.00	
			6479432	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	05Z	LMA	\$9,636.50	
	9	111	6526352	CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$6,673.85 ✓	
	11	113	6505094	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	05Q	LMC	\$43,542.28	
	12	114	6505419	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	05Z	LMA	\$19,199.75	
	<b>Total</b>							<b>\$225,343.38</b>

**LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19**

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2020	5	107	6426291	CV1 - General Program Administration	21A		\$2,235.25
			6524583	CV1 - General Program Administration	21A		\$610.40 ✓
	6	108	6525604	CV1 - CoS - Translation Services for COVID-19 Info / Updates	21C		\$1,632.62 ✓
<b>Total</b>							<b>\$4,478.27</b>

✓ = Drawdowns which took place after 6/30/2021.

## **IDIS Reports**

### **Annual Affordable Housing Completion Goals (Section 215)**

### **Affordable Housing – Income Level Breakdown of Clients Served**



**CDBG Activity Summary Report (GPR) for Program Year 2020**  
**SALISBURY**

**PGM Year:** 2017  
**Project:** 0002 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants  
**IDIS Activity:** 92 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants  
**Status:** Completed 8/26/2020 12:00:00 AM **Objective:** Provide decent affordable housing  
**Location:** 540 Riverside Dr Ste 18 Salisbury, MD 21801-5352 **Outcome:** Affordability  
**Matrix Code:** Homeownership Assistance-excluding Housing Counseling under 24 CFR **National Objective:** LMH  
 5.100 (13B)

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 11/07/2017

**Description:**

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots (10 x \$5,000 = \$50,000) will be reserved until February 28, 2018 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2018, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.

**Financing**

CDBG	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
					Total	Hispanic	Total	Hispanic
	EN	2016	B16MC240015	\$2,253.41	\$0.00	\$2,253.41	\$0.00	
		2017	B17MC240015	\$98,939.03	\$11,309.72	\$98,939.03	\$11,309.72	
<b>Total</b>	<b>Total</b>			<b>\$101,192.44</b>	<b>\$11,309.72</b>	<b>\$101,192.44</b>	<b>\$11,309.72</b>	

**Proposed Accomplishments**

Households (General) : 18

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	10	0	0	0	10	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	6	2	0	0	6	2	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0



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Other multi-racial:	2	0	0	0	2	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>18</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>18</b>	<b>2</b>	<b>0</b>	<b>0</b>
Female-headed Households:	11							11

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	4	0	4	0
Moderate	14	0	14	0
Non Low Moderate	0	0	0	0
Total	18	0	18	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**





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Years	Accomplishment Narrative	# Benefiting
2017	6/30/2018 - Five households were assisted with Homebuyer Assistance Grant funds this quarter. 9/30/2018 - No new households closed this quarter. 12/31/2018 - This quarter three additional clients settled on their homes, for a total of 8 households served to date. 3-31-2019 - This quarter two additional clients closed on their homes. SNHS has not yet submitted a reimbursement request for those clients, so their demographic data is not available and they have not been added into the total count. 6-30-2019 - This quarter 5 more households were served, for a total of 13 households served to date. 9-30-2019 - The expenditure of funds for Homebuyer Assistance has been moving slower than anticipated. The inventory of homes available for sale for clients at or below 80% AMI is very low and/or the property is in such poor condition it will not pass the home inspection. Due to this fact we are executing an amendment to the Subrecipient Agreement to extend the time frame for completion of the project to 12-31-2020. Two of the pending clients were shifted to the 2018 Homebuyer Assistance grant so that a draw down could be made on those funds. 12-31-2019 - SNHS had one client close during this quarter, but they have not yet submitted for reimbursement for that client, so they have not been counted in the total served to date. They currently have four more clients that have applied for funds, and they should all close by the end of January 2020. Those four clients, combined with the project administration fees, should use up the remaining 2017 funding. 3-31-2020 - SNHS closed on and was reimbursed for four (4) more clients this quarter. They closed on one additional client, but will submit for reimbursement on that client next quarter. 6-30-2020 - SNHS did not submit any reimbursement requests this quarter. They expect to submit a final draw for the last housing assistance grant awarded and the remaining administrative fees next quarter. 8-26-2020 - SNHS submitted the final reimbursement request for this grant in July 2020. There is a small amount of funding remaining in the grant, and those funds will be transferred to the 2018 Homebuyer Assistance grant. A total of 18 households were served with these funds.	





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**PGM Year:** 2018  
**Project:** 0002 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants  
**IDIS Activity:** 96 - Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants  
**Status:** Open  
**Location:** 540 Riverside Dr Ste 18 Salisbury, MD 21801-5352  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)  
**National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 10/09/2018

**Description:**

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer homeownership opportunities to an estimated eighteen (18) low- to moderate-income households by awarding them Homebuyer Assistance grants. These grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grant slots (10 x \$5,000 = \$50,000) will be reserved until February 28, 2019 for new Salisbury University (SU) grads who are participating in the 'Buy a Home, Build a Business' program developed with SU. Beginning on March 1, 2019, any of the reserved grant funds that have not already been allocated to an individual in the 'Buy a Home, Build a Business' program will be available to any qualified applicant.

**Financing**

CDBG	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year	
					Total	Hispanic	Total	Hispanic
	EN	2017	B17MC240015	\$1,060.97		\$1,060.97		\$1,060.97
		2018	B18MC240015	\$100,000.00		\$87,888.13		\$97,898.13
<b>Total</b>	<b>Total</b>			<b>\$101,060.97</b>		<b>\$88,949.10</b>		<b>\$98,959.10</b>

**Proposed Accomplishments**

Households (General) : 9

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	4	0	0	0	4	0	0	0
Black/African American:	6	0	0	0	6	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0



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Other multi-racial:	3	2	0	0	3	2	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>13</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>2</b>	<b>0</b>	<b>0</b>
Female-headed Households:	5							

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	2	0	2	0
Moderate	11	0	11	0
Non Low Moderate	0	0	0	0
Total	13	0	13	0
Percent Low/Mod	100.0%		100.0%	

**Annual Accomplishments**



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Years	Accomplishment Narrative	# Benefitting
2018	<p>8-27-2019 - SNHS is still working on expending their PY 2017 funds for this same project, so they have not yet drawn down any of the 2018 money. Unfortunately home sales in the City have been very slow over the last year. It appears that the extreme shortage of available units inside the City limits is the main issue. There are plenty of houses for sale in the County, but very few in the City. SNHS is planning to increase the maximum amount of the Homebuyer Assistance grant from \$5,000 to \$10,000 per client in order to increase the incentive to purchase inside the City.</p> <p>9-30-2019 - Two of the clients pending for the 2017 Homebuyer Assistance grant funds were shifted to the 2018 grant so that we could complete a draw down on this grant. As previously stated, the inventory of houses available for sale to clients at or below 80% AMI is extremely low and/or the property is in such poor condition it will not pass the home inspection. We are in the process of executing an amendment to the Subrecipient Agreement to increase the maximum grant award from \$5,000 to \$10,000 per client in order to increase the incentive to purchase inside the City limits. The amendment also extends the timeframe for expending the grant funds to 6-30-2021.</p> <p>12-31-2019 - The amendment increasing the maximum grant award from \$5,000 to \$10,000 per client was executed. SNHS had one client close during this quarter, but they have not yet submitted for reimbursement yet, so that client has not been added to the total served to date. They have one more client scheduled to close in February 2020.</p> <p>3-31-2020 - SNHS had another client close this quarter, but they have not yet submitted for reimbursement for that client, or the one from the previous quarter, so the data on those two households has not yet been added to the total served to date.</p> <p>6-30-2020 - SNHS did not submit any reimbursement requests this quarter.</p> <p>9/30/2020 - SNHS submitted a reimbursement request for 7 more clients. A total of 9 households have been assisted to date.</p> <p>12/31/2020 - SNHS had two clients close during the quarter, and two more are pending settlement. A total of 11 households have been assisted to date.</p> <p>3/31/2021 - SNHS had 2 more clients close during the quarter, for a total of 13 households served. The remaining \$2,101.87 in funding will be transferred to the PY 2021 Homebuyer Assistance Grants project.</p> <p>6/30/2021 - In May 2021 SNHS recouped \$10,000 from a client who stayed in their house for less than 1 year before selling. Those funds will be used to assist another client.</p>	



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**PGM Year:** 2019  
**Project:** 0005 - General Program Administration  
**IDIS Activity:** 99 - General Program Administration  
**Status:** Completed 8/18/2020 12:00:00 AM  
**Location:** Objective: National Objective:  
 Outcome: Matrix Code: General Program Administration (21A)

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 09/12/2019

**Description:** Overall administration of the CDBG program, all aspects.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MCM240015	\$69,880.00	\$0.00	\$69,880.00
<b>Total</b>				<b>\$69,880.00</b>	<b>\$0.00</b>	<b>\$69,880.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0							



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*Income Category:*

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2019  
**Project:** 0006 - Habitat for Humanity - New Housing Construction  
**IDIS Activity:** 100 - Habitat for Humanity - New Housing Construction  
**Status:** Completed 7/30/2021 12:00:00 AM  
**Location:** 504 Tangier St Salisbury, MD 21801-3522  
**Objective:** Provide decent affordable housing  
**Outcome:** Affordability  
**Matrix Code:** Construction of Housing (\*12) **National Objective:** LMH

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 09/12/2019

**Description:**

Provide financial assistance to Habitat for Humanity of Wicomico County to enable them to provide the opportunity for homeownership to one (1) low-to-moderate income family by partially funding the construction and site preparation costs for one (1) single-family housing unit.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MCC240015	\$88,000.00	\$28,900.60	\$88,000.00
<b>Total</b>				<b>\$88,000.00</b>	<b>\$28,900.60</b>	<b>\$88,000.00</b>

**Proposed Accomplishments**

Housing Units : 1

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	1	0	0	0	1	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>





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Female-headed Households: 1 0 1

Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	1	0	1	0
Non Low Moderate	0	0	0	0
Total	1	0	1	0
Percent Low/Mod	100.0%		100.0%	

Annual Accomplishments

Years	Accomplishment Narrative	# Benefitting
-------	--------------------------	---------------

2019  
 12-31-2019 - The Environmental Review Record (ERR) was completed in HEROS for the Habitat for Humanity construction project located at 504 Tangier Street. The 'Authority to Use Grant Funds' was issued by HUD on January 3, 2020. The 'Authorization to Proceed' letter was issued to Habitat for Humanity of Wicomico County by the City of Salisbury on January 9, 2020.

3-31-2020 - The foundation of the house has been completed, and the home is framed with a roof. Plumbing, electrical, sprinkler, and HVAC will be completing their rough-ins next week. Project is ahead of schedule.

6-30-2020 - The construction of the house is now complete, and the fence will be installed in July. The COVID-19 pandemic has had a negative impact on the income of the family approved to buy the house, therefore the closing has had to be postponed. Habitat expects this issue will be resolved soon, and the closing should take place by October 1, 2020, if not sooner.

9-30-2020 - The fencing around the house was completed in July 2020. The homeowner approved to buy the house suffered an injury which subsequently required surgery, and this has impacted her income. Closing has had to be postponed, and Habitat now expects that it will take place in November or December 2020.

12/31/2020 - The homeowner approved to buy the house suffered an injury which subsequently required surgery, and this has impacted her income. Closing has had to be postponed, and Habitat now expects that it will take place in January or February 2021.

3/31/2021 - The homeowner approved to buy the house suffered an injury which subsequently required surgery, and this impacted her income. She will be returning to work in April 2021, so Habitat now expects that closing on the house will take place in June 2021.

7/30/2021 - Settlement on the home took place on June 17, 2021. This project is now complete.



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**PGM Year:** 2019  
**Project:** 0007 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction  
**IDIS Activity:** 101 - City of Salisbury - Low-Mod Neighborhood Sidewalk Construction  
**Status:** Completed 11/17/2020 12:00:00 AM  
**Location:** Church Street-Doverdale Neighborhood Salisbury, MD 21804  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Sidewalks (03L)  
**National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 09/12/2019

**Description:**

Provide funds to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Church Street-Doverdale CDBG target neighborhood.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240015	\$5,560.72	\$5,560.72	\$5,560.72
		2019	B19MC240015	\$173,423.70	\$173,423.70	\$173,423.70
<b>Total</b>	<b>Total</b>			<b>\$178,984.42</b>	<b>\$178,984.42</b>	<b>\$178,984.42</b>

**Proposed Accomplishments**

People (General) : 4,650  
 Total Population in Service Area: 4,650  
 Census Tract Percent Low / Mod: 77.53

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2019 12-31-2019 - City staff has been working on compiling the bid package for the Low-Mod Neighborhood Sidewalk Construction project. This project will take place in the Church Street-Doverdale CDBG target neighborhood. The invitation to bid is expected to be issued in mid-January 2020.

3/30/2020 - The bid package was posted on 1/17/2020. A pre-bid conference was held on 1/28/2020, and the bids were due on 2/20/2020. ECM Corporation was the winning bidder, and the contract was executed on 3/23/2020. Then COVID-19 caused many businesses to shut down for a while, and construction was put on hold.

6/30/2020 - Construction began on the sidewalks in early June 2020.

9/30/2020 - Sidewalk construction was completed on 8/28/2020. The remaining funds in this project account will be shifted to the PY 2020 Low-Mod Neighborhood Sidewalk Construction project.





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**PGM Year:** 2018  
**Project:** 0007 - Truitt Street Community Center - Acquisition  
**IDIS Activity:** 102 - Truitt Street Community Center - Acquisition  
**Status:** Completed 1/28/2021 12:00:00 AM  
**Location:** 319 Truitt St Salisbury, MD 21804-4418  
**Objective:** Create suitable living environments  
**Outcome:** Sustainability  
**Matrix Code:** Acquisition of Real Property (01)  
**National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 04/09/2020

**Description:**

Provide funds to assist with the cost of purchasing the Truitt Street Community Center building and the associated property. The City is currently renting the building, but would prefer to own it so that we can continue to make improvements to the facility. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2018	B18MC240015	\$36,893.86	\$36,893.86	\$36,893.86
<b>Total</b>				<b>\$36,893.86</b>	<b>\$36,893.86</b>	<b>\$36,893.86</b>

**Proposed Accomplishments**

Public Facilities : 1  
 Total Population in Service Area: 4,650  
 Census Tract Percent Low / Mod: 77.53

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2020	1/20/2021 - The final grant funding which had been approved for the acquisition of the Truitt Street Community Center property was finally received from the State Dept. of General Services (DGS) Capital Grants program in mid-Dec. 2020. Closing on the property took place on 12/31/2020. The CDBG funds covered a portion of the purchase price for the property.	



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**PGM Year:** 2020  
**Project:** 0001 - General Program Administration  
**IDIS Activity:** 103 - General Program Administration  
**Status:** Completed 6/14/2021 12:00:00 AM  
**Location:** Objective: National Objective:  
 Outcome: Matrix Code: General Program Administration (21A)

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 08/24/2020

**Description:**

Overall administration of the CDBG program, all aspects.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$70,000.00	\$70,000.00	\$70,000.00
<b>Total</b>	<b>Total</b>			<b>\$70,000.00</b>	<b>\$70,000.00</b>	<b>\$70,000.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0							



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**Income Category:**

	<b>Owner</b>	<b>Renter</b>	<b>Total</b>	<b>Person</b>
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2020  
**Project:** 0002 - Low-Mod Neighborhood Sidewalk Construction  
**IDIS Activity:** 104 - CoS - Low-Mod Neighborhood Sidewalk Construction  
**Status:** Open  
**Location:** Church St.-Doverdale CDBG Target N-hood Salisbury, MD 21804  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Sidewalks (03L) **National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 08/24/2020

**Description:**

Provide funds to continue the construction of sidewalks and/or ADA accessibility ramps in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Church Street-Doverdale CDBG target neighborhood

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2019	B19MC240015	\$18,097.30	\$0.00	\$0.00
		2020	B20MC240015	\$167,358.01	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$185,455.31</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

People (General) : 4,650  
 Total Population in Service Area: 4,650  
 Census Tract Percent Low / Mod: 77.53

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2020	12/31/2020 - The project was put out to bid on 12/9/2020. A pre-bid meeting was held via Zoom on 12/17/2020. One addendum was issued on 12/21/2020 to answer questions that had been posed by the potential bidders. Last day for questions from bidders was 12/30/2020 by 12:00 p.m.	

3-31-2021 - Bid opening meeting took place via Zoom on 1/12/2021 at 2:30 p.m. Bids were received from 5 concrete contractors, and AJT Homes was the winning bidder. Work is expected to begin in the next quarter.



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**PGM Year:** 2020  
**Project:** 0003 - Truitt Street Community Center - Rehabilitation  
**IDIS Activity:** 105 - CoS - Truitt Street Community Center - Rehab / Expansion  
**Status:** Open  
**Location:** 319 Truitt St Salisbury, MD 21804-4418  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Neighborhood Facilities (03E) **National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 08/24/2020

**Description:**

Provide funds to assist with the rehabilitation/expansion of the Truitt Street Community Center building in order to better serve the needs of the local residents. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$125,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$125,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

Public Facilities : 1  
 Total Population in Service Area: 4,650  
 Census Tract Percent Low / Mod: 77.53

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
2020	3/31/2021 - The plans for the rehab / expansion of the Truitt St. Community Center have been modified, and the City is including funding in the PY 2021 Action Plan to provide additional resources for this project. The work will begin once the PY 2021 funding has been released for expenditure.	



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**PGM Year:** 2020  
**Project:** 0004 - Truitt Street Community Center - Community Kitchen Program Manager (Part-Time)  
**IDIS Activity:** 106 - CoS - Truitt St. Community Center - Community Kitchen Program Manager (Part-Time)  
**Status:** Open  
**Location:** 319 Truitt St Salisbury, MD 21804-4418  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Food Banks (05W) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** No

**Initial Funding Date:** 08/24/2020

**Description:**

Provide assistance to partially fund the cost of hiring a part-time Community Kitchen Program Manager for the Truitt Street Community Center. This individual will coordinate, supervise and work with a team of cooks and volunteers to provide food and food service related activities. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$25,000.00	\$0.00	\$0.00
<b>Total</b>				<b>\$25,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

People (General) : 4,650

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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	Owner	Renter	Total	Person
<b>Total:</b>	0	0	0	0
Female-headed Households:	0	0	0	0
<i>Income Category:</i>				
Extremely Low	0	0	0	0
Low Mod	0	0	0	0
Moderate	0	0	0	0
Non Low Moderate	0	0	0	0
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2020	3/31/2021 - The plans for the rehab / expansion of the Truitt St. Community center have been modified, so the City is allocating additional funding for that project in the PY 2021 Action Plan. The part-time position for the Community Kitchen Program Manager will not be filled until after the rehab project has been completed.	
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**PGM Year:** 2020  
**Project:** 0005 - CV1 - General Program Administration  
**IDIS Activity:** 107 - CV1 - General Program Administration  
**Status:** Open  
**Location:** Objective: National Objective:  
 Outcome: Matrix Code: General Program Administration (21A)

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 10/23/2020

**Description:**

Overall administration of the CDBG program, all aspects.  
 Funds will be used to purchase a new laptop and software for working remotely, and for CDBG program advertising costs.  
**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$3,905.00	\$2,235.25	\$2,235.25
<b>Total</b>				<b>\$3,905.00</b>	<b>\$2,235.25</b>	<b>\$2,235.25</b>

**Proposed Accomplishments**

**Actual Accomplishments**

**Number assisted:**

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0	0	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>





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Female-headed Households: 0

**Income Category:**

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2020  
**Project:** 0006 - CV1 - Translation Services for COVID-19 Info / Updates  
**IDIS Activity:** 108 - CV1 - CoS - Translation Services for COVID-19 Info / Updates  
**Status:** Open  
**Location:** ,  
**Objective:**  
**Outcome:**  
**Matrix Code:** Public Information (21C) **National Objective:**

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 10/23/2020

**Description:**

Provide funding for the translation and printing of COVID-19 health and safety informational materials in other languages and/or sign language interpretation services for verbal public presentations as needed.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$8,000.00	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$8,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



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Female-headed Households: 0

*Income Category:*

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2020  
**Project:** 0007 - CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program  
**IDIS Activity:** 109 - CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program  
**Status:** Completed 4/5/2021 12:00:00 AM **Objective:** Provide decent affordable housing  
**Location:** 560 Riverside Dr Ste A102 Salisbury, MD 21801-4702 **Outcome:** Sustainability  
**Matrix Code:** Subsistence Payment (05Q) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 10/23/2020

**Description:**

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic.  
 Maximum amount per household will equal no more than three (3) months of mortgage or rent payments and will total no more than \$3,000.  
 An estimated thirty (30) low-mod income households will be served with these funds.

**Financing**

CDBG	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year		Drawn Thru Program Year
					Total	Hispanic	
	EN	2020	B20MC240015	\$105,000.00		\$105,000.00	\$105,000.00
<b>Total</b>				<b>\$105,000.00</b>		<b>\$105,000.00</b>	<b>\$105,000.00</b>

**Proposed Accomplishments**

People (General) : 30

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
	White:	0	0	0	0	0	0	22
Black/African American:	0	0	0	0	0	0	66	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	23	12
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	2	0
Other multi-racial:	0	0	0	0	0	0	4	0
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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<b>Total:</b>	0	0	0	0	0	0	0	0	117	12
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Female-headed Households:

	0	0	0	0	0	0
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Income Category:

	Owner	Renter	Total	Person
Extremely Low	0	0	0	32
Low Mod	0	0	0	52
Moderate	0	0	0	33
Non Low Moderate	0	0	0	0
Total	0	0	0	117
Percent Low/Mod				100.0%

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2020	9/30/2020 - SNHS has assisted 18 households to date with Rental Assistance grants. On September 16, 2020, SNHS was advised that they could extend the assistance period from 3 months to 6 months and the maximum assistance from \$3,000 to \$6,000 per client.	
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12/31/2020 - SNHS has now assisted a total of 36 households / 117 people. All grant funds have been expended.



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**PGM Year:** 2020  
**Project:** 0008 - CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)  
**IDIS Activity:** 110 - CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)

**Status:** Completed 8/5/2021 12:00:00 AM  
**Location:** 307 N Salisbury Blvd Salisbury, MD 21801-4255  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Other Public Services Not Listed in 05A-05Y, 03T (05Z)  
**National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 10/23/2020

**Description:**

The City of Salisbury will partner with M4Reactor to produce PPE for local businesses to enable them to reopen safely. M4Reactor will design, fabricate and manufacture various types of Personal Protective Equipment (PPE) such as acrylic shields for work areas, face shields for workers, and other PPE devices. Local business owners will be able to submit an application to the City to participate in the program and receive these items which will be produced by M4Reactor. This will be a Low-Mod Area benefit project with a Citywide service area, as allowing local businesses to reopen safely benefits all residents of the City. The City of Salisbury has an overall low-mod percentage of 60.65% (2015 ACS LMISD).

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$50,927.50	\$50,927.50	\$50,927.50
<b>Total</b>	<b>Total</b>			<b>\$50,927.50</b>	<b>\$50,927.50</b>	<b>\$50,927.50</b>

**Proposed Accomplishments**

People (General) : 40  
 Total Population in Service Area: 16,445  
 Census Tract Percent Low / Mod: 61.69

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2020	6/17/2021 - The funding provided to M4Reactor served a total of 37 local business owners with various types of Personal Protective Equipment (PPE) such as acrylic shields for work areas, face shields for workers, floor stickers, and other PPE devices. The remaining funds will be transferred to another CDBG-CV project.	
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8/5/2021 - We have elected to transfer the remaining funds to the COVID-19 Critical Need Supplies for Low-Mod Income Residents project. This project is now complete.



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**PGM Year:** 2020  
**Project:** 0009 - CV1 - COVID-19 Critical Need Supplies for Low-Mod Income Residents  
**IDIS Activity:** 111 - CV1 - CoS - COVID-19 Critical Need Supplies for Low-Mod Income Residents  
**Status:** Open  
**Location:** 125 N Division St Salisbury, MD 21801-5030  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Other Public Services Not Listed in 05A-05Y, 03T (05Z)  
**National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 10/23/2020

**Description:**

Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc.  
 These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City.  
 The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.  
 This will be a Low-Mod Area benefit project with a Citywide service area.  
 The City of Salisbury has an overall low-mod percentage of 60.65% (2015 ACS LMISD).

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$60,072.50	\$0.00	\$0.00
<b>Total</b>	<b>Total</b>			<b>\$60,072.50</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

People (General) : 10,000  
 Total Population in Service Area: 16,445  
 Census Tract Percent Low / Mod: 61.69

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2020	6/17/2021 - A total of \$6,421.86 has been expended to date for various critical need supplies which have been distributed to low-mod income residents throughout the City of Salisbury. Distribution has been handled by City staff such as the Salisbury Fire Dept., and by members of the Vulnerable Populations Task Force. The Vulnerable Populations Task Force has conducted numerous COVID supply / food distribution events throughout the community since the pandemic began.	
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**PGM Year:** 2020  
**Project:** 0010 - CV3 - General Program Administration  
**IDIS Activity:** 112 - CV3 - General Program Administration  
**Status:** Open  
**Location:**  Objective:   
 Outcome:  Matrix Code: General Program Administration (21A) National Objective:

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 04/05/2021

**Description:**

Overall administration of the CDBG program, all aspects.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MCC240015	\$1,747.00	\$0.00	\$0.00
<b>Total</b>				<b>\$1,747.00</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Proposed Accomplishments**

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total	
	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0
Black/African American:	0	0	0	0	0	0
Asian:	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0
Asian White:	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0
Asian/Pacific Islander:	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Female-headed Households:	0					





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**Income Category:**

	Owner	Renter	Total	Person
Extremely Low			0	
Low Mod			0	
Moderate			0	
Non Low Moderate			0	
Total	0	0	0	0
Percent Low/Mod				

**Annual Accomplishments**

No data returned for this view. This might be because the applied filter excludes all data.



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**PGM Year:** 2020  
**Project:** 0011 - CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program  
**IDIS Activity:** 113 - CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program  
**Status:** Open  
**Location:** 560 Riverside Dr Ste A102 Salisbury, MD 21801-4702  
**Objective:** Provide decent affordable housing  
**Outcome:** Sustainability  
**Matrix Code:** Subsistence Payment (05Q) **National Objective:** LMC

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 04/05/2021

**Description:**

Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic.  
 Maximum amount per household will equal no more than six (6) months of mortgage or rent payments and will total no more than \$6,000.  
 For those rental mortgage assistance clients that are also behind on their electric bills additional utility assistance may be provided.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$200,000.00	\$43,542.28	\$43,542.28
<b>Total</b>	<b>Total</b>			<b>\$200,000.00</b>	<b>\$43,542.28</b>	<b>\$43,542.28</b>

**Proposed Accomplishments**

People (General) : 22

**Actual Accomplishments**

Number assisted:

	Owner		Renter		Total		Person	
	Total	Hispanic	Total	Hispanic	Total	Hispanic	Total	Hispanic
White:	0	0	0	0	0	0	1	0
Black/African American:	0	0	0	0	0	0	7	0
Asian:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native:	0	0	0	0	0	0	0	0
Native Hawaiian/Other Pacific Islander:	0	0	0	0	0	0	0	0
American Indian/Alaskan Native & White:	0	0	0	0	0	0	1	0
Asian White:	0	0	0	0	0	0	0	0
Black/African American & White:	0	0	0	0	0	0	1	0
American Indian/Alaskan Native & Black/African American:	0	0	0	0	0	0	0	0
Other multi-racial:	0	0	0	0	0	0	1	1
Asian/Pacific Islander:	0	0	0	0	0	0	0	0
Hispanic:	0	0	0	0	0	0	0	0



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**Total:** 0 0 0 0 0 0 0 0 11 1

Female-headed Households:

Income Category:	Owner	Renter	Total	Person
Extremely Low	0	0	0	2
Low Mod	0	0	0	4
Moderate	0	0	0	5
Non Low Moderate	0	0	0	0
Total	0	0	0	11
Percent Low/Mod	100.0%			

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
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2020 3/31/2021 - On January 26, 2021 the City received a phone call from Ms. Evelyn Cartagena of HUD instructing us not to allow SNHS to begin processing any applications for the CDBG-CV3 COVID-19 Rental / Mortgage Assistance Program until she had had time to finish her review of the CV3 amendment to the City's 2020 Action Plan. Therefore, SNHS did not begin processing applications until February 2021. SNHS approved and funded one applicant during this quarter, but they have not yet requested reimbursement, so that client will be reported in the next quarter.

6/30/2021 - One reimbursement request was processed for SNHS in June 2021 in the amount of \$43,542.28. A total of eleven (11) households have been served to date. Since the Wicomico County Emergency Rental Assistance Program (ERAP) funds became available it has really slowed down the applications for the City's CDBG CV-3 program. For ERAP the requirements to qualify for assistance are much less restrictive than the CV-3 program. SNHS expects that the CV-3 money will to move very slowly from here on out.



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**PGM Year:** 2020  
**Project:** 0012 - CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents  
**IDIS Activity:** 114 - CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents  
**Status:** Open  
**Location:** 125 N Division St Salisbury, MD 21801-5030  
**Objective:** Create suitable living environments  
**Outcome:** Availability/accessibility  
**Matrix Code:** Other Public Services Not Listed in 05A-05Y, 03T (05Z)  
**National Objective:** LMA

**Activity to prevent, prepare for, and respond to Coronavirus:** Yes

**Initial Funding Date:** 04/05/2021

**Description:**

Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc.  
 These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City.  
 The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.

**Financing**

	Fund Type	Grant Year	Grant	Funded Amount	Drawn In Program Year	Drawn Thru Program Year
CDBG	EN	2020	B20MC240015	\$43,000.00	\$19,199.75	\$19,199.75
<b>Total</b>				<b>\$43,000.00</b>	<b>\$19,199.75</b>	<b>\$19,199.75</b>

**Proposed Accomplishments**

People (General) : 18,540  
 Total Population in Service Area: 16,445  
 Census Tract Percent Low / Mod: 61.69

**Annual Accomplishments**

Years	Accomplishment Narrative	# Benefiting
-------	--------------------------	--------------

2020	6/17/2021 - Tri Community Mediation (TCM) has expended many hours over the past year working with the Vulnerable Population Task Force to organize and conduct the COVID supply and food distribution events that have been held throughout the community. As distribution of these supplies is a critical factor to addressing the needs of the residents, the City has elected to utilize some of the CV funding to reimburse TCM for the time they have expended on this effort. A reimbursement has been processed to TCM in the amount of \$19,199.75. This reimbursement encompasses all the hours that the TCM Executive Director has spent organizing the various supply and food distribution events from April 2020 to March 2021.	
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<b>Total Funded Amount:</b>	<b>\$1,454,119.00</b>
<b>Total Drawn Thru Program Year:</b>	<b>\$794,934.60</b>
<b>Total Drawn In Program Year:</b>	<b>\$635,942.48</b>

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PR06 - Summary of Consolidated Plan  
Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description		Program	Project Estimate
2020 1	General Program Administration	Overall administration of the CDBG program, all aspects.	CDBG	\$70,000.00
2	Low-Mod Neighborhood Sidewalk Construction	Provide funds to continue the construction of sidewalks and/or ADA accessibility ramps in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Church Street-Doverdale CDBG target neighborhood. The Church Street-Doverdale neighborhood encompasses Census Tract 1, Block Groups 2, 3 and 5. That area has an average low-mod percentage of 77.5%.	CDBG	\$167,358.00
3	Truitt Street Community Center - Rehabilitation	Provide funds to assist with the rehabilitation of the Truitt Street Community Center building in order to better serve the needs of the local residents. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.	CDBG	\$125,000.00
4	Truitt Street Community Center - Community Kitchen Program Manager (Part-Time)	Provide assistance to partially fund the cost of hiring a part-time Community Kitchen Program Manager for the Truitt Street Community Center. This individual will coordinate, supervise and work with a team of cooks and volunteers to provide food and food service related activities to the residents utilizing the Community Kitchen section of the Truitt Street Community Center. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.	CDBG	\$25,000.00
5	CV1 - General Program Administration	Overall administration of the CDBG program, all aspects. Funds will be used to purchase a new laptop and software for working remotely, and for CDBG program advertising costs.	CDBG	\$3,905.00
6	CV1 - Translation Services for COVID-19 Info / Updates	Provide funding for the translation and printing of COVID-19 health and safety informational materials in other languages and/or sign language interpretation services for verbal public presentations as needed.	CDBG	\$8,000.00
7	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic. Maximum amount per household will equal no more than three (3) months of mortgage or rent payments and will total no more than \$3,000.	CDBG	\$105,000.00

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Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
\$70,000.00	\$70,000.00	\$0.00	\$70,000.00
\$185,455.31	\$0.00	\$185,455.31	\$0.00
\$125,000.00	\$0.00	\$125,000.00	\$0.00
\$25,000.00	\$0.00	\$25,000.00	\$0.00
\$3,905.00	\$2,235.25	\$1,669.75	\$2,235.25
\$8,000.00	\$0.00	\$8,000.00	\$0.00
\$105,000.00	\$105,000.00	\$0.00	\$105,000.00

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PR06 - Summary of Consolidated Plan  
Projects for Report Year

IDIS

Plan IDIS Year Project	Project Title and Description	Program	Project Estimate
2020 8	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)	The City of Salisbury (CoS) will partner with M4Reactor to produce PPE for local businesses to enable them to reopen safely. M4Reactor will design, fabricate and manufacture various types of Personal Protective Equipment (PPE) such as acrylic shields for work areas, face shields for workers, and other PPE devices. Local business owners will be able to submit an application to the City to participate in the program and receive these items which will be produced by M4Reactor.	CDBG \$87,000.00
9	CV1 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc. These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City. The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.	CDBG \$24,000.00
10	CV3 - General Program Administration	Overall administration of the CDBG program, all aspects.	CDBG \$1,747.00
11	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic. Maximum amount per household will equal no more than six (6) months of mortgage or rent payments and will total no more than \$6,000. For those rental / mortgage assistance clients that are also behind on their electric bills additional utility assistance may be provided.	CDBG \$200,000.00
12	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents	Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc. These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City. The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.	CDBG \$43,000.00



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IDIS

Committed Amount	Amount Drawn Thru Report Year	Amount Available to Draw	Amount Drawn in Report Year
\$50,927.50	\$50,927.50	\$0.00	\$50,927.50

\$60,072.50	\$0.00	\$60,072.50	\$0.00
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\$1,747.00	\$0.00	\$1,747.00	\$0.00
\$200,000.00	\$43,542.28	\$156,457.72	\$43,542.28

\$43,000.00	\$19,199.75	\$23,800.25	\$19,199.75
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CDBG Summary of Accomplishments

Program Year: 2020

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SALISBURY

Count of CDBG Activities with Disbursements by Activity Group & Matrix Code

Activity Group	Activity Category	Open Count	Open Activities Disbursed	Completed Count	Completed Activities Disbursed	Program Year Count	Total Activities Disbursed
Acquisition	Acquisition of Real Property (01)	0	\$0.00	1	\$36,893.86	1	\$36,893.86
	<b>Total Acquisition</b>	<b>0</b>	<b>\$0.00</b>	<b>1</b>	<b>\$36,893.86</b>	<b>1</b>	<b>\$36,893.86</b>
Housing	Construction of Housing (12)	0	\$0.00	1	\$28,900.60	1	\$28,900.60
	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	1	\$88,949.10	1	\$11,309.72	2	\$100,258.82
	<b>Total Housing</b>	<b>1</b>	<b>\$88,949.10</b>	<b>2</b>	<b>\$40,210.32</b>	<b>3</b>	<b>\$129,159.42</b>
Public Facilities and Improvements	Neighborhood Facilities (03E)	1	\$0.00	0	\$0.00	1	\$0.00
	Sidewalks (03L)	1	\$0.00	1	\$178,984.42	2	\$178,984.42
	<b>Total Public Facilities and Improvements</b>	<b>2</b>	<b>\$0.00</b>	<b>1</b>	<b>\$178,984.42</b>	<b>3</b>	<b>\$178,984.42</b>
Public Services	Subsistence Payment (05Q)	1	\$43,542.28	1	\$105,000.00	2	\$148,542.28
	Food Banks (05W)	1	\$0.00	0	\$0.00	1	\$0.00
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	2	\$19,199.75	1	\$50,927.50	3	\$70,127.25
	<b>Total Public Services</b>	<b>4</b>	<b>\$62,742.03</b>	<b>2</b>	<b>\$155,927.50</b>	<b>6</b>	<b>\$218,669.53</b>
General Administration and Planning	General Program Administration (21A)	2	\$2,235.25	2	\$70,000.00	4	\$72,235.25
	Public Information (21C)	1	\$0.00	0	\$0.00	1	\$0.00
	<b>Total General Administration and Planning</b>	<b>3</b>	<b>\$2,235.25</b>	<b>2</b>	<b>\$70,000.00</b>	<b>5</b>	<b>\$72,235.25</b>
<b>Grand Total</b>		<b>10</b>	<b>\$153,926.38</b>	<b>8</b>	<b>\$482,016.10</b>	<b>18</b>	<b>\$635,942.48</b>



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**CDBG Sum of Actual Accomplishments by Activity Group and Accomplishment Type**

Activity Group	Matrix Code	Accomplishment Type	Open Count	Completed Count	Program Year Totals
Acquisition	Acquisition of Real Property (01)	Public Facilities	0	4,650	4,650
	<b>Total Acquisition</b>		<b>0</b>	<b>4,650</b>	<b>4,650</b>
Housing	Construction of Housing (12)	Housing Units	0	1	1
	Homeownership Assistance-excluding Housing Counseling under 24 CFR 5.100 (13B)	Households	13	18	31
	<b>Total Housing</b>		<b>13</b>	<b>19</b>	<b>32</b>
Public Facilities and Improvements	Neighborhood Facilities (03E)	Public Facilities	4,650	0	4,650
	Sidewalks (03L)	Persons	4,650	4,650	9,300
	<b>Total Public Facilities and Improvements</b>		<b>9,300</b>	<b>4,650</b>	<b>13,950</b>
Public Services	Subsistence Payment (05Q)	Persons	11	117	128
	Food Banks (05W)	Persons	0	0	0
	Other Public Services Not Listed in 05A-05Y, 03T (05Z)	Persons	32,890	16,445	49,335
	<b>Total Public Services</b>		<b>32,901</b>	<b>16,562</b>	<b>49,463</b>
<b>Grand Total</b>			<b>42,214</b>	<b>25,881</b>	<b>68,095</b>



SALISBURY

**CDBG Beneficiaries by Racial / Ethnic Category**

Housing-Non Housing	Race	Total Persons	Total Hispanic Persons	Total Households	Total Hispanic Households
Housing	White	0	0	14	0
	Black/African American	0	0	7	0
	Black/African American & White	0	0	6	2
	Other multi-racial	0	0	5	2
	<b>Total Housing</b>	<b>0</b>	<b>0</b>	<b>32</b>	<b>4</b>
Non Housing	White	23	0	0	0
	Black/African American	73	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Black/African American & White	24	12	0	0
	Amer. Indian/Alaskan Native & Black/African Amer.	2	0	0	0
Grand Total	Other multi-racial	5	1	0	0
	<b>Total Non Housing</b>	<b>128</b>	<b>13</b>	<b>0</b>	<b>0</b>
	White	0	0	14	0
	Black/African American	23	0	0	0
	American Indian/Alaskan Native & White	0	0	7	0
Grand Total	Black/African American	73	0	0	0
	American Indian/Alaskan Native & White	1	0	0	0
	Black/African American & White	0	0	6	2
	Amer. Indian/Alaskan Native & Black/African Amer.	24	12	0	0
	Other multi-racial	2	0	0	0
Grand Total	Other multi-racial	5	1	5	2
	<b>Total Grand Total</b>	<b>128</b>	<b>13</b>	<b>32</b>	<b>4</b>



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**CDBG Beneficiaries by Income Category**

Income Levels	Owner Occupied	Renter Occupied	Persons
Non Housing	0	0	34
Extremely Low (<=30%)	0	0	56
Low (>30% and <=50%)	0	0	38
Mod (>50% and <=80%)	0	0	128
Total Low-Mod	0	0	0
Non Low-Mod (>80%)	0	0	0
Total Beneficiaries	0	0	128

# Section 1

## Public Facilities and Infrastructure

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
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 CDBG Performance Measures Report  
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	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Number of Persons Assisted	0	0	0	0	0	0	0
with new access to a facility	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0

Number of Households Assisted	0	0	0	0	0	0	0
with new access to a facility	0	0	0	0	0	0	0
with improved access to a facility	0	0	0	0	0	0	0
with access to a facility that is no longer substandard	0	0	0	0	0	0	0
Totals :	0	0	0	0	0	0	0

## Public Services

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Number of Persons Assisted	5,037	0	0	0	128	0	5,165
with new (or continuing) access to a service	5,037	0	0	0	128	0	5,165
with improved (or continuing) access to a service	0	0	0	0	0	0	0
with new access to a service that is no longer substandard	0	0	0	0	0	0	0
Totals :	5,037	0	0	0	128	0	5,165



Economic Development (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Professional	0	0	0	0	0	0	0
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs created, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Number unemployed prior to taking jobs	0	0	0	0	0	0	0
Total Number of Jobs Retained	0	0	0	0	0	0	0
Types of Jobs Retained							
Officials and Managers	0	0	0	0	0	0	0
Professional	0	0	0	0	0	0	0



U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
 CDBG Performance Measures Report  
 Program Year 2020 SALISBURY, MD

Economic Development (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Sustain	
Technicians	0	0	0	0	0	0	0
Sales	0	0	0	0	0	0	0
Office and Clerical	0	0	0	0	0	0	0
Craft Workers (skilled)	0	0	0	0	0	0	0
Operatives (semi-skilled)	0	0	0	0	0	0	0
Laborers (unskilled)	0	0	0	0	0	0	0
Service Workers	0	0	0	0	0	0	0
Of jobs retained, number with employer sponsored health care benefits	0	0	0	0	0	0	0
Acres of Brownfields Remediated	0	0	0	0	0	0	0





Construction of Rental Housing (continued)

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Number subsidized with project based rental assistance by another federal, state, or local program	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0
Number of permanent housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, the number for the chronically homeless	0	0	0	0	0	0	0

Section 3

U.S. Department of Housing and Urban Development  
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Owner Occupied Housing Rehabilitation

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Total LMH* units	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Units Occupied by elderly	0	0	0	0	0	0	0
Brought from substandard to standard condition	0	0	0	0	0	0	0
Qualified as Energy Star	0	0	0	0	0	0	0
Brought to lead safety compliance	0	0	0	0	0	0	0
Made accessible	0	0	0	0	0	0	0

Homebuyer Assistance

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Sustain	Access	Sustain	Access	Sustain	
Total Households Assisted	0	0	0	0	0	0	0
Of Total:							
Number of first-time homebuyers	0	0	0	0	0	0	0
Of those, number receiving housing counseling	0	0	0	0	0	0	0
Number of households receiving downpayment/closing costs assistance	0	0	0	0	0	0	0

Development of Homeowner Housing

	Create Suitable Living		Provide Decent Housing		Create Economic Opportunities		Total
	Access	Afford	Access	Afford	Access	Afford	
Total LMH* units	0	0	0	0	0	0	0
Total SB*, URG units	0	0	0	0	0	0	0
Of Total, Number of Affordable units	0	0	0	0	0	0	0
Years of affordability	0	0	0	0	0	0	0
Average number of years of affordability per unit	0	0	0	0	0	0	0
Units qualified as Energy Star	0	0	0	0	0	0	0
504 accessible units	0	0	0	0	0	0	0
Units occupied by households previously living in subsidized housing	0	0	0	0	0	0	0
Of Affordable Units	0	0	0	0	0	0	0
Number occupied by elderly	0	0	0	0	0	0	0
Number designated for persons with HIV/AIDS	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0
Number of housing units for homeless persons and families	0	0	0	0	0	0	0
Of those, number for the chronically homeless	0	0	0	0	0	0	0







## ANNUAL AFFORDABLE HOUSING COMPLETION GOALS – SECTION 215

Grantee Name: City of Salisbury, MD Program Year: 2020	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
<b>BENEFICIARY GOALS (Sec. 215 Only)</b>						
Homeless households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	61	59	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Sec. 215 Beneficiaries*</b>	61	59	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>RENTAL GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	52	46	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Rental</b>	52	46	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>HOME OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		
Production of new units	1	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	8	12	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Total Sec. 215 Affordable Owner</b>	9	13	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)</b>						
Acquisition of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	1	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	0	0	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	52	46	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	8	12	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
<b>Combined Total Sec. 215 Goals*</b>	61	59	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)</b>						
Annual Rental Housing Goal	52	46	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	9	13	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Total Overall Housing Goal</b>	61	59	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

\* The total amounts for "Combined Total Sec. 215 Goals" and "Total Sec. 215 Beneficiary Goals" should be the same number.

Affordable Housing - PY 2020  
Income Level Breakdown of Clients Served

	Extremely Low Income	Low Income	Moderate Income	Total
Owner Households	0	1	12	13
Renter Households	13	21	12	46
Total Rental + Owner	13	22	24	59

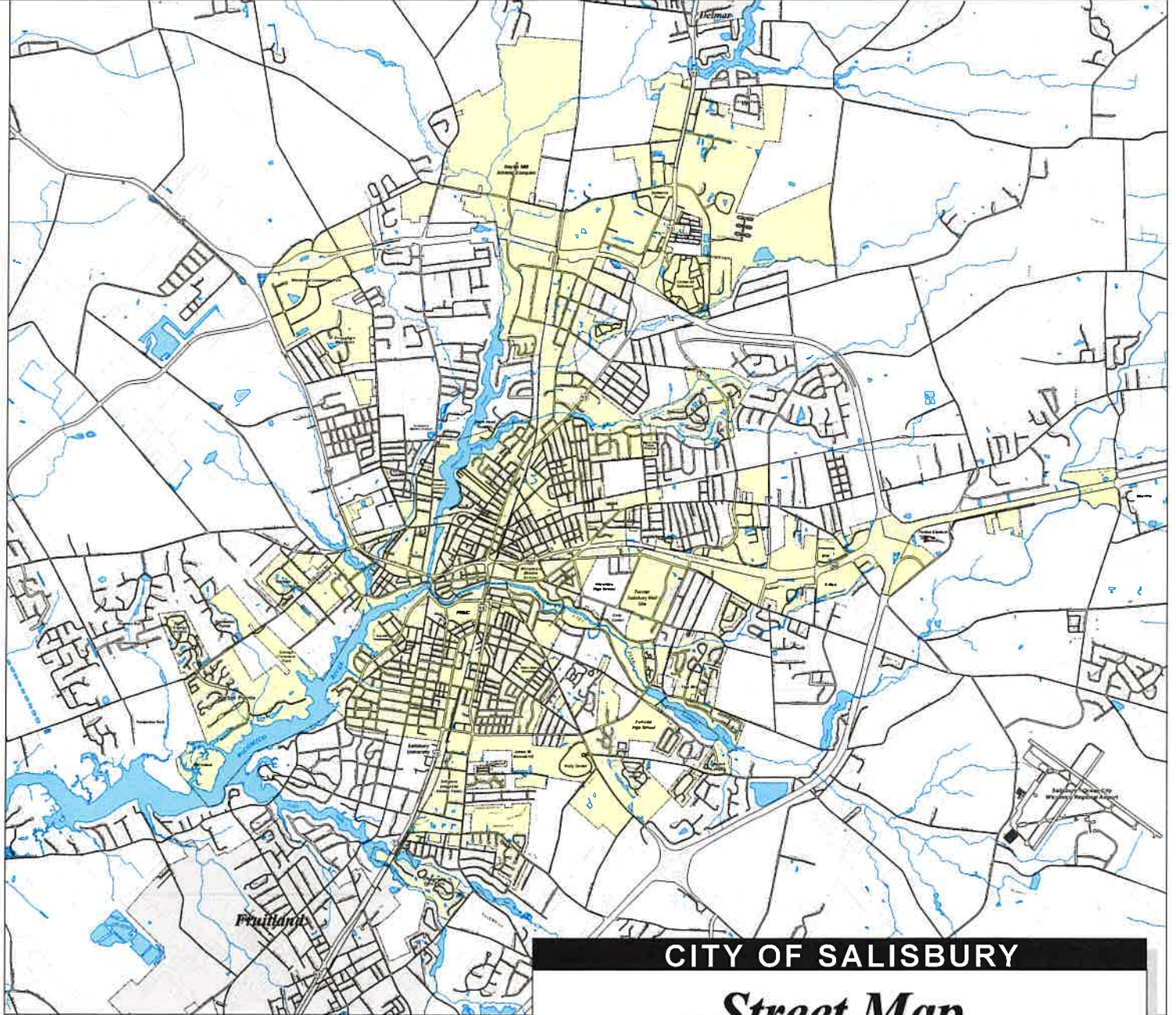
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Middle Income (at or below 120% of AMI) Persons Served: 0

Homeless Persons Served: 0

# Maps

# CITY OF SALISBURY



CITY OF SALISBURY

*- Street Map -*

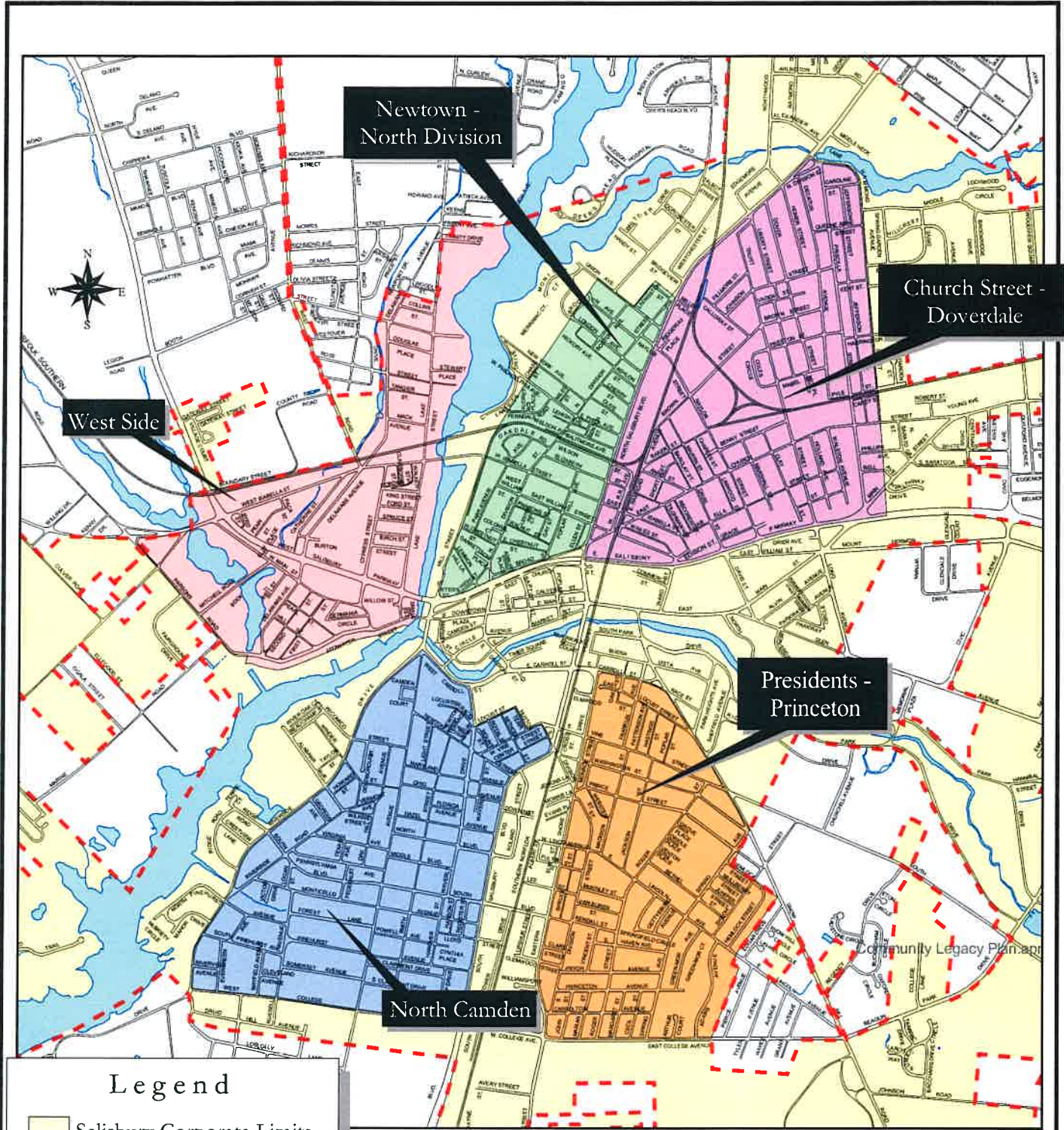


0 100 200 300 400 500 600 700 800 Feet

Scale in Feet







# CDBG Target Areas

**Legend**  
 Salisbury Corporate Limits

**Point-in-Time Homeless  
Subpopulations Summary for MD-513 –  
Wicomico / Somerset / Worcester County  
Continuum of Care (CoC)**

## Additional Homeless Populations Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/27/2021

Population: Sheltered and full unsheltered count

### Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	31	2	0	33	66
Adults with a Substance Use Disorder	11	2	0	13	26
Adults with HIV/AIDS	1	0	0	1	2
Adult Survivors of Domestic Violence	7	0	0	1	8

**Public Notice –  
CAPER Comment Period**



## PUBLIC NOTICE

The City of Salisbury Finance Department / HCDD has completed the draft Consolidated Annual Performance and Evaluation Report (CAPER) for the 2020 program year of the City's Community Development Block Grant (CDBG) program. The PY 2020 CAPER is currently available for public review on the City website ([www.salisbury.md](http://www.salisbury.md)) under the Housing & Community Development Department – Community Development section. The City will be accepting written comments on the 2020 CAPER through 4:30 p.m. on Friday, September 17, 2021. All written comments should be mailed to Deborah Stam, City of Salisbury–HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801 or may be e-mailed to Ms. Stam at [dstam@salisbury.md](mailto:dstam@salisbury.md)

Deborah J. Stam  
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Finance / HCDD