



**SALISBURY CITY COUNCIL
WORK SESSION AGENDA**

**APRIL 6, 2020
ZOOM MEETING**

- 4:30 p.m. Resolution to defer Revolving Loan payment for Shamrock Hospitality Group, LLC until the end of the pandemic – Business Development Director Laura Soper
- 4:45 p.m. Ordinance to approve agreement with DPL for EV Charging Stations – Department of Infrastructure and Development (DID) Director Amanda Pollack
- 5:00 p.m. Budget Amendment for Mt. Hermon Road sewer extension- DID Director Amanda Pollack
- 5:15 p.m. Budget Amendment to cover shortfall in November 2019 Elections budget - for Elections- Wicomico County Board of Elections Director Anthony Gutierrez, City Clerk Kim Nichols
- 5:30 p.m. Adjournment

*Times shown are approximate. Council reserves the right to adjust the agenda as circumstances warrant.
The Council reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 3-305(b).*

Join Zoom Meeting
<https://zoom.us/j/732435825>
Meeting ID: 732 435 825
One tap mobile
+19292056099,,732435825# US (New York)
+13126266799,,732435825# US (Chicago)
Dial by your location
+1 929 205 6099 US (New York)
+1 312 626 6799 US (Chicago)
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US
+1 301 715 8592 US
+1 346 248 7799 US (Houston)
Meeting ID: 732 435 825

Find your local number: <https://zoom.us/u/adD3ERcbrN>

Posted 4/2/20



City of
Salisbury
Jacob R. Day, Mayor

Memo

To: City Council
From: Laura Soper
Subject: Deferral of Revolving Loan Repayment – Shamrock Hospitality Group, LLC
Date: 3/30/20

At my department's request, we would like to defer the Revolving loan repayment terms and accrual of interest for Shamrock Hospitality Group, LLC until a time that the COVID-19 pandemic has reached its conclusion and restaurants are allowed to offer dine-in service. In discussion with the borrower, he offered the ability to officially begin repayment of the loan 12 months after the announcement of the end of the mandated restaurant dine-in closures. This term is based partly on the deferrals that many banks are offering to their clients in relation to the COVID-19 outbreak. Included with this submission is their current amortization schedule. Loan repayments are currently due on the 1st day of each month. The borrower feels comfortable with re-starting repayment 12 full months after Governor Hogan makes the announcement that dine-in service may resume. This would allow for them time to build up their reserves.



City of
Salisbury
Jacob R. Day, Mayor

Loan Calculator with Extra Payments

| | Enter values |
|-------------------------|--------------|
| Loan amount | \$ 99,953.59 |
| Annual interest rate | 3.400% |
| Loan period in years | 7 |
| Start date of loan | 8/15/2019 |
| Optional extra payments | |

Instructions

Must be between 1 and 30 years.
If your extra payments vary, enter them in the table below.

| | |
|------------------------------|--------------|
| Scheduled monthly payment | \$ 1,338.81 |
| Scheduled number of payments | 84 |
| Actual number of payments | 84 |
| Total of early payments | \$ - |
| Total interest | \$ 12,506.72 |

| No. | Payment Date | Beginning Balance | Scheduled Payment | Extra Payment | Total Payment | Principal | Interest | Ending Balance |
|-----|--------------|-------------------|-------------------|---------------|---------------|-------------|-----------|----------------|
| 1 | 8/15/2019 | \$ 99,953.59 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,055.61 | \$ 283.20 | \$ 98,897.98 |
| 2 | 9/15/2019 | \$ 98,897.98 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,058.60 | \$ 280.21 | \$ 97,839.38 |
| 3 | 10/15/2019 | \$ 97,839.38 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,061.60 | \$ 277.21 | \$ 96,777.77 |
| 4 | 11/15/2019 | \$ 96,777.77 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,064.61 | \$ 274.20 | \$ 95,713.17 |
| 5 | 12/15/2019 | \$ 95,713.17 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,067.63 | \$ 271.19 | \$ 94,645.54 |
| 6 | 1/15/2020 | \$ 94,645.54 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,070.65 | \$ 268.16 | \$ 93,574.89 |
| 7 | 2/15/2020 | \$ 93,574.89 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,073.68 | \$ 265.13 | \$ 92,501.20 |
| 8 | 3/15/2020 | \$ 92,501.20 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,076.73 | \$ 262.09 | \$ 91,424.48 |
| 9 | 4/15/2020 | \$ 91,424.48 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,079.78 | \$ 259.04 | \$ 90,344.70 |
| 10 | 5/15/2020 | \$ 90,344.70 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,082.84 | \$ 255.98 | \$ 89,261.86 |
| 11 | 6/15/2020 | \$ 89,261.86 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,085.90 | \$ 252.91 | \$ 88,175.96 |
| 12 | 7/15/2020 | \$ 88,175.96 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,088.98 | \$ 249.83 | \$ 87,086.98 |
| 13 | 8/15/2020 | \$ 87,086.98 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,092.07 | \$ 246.75 | \$ 85,994.91 |
| 14 | 9/15/2020 | \$ 85,994.91 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,095.16 | \$ 243.65 | \$ 84,899.75 |
| 15 | 10/15/2020 | \$ 84,899.75 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,098.26 | \$ 240.55 | \$ 83,801.49 |
| 16 | 11/15/2020 | \$ 83,801.49 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,101.38 | \$ 237.44 | \$ 82,700.11 |
| 17 | 12/15/2020 | \$ 82,700.11 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,104.50 | \$ 234.32 | \$ 81,595.62 |
| 18 | 1/15/2021 | \$ 81,595.62 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,107.63 | \$ 231.19 | \$ 80,487.99 |
| 19 | 2/15/2021 | \$ 80,487.99 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,110.76 | \$ 228.05 | \$ 79,377.23 |
| 20 | 3/15/2021 | \$ 79,377.23 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,113.91 | \$ 224.90 | \$ 78,263.31 |
| 21 | 4/15/2021 | \$ 78,263.31 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,117.07 | \$ 221.75 | \$ 77,146.25 |
| 22 | 5/15/2021 | \$ 77,146.25 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,120.23 | \$ 218.58 | \$ 76,026.02 |
| 23 | 6/15/2021 | \$ 76,026.02 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,123.41 | \$ 215.41 | \$ 74,902.61 |
| 24 | 7/15/2021 | \$ 74,902.61 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,126.59 | \$ 212.22 | \$ 73,776.02 |
| 25 | 8/15/2021 | \$ 73,776.02 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,129.78 | \$ 209.03 | \$ 72,646.24 |
| 26 | 9/15/2021 | \$ 72,646.24 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,132.98 | \$ 205.83 | \$ 71,513.26 |
| 27 | 10/15/2021 | \$ 71,513.26 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,136.19 | \$ 202.62 | \$ 70,377.06 |
| 28 | 11/15/2021 | \$ 70,377.06 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,139.41 | \$ 199.40 | \$ 69,237.65 |
| 29 | 12/15/2021 | \$ 69,237.65 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,142.64 | \$ 196.17 | \$ 68,095.01 |
| 30 | 1/15/2022 | \$ 68,095.01 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,145.88 | \$ 192.94 | \$ 66,949.14 |
| 31 | 2/15/2022 | \$ 66,949.14 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,149.12 | \$ 189.69 | \$ 65,800.01 |
| 32 | 3/15/2022 | \$ 65,800.01 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,152.38 | \$ 186.43 | \$ 64,647.63 |
| 33 | 4/15/2022 | \$ 64,647.63 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,155.64 | \$ 183.17 | \$ 63,491.99 |
| 34 | 5/15/2022 | \$ 63,491.99 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,158.92 | \$ 179.89 | \$ 62,333.07 |
| 35 | 6/15/2022 | \$ 62,333.07 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,162.20 | \$ 176.61 | \$ 61,170.87 |
| 36 | 7/15/2022 | \$ 61,170.87 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,165.50 | \$ 173.32 | \$ 60,005.37 |
| 37 | 8/15/2022 | \$ 60,005.37 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,168.80 | \$ 170.02 | \$ 58,836.57 |
| 38 | 9/15/2022 | \$ 58,836.57 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,172.11 | \$ 166.70 | \$ 57,664.46 |
| 39 | 10/15/2022 | \$ 57,664.46 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,175.43 | \$ 163.38 | \$ 56,489.03 |
| 40 | 11/15/2022 | \$ 56,489.03 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,178.76 | \$ 160.05 | \$ 55,310.27 |
| 41 | 12/15/2022 | \$ 55,310.27 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,182.10 | \$ 156.71 | \$ 54,128.17 |
| 42 | 1/15/2023 | \$ 54,128.17 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,185.45 | \$ 153.36 | \$ 52,942.72 |
| 43 | 2/15/2023 | \$ 52,942.72 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,188.81 | \$ 150.00 | \$ 51,753.91 |
| 44 | 3/15/2023 | \$ 51,753.91 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,192.18 | \$ 146.64 | \$ 50,561.73 |
| 45 | 4/15/2023 | \$ 50,561.73 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,195.55 | \$ 143.26 | \$ 49,366.18 |
| 46 | 5/15/2023 | \$ 49,366.18 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,198.94 | \$ 139.87 | \$ 48,167.24 |

| No. | Payment Date | Beginning Balance | Scheduled Payment | Extra Payment | Total Payment | Principal | Interest | Ending Balance |
|-----|--------------|-------------------|-------------------|---------------|---------------|-------------|-----------|----------------|
| 47 | 6/15/2023 | \$ 48,167.24 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,202.34 | \$ 136.47 | \$ 46,964.90 |
| 48 | 7/15/2023 | \$ 46,964.90 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,205.75 | \$ 133.07 | \$ 45,759.15 |
| 49 | 8/15/2023 | \$ 45,759.15 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,209.16 | \$ 129.65 | \$ 44,549.99 |
| 50 | 9/15/2023 | \$ 44,549.99 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,212.59 | \$ 126.22 | \$ 43,337.40 |
| 51 | 10/15/2023 | \$ 43,337.40 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,216.02 | \$ 122.79 | \$ 42,121.38 |
| 52 | 11/15/2023 | \$ 42,121.38 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,219.47 | \$ 119.34 | \$ 40,901.91 |
| 53 | 12/15/2023 | \$ 40,901.91 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,222.92 | \$ 115.89 | \$ 39,678.98 |
| 54 | 1/15/2024 | \$ 39,678.98 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,226.39 | \$ 112.42 | \$ 38,452.59 |
| 55 | 2/15/2024 | \$ 38,452.59 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,229.86 | \$ 108.95 | \$ 37,222.73 |
| 56 | 3/15/2024 | \$ 37,222.73 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,233.35 | \$ 105.46 | \$ 35,989.38 |
| 57 | 4/15/2024 | \$ 35,989.38 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,236.84 | \$ 101.97 | \$ 34,752.54 |
| 58 | 5/15/2024 | \$ 34,752.54 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,240.35 | \$ 98.47 | \$ 33,512.19 |
| 59 | 6/15/2024 | \$ 33,512.19 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,243.86 | \$ 94.95 | \$ 32,268.33 |
| 60 | 7/15/2024 | \$ 32,268.33 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,247.39 | \$ 91.43 | \$ 31,020.94 |
| 61 | 8/15/2024 | \$ 31,020.94 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,250.92 | \$ 87.89 | \$ 29,770.02 |
| 62 | 9/15/2024 | \$ 29,770.02 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,254.46 | \$ 84.35 | \$ 28,515.56 |
| 63 | 10/15/2024 | \$ 28,515.56 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,258.02 | \$ 80.79 | \$ 27,257.54 |
| 64 | 11/15/2024 | \$ 27,257.54 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,261.58 | \$ 77.23 | \$ 25,995.95 |
| 65 | 12/15/2024 | \$ 25,995.95 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,265.16 | \$ 73.66 | \$ 24,730.80 |
| 66 | 1/15/2025 | \$ 24,730.80 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,268.74 | \$ 70.07 | \$ 23,462.05 |
| 67 | 2/15/2025 | \$ 23,462.05 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,272.34 | \$ 66.48 | \$ 22,189.72 |
| 68 | 3/15/2025 | \$ 22,189.72 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,275.94 | \$ 62.87 | \$ 20,913.77 |
| 69 | 4/15/2025 | \$ 20,913.77 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,279.56 | \$ 59.26 | \$ 19,634.22 |
| 70 | 5/15/2025 | \$ 19,634.22 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,283.18 | \$ 55.63 | \$ 18,351.03 |
| 71 | 6/15/2025 | \$ 18,351.03 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,286.82 | \$ 51.99 | \$ 17,064.22 |
| 72 | 7/15/2025 | \$ 17,064.22 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,290.46 | \$ 48.35 | \$ 15,773.75 |
| 73 | 8/15/2025 | \$ 15,773.75 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,294.12 | \$ 44.69 | \$ 14,479.63 |
| 74 | 9/15/2025 | \$ 14,479.63 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,297.79 | \$ 41.03 | \$ 13,181.84 |
| 75 | 10/15/2025 | \$ 13,181.84 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,301.46 | \$ 37.35 | \$ 11,880.38 |
| 76 | 11/15/2025 | \$ 11,880.38 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,305.15 | \$ 33.66 | \$ 10,575.23 |
| 77 | 12/15/2025 | \$ 10,575.23 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,308.85 | \$ 29.96 | \$ 9,266.38 |
| 78 | 1/15/2026 | \$ 9,266.38 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,312.56 | \$ 26.25 | \$ 7,953.82 |
| 79 | 2/15/2026 | \$ 7,953.82 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,316.28 | \$ 22.54 | \$ 6,637.54 |
| 80 | 3/15/2026 | \$ 6,637.54 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,320.01 | \$ 18.81 | \$ 5,317.53 |
| 81 | 4/15/2026 | \$ 5,317.53 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,323.75 | \$ 15.07 | \$ 3,993.79 |
| 82 | 5/15/2026 | \$ 3,993.79 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,327.50 | \$ 11.32 | \$ 2,666.29 |
| 83 | 6/15/2026 | \$ 2,666.29 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,331.26 | \$ 7.55 | \$ 1,335.03 |
| 84 | 7/15/2026 | \$ 1,335.03 | \$ 1,338.81 | \$ - | \$ 1,338.81 | \$ 1,335.03 | \$ 3.78 | \$ (0.00) |

RESOLUTION NO. _____

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO DEFER THE
REVOLVING LOAN REPAYMENTS FOR SHAMROCK HOSPITALITY GROUP, LLC

WHEREAS the City has a revolving loan fund for the purpose of aiding revitalization in the
downtown area; and

WHEREAS SHAMROCK HOSPITALITY GROUP, LLC requested a loan from these funds in
the amount of \$99,953.59; and

WHEREAS the City Council approved this request and determined that it meets all of the
guidelines for the revolving loan fund at their May 13, 2019 meeting via Resolution 2943; and

WHEREAS Shamrock Hospitality Group, LLC used said funds to purchase restaurant equipment
and has dutifully repaid on a monthly basis; and

WHEREAS the State of Maryland prohibited serving the public in restaurants and bars in the
wake of the COVID-19 outbreak; and

WHEREAS Shamrock Hospitality Group, LLC has been negatively impacted by the shut down of
full service restaurant and bar operations and has requested to defer their loan repayment; and

WHEREAS Shamrock Hospitality Group, LLC has agreed that it could resume repayment 3
months from the date that the Governor of the State of Maryland announces the full reopening of
restaurant and bar operations.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, Maryland
that Shamrock Hospitality Group, LLC 's payments of the City's Revolving Loan shall be suspended
until 3 months after the date that the Governor of the State of Maryland announces the full reopening of
restaurants and bars.

The above Resolution was introduced, read and passed at the regular meeting of the Salisbury
City Council on the _____ day of _____, 2020.

Kimberly R. Nichols
CITY CLERK

John R. Heath
PRESIDENT, City Council

APPROVED by me this
_____ day of _____, 2020.

Jacob R. Day
MAYOR, City of Salisbury



To: Julia Glanz, City Administrator
From: Amanda H. Pollack, P.E., Director of Infrastructure & Development
Date: March 18, 2020
Re: Ordinance to grant a right of way to Delmarva Power for the installation of Electric Vehicle Charging Stations

The Department of Infrastructure & Development has received a request from Delmarva Power to install two (2) electric vehicle charging stations in City owned Parking Lot No. 15. Lot No. 15 is located at the corner of Market Street and Camden Street. The two EV charging stations will serve four (4) parking spaces. The project is fully funded by Delmarva Power. In order to proceed with the project, Delmarva Power has asked for the City to execute the attached Right of Way Agreement.

Unless you or the Mayor have further questions, please forward a copy of this memo, the ordinance and the Agreement to the City Council.

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**AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND
GRANTING A RIGHT-OF-WAY TO DELMARVA POWER & LIGHT
COMPANY ACROSS CITY OWNED PROPERTY (SALISBURY
PARKING LOT NO. 15) FOR INSTALLATION OF ELECTRIC VEHICLE
STATIONS.**

WHEREAS, the City of Salisbury owns Parking Lot No. 15 (Map 107, Parcel 1066) located near the intersection of W. Market Street and Camden Street; and

WHEREAS, the City of Salisbury is desirous of having facilities installed for the purpose of setting up electric vehicle charging stations on its lot; and

WHEREAS, Delmarva Power & Light Company (“Delmarva”) has requested that the City enter into a Right of Way Agreement to allow it to install and service the electric vehicle charging stations, and

WHEREAS, a copy of said agreement is attached hereto, which allows Delmarva the right to construct, operate and maintain the infrastructure in association with the new electric vehicle charging stations at the City's parking lot location.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that the City of Salisbury authorizes Delmarva to construct, operate and maintain electric vehicle charging stations at the Parking Lot No. 15 location near W. Market Street and Camden Street; that the Mayor is authorized to execute the Right of Way Agreement attached hereto; and that the location of the facilities shall be as shown on **Exhibit 1** attached to said agreement.

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on _____ day of _____ 2020, and thereafter, a statement of the substance of this Ordinance having been published as required by law, was finally passed by the Council on the _____ day of _____ 2020.

ATTEST:

Kimberly R. Nichols
City Clerk

John R. Heath, President
Salisbury City Council

Approved by me this _____ day of _____, 2020.

Jacob R. Day
Mayor of the City of Salisbury

**RIGHT OF WAY AGREEMENT
(EV Charging Station Facilities)**

The undersigned, herein called the "Grantor," hereby grant(s) to DELMARVA POWER & LIGHT COMPANY ("DELMARVA"), its successors, licensees and assigns, for value received, the right to construct, install, reconstruct, operate and maintain electric vehicle charging station facilities, including, but not limited to, pads, charging facilities, electric and communication lines, poles, crossarms, wires, anchors, guys, conduits, cables, transformers, meters, appurtenant equipment and enclosures (collectively, "charging station facilities") upon, over, under and across the land of the Grantor situated at the intersection of Market and Camden Streets, in the City of Salisbury, Wicomico County, Maryland, and acquired from Robert P. Cannon and Ruth L. Powell, by Deed dated June 29, 1973, and recorded among the Land Records of Wicomico County in Liber 878, Folio 632, and Feldman Investment Corporation, by Deed dated December 3, 1976, and recorded among the Land Records of Wicomico County in Liber 866, Folio 321 ("Grantor's Property").

The charging station facilities are or are to be located at Grantor's Property situated at the intersection of Market Street and Camden Street and further identified as City of Salisbury Parking Lot #15 in the location generally shown on the job print attached hereto as **Exhibit 1**.

Together with the right of access at all times to the charging station facilities, the right to extend electric and communication lines by the most direct practical route from the main lines to any charging station facilities on Grantor's Property, the right to trim, top, cut down and remove trees and/or shrubs adjacent to charging station facilities to provide proper operating clearance, the right to make necessary openings and excavations for the purpose of examining, repairing, replacing, altering or expanding charging station facilities provided that all openings or excavations shall be properly refilled and the property left in good and safe condition, and the right to place signs at Grantor's Property, near the charging station facilities restricting use of parking spaces adjacent to the charging station facilities to electric vehicles using or in line to use the charging facilities. No buildings or structures are to be erected under or over charging station facilities, and adequate horizontal clearances, with a five (5) foot minimum, must be maintained. Shrubbery, trees, fences, or other obstructions shall not be placed so close to any charging station facilities that they would, in the sole judgement of the Company, hinder or obstruct operation or maintenance of said equipment.

DELMARVA will return Grantor's Property to as near as its original condition as reasonably possible upon completion of construction and maintenance related activities and also upon termination of use of Grantor's Property as an electric vehicle charging station facility.

IN WITNESS WHEREOF, the Grantor(s) has/have caused this agreement to be properly executed this _____ day of _____, 20____.

WITNESS:

THE CITY OF SALISBURY, a municipal
corporation of the State of Maryland

By: _____
Name: _____
Title: _____

STATE OF _____:

SS:

COUNTY OF _____:

I hereby certify that on this _____ day of _____, 20____, before me, a Notary Public in and for the State and County aforesaid personally appeared _____, who acknowledged himself/herself to be the _____ of The City of Salisbury, a municipal corporation of the State of Maryland, and that (s)he, in such capacity and being authorized so to do, did execute the foregoing Agreement as the act and deed of The City of Salisbury for the purposes therein contained, and said act and deed was made without monetary consideration.

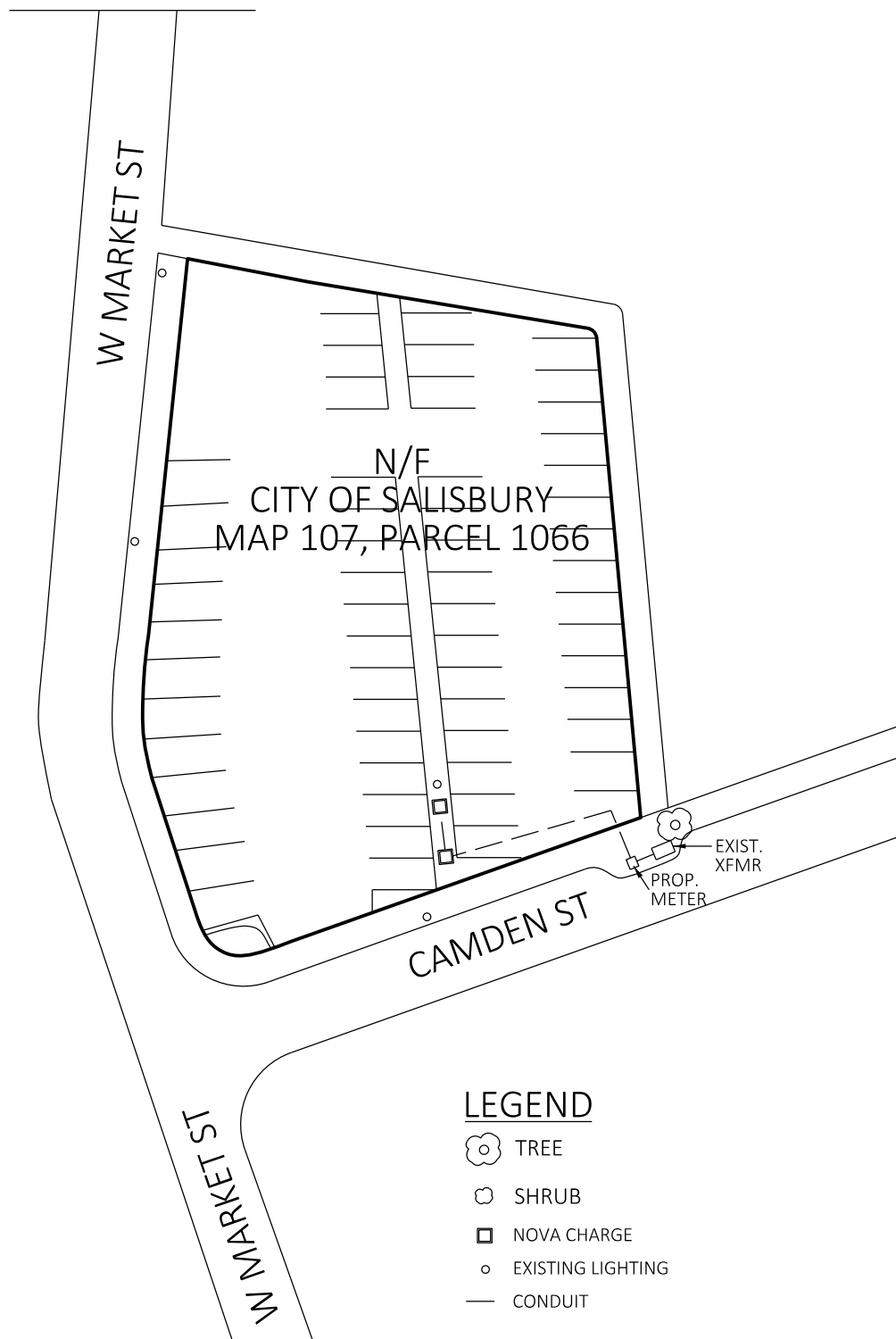
IN WITNESS WHEREOF, I hereunto set my hand and official seal.

Notary Public

My Commission Expires: _____

Exhibit 1

Job Print
(see attached)



PLAN VIEW
NOT TO SCALE

EXHIBIT 1

SALISBURY, MD 21801
DPL PUBLIC CHARGING EQUIPMENT PLAN
NOVA CHARGE LEVEL 2 EVSE



**delmarva
power**


Newark, DE - An Exelon Company

SCALE : NONE

SALISBURY LOT #15



City of
Salisbury
Jacob R. Day, Mayor

To: Julia Glanz, City Administrator
From: Amanda H. Pollack, P.E., Director of Infrastructure & Development 
Date: March 26, 2020
Re: Budget Amendment – Maryland WQFA Mt. Hermon Road Sewer Extension

The Department of Infrastructure & Development is requesting consideration for a budget amendment to accept financing from the Maryland Water Quality Financing Administration (MWQFA) for the Mt. Hermon Road Sewer Extension project. The project includes extending sewer to two residential properties in the City that are currently served with septic systems.

Per Ordinance No. 2497 which was passed on August 13, 2018, the City is authorized to finance up to \$120,000 for this project through the MWQFA. Since that authorization, the project has been designed and bid. At the February 24, 2020 City Council meeting, the construction contract was awarded to Chesapeake Turf in the amount of \$186,106.00. A portion of the contract was funded directly by the City.

The Maryland Department of the Environment approved the Procurement package on February 26, 2020. The final approval needed from the State is from the Board of Public Works. The meeting date where this item will be reviewed is scheduled for May 6, 2020.

The budget amendment is requested to allocated funds to the appropriate project account (55021). The budget amendment is needed prior to granting authorization for construction to proceed. Once the construction is underway, the Department of Infrastructure and Development will file for reimbursements from the MWQFA after the contractor is paid for work completed. This is typical for funding through MWQFA.

Unless you or the Mayor have further questions, please forward a copy of this memo and the ordinance to the City Council.

Ordinance No. 2497

AN ORDINANCE OF THE COUNCIL OF THE CITY OF SALISBURY (THE "COUNCIL") TO AUTHORIZE AND EMPOWER CITY OF SALISBURY (THE "CITY"), FOR THE PUBLIC PURPOSE OF FINANCING, REIMBURSING OR REFINANCING COSTS OF A PROJECT THAT THE CITY GENERALLY REFERS TO AS "SEWER EXTENSION – MT. HERMON ROAD" AS PROVIDED HEREIN, TO ISSUE AND SELL FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, ONE OR MORE SERIES OF (1)(A) GENERAL OBLIGATION BONDS AND (B) GENERAL OBLIGATION BOND ANTICIPATION NOTES, EACH IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED ONE HUNDRED TWENTY THOUSAND DOLLARS (\$120,000.00), AND (2) GENERAL OBLIGATION REFUNDING BONDS, PROVIDED THAT THE ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF ANY SERIES OF REFUNDING BONDS SHALL NOT EXCEED ONE HUNDRED THIRTY PERCENT (130%) OF THE AGGREGATE PRINCIPAL AMOUNT OF THE BONDS REFUNDED THEREFROM; DETERMINING THAT ANY SUCH SERIES OF BONDS BE SOLD TO THE MARYLAND WATER QUALITY FINANCING ADMINISTRATION (THE "ADMINISTRATION") BY PRIVATE SALE, WITHOUT PUBLIC BIDDING; AUTHORIZING THE APPROVAL BY RESOLUTION OF ONE OR MORE LOAN AGREEMENTS WITH THE ADMINISTRATION AND, WITH RESPECT TO ANY SUCH LOAN AGREEMENT, ACKNOWLEDGING THE ADMINISTRATION'S RIGHTS THEREUNDER, MAKING A PLEDGE OF CERTAIN REVENUES RECEIVABLE FROM THE STATE OF MARYLAND, AND ACKNOWLEDGING CERTAIN PAYMENT RESPONSIBILITIES OF THE CITY; PROVIDING THAT THE COUNCIL BY RESOLUTION SHALL DETERMINE OR PROVIDE FOR CERTAIN DETAILS OF ANY SUCH SERIES OF GENERAL OBLIGATION BONDS, BOND ANTICIPATION NOTES OR REFUNDING BONDS (EACH, A "SERIES OF OBLIGATIONS" OR "OBLIGATIONS"), INCLUDING WITH RESPECT TO ANY DEBT SERVICE RESERVE ACCOUNT REQUIRED BY THE ADMINISTRATION; PLEDGING THE CITY'S FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER TO PAYMENT OF ANY SUCH OBLIGATIONS AND PROVIDING FOR THE IMPOSITION OF AD VALOREM TAXES UPON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY SUBJECT TO ASSESSMENT FOR UNLIMITED MUNICIPAL TAXATION TO PAY ANY SUCH OBLIGATIONS; IDENTIFYING OR PROVIDING FOR THE DETERMINATION OF THE SOURCES FROM WHICH DEBT SERVICE ON ANY SUCH SERIES OF OBLIGATIONS WILL BE PAYABLE IN THE FIRST INSTANCE; AUTHORIZING THE COUNCIL BY RESOLUTION TO PROVIDE FOR POST-CLOSING MODIFICATIONS AFFECTING ANY SERIES OF BONDS OR REFUNDING BONDS ISSUED TO THE ADMINISTRATION; PROVIDING THAT ANY OF THE OBLIGATIONS MAY BE CONSOLIDATED WITH ANY OTHER OBLIGATIONS AUTHORIZED BY THE COUNCIL, AND ISSUED AS A SINGLE SERIES OF OBLIGATIONS; AUTHORIZING AND DIRECTING OFFICIALS AND EMPLOYEES OF THE CITY TO TAKE ANY AND ALL ACTION NECESSARY TO COMPLETE AND CLOSE THE ISSUANCE, SALE AND DELIVERY OF ANY SUCH SERIES OF OBLIGATIONS AND TO CONSUMMATE THE TRANSACTIONS CONTEMPLATED BY THIS ORDINANCE; PROVIDING THAT THIS TITLE SHALL BE DEEMED A STATEMENT OF THE SUBSTANCE OF THIS ORDINANCE FOR ALL

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PURPOSES; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE LIBERALLY CONSTRUED; AND OTHERWISE GENERALLY RELATING TO THE ISSUANCE, SALE, DELIVERY AND PAYMENT OF AND FOR ANY SUCH SERIES OF OBLIGATIONS.

RECITALS

WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland and a municipality within the meaning of the MWQFA Act identified below (the "City"), is authorized and empowered by Sections 19-301 to 19-309, inclusive, of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the "Enabling Act"), and Sections SC7-45 and SC7-46 of the Charter of the City of Salisbury, as replaced, supplemented or amended (the "Charter"), to borrow money for any proper public purpose and to evidence such borrowing by the issuance and sale of its general obligation bonds; and

WHEREAS, the City has determined to undertake a project it refers to generally as "Sewer Extension – Mt. Hermon Road" that involves extending municipal sewer service to certain properties that are currently on septic systems, including providing grinder pump stations, acquiring and installing force mains and undertaking related activities (collectively, the "Project") and, in connection with such undertaking, to acquire or pay for, as applicable, land or necessary property rights; related site improvements and utilities; related architectural, planning, design, engineering, surveying, bidding, document development, bidding, permitting, acquisition, construction, improvement, installation, modification, demolition, removal, renovation, reconstruction, rehabilitation, expansion, extension, equipping, inspection, construction administration, construction management and related costs; related financial, administrative and legal expenses; and costs of activities related to any of the foregoing; and has determined to borrow money for the public purpose of financing, reimbursing or refinancing all or a portion of the costs of any components of such activities, together with, to the extent determined by the Council of the City (the "Council") by resolution, costs of issuance relating to any such borrowing (collectively, "Costs of the Project"), by issuing one or more series of its general obligation bonds; and

WHEREAS, Title VI of the Federal Water Pollution Control Act (commonly known as the "Clean Water Act"), as amended by the Water Quality Act of 1987 ("Title VI"), authorizes the U.S. Environmental Protection Agency (the "EPA") to award grants to qualifying states to establish and capitalize state water pollution control revolving funds ("SRFs") for the purpose of providing loans and other forms of financial assistance to finance, among other things, the construction of publicly-owned wastewater treatment facilities, and the implementation of estuary conservation management plans and nonpoint source management programs; and

WHEREAS, as contemplated by Title VI, the General Assembly of Maryland at its 1988 session enacted the Maryland Water Quality Financing Administration Act, codified at Sections 9-1601 through 9-1622, inclusive, of the Environment Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the "MWQFA Act"), establishing the Maryland Water Quality Financing Administration (the "Administration") and establishing an SRF designated the

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Maryland Water Quality Revolving Loan Fund (the “SRF Fund”) to be maintained and administered by the Administration; and

WHEREAS, the MWQFA Act authorizes the Administration, among other things, to make a loan from the SRF Fund to a “local government” (as defined in the MWQFA Act) for the purpose of financing or refinancing all or a portion of the cost of a “wastewater facility” project (as defined in the MWQFA Act); and

WHEREAS, the City is a “local government” within the meaning of the MWQFA Act, and the Project is a “wastewater facility” project within the meaning of the MWQFA Act; and

WHEREAS, the MWQFA Act authorizes a local government to issue one or more bonds, notes or other evidences of obligation (each, a “loan obligation” as defined in the MWQFA Act) to evidence its indebtedness under a loan agreement with respect to a loan from the Administration, to sell any such bond, note or other evidence of obligation to the Administration at private sale, without public bidding, and to establish a dedicated source of revenues for repayment of such loan; and

WHEREAS, pursuant to the authority of the Enabling Act, the MWQFA Act and the Charter, the City has determined to borrow money from the Administration for the public purpose of financing, reimbursing or refinancing Costs of the Project or such components of the Project as the Administration shall permit; and

WHEREAS, as of the date of introduction of this Ordinance, the Administration has advised that it currently anticipates making the City two loans for Project purposes: (i) one loan in the approximate original principal amount of \$81,975.00, such loan to be evidenced by the issuance by the City to the Administration of a single taxable general obligation installment bond, and (ii) one loan in the approximate original principal amount of \$27,325.00, such loan to be evidenced by the issuance by the City to the Administration of a taxable general obligation bond that is subject to forgiveness by the Administration; provided that, the final structure of any such financing (including the final original principal amount of any bond) and the tax status of the interest payable on any such general obligation bond issued by the City to the Administration shall be determined by resolution; and

WHEREAS, in connection with the issuance and sale of any series of the general obligation bonds contemplated hereby, and pursuant to the authority of the MWQFA Act, the City will enter into one or more loan agreements with the Administration; and

WHEREAS, the City, as authorized by the MWQFA Act, and to the extent required by the Administration, may determine by resolution to pledge any moneys that the City is entitled to receive from the State of Maryland, including the City’s share of the State income tax, to secure its obligations under any loan agreement with the Administration; and

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WHEREAS, prior to issuing any such series of bonds to the Administration, the City may need to obtain interim financing in order to finance or reimburse Costs of the Project on a timely basis through the issuance of one or more series of its general obligation bond anticipation notes pursuant to the authority of Sections 19-211 to 19-223, inclusive, of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the “Bond Anticipation Note Act”), and the Charter; and

WHEREAS, subsequent to the issuance to the Administration of any series of bonds provided for herein, the City may desire to currently refund or advance refund all or a portion of such series of bonds pursuant to the authority of Section 19-207 of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the “Refunding Act”); and

WHEREAS, the City has determined to pledge its full faith and credit and unlimited taxing power to the prompt payment of debt service on any such series of bonds, bond anticipation notes or refunding bonds contemplated hereby; and

WHEREAS, the City expects to pay the principal of, and interest on, as applicable, any such bonds, bond anticipation notes or refunding bonds in the first instance from revenues received by the City in connection with the operation of wastewater system serving the City, including fees for use of or connection to such system and, to the extent required by the purchaser of any such series of obligations, from revenues received by the City in connection with the operation of the water system serving the City (referred to herein as the “water supply system”), including fees for use of or connection to such system, all to the extent lawfully available for such purpose, and any other dedicated source of revenues agreed to by the City and the applicable purchaser of such series of obligations; and

WHEREAS, in connection with the issuance of any series of bonds contemplated by this Ordinance (and any series of refunding bonds contemplated hereby that are issued to the Administration), the Administration may require the City to establish, fund and maintain for a period of time acceptable to the Administration a debt service reserve account in a manner that satisfies the Administration’s debt service coverage requirements; and

WHEREAS, the City has determined to issue any series of bonds, bond anticipation notes or refunding bonds authorized hereby in accordance with the terms and conditions provided for in a resolution or resolutions to be adopted by the Council pursuant to the authority of the Charter and this Ordinance.

SECTION 1. NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that:

(a) The Recitals to this Ordinance are deemed a substantive part of this Ordinance and incorporated by reference herein. Capitalized terms used in this Ordinance and not otherwise defined in the Sections of this Ordinance shall have the meanings given to such terms in the Recitals.

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(b) References in this Ordinance to any official by title shall be deemed to refer (i) to any official authorized under the Charter, the code of ordinances of the City (the "City Code") or other applicable law or authority to act in such titled official's stead during the absence or disability of such titled official, (ii) to any person who has been elected, appointed or designated to fill such position in an acting or interim capacity under the Charter, the City Code or other applicable law or authority, (iii) to any person who serves in a "deputy", "associate" or "assistant" capacity as such an official, provided that the applicable responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or assistant in accordance with the Charter, the City Code or other applicable law or authority, and/or (iv) to the extent an identified official commonly uses another title not provided for in the Charter or the City Code, the official, however known, who is charged under the Charter, the City Code or other applicable law or authority with the applicable responsibilities, rights or duties referred to herein.

(c) References in this Ordinance to the "principal amount" of any of the Bonds, the BANs, the Refunding Bonds or the Obligations (each as defined herein) shall be construed to mean the par amount of such Bonds, BANs, Refunding Bonds or Obligations, as applicable.

(d) References in this Ordinance to the Project are intended to include any modifications or amendments to components of the Project as provided for in City budgetary materials or made by other appropriate actions and that are acceptable to the Administration to the extent such modifications or amendments impact Obligations issued to the Administration.

(e) References in this Ordinance to the Enabling Act, the MWQFA Act, the Bond Anticipation Note Act, the Refunding Act and the Charter shall also be construed to refer to any other applicable law not specifically identified herein, if applicable.

(f) The Administration generally refers to the Project by the following name: "Salisbury Sewer Extension – Mt. Hermon Road."

SECTION 2. BE IT FURTHER ORDAINED that pursuant to the authority of the Enabling Act, the MWQFA Act and the Charter, the City hereby determines to borrow money and incur indebtedness for the public purpose of financing, reimbursing or refinancing any one or more components of Costs of the Project, all to the extent permitted by the Administration. The total Costs of the Project not otherwise payable from other sources is not expected to exceed One Hundred Twenty Thousand Dollars (\$120,000.00). In the event the City issues any BANs (as defined in Section 11 hereof), proceeds of any Bonds (as defined in Section 3 hereof) may also be applied to prepay or pay principal of, premium and/or interest on such BANs, and any such expenditure shall be considered an expenditure for Costs of the Projects.

SECTION 3. BE IT FURTHER ORDAINED that to evidence the borrowing and indebtedness authorized in Section 2 of this Ordinance, the City, acting pursuant to the authority of the Enabling Act, the MWQFA Act and the Charter, hereby determines to issue and sell from time to time, upon its full faith and credit, one or more series of its general obligation bonds in an original aggregate principal amount not to exceed One Hundred Twenty Thousand Dollars (\$120,000.00) (each, a "series of the Bonds", individually, a "Bond", and, collectively, the "Bonds"). Each Bond

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shall be designated "City of Salisbury Water Quality Bond" and by series or by such other designation or designations as the Administration may require and as the Council shall determine by resolution. Each such series may consist of one or more bonds and any bond may be issued in installment form and/or draw-down form.

SECTION 4. BE IT FURTHER ORDAINED that pursuant to the authority of the Enabling Act, the MWQFA Act and the Charter, the City will sell each series of the Bonds to the Administration by private sale, without public bidding, due, in part, to the ability to issue any series of the Bonds as draw-down obligations, the ability to negotiate certain terms with the Administration, the beneficial formulas by which the Administration establishes interest rates payable on obligations purchased by the Administration, the lower costs of interest typically incurred with a private sale to the Administration as compared to a public sale at competitive bid or a negotiated underwriting and, to the extent any series of the Bonds is subject to forgiveness by the Administration, such forgiveness feature.

SECTION 5. BE IT FURTHER ORDAINED that the proceeds of each series of the Bonds shall be used and applied by the City exclusively and solely for the public purposes described in Section 2 of this Ordinance, unless, with the approval of the Administration, a supplemental ordinance is enacted by the Council to provide for the use and application of such proceeds for some other proper public purpose authorized by the MWQFA Act.

SECTION 6. BE IT FURTHER ORDAINED that:

(a) As required by the MWQFA Act, the City is hereby authorized to enter into one or more loan agreements with the Administration (each, a "Loan Agreement" and collectively, the "Loan Agreements") in connection with any series of the Bonds. The final or substantially final form of each Loan Agreement shall be approved by the Council by resolution and the execution and delivery of each Loan Agreement shall be authorized by the Council by resolution.

(b) The City hereby acknowledges that the provisions of Article IV of each Loan Agreement (Events of Default and Remedies) allow for, among other remedies, all payments on the applicable series of the Bonds to be declared immediately due and payable upon the occurrence of an event of default as provided for in such Loan Agreement.

SECTION 7. BE IT FURTHER ORDAINED that as authorized by Section 9-1606(d) of the MWQFA Act, the City may pledge any moneys that the City is entitled to receive from the State of Maryland, including the City's share of the State income tax, to secure its obligations under any Loan Agreement. Any such pledge shall be provided for by resolution and evidenced and detailed in the applicable Loan Agreement.

SECTION 8. BE IT FURTHER ORDAINED that:

(a) Pursuant to the authority of the Enabling Act, the Charter and this Ordinance, the Council, prior to the issuance, sale and delivery of any series of the Bonds, shall adopt a resolution or resolutions specifying, prescribing, determining or providing for the determination of, or approving

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or providing for the approval of, such matters, details, forms (including, without limitation, the form of the Bonds of such series), documents or procedures as may be required by the Enabling Act, the MWQFA Act, the Charter or this Ordinance or as the Council may deem appropriate for the authorization, sale, security, issuance, delivery, payment or prepayment of or for such series of the Bonds. A resolution shall or may set forth, determine or provide for the determination of, or approve or provide for the approval of, among other matters, the designation of such series of the Bonds; the date of issuance of such series of the Bonds; the original aggregate principal amount of such series of the Bonds; the principal installment or installments of, or the method of determining the principal installment or installments payable on, such series of the Bonds; the rate or rates of interest, or the method of determining the rate or rates of interest, which may be fixed or variable, payable on such series of the Bonds (and which may include a rate of zero percent (0.0%)); provisions relating to the payment of any late fees or penalties with respect to such series of the Bonds; the components of the Costs of the Project on which such series of the Bonds will be expended, if limited in any way; provisions for the appropriation and disposal of such proceeds; provisions relating to the prepayment of such series of the Bonds; the procedures for the sale of such series of the Bonds to the Administration by private sale, without public bidding; provisions relating to the principal forgiveness of such series of the Bonds, if applicable; the identification of any dedicated sources of revenue required by the Administration pursuant to the MWQFA Act; and all other terms and conditions pursuant to which such series of the Bonds will be issued, sold and delivered. By resolution the Council may delegate to one or more City officials the authority to make any final determinations, approvals or decisions with respect to a series of the Bonds. Any resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, the details required by this Section 8 for more than one series of the Bonds.

(b) In the event the Administration requires that the City establish a debt service reserve account to be funded from non-Bonds proceeds in order to provide security for any series of the Bonds as a condition to the issuance of such series of the Bonds, provisions relating to the establishment, funding and maintenance of such debt service reserve account and the investment and application of moneys held in such debt service reserve account shall be determined, approved or provided for by resolution, and any such debt service reserve account may be identified in the applicable Loan Agreement as a dedicated source of revenues contemplated by the MWQFA Act.

SECTION 9. BE IT FURTHER ORDAINED that the City is hereby authorized and directed to pay any fees or costs provided for in any Loan Agreement which are not payable from proceeds of the Bonds, including, without limitation, any administrative fees and any ongoing fees or costs. The obligation of the City to pay any such amounts shall be absolute and unconditional as further provided in the applicable Loan Agreement or Loan Agreements.

SECTION 10. BE IT FURTHER ORDAINED that notwithstanding anything to the contrary contained in this Ordinance, the City shall use and apply proceeds of each series of the Bonds only as permitted by the related Loan Agreement, the Clean Water Act and the MWQFA Act (which may be referred to in each Loan Agreement as the "Act").

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SECTION 11. BE IT FURTHER ORDAINED that:

(a) Pursuant to the authority of the Bond Anticipation Note Act and the Charter, the City may issue and sell from time to time, upon its full faith and credit, one or more series of its general obligation bond anticipation notes in an original aggregate principal amount not to exceed One Hundred Twenty Thousand Dollars (\$120,000.00) (each, a “series of the BANs” and, collectively, the “BANs”) prior to and in anticipation of the sale of any series of the Bonds in order to finance or reimburse Costs of the Project on an interim basis, including paying costs of issuance and capitalized interest on such series of the BANs within the limitations of the Bond Anticipation Note Act. Any such series of the BANs may consist of one or more notes and any note may be issued in installment form and/or draw-down form. Prior to the issuance, sale and delivery of any series of the BANs, the Council shall adopt a resolution or resolutions pursuant to the authority of the Bond Anticipation Note Act, the Charter and this Ordinance authorizing such series of the BANs and specifying, prescribing, determining or providing for the determination of, or approving or providing for the approval of, the same types of matters, details, forms, documents, procedures or determinations detailed in Section 8 hereof that may be made or addressed with respect to any series of the Bonds, to the extent applicable with respect to such series of the BANs, and as otherwise may be authorized or required by applicable law. By resolution the Council may delegate to one or more City officials the authority to make any final determinations, approvals or decisions with respect to a series of the BANs. Any resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, the details required or authorized by this Section 11 for more than one series of the BANs.

(b) The City hereby covenants (i) to pay from the proceeds of one or more series of the Bonds the principal of any series of the BANs actually issued, (ii) to the extent that interest on any series of the BANs is not paid from proceeds of the BANs, to pay the interest on such series of the BANs, and (iii) to issue the applicable series of the Bonds as soon as there is no longer a reason for deferring its issuance. This covenant shall not be construed to prevent the City from paying principal of and/or interest on any series of the BANs from sources of funds other than proceeds of the Bonds, to the extent such other proceeds are available for such purpose.

(c) As authorized by the Bond Anticipation Note Act, by resolution the Council may provide for the renewal of any series of the BANs at maturity with or without resale, as well as any amendments of or modifications to such series of the BANs and any related documentation.

SECTION 12. BE IT FURTHER ORDAINED that:

(a) Pursuant to the authority of the Refunding Act and the Charter, the City is hereby authorized and empowered to issue and sell from time to time, upon its full faith and credit, one or more series of general obligation bonds (each, a “series of the Refunding Bonds” and, collectively, the “Refunding Bonds”) for the purpose of currently refunding or advance refunding any of the Bonds issued pursuant to the authority of this Ordinance then outstanding, including paying all or any portion of outstanding principal, prepayment premium and/or interest accrued or to accrue to the date of prepayment, purchase or maturity of the Bonds to be refunded, and paying costs and expenses in connection with the issuance, sale and delivery of such series of the

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Refunding Bonds, and, to the extent determined by the Council by resolution, interest on such series of the Refunding Bonds, for the public purpose of (A) reducing the total cost of debt service on a direct comparison or present value basis or (B) debt restructuring that is permitted by applicable law; provided that, the original aggregate principal amount of any such series of the Refunding Bonds may not exceed one hundred thirty percent (130%) of the aggregate principal amount of the Bonds refunded therefrom. Any such series of the Refunding Bonds may consist of one or more bonds and any bond may be issued in installment form and/or draw-down form. Prior to the issuance, sale and delivery of any series of the Refunding Bonds, the Council shall adopt a resolution or resolutions authorizing such series of the Refunding Bonds and specifying, prescribing, determining or providing for the determination of, or approving or providing for the approval of, such matters, details, forms, documents, procedures or determinations detailed in Section 8 hereof that may be made or addressed with respect to any series of the Bonds, to the extent applicable with respect to such series of the Refunding Bonds, and as otherwise may be authorized or required by applicable law. By resolution the Council may delegate to one or more City officials the authority to make any final determinations, approvals or decisions with respect to a series of the Refunding Bonds. Any resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, the details required or authorized by this Section 12 for more than one series of the Refunding Bonds.

(b) To the extent any series of the Refunding Bonds is sold to the Administration, the Council by resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, any determinations contemplated by this Ordinance that may be made with respect to any series of the Bonds, including, without limitation, entry into a new Loan Agreement or any modification to an existing Loan Agreement, as applicable, provisions for the potential forgiveness of any such series of the Refunding Bonds, a pledge of the City's right to receive revenues from the State in the nature referred to in Section 7 above, the obligation of the City to pay any administrative fees or ongoing fees and expenses in the nature of those referred to in Section 9 above, the identification of any source of dedicated revenues, and provisions for any debt service reserve account with respect to such series of the Refunding Bonds required by the Administration.

SECTION 13. BE IT FURTHER ORDAINED that the Council is hereby authorized, by resolution, to make any further determinations or approvals or provide for any matters or actions deemed necessary or desirable in connection with the issuance of any series of the BANs or the Refunding Bonds, including, without limitation, (i) any determination authorized by the Bond Anticipation Note Act or the Refunding Act, as applicable, (ii) to commit or provide for the commitment of the City to pay to the purchaser or purchasers of any series of the BANs or the Refunding Bonds (A) any commitment fee or similar fee and any legal costs in connection with such purchaser's or purchasers' agreement to purchase such series of the BANs or the Refunding Bonds and/or (B) any breakage compensation or other amount that may be determined to be due to such purchaser or purchasers in the event the City fails to deliver such series of the BANs or the Refunding Bonds and, in connection therewith, to approve or provide for the approval of, and the execution and delivery of, any agreement relating to such payment or payments (which such agreement may, but shall not be required to be, contained within any purchase or similar agreement for such series of the

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BANs or the Refunding Bonds), and (iii) to approve or provide for any offering documents, credit enhancement, liquidity enhancement, ratings, or continuing disclosure undertakings relating to such series of the BANs or the Refunding Bonds.

SECTION 14. BE IT FURTHER ORDAINED that:

(a) The full faith and credit and unlimited taxing power of the City are hereby pledged to the prompt payment of the principal of and interest on each series of the Bonds, the BANs and the Refunding Bonds (each, a series of the “Obligations” and, collectively, the “Obligations”) as and when the same are payable and to the imposition of the taxes hereinbelow described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of each series of the Obligations. Subject to the further provisions of this Section 14, the City hereby covenants with the registered owners of each series of the Obligations to impose ad valorem taxes on all real and tangible personal property in the City that is subject to assessment for unlimited municipal taxation at a rate and in an amount sufficient to pay the principal of and the interest on the Obligations in each fiscal year in which any of the Obligations are outstanding and to take any further action that may be lawfully appropriate from time to time during the period that the Obligations of such series remain outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon. If the proceeds from the taxes so levied in any such fiscal year are inadequate for such payment, additional taxes shall be levied in the succeeding fiscal year to make up such deficiency.

(b) Notwithstanding the provisions of subsection (a) of this Section 14, the principal of and interest on each series of the Obligations will be payable in the first instance from revenues received by the City in connection with the operation of the wastewater system serving the City, including charges for the use of or connection to such wastewater system and, to the extent required by the purchaser of such series of the Obligations, from revenues received by the City from the operation of the water supply system serving the City, including charges for the use of or connection to such water supply system, all to the extent such revenues are lawfully available for such purpose. (Any such identification of water supply system revenues as a source of payment for the applicable series of the Obligations shall be provided for in any resolution relating to a series of the Bonds, the BANs or the Refunding Bonds or a Loan Agreement, as applicable.) To the extent of any funds received or receivable as described in this subsection (b) in any fiscal year, the taxes required to be imposed in accordance with subsection (a) of this Section 14 may be reduced proportionately.

(c) The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on any series of the Obligations from the proceeds of the sale of any other obligations of the City (including, without limitation, (i) with respect to any series of the BANs, from the proceeds of any series of the Bonds, and (ii) with respect to any series of the Bonds, from the proceeds of any series of the Refunding Bonds) or from any other funds legally available for that purpose. Within any applicable limitations of Maryland or federal law, the City may apply to the payment of the principal of or interest on any series of the Obligations any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if the funds are granted or paid to the City for the purpose of assisting the

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City in accomplishing the type of project or projects for which such series of the Obligations are issued or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately.

(d) Any source of revenues referred to in this Section 14, and any additional source of revenues agreed to by the City and the Administration and provided for by resolution, if applicable, may be identified as a dedicated source of revenue contemplated by the MWQFA Act in any Loan Agreement entered into by the City with the Administration in connection with a series of the Obligations. Any such source of dedicated revenues may be identified as being subject to annual appropriation. Any applicable Loan Agreement exhibits may describe such dedicated revenues by references that are similar but not identical to any references contained in this Ordinance or in any resolution relating to such series of the Obligations. To the extent any additional sources of dedicated of revenue may be identified by resolution, to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately.

SECTION 15. BE IT FURTHER ORDAINED that in addition to the refunding authority provided for in Section 12 of this Ordinance, subsequent to the sale, issuance and delivery of any series of the Bonds or the Refunding Bonds to the Administration, the Council by resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of any amendments or modifications to such series of the Bonds or the Refunding Bonds and/or the related Loan Agreement or Loan Agreements and any other documents, agreements, certificates or instruments executed and delivered in connection with the sale, issuance and delivery of such series of the Bonds, and/or provide for the execution and delivery of additional documents, agreements or instruments relating to such amendments or modifications (including, without limitation, any bond or bonds to be issued and exchanged for one or more of such series of the Bonds or the Refunding Bonds originally issued and delivered and any new or restated Loan Agreement).

SECTION 16. BE IT FURTHER ORDAINED that by resolution, the Council may determine that any series of the Bonds, the BANs or the Refunding Bonds may be consolidated with any bonds, bond anticipation notes and/or refunding bonds authorized by the Council, as applicable, and issued as a single series of obligations.

SECTION 17. BE IT FURTHER ORDAINED that the following officials of the City: the Mayor, the President of the Council, the Vice President of the Council, the City Administrator, the Director of Finance, the Assistant Director of Finance Operations, the City Clerk, and all other appropriate officials and employees of the City, are hereby authorized and directed to (i) take any and all action necessary to complete and close the sale, issuance and delivery of any of the Bonds, the BANs and the Refunding Bonds, (ii) negotiate, approve, execute and deliver all documents, certificates and instruments necessary or appropriate in connection with any such sale, issuance and delivery, and (iii) carry out the transactions contemplated by this Ordinance, any resolution adopted in furtherance of this Ordinance and any such documents, certificates or instruments executed and delivered in connection with a series of the Obligations.

Underlining : Indicates material added by amendment after introduction
~~Strike through~~ : Indicates material deleted by amendment after introduction

SECTION 18. BE IT FURTHER ORDAINED that the title of this Ordinance shall be deemed to be, and is, a statement of the substance of this Ordinance for publication and all other purposes.

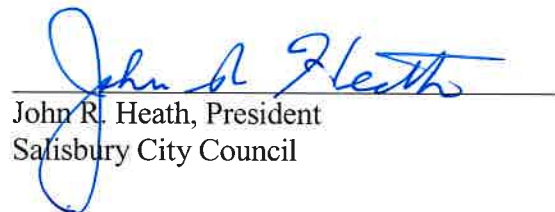
SECTION 19. BE IT FURTHER ORDAINED that the provisions of this Ordinance shall be liberally construed in order to effectuate the transactions authorized or contemplated by this Ordinance.

SECTION 20. BE IT FURTHER ORDAINED that this Ordinance shall become effective following approval by the Mayor or subsequent passage by the Council in accordance with the provisions of Section SC2-12 of the Charter. Pursuant to Charter Section SC2-16, this Ordinance shall not be subject to petition to referendum.

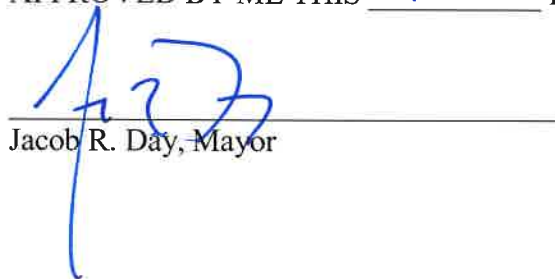
THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 23rd day of July, 2018, and thereafter, a statement of the substance of this Ordinance having been posted or published as required by law, was finally passed by the Council ✓ [as introduced] _____ [as amended] [CHECK APPLICABLE LINE] on the 13th day of August, 2018.

ATTEST:


Kimberly R. Nichols, City Clerk


John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 16th DAY OF AUGUST, 2018:



Jacob R. Day, Mayor

#204848;58111.038

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction



City of
Salisbury
Jacob R. Day, Mayor

To: Julia Glanz, City Administrator
From: Amanda Pollack, P.E., Director of Infrastructure and Development 
Date: July 10, 2018
Re: Ordinances – MWQFA loans for Mt. Hermon Road Sewer Extension and City Service Center ESD

The City of Salisbury has been awarded two (2) Maryland Department of the Environment (MDE) Maryland Water Quality Financing Administration (MWQFA) loans. The two projects are the Sewer Extension on Mt. Hermon Road and the City Service Center Comprehensive Environmental Site Design. The Sewer Extension on Mt. Hermon Road will extend sewer to two parcels in the City Limits that are currently on septic systems. The City Service Center ESD project will provide construction funding for stormwater improvements and Best Management Practices that were designed with a grant from the Chesapeake Bay Regulatory and Accountability Program.

Two separate ordinances are attached, one for each project. The details of the MWQFA loans and the City's bonds will be determined by resolution of the Council; the ordinance is a "parameters" ordinance in that it authorizes a "not-to-exceed" amount to be borrowed and provides general authority for the borrowing, with all the details to be fixed by resolution.

The Ordinances authorize the issuance of general obligation bonds in an original aggregate principal amount not to exceed \$120,000 for the Sewer Extension – Mt. Hermon Road project and \$500,000 for the City Service Center Comprehensive Environmental Site Design project.

Unless you or the Mayor has further questions, please forward this to City Council.

ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE WATER SEWER CAPITAL PROJECTS BUDGET TO APPROPRIATE FUNDS FOR THE MT. HERMON ROAD SEWER EXTENSION PROJECT.

WHEREAS, Ordinance No. 2497 authorized the City to borrow funds from the Maryland Water Quality Financing Administration (MWQFA) in an amount not to exceed \$120,000 for the purpose of the Mt. Hermon Road Sewer Extension project; and

WHEREAS, the City of Salisbury Department of Infrastructure and Development has completed the design and public bidding of the Mt. Hermon Road Sewer Extension project; and

WHEREAS, the City of Salisbury has received approval of the Procurement of the Construction Contract from the Maryland Department of the Environment; and

WHEREAS, the Department of Infrastructure and Development seeks to allocate funding from the MWQFA to the construction account.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the City's Water Sewer Capital Project Budget is hereby amended as follows:

1. Increase the MWQFA Funding (97005-469320-55021) budget by \$120,000.00
2. Increase the Mt. Hermon Road Sewer Extension Construction (97005-513026-55021) budget by \$120,000.00

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the ____ day of _____, 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of _____, 2020.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS:

____ day of _____, 2020

Jacob R. Day, Mayor



City of
Salisbury
Jacob R. Day, Mayor
MEMORANDUM

TO: City Council
FROM: Kim Nichols, City Clerk
SUBJECT: Budget Amendment for Elections
DATE: March 6, 2020

Upon completion of the 2019 Elections process, the Clerks Office received the attached final invoice from the Wicomico County Board of Elections on December 11, 2019 in the amount of \$26,171.19.

The billed amount on Page 1 for services provided by staff on Wicomico County time was \$20,552.14. Our estimate for that amount, received on February 5, 2019, was \$4,500. As there are funds in the Elections accounts totaling \$9,623, a budget amendment in the amount of \$16,550 is necessary in order to pay the invoice.

Wicomico County Board of Elections

345 Snow Hill Road
Salisbury, MD 21804



410-548-4830

FAX: 410-548-4849

Mailing address: P.O. Box 4091
Salisbury, MD 21803-4091

City of Salisbury
Kim Nichols, City Clerk
125 N. Division St., Room 305
Salisbury, MD 21801

Re: Billing for Services – Wicomico County Time and Rental of Election Equipment

Dear Kim:

Enclosed please find an invoice covering County time spent by the Wicomico County Board of Elections office staff performing services for the City of Salisbury in the preparation for and implementation of your recent General Election. The invoice also includes the voting equipment rental and postage.

These rates were part of the contract signed between Wicomico County and the City of Salisbury. We utilized temporary help for many tasks in order to reduce the expenses.

Payment for these services should be remitted to:
Wicomico County Finance Department
Attn: Michele Ennis, Director of Finance
P.O. Box 870
Salisbury, MD 21801-0870

Please feel free to contact me if you have any questions or concerns.

Wicomico County Board of Elections,

Dionne Church
Deputy Election Director

Enclosure

Cc: Michele Ennis, Director of Finance
Kim Nichols, City Clerk

Wicomico County Board of Elections

345 Snow Hill Road
Salisbury, MD 21804



410-548-4830

FAX: 410-548-4849

Mailing address: P.O. Box 4091
Salisbury, MD 21803-4091

Invoice

To: City of Salisbury
Attention: Kim Nichols
125 N. Division St., Room 305
Salisbury, MD 21801

Remit to: Wicomico County Finance Dept.
Attn: Michele Ennis, Finance Director
P.O. Box 870
Salisbury, MD 21801

General Election 2019

Prepared December 11, 2019

Services Provided by Staff on Wicomico County Time

Munis Salaries Account #01010007-500004

| | |
|---------------------|--|
| Anthony Gutierrez | 38.50 hours @ \$38.50 per hour = \$1,501.50 |
| Dionne Church | 50.00 hours @ \$31.22 per hour = \$1,561.00 |
| Bill Blockston | 59.50 hours @ \$23.02 per hour = \$1,369.69 |
| Jocelyn Abbott | 171.75 hours @ \$20.18 per hour = \$3,465.92 |
| Elise Koch | 211.00 hours @ \$20.18 per hour = \$4,257.98 |
| Wayne Burton | 122.50 hours @ \$24.98 per hour = \$3,060.05 |
| Temporary Workers | 209.25 hours @ \$12 per hour = \$2,511.00 |
| Temporary Workers | 125.00 hours @ \$13 per hour = \$1,625.00 |
| Voting System Techs | 100.00 hours @ \$12.00 per hour = \$1,200.00 |

Subtotal for Services

\$20,552.14

Munis Regional Support Account #01010007-520020-41058

General Election:

Binding of Precinct Registers (Minuteman Press)
Absentee Applications
Voter Notification Cards
Election Judge Manuals

Direct Bill

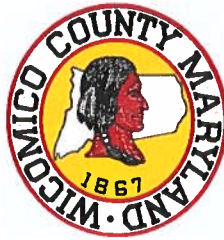
\$152.00
\$221.60
\$700.00

Subtotal

\$1,073.60

Wicomico County Board of Elections

345 Snow Hill Road
Salisbury, MD 21804



410-548-4830

FAX: 410-548-4849

Mailing address: P.O. Box 4091
Salisbury, MD 21803-4091

Voting Equipment Rental Munis Salaries Account #01010007-500004

General Election Rental:

| | |
|---|----------------|
| E Pollbook Programming - SBE | \$ Direct Bill |
| Ballot Programming, including ADA audio voting unit - SBE | \$ Direct Bill |
| 10 DS-200 Scanner Units (\$100 each; 2 per polling place) | \$ 1,000.00 |
| 5 BMD (ADA) voting units (\$100 each; 1 per polling place) | \$ 500.00 |
| 12 DS-200 Scanner Unit memory sticks (\$50) | \$ 600.00 |
| 10 Electronic Pollbooks (\$100) | \$ 1,000.00 |
| 2 DS-200 Scanner Units (\$100 each; 2 for post-election canvasses | \$ 200.00 |
| Equipment Transportation (445 per site) – Vendor will bill | |

Subtotal for Rentals **\$ 3,300.00**

Postage for Absentee Applications & Ballots Munis Regional Support Account #01010007-520012

| | |
|--|---------|
| General Applications: | \$41.50 |
| General Ballots: | \$53.95 |
| Voter Notification Cards – Polling Place Change (2,300 voters @ \$.50) | \$1,150 |

Postage total **\$1,245.45**

Grand Total Amount Due..... \$26,171.19

Answers to City questions

1. We used the same amount of full time and part time staff in the office to prepare for the 2019 City election.
 - a. However, the full time staff have actually had a couple of significant salary increases approved by the State Board of Elections since 2015, which would explain part of the increased cost of the 2019 election.
2. Yes, the City Clerk regularly requests information from us in case there is a City-wide recount which we again provided in 2019. I don't recall any other discussions besides that one regarding exceeding the budget. However, as you will recall, one candidate filed to request a City-wide recount for the mayoral contest which was subsequently cancelled the afternoon prior to commencement. Our local board members directed us to include those recount preparation costs in our billing, which would explain another part of the increased cost of the 2019 election.
3. We hire staff to conduct the nursing home voter registration and absentee voting program; to work on the post-election canvass; and to supplement the voter registration staff. In 2015, we charged the City for 485 temporary worker hours. In 2019, we charged the City for 434 temporary worker hours.
 - a. However, our pay rates were higher in 2019, due to the increases in the Maryland minimum wage as well as new pay rates instituted by our County local board of elections for the post-election canvass activities.
4. Nursing home staff – prepare applications and ballots to take out to the nursing homes, calling nursing homes, date entry as well as follow-up tasks. Canvass staff – assist with the preparation of conducting the 3 post-election canvasses, as well as conducting the canvasses. Office staff – assist with voter registration work, assist with absentee voting, call Election Judges, assist with other clerical tasks. Voting System staff – prepare and test the voting equipment, prepare the polling place supplies and official forms and signage, provide election day field support and assist with election night return of supplies and official forms. Election Judges – conduct the election at 5 polling places.
5. No because this was not included in the election agreement between the City and the County Board of Elections.
 - a. This is not something our office would consider undertaking, but rather something which would fall under the purview of the City staff since the City certainly reserves the option not enter into agreement with our office but to contract directly with a voting system vendor in order to try and find a less expensive way to conduct their election. (I believe in the now-distant past when the City conducted its own election, there was an error which promoted the City to contract with us. We find this to be beneficial to our office as well, as it affords our staff the opportunity to maintain our election administration skills in an off-election year.
6. We highly recommended the City once again use Mail Movers as a sole source vendor to send out your sample ballots instead of bidding out to the lowest bidder. In a past City election, the low bidder made a major error, for which Mail Movers stepped in at the 11th hour and successfully sent out your sample ballots that year in record time. To avoid such a major error, we recommend using them in the future.
 - a. To help allay any concerns, I can report that we recently bid-out the 2020 Primary election sample ballot mailing and Mail Movers was found to be the lowest, best bidder, too.

ORDINANCE NO.

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE FY 2020 GENERAL FUND BUDGET TO APPROPRIATE FUNDS NEEDED TO COVER THE SHORTFALL IN THE NOVEMBER 2019 ELECTIONS BUDGET

WHEREAS, the City Clerks Office received an estimate from the Wicomico County Board of Elections to administer and conduct the November 5, 2019 City of Salisbury Elections; and

WHEREAS, the invoiced amount for Services Provided by Staff on Wicomico County Time was for significantly more than the estimate received from the Wicomico County Board of Elections.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Fiscal Year 2020 General Fund Budget be and hereby is amended as follows:

- 1) Increase Current Surplus Available (01000- 469810) by \$16,550
- 1) Increase Elections by \$16,550

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this ____ day of March 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of March, 2020.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2020.

Jacob R. Day, Mayor