



DEPARTMENT: Housing and Community Development

POSITION: Community Programs Specialist

TYPE: Part-Time, 20-25 hours

SALARY: \$15.75/hr

BENEFITS: None

CLOSING DATE: Open Until Filled



Overview: We are Salisbury, Maryland, and our town was born from the headwaters of the **Wicomico River**. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost **300 years**. Now one of the largest cities on the peninsula, Salisbury serves as the *Capital of the Eastern Shore*, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

Department: The Housing and Community Development Department is made up of three different departments: Code Enforcement, Neighborhood Relations, and Housing First. These three functions of HCDD are all supported by and work closely with the Community Development Grants and Finance segments of the City to achieve a better Salisbury for today and the future to come.

Profile:

The Community Programs Specialist (CPS) will support the Community Relations Division in identifying and implementing evidence-based programs and practices in the City's Community Centers and neighborhoods. The CPS will be the onsite contact for two community centers within the City of Salisbury, they will be responsible for planning and implementing both youth and adult programming. The CPS will assist the Housing and Community Development Department in the direct operational oversight of the of the community centers

Preferred Education: High School Diploma or GED

Preferred Experience: Previous experience with community engagement and programming is preferred but not required

Requirements/Certifications: Valid Driver's license and must be able to pass a background check

How to Apply: Apply on-line and upload, cover letter, copy of current driving record at www.salisbury.md/apply

**City of Salisbury HR, 125 N. Division St., Salisbury, MD 21801 jobs@salisbury.md;
410-548-1065; fax: 410-548-3748**