



CITY OF SALISBURY CITY COUNCIL AGENDA

APRIL 12, 2021

6:00 p.m.

ZOOM MEETING

Times shown for agenda items are estimates only.

- 6:00 p.m. CALL TO ORDER
- 6:01 p.m. WELCOME/ANNOUNCEMENTS
- 6:02 p.m. SILENT MEDITATION
- 6:03 p.m. PROCLAMATION – Deputy City Administrator Andy Kitzrow
- Child Abuse Prevention Month
- 6:13 p.m. PRESENTATION – Chris Eberly, Director of Maryland Bird Conservation Partnership
- Bird City Maryland
- 6:23 p.m. ADOPTION OF LEGISLATIVE AGENDA
- 6:24 p.m. CONSENT AGENDA – City Clerk Kimberly Nichols
- March 1, 2021 Closed Session Minutes (e-mailed separately)
 - March 8, 2021 Legislative Session Minutes
 - March 15, 2021 Closed Session Minutes (e-mailed separately)
 - March 15, 2021 Work Session Minutes
 - **Resolution No. 3098**- approving the appointment of Cynthia Lombardo to the Human Rights Advisory Committee for term ending April 2023
 - **Resolution No. 3099**- approving the appointment of Logan Prushansky to the Human Rights Advisory Committee for term ending April 2023
 - **Resolution No. 3100**- approving the reappointment of Scott Saxman to the Historic District Commission for term ending December 2023
 - **Resolution No. 3101**- declaring that SBY Development Group LLC is eligible to receive Enterprise Zone benefits for property located at 229 W. Main Street, Salisbury, MD
 - Approving the Manufacturing Exemption request for Smith's Interconnect Microwave Components, Inc.
 - Approving the Manufacturing Exemption request for Perdue Foods, LLC
- 6:29 p.m. AWARD OF BIDS – Procurement Director Jennifer Miller
- Award of Contract(s)
 - ITB A-21-111 SCADA Maintenance
 - Declaration of Surplus
 - Salisbury Police Department- Vehicles 13, 16, 300, 1479

6:35 p.m. ORDINANCES – City Attorney Michael Sullivan

- **Ordinance No.2657**- 2nd reading- to accept federal grant funding from the Governor’s Office of Crime Control and Prevention (GOCCP) in the amount of \$15,000.00 for Grant BJAG-2019-0001, National Incident Based Reporting System (NIBRA) training, and amending the Grant Fund budget to appropriate these grant funds for NIBRS training
- **Ordinance No. 2658**- 2nd reading- accepting grant funds from the Maryland State Office of Crime Prevention, Youth, and Victim Services in the amount of \$24,000.00 under the FY21 Police Recruitment and Retention Program (PRAR) and amending the Grant Fund budget to appropriate these grant funds for payment of retention bonuses to eligible Salisbury Police Officers
- **Ordinance No.2659** – 2nd reading- to abandon an area of land being the alley connecting Washington Street and Eastern Shore Drive

6:45 p.m. PUBLIC COMMENTS

6:50 p.m. ADMINISTRATION and COUNCIL COMMENTS

7:00 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk’s Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City’s website www.salisbury.md. City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council’s meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.

NEXT COUNCIL MEETING – APRIL 26, 2021

- Proclamation - Arbor Day
- Proclamation – Rotary 4-Way Test Week
- Resolution No._ - Authorizing Submission of 2021 CDBG Action Plan to HUD- (CONSENT AGENDA)
- Ordinance No._ - 1st reading- FY2022 Budget
- Ordinance No._ - 1st reading- FY2022 Water & Sewer Rates
- Ordinance No._ - 1st reading- FY2022 Fees
- Ordinance No._ - 1st reading- Budget amendment for EnerGov Software

Join Zoom Meeting

<https://us02web.zoom.us/j/5362772908>

Meeting ID: 536 277 2908

Phone: 1.301.715.8592

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (VIA ZOOM MEETING)

MARCH 8, 2021

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Councilwoman Angela M. Blake
Councilwoman April Jackson*

*Council Vice-President Muir Boda
Councilwoman Michele Gregory*

PUBLIC OFFICIALS ABSENT

Mayor Jacob R. Day

IN ATTENDANCE

*City Administrator / Acting Mayor Julia Glanz, Deputy City Administrator Andy Kitzrow,
Procurement Director Jennifer Miller, City Attorney Mark Tilghman, City Clerk Kimberly
Nichols, members of the press and Public*

CITY INVOCATION – PLEDGE OF ALLEGIANCE

*The City Council met in regular session at 6:00 p.m. via a Zoom Meeting. Council President
John R. Heath called the meeting to order and called for a moment of silent meditation.*

PROCLAMATIONS

• **Women’s History Month**

*City Administrator / Acting Mayor Julia Glanz presented the proclamation to declare
March as “Women’s History Month.” Women’s contributions to history, culture, and
society are celebrated and honored each March in the United States. Women’s History
Month began in Santa Rosa, California when The Education Task Force of the Sonoma
County Commission on the Status of Women celebrated “Women’s History Week” in
1978 during the week of March 8 to correspond with International Women’s Day. The
National Women’s History Project lobbied for national recognition in 1980 and
President Carter issued the first Presidential Proclamation declaring the Week of March
8, 1980 as National Women’s History Week. Congress expanded the week to a month in
1987 and has passed a resolution every year since. This year’s theme, “Valiant Women
of the Vote: Refusing to Be Silences,” acknowledges the many women's suffrage
centennial celebrations originally scheduled for 2020 that were curtailed due to the
COVID-19 pandemic. American women of every race, class, and ethnic background have
been in the forefront of every major progressive social change movement, have served in
the military, and have made other contributions to our Nation in countless other ways.*

• **Social Work Month**

*Ms. Glanz presented the proclamation to proclaim March as “National Social Work
Month,” in the City. The Social Work profession has been dedicated to improving human*

well-being and enhancing the basic needs of all people, especially the most vulnerable. Social Workers have always been present during crisis to help people overcome issues such as death and grief, and help people and communities recover from fires, hurricanes, and earthquakes. Social Workers advocate for equal rights for and work in all parts of society. This year's theme, "Social Workers Are Essential," embodies the heroic contributions of the Social Work profession, including their work to heal the Nation during the pandemic, racial unrest, economic uncertainty, and political divisiveness. Social Workers are crucial in the health care system and in the response to COVID-19.

Accepting the proclamation was Dr. Jennifer Jewell, Director of the School of Social Work at Salisbury University. Dr. Jewell was honored to accept the proclamation on International Women's Day during Women's History Month especially since Social Work was a female-dominated profession.

PRESENTATIONS

- **COVID-19 Update**

Lori Brewster, Wicomico County Health Officer, reported that one year ago Maryland had experienced the first cases of COVID-19. She provided the following points in her presentation on COVID-19 in Wicomico County:

- Wicomico County has had 6,828 positive COVID-19 cases and 143 deaths.
- Over 50% of the population has been tested in the past year.
- The Positivity rate for Wicomico County was 3.58% on March 8, 2021. Maryland's Positivity rate was 3.36%.
- The highest positivity rate was in April 2020 at over 43%.
- Many of the people testing positive early in the pandemic worked in the poultry industry.
- Three vaccines were currently available: Pfizer, Moderna, and Johnson & Johnson.
- As of March 8, 2021, at least 17.4 of the Wicomico County population received at least their first vaccine, representing 18,000 individuals. 11.8% have received the second dose, representing 12,235 individuals.
- Wicomico County Health Department has received about 700 doses per week.
- Because the Health Department has vaccinated so far 3,151 individuals of color and 13,438 Caucasians, they decided to go out into the community to identify underserved areas and provide vaccinations.
- Maryland has all three of the variants now- UK, South African, and Brazilian.
- The National Guard may be bringing a mobile unit into the area to do outreach in some of the vulnerable areas.
- The State was beginning a mass vaccination clinic at the Wicomico Civic Center on March 18, 2021, which was where the Health Department was vaccinating. The Health Department would be finding another location for vaccinations.
- The Health Department was also involved in contact tracing and enforcement of the Governor's orders.

Ms. Blake asked if the County had the Vaccine Equity Officer worked with the Vulnerable Populations Task Force. Ms. Brewster replied that the information was received from the multiple Health Department members that sat on the committee. Ms. Blake asked when the Johnson & Johnson vaccine would be available in Salisbury. Ms. Brewster said the County received a very small allocation, reserved for those suited to getting one dose.

Ms. Glanz asked if the new location would be where people could walk to be vaccinated. Ms. Brewster said they would have a brick and mortar facility, but would also go out on the road. They received funding for transportation for individuals needing the service. Ms. Glanz asked if May was still the goal for having all of the groups available for vaccination. Ms. Brewster said that in May or June it should be opened up to everyone.

Ms. Jackson asked why only 3,151 individuals of color had been vaccinated- was it because of education and awareness. Ms. Brewster said there was a lot of community hesitancy and many health care workers had not received vaccinations. There was the inaccurate belief that the vaccine had fetal parts from aborted fetuses and other myths. The Vaccine Equity Officer and Outreach Officer would provide education to get people willing to be vaccinated. Ms. Glanz asked if there was a campaign to get people the correct information and Ms. Brewster said the State had to provide approval first.

Ms. Gregory asked when I-C would be achieved and Ms. Brewster said the next group would be continuity of government, and then critical infrastructure workers.

Deputy City Administrator asked if 250 people was still the mandated maximum outdoor group number, and Ms. Brewster said it was 250 outdoors or 50% capacity, whichever was the lesser. This would likely change in the near future because the high schools, universities and community colleges could not have graduation with that number.

- **2020 Housing Statistics**

Colin Zimmerman, Government Affairs Director of Coastal Association of REALTORS®, joined by Coastal Association of REALTORS® Treasurer Austin Whitehead, provided the attached PowerPoint presentation on 2020 Housing Statistics, which are made part of the minutes.

Mr. Boda said that since 2015 Salisbury was one of the fastest growing economies in the country, and homes just could not be built fast enough for the people who wanted to live here. Mr. Zimmerman said that the pandemic had made it clear that people could work remotely and move out of the major city and live in more rural areas.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kimberly Nichols

The Consent Agenda consisting of the following items was unanimously approved on a motion

and seconded by Mr. Boda and Ms. Jackson, respectively:

- January 25, 2021 Closed Session Minutes (separate email)
- February 8, 2021 Council Meeting Minutes
- February 16, 2021 Work Session Minutes
- February 16, 2021 Special Meeting Minutes

AWARD OF BIDS- presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following, was unanimously approved on a motion and seconded by Ms. Jackson and Ms. Gregory, respectively, and approved by unanimous vote in favor:

- Declaration of Surplus
 - Salisbury Police Department: Vehicles # 7, 22, 36, 1360, 1478, and 1486
 - City-owned parcels: 621 Short Street, 407. 501, 503, and 505 Anne Street

PUBLIC COMMENTS

There were no requests for public comments.

ADMINISTRATION AND COUNCIL COMMENTS

Ms. Glanz thanked Council for the opportunity to serve the citizens on International Women's Day.

Mr. Boda asked the public to continue supporting the local businesses, and many of them were owned by women.

Ms. Jackson thanked all of the women who made the world go around.

Ms. Blake reminded everyone to donate blood if they were healthy enough, and to shop local.

Ms. Gregory said there were great women leading the City. Please keep wearing masks even if you are vaccinated. Please sign up, if eligible, to get the vaccine, and reach out if you need help.

President Heath commended all of the women for all of the work they did. Please wear your masks.

ADJOURNMENT

With no further business to discuss, the Legislative Session was adjourned at 6:58 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
MARCH 1, 2021

TIME & PLACE: 4:56 p.m., Zoom Meeting of City Council
PURPOSE: To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals
VOTE TO CLOSE: Unanimous (3-0)
CITATION: Annotated Code of Maryland §3-305(b)(1)
PRESENT: Council President John “Jack” R. Heath, Council Vice President Muir Boda, Councilwoman Michele Gregory, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, City Clerk Kimberly Nichols
ABSENT: Mayor Jacob R. Day, Councilwoman April Jackson, Councilwoman Angela M. Blake

The City Council convened in Work Session via Zoom Meeting at 4:30 p.m. At 4:56 p.m., President Heath called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(1). Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (3-0) to convene in Closed Session.

City Administrator / Acting Mayor Julia Glanz provided information to Council regarding the performance of an individual. After discussion, Council reached unanimous consensus to take the direction suggested by Administration.

At 5:11 p.m., Ms. Gregory moved, Mr. Boda seconded, and the vote was unanimous (3-0) to adjourn the Closed Session.

Council convened in Open Session and President Heath reported that while in Closed Session Council had discussed a personnel matter

With no further business to discuss, the Open Session was adjourned at 5:13 p.m.

City Clerk

Council President

2020 SALISBURY HOUSING STATISTICS

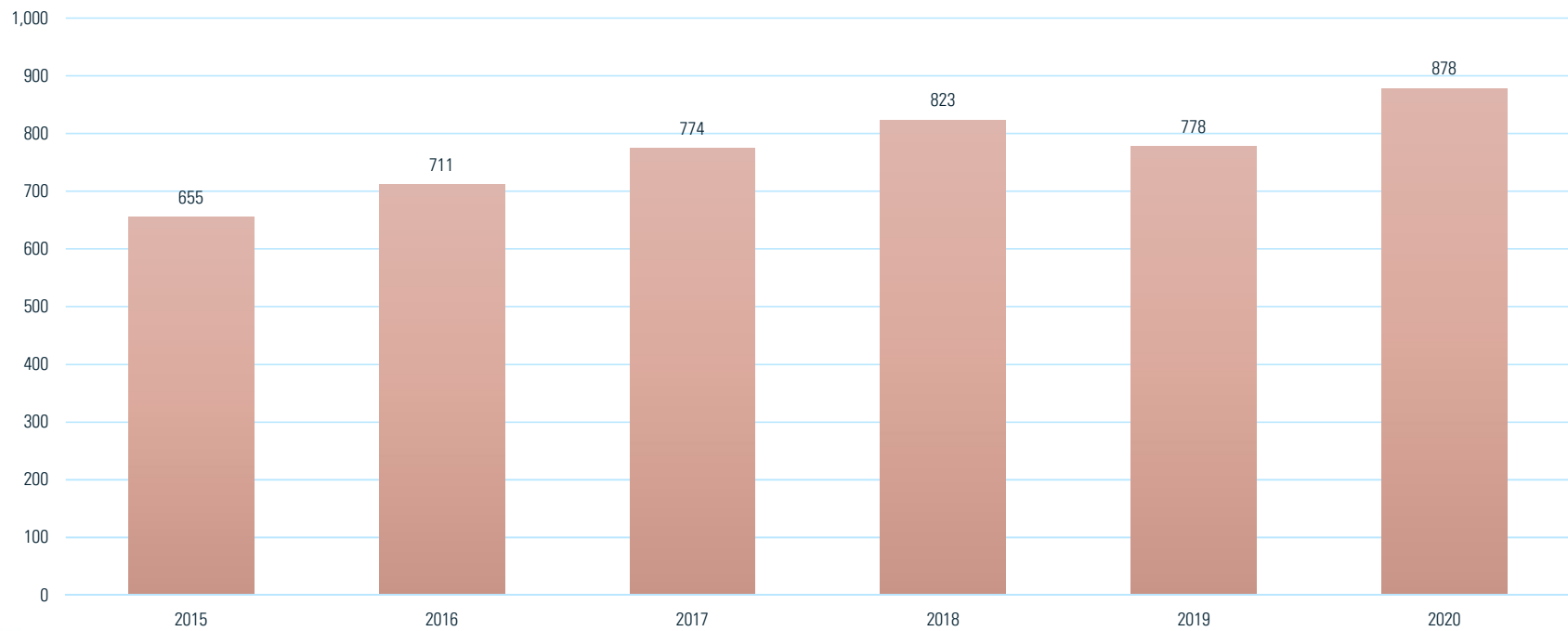

Salisbury™



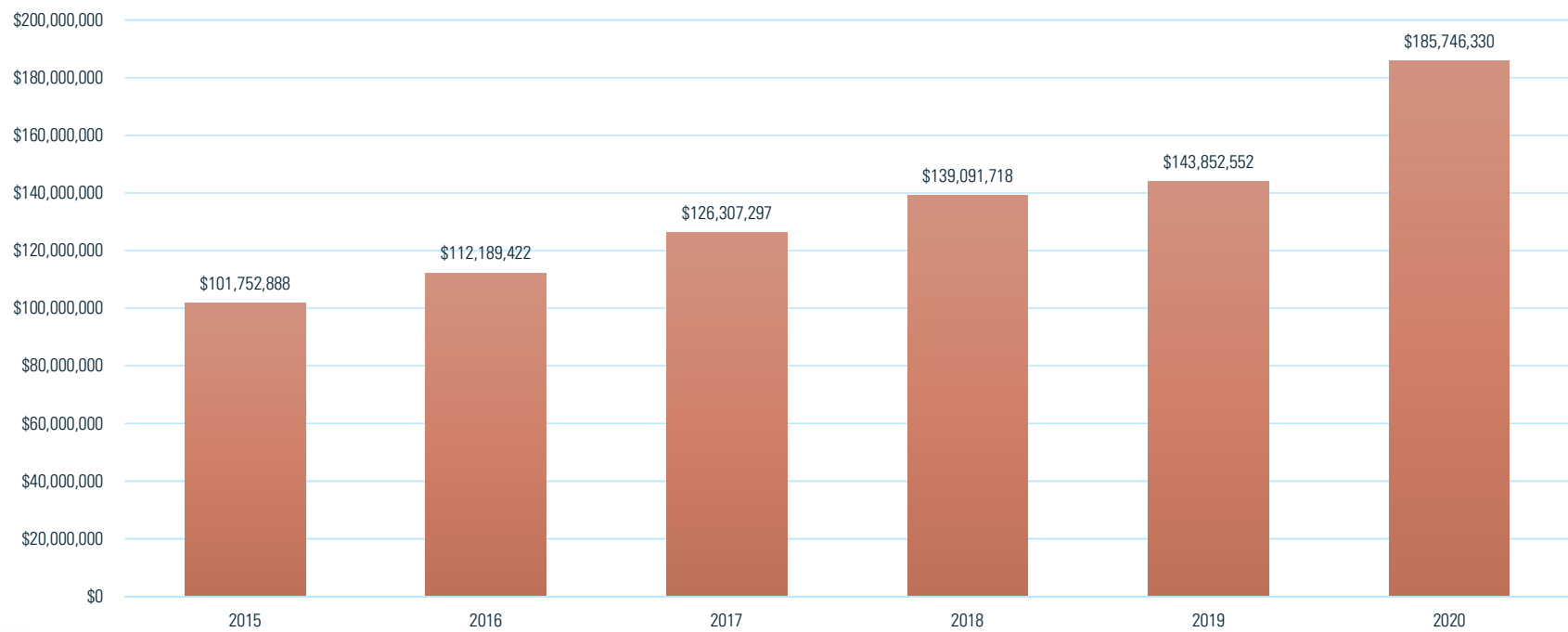
LOCAL
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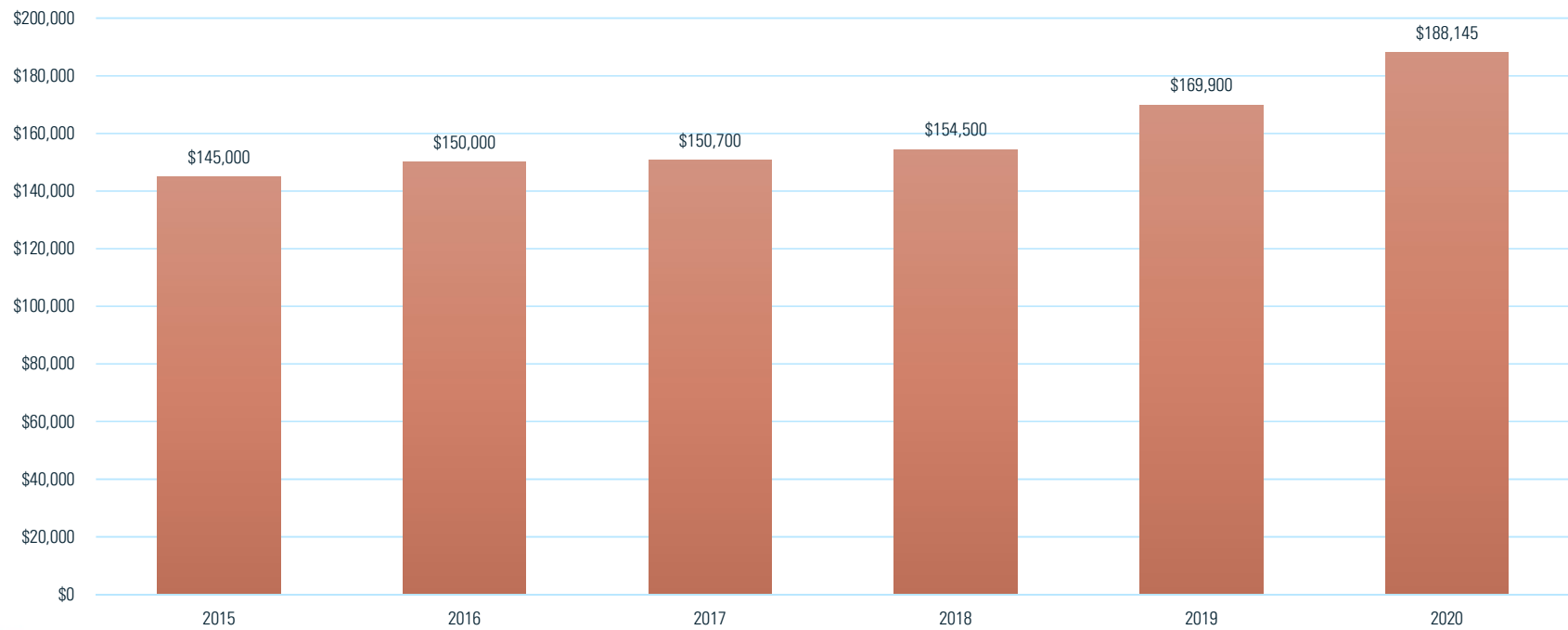
HOMES SOLD 2020 - SALISBURY



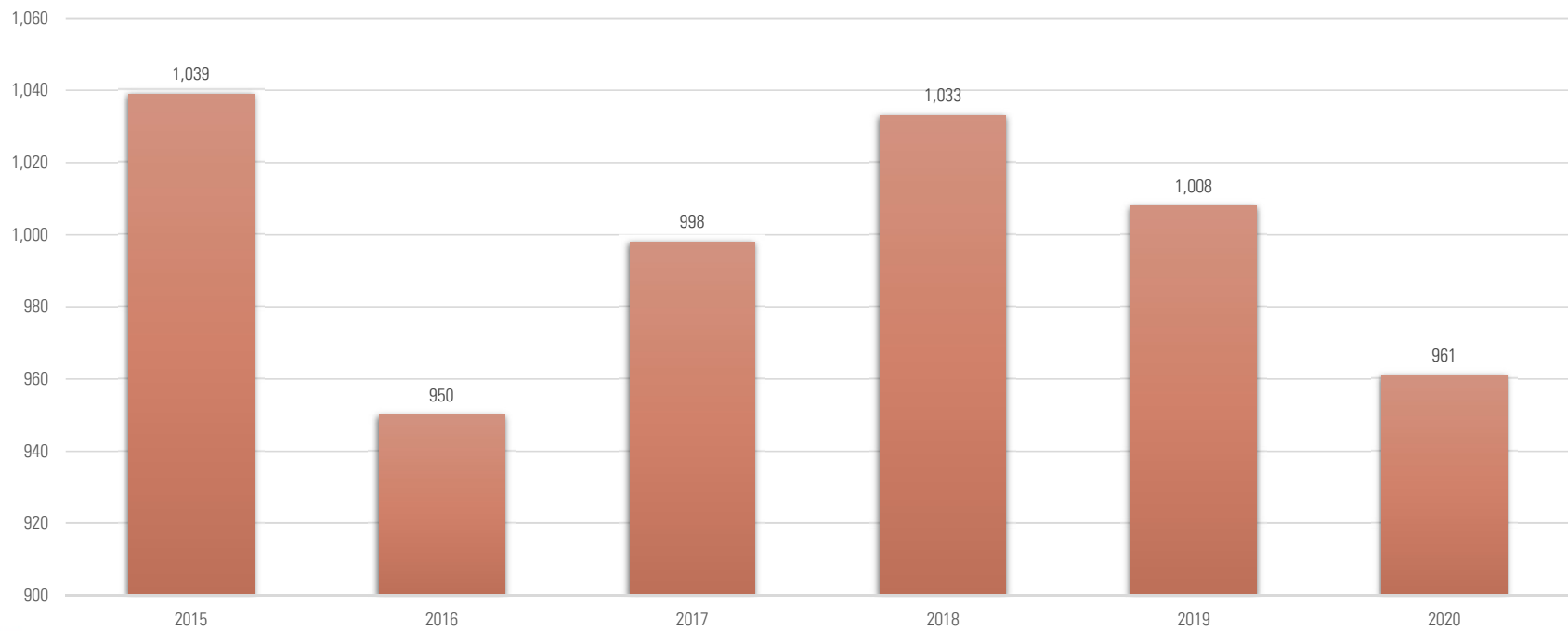
VOLUME SOLD - SALISBURY



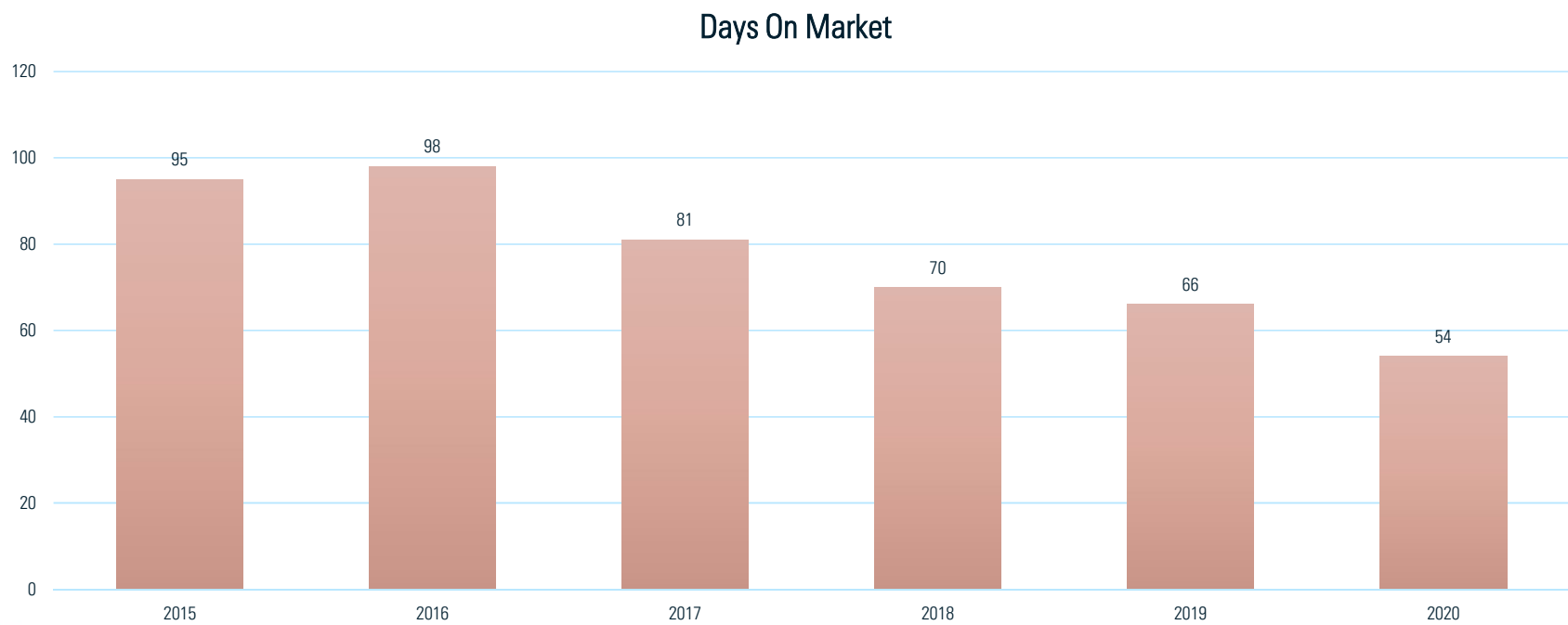
AVERAGE SALE PRICE - SALISBURY



NEW LISTINGS - SALISBURY

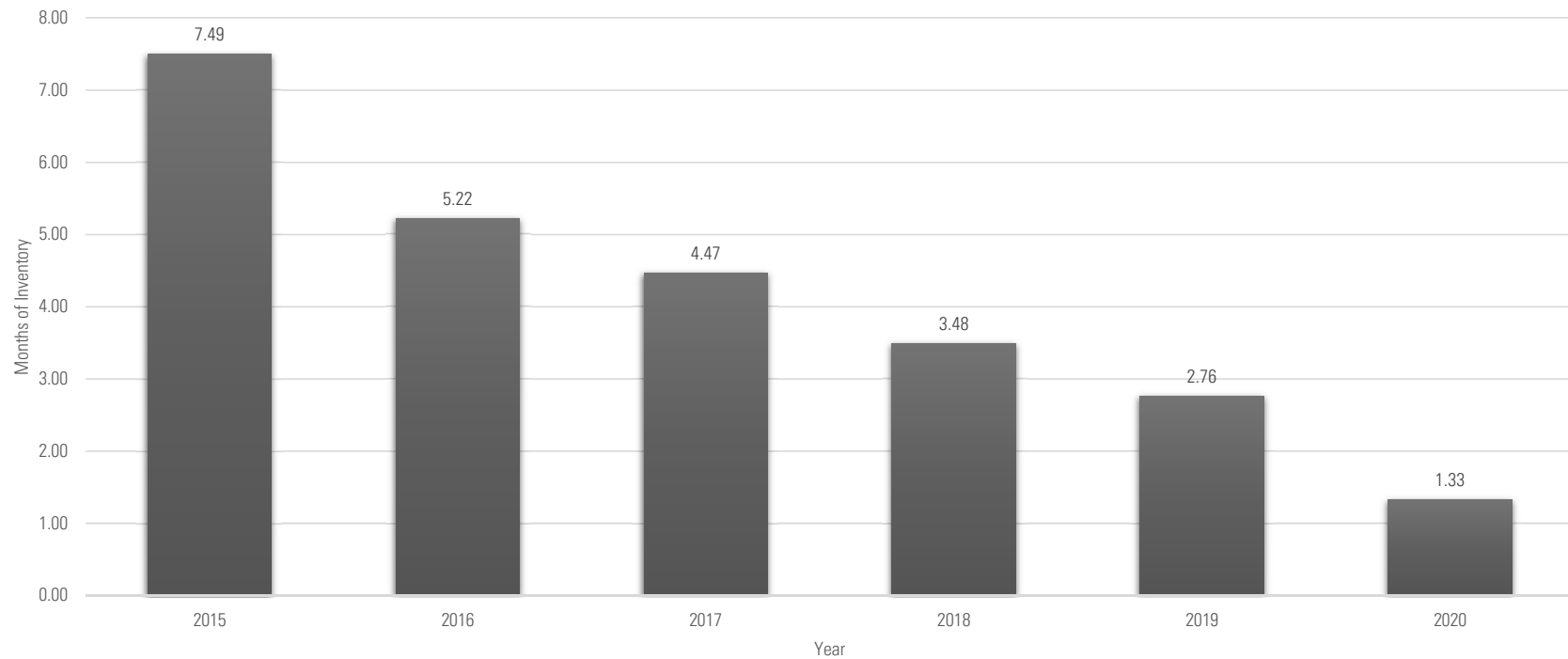


DAYS ON MARKET - SALISBURY

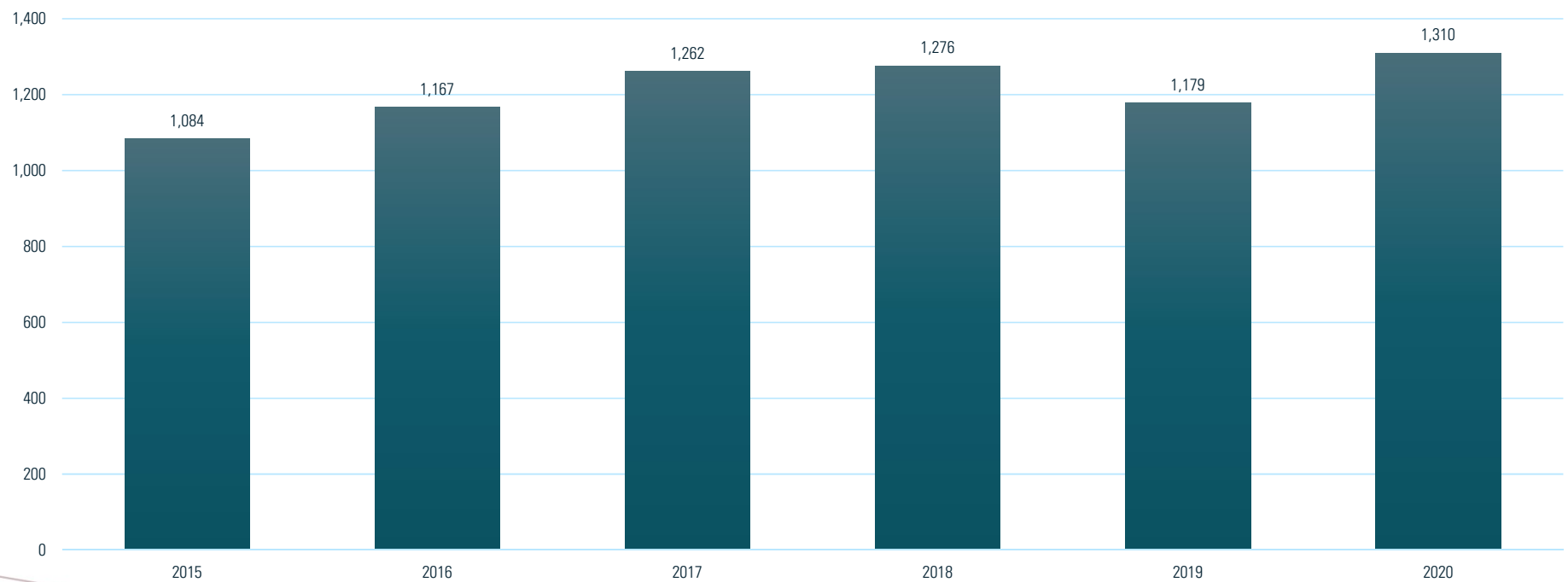


INVENTORY – SALISBURY

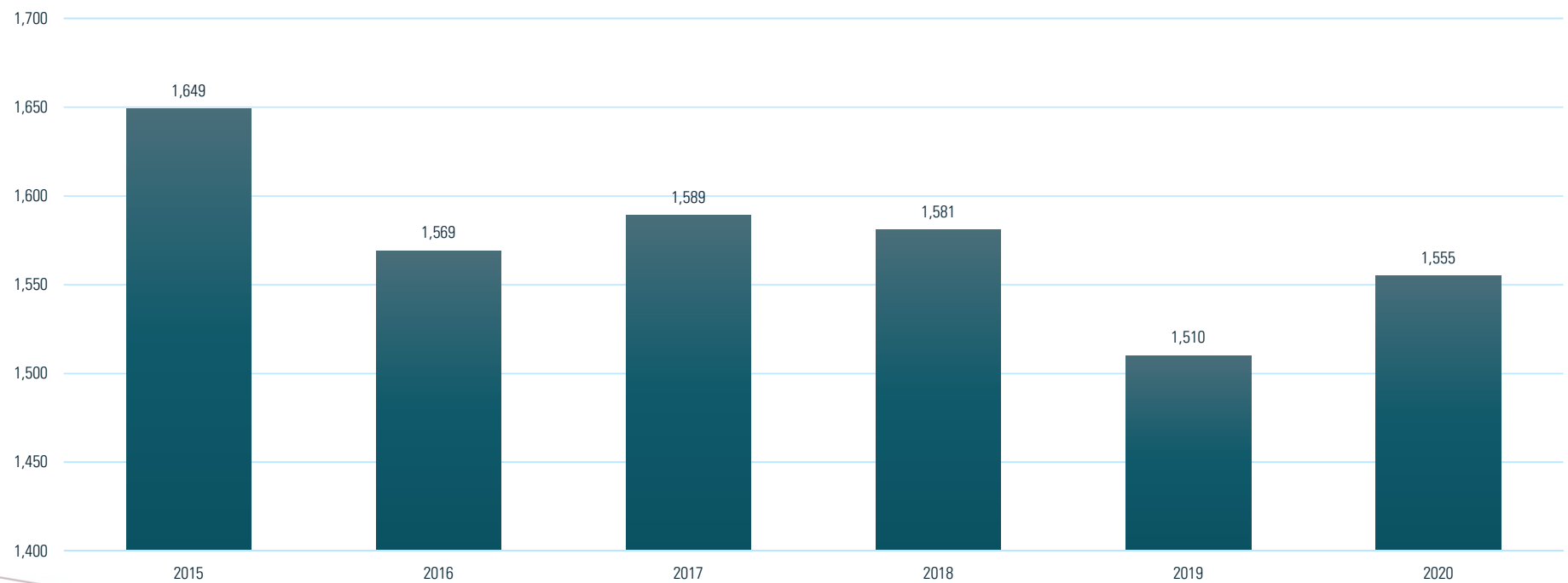
(NUMBER OF UNITS AT THE END OF 2020 DIVIDED BY AVERAGE SOLD PER MONTH LAST 12 MONTHS.)



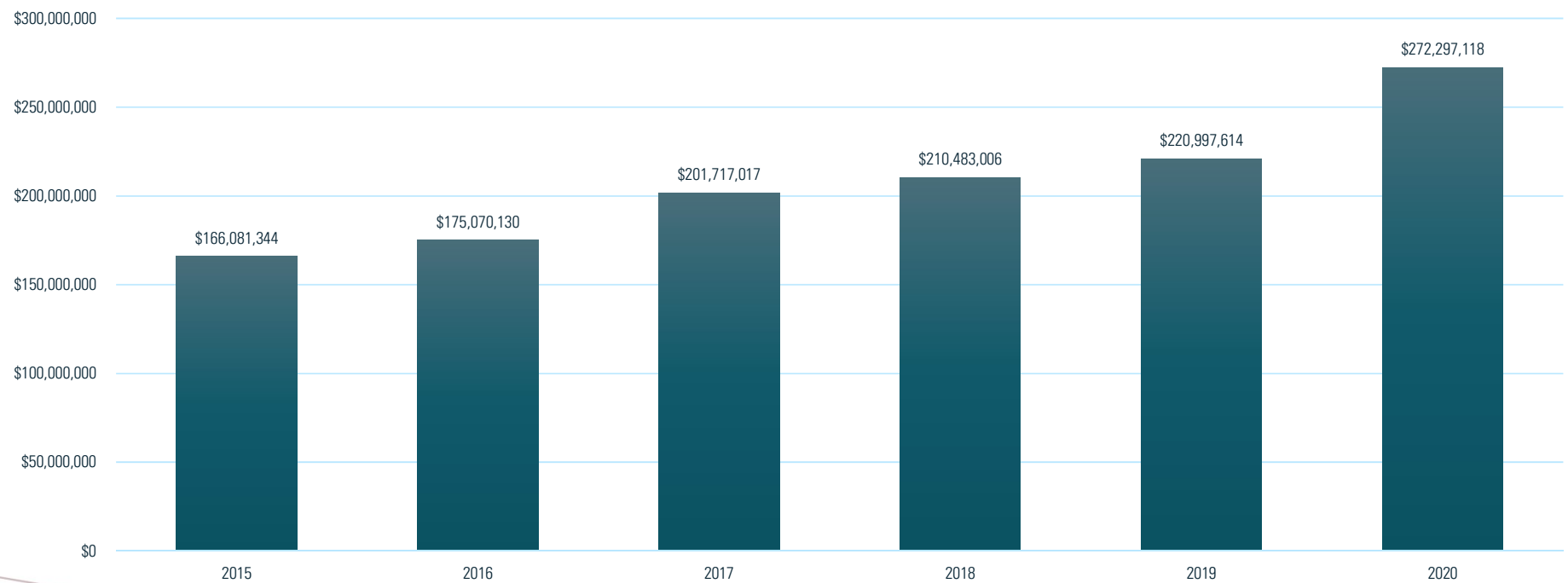
HOMES SOLD – WICOMICO



NEW LISTING - WICOMICO



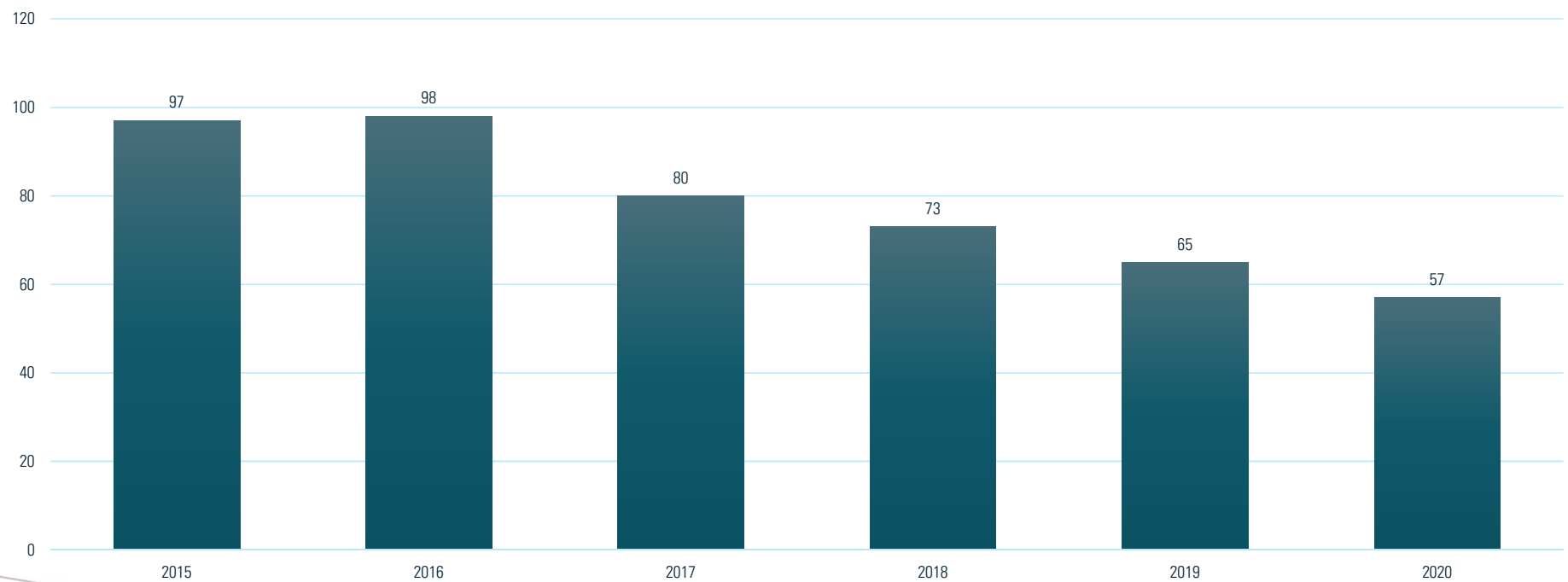
VOLUME SOLD – WICOMICO



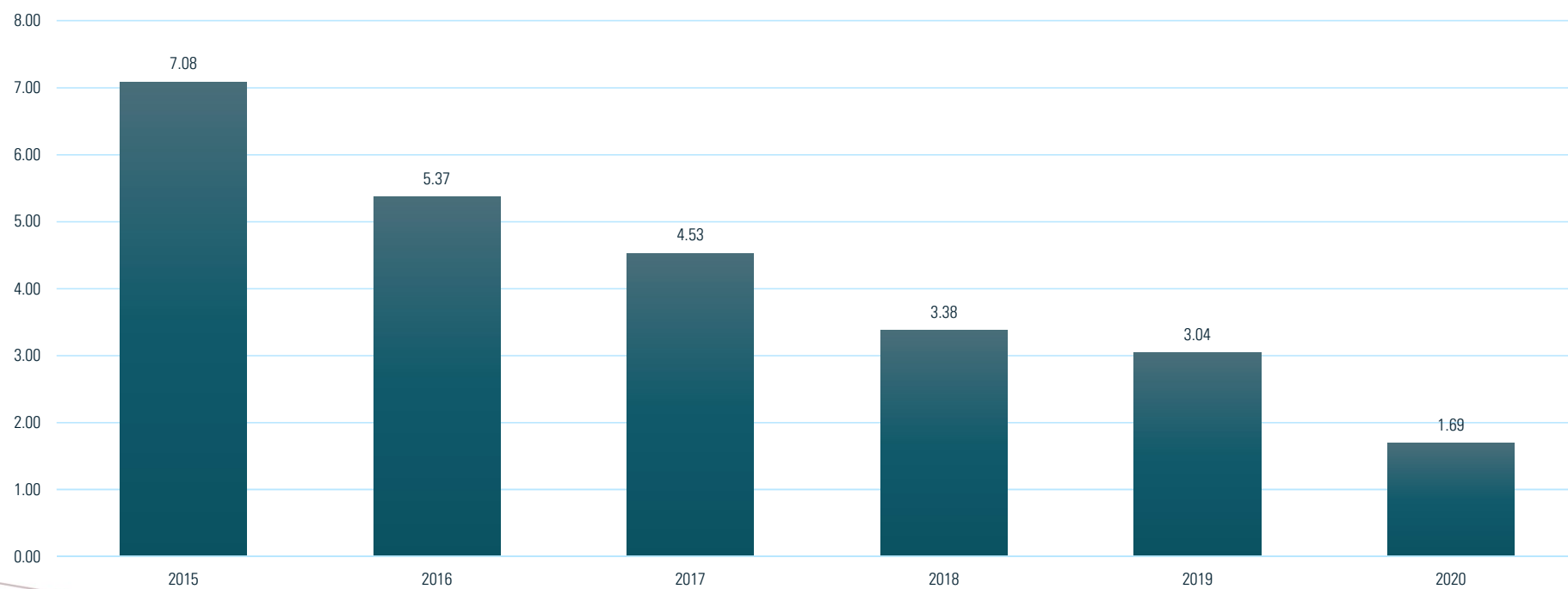
AVERAGE SALE PRICE - WICOMICO



DAYS ON MARKET - WICOMICO



MONTHS OF INVENTORY - WICOMICO



CITY OF SALISBURY
WORK SESSION (VIA ZOOM MEETING)
MARCH 15, 2021

Public Officials Present

Council President John “Jack” R. Heath
Councilwoman Michele Gregory

Councilwoman Angela M. Blake
Councilwoman April Jackson

Public Officials Absent

Mayor Jacob R. Day
Council Vice President Muir Boda

In Attendance

City Administrator / Acting Mayor Julia Glanz, Deputy City Administrator Andy Kitzrow, Department of Infrastructure & Development (DID) Director Amanda Pollack, Procurement Director Jennifer Miller, Business Development Director Laura Soper, City Attorney Mark Tilghman, Associate Attorney Peter Golba, City Clerk Kimberly Nichols, and members of the Public and press.

On March 15, 2021 the Salisbury City Council convened in a Work Session at 4:30 p.m. via Zoom. The following is a synopsis of the topics discussed:

Third Party Delivery Commission Cap

Business Development Director Laura Soper reported that after the last Work Session she researched the local restaurant community and other jurisdictions on their thoughts regarding the 3rd Party Delivery Commission Cap. The local restaurant community expressed interest in the cap, but there were mixed feeling about possible ramifications among other subjects related to the cap. The general overtone was that the organizations were hammering the restaurants with fees and delivery mistakes. Most of their conversations evolved around the complaints regarding the delivery companies, but they did rely on them to delivery their food. There was an overwhelming support of the cap, but there was concern that they would lose the delivery companies. The jurisdictions she contacted that enacted the legislation were either much larger or the legislation was enacted county-wide. Based on her research, there was not a lot of evidence of a negative reaction on the part of the delivery companies., but she could not guarantee there would not be negative reactions. Some of the restaurants had discontinued using the companies and provided their own delivery or used other companies.

Council reached consensus to advance the legislation to legislative agenda. President Heath was concerned that the restaurants would have expired inventory and had reservations about the legislation.

Ordinance accepting PRAR Retention Grant for Police Retention

City Administrator Julia Glanz reported during the employment of years one through years five a fair number of officers left the department. Once they were employed with the City for ten years,

they seemed to be more committed. The cash bonus would be provided to the officers, and the amounts were tiered depending on the years of service with the City.

Council reached unanimous consensus to advance the legislation to legislative agenda.

Ordinance accepting GOCCP funding for NIBRS training

Ms. Glanz reported the grant would help pay for training the Police Department on the new data system. All policing was switching to a new way of tracking crime. Currently, when there was a crime committed, they only account for the highest level of crime. For example, with a burglary, they did not include theft, property damage, or breaking and entering. Switching to the NIBRS, the Police Department would be mandated to report everything. The training costs were \$15,000. President Heath said some funds spent on marketing this would be helpful

Ms. Blake asked if someone from the Police Department applied for the grant. Ms. Glanz said that it was through the GOCCP, and likely Colonel Dave Meienschein applied for the funding.

Council reached unanimous consensus to advance the legislation to legislative agenda.

To abandon the paper street between Washington Street and Eastern Shore Drive-

Associate Attorney Peter Golba explained that the triangular piece of property between Washington Streets and Eastern Shore Drive was being abandoned. Union Realty, LLC would acquire Parcels 1 and 3, and Arapaho Realty, LLC would acquire Parcel 2. Both LLC's have the same managing member, who was Michael Dunn. The ordinance would split the parcel in half, deeding that part of the alley to the property owners on either side.

Council reached unanimous consensus to advance the ordinance to legislative agenda.

Administration and Council Comments

Ms. Glanz would be receiving updates on the vaccination clinic at the Civic Center and would share the details. The City installed a water bottle refilling station in the City Park by Ben's Red Swings, and would be installing more in the community.

Ms. Jackson said she was still celebrating Women's History Month and asked everyone to get COVID vaccinations when possible, social distance, and sanitize.

Ms. Blake said she was happy to donate blood last week and asked all to donate blood if healthy.

Ms. Gregory said the Disability Advisory Committee created a Facebook page and asked everyone to like it and follow them on social media. Please keep wearing masks and get vaccinated whenever possible.

President Heath said the Disability Advisory Committee was near and dear to his heart. He was happy to see it was active and doing well. There was a press conference scheduled for March 16,

2021 to discuss Safety Stats. He asked everyone to wear their masks. The numbers were ticking up over the past few days.

Motion to convene in Closed Session

At 4:56 p.m. President Heath called for a motion to convene in Closed Session to discuss the appointment employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals in accordance with the Annotated Code of Maryland §3-305(b)(1).

Ms. Blake moved, Ms. Gregory seconded, and the vote was 4 – 0 to convene in Closed Session.

Motion to Adjourn Closed Session / Convene in Open Session / Statement to Public

At 5:23 p.m. Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (4-0) to adjourn the Closed Session.

Council convened in Open Session at 5:25 p.m. whereby President Heath reported that Council had discussed the appointment of a candidate while in Closed Session.

Adjournment

With no further business to discuss, the Open Session was immediately adjourned.

City Clerk

Council President



MEMORANDUM

To: Julia Glanz, Acting Mayor
From: Julie English, Administrative Assistant
Subject: Appointment to the Human Rights Advisory Committee
Date: April 8, 2021

The following person has applied for appointment to the Human Rights Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Cynthia Lombardo	April 2023

Attached you will find information from Ms. Lombardo and the resolution necessary for her appointment. If you approve of this appointment, I will forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachments

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<u>Name</u>	<u>Term Ending</u>
Cynthia Lombardo	April 2023

ATTEST:

John R. Heath
PRESIDENT, City Council

_____ day of _____, 2021

Julia Glanz, City Administrator, for and at the
direction of Jacob R. Day, Mayor



MEMORANDUM

To: Julia Glanz, Acting Mayor
From: Julie English, Administrative Assistant
Subject: Appointment to the Human Rights Advisory Committee
Date: April 8, 2021

The following person has applied for appointment to the Human Rights Advisory Committee for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Logan Prushansky	April 2023

Attached you will find information from Miss Prushansky and the resolution necessary for her appointment. If you approve of this appointment, I will forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachments



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: Julia Glanz, City Administrator
From: Julie English, Administrative Assistant
Subject: Re-appointment to the Historic District Commission
Date: April 8, 2021

The following person would like to be re-appointed to the Historic District Commission for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Scott Saxman	December 2023

Attached you will find information from Scott Saxman and the Resolution necessary for their re-appointment. If approved, I will forward this information to the City Council so it may be placed on their agenda for the next Council meeting. Please let me know if you have any questions.

Attachments

INTER

OFFICE

MEMO

Office of the Business Development

To: City Council
From: Laura Soper
Subject: Enterprise Zone Eligibility – Sby Development Group LLC
Date: April 8, 2021

Attached is a copy of the application requesting Enterprise Zone designation for Sby Development Group LLC that I received from Bret Davis. I have reviewed this application and, to the best of my knowledge, this establishment meets all of the qualifications to be so designated. This property is located within the boundaries of the City's Enterprise Zone, and this company has invested more than \$50,000 in the property and/or has hired (or will hire) two or more NEW full time employees since locating in the Enterprise Zone.

I recommend that the City Council adopt the attached resolution designating Sby Development Group LLC located at 229 W Main Street, eligible to receive the benefits of the Enterprise Zone.

As a reminder, companies that are declared eligible for enterprise zone benefits are able to receive either a one time Income Tax Credit of \$1,000 per new employee hired or a 10 year Property Tax Credit. The purpose of this program is to encourage industries to locate in areas identified as enterprise zones and to reinvest in such properties.

cc: Mayor Day
Julia Glanz
Kim Nichols

Attachments

**Application for Maryland State Enterprise Zone Certification in
Salisbury-Wicomico County, Maryland**

This application will determine whether your business, property, or developer is eligible for Maryland Enterprise Zone tax credits. If determined to be eligible, you will receive a letter from the Enterprise Zone Administrator indicating which tax credit(s) you are eligible to receive.

Applying For:

Income Tax Credit

☐

Real Property Tax Credit

☒

Personal Property Tax Credit (Applies only to Focus Area Zones) ☐

This Section is to be filled by Local Zone Administrators Only

The Real Property Credit

A ten-year credit against local property taxes is available to companies that locate, expand, or substantially improve business properties in the Enterprise Zone. The property tax credit is equal to 80% of the difference between the base value of the property (the assessment in the year prior to new construction, expansion, or substantial improvement) and the newly assessed value of the property after the investment is made. The property tax credit is 80% for five years. During the last five years, the property tax credit declines 10% annually; the credit is 70%, 60%, 50%, 40%, and 30% respectively. This tax credit is administered to the real property owner in their Property Taxes.

Necessary Qualifications

- Applicant must plan to make a capital investment in its property of \$50,000 or more
- Applicant should be mindful of having a base assessment done before commencing work
- Applicant should apply after receiving all required building permits and before or at the beginning of construction.
- Only commercial properties may apply, any portion of the property devoted to residential use may not receive the credit
- In order to receive a property tax credit for the next taxable year (beginning on July 1 when the tax bill is issued), the local Zone Administrator must certify to the Department of Assessments and Taxation the eligibility of a particular business by no later than the end of the preceding calendar year on December 31st.
- The granting of an Enterprise Zone property tax credit is affected by the timing of the completion of capital improvements, the assessment cycle, and how the improvements are assessed. (I.E. the improvement must change the value of the real property)
- The law states that the credit shall be granted to the "owner" of a qualified property. In cases where a lessee make the capital improvements, the lessees should make a contractual provisions with the owner of the qualified property regarding receipt of the property tax credit.

The State Income Credit

This credit is applied to your state income taxes, and its value is based on the number and type of new employees hired by the business. To receive the credit the business must meet the following:

- Must have hired two or more employees that meet necessary qualifications
- Must have been hired after the date on which the Enterprise Zone was designated or the date on which the business relocated in the Enterprise Zone, whichever is later.
- Must be filling a new position or replacing an employee who was previously certified as economically disadvantaged
- Must have been employed at least 35 hours a week for at least six months
- Must be paid at least 150% of the federal minimum wage throughout his or her employment by a business entity before or during the taxable year for which the entity claims a credit
- Must have spent at least half of his or her working hours in the Enterprise Zone or on activities directly resulting from the business location in the zone
- Must be a new employee or an employee rehired after being laid off by the business for more than one year

There are two types of income tax credits. If the employee is not economically disadvantaged, you may qualify for a one-time credit of \$1,000 per employee. If the employee is economically disadvantaged (as determined by the Maryland Jobs Service), you may take a credit up to \$3,000 of the employee's wages in the first year of employment. The credit is \$2,000 in the second year, and \$1,000 in the third. Once/if you have been certified, you can claim these credits upon filing a Tax Return.

- To be eligible, an applicant must answer all questions in Sections A and B
- If applying for the "Property" tax credit, please complete Section C
- If applying for the "Employment (income)" tax credit, please complete Section D
- If the account is located in Focus Area and you are applying for the "Personal Property" tax credit, please complete Section E

Section A: Applicant Information

Name of Business / Developer applying for Enterprise Zone credits:

SBY Development Group LLC

Name of Contact Person: Bret Davis

Title: Co-Owner

Phone: 240-994-6481

Email: Bretdavis@kw.com

Mailing Address: 318 W. Carroll Street Suite A Salisbury, MD

Section B: Enterprise Zone Property Information

Enterprise Zone Property Address: 229 W. Main Street Salisbury, MD 21801

Property Tax Account Number: 09-054758

Property Ownership: Fee Simple

Lease: _____ Own: ☒

Section C: Enterprise Zone Property Improvements Information

To be eligible for Enterprise Zone property tax credits, the application must be submitted prior to the project completion date and issuance of User/Occupancy Permits. If the developer or company making property improvements is applying on behalf of the property owner, the property owner must concur with the application by co-signing below. The property tax credits are automatically applied to the property tax bill (i.e., directly awarded to the property owner only). If you are not applying for the property tax credit, this section may be left blank.

Owner of the Real Property: SBY Development Group LLC

Mailing address of property owner: 318 W. Carroll Street Suite A Salisbury, MD

Phone: 410-844-4160

Email Address: bretdavis@kw.com

Project Start Date: 04/05/2021

Anticipated Project Completion Date: 09/30/2021

Briefly describe capital improvements plans: Commerical redevelopment: Tenant Fit Out, replacing inefficient

lighting, replacing hvac system and roof, and upgrading security features.

Type of Construction and Costs

Cost of building(s) & land (acquisition): \$ 245,000


New Construction: \$ _____

Rehabilitation: \$ 275,000

Cost of new machinery & equipment*: \$ _____

I agree as a condition of certification to provide all data required by the Enterprise Zone Administrator as requested.

Name of Applicant: Bret Davis Position/Title: Co-Owner

Applicant Signature:  Date: 3/24/2021

Name of Property Owner: Bret Davis Position/Title: Co-Owner

Property Owner Signature:  Date: 3/24/2021

*Cost of new machinery & equipment is not a part of real property assessment.

Section D: Enterprise Zone Employment Tax Credit Information

To be eligible of Enterprise Zone employment tax credits, please complete the following section. Employment tax credits to be applied against State income tax liabilities are available for certain new employees hired in the Enterprise Zone. The requirements for qualified employees can be found on Maryland Department of Commerce Website: <http://commerce.maryland.gov/fund/programs-for-businesses/enterprise-zone-tax-credit>. If you are not applying for the employment tax credit, this section may be left blank.

Federal Employer Identification Number (EFIN): 83-1737637

Unemployment Insurance #: _____ NAICS Code (if available): _____

Type of Business (i.e., restaurant, retail, financial services, etc.): Real Estate Holding

Is business located in the Enterprise Zone now? Yes _____ No X

If yes, since what year: _____

Is the business relocation from another place? Yes _____ No X

If yes, where was the previous location?: _____

Is the business a new, start-up? Yes _____ No X

Did the Enterprise Zone benefits affect your decision to locate at this address? Yes ☐ No ☒

If yes, please explain how the Enterprise Zone benefits will assist your business. :

Number of existing employees: 0

If you are new to the Enterprise Zone, please provide the number of employees before relocating or locating in the Enterprise Zone: 0


If you were already located in the Enterprise Zone, please provide the number of employees as of date of this application in the Enterprise Zone: 0

Number of new full-time jobs to be created in the Enterprise Zone in the next 12 months: 0

Number of new part-time jobs to be created in the Enterprise Zone in the next 12 months: 0

I agree as a condition of certification to provide all data required by the Enterprise Zone Administrator as requested.

Name of Applicant: Bret Davis Position/Title: Co-Owner

Signature:  Date: 3/24/2021

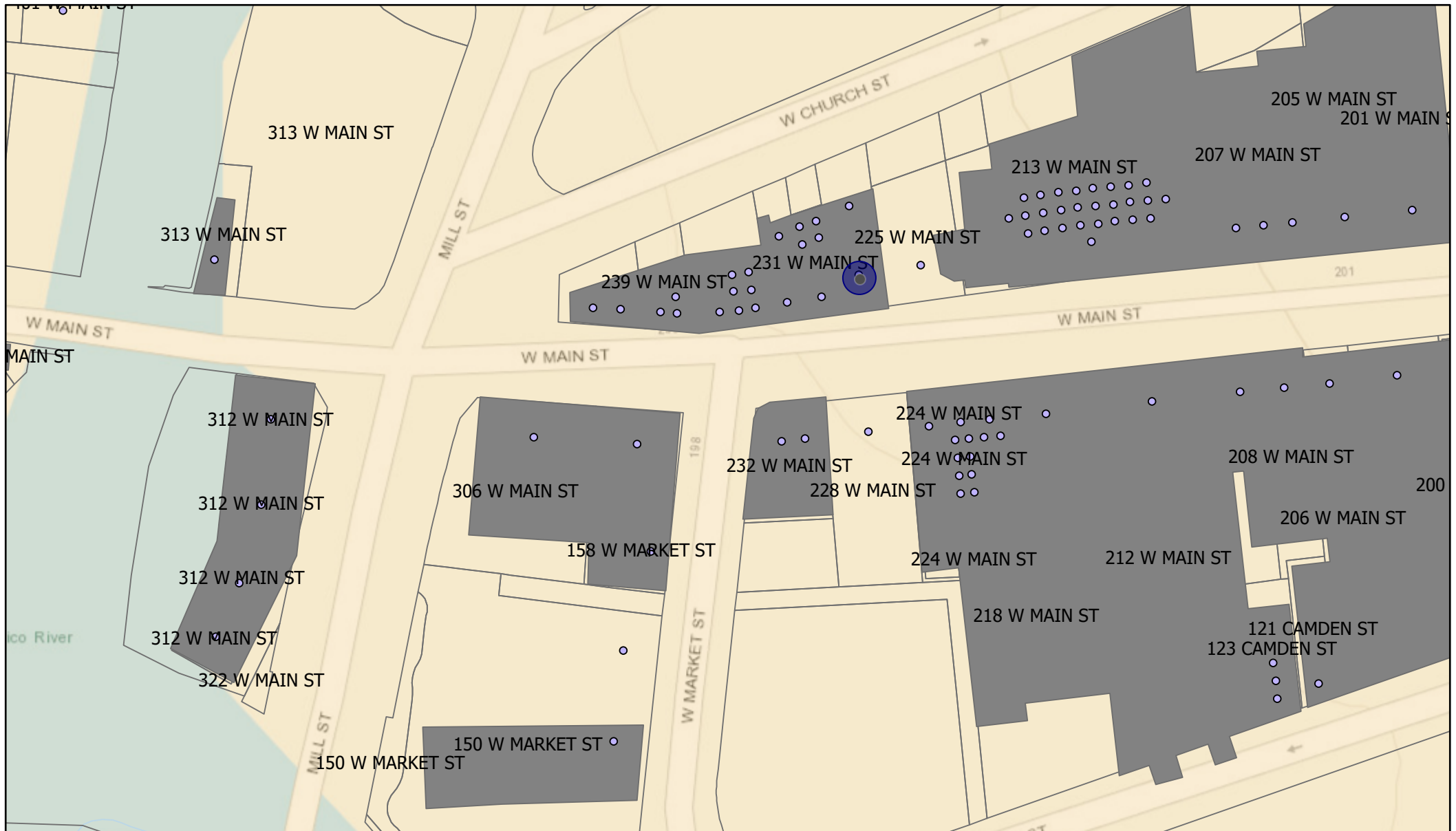
Real Property Data Search (w1)

Search Result for WICOMICO COUNTY






View Map			View GroundRent Redemption				View GroundRent Registration			
Special Tax Recapture: None										
Account Identifier:			District - 09 Account Number - 054758							
Owner Information										
Owner Name:		SBY DEVELOPMENT GROUP LLC					Use:		COMMERCIAL	
Mailing Address:		318 W CARROLL ST STE A 2ND FLOOR SALISBURY MD 21801-					Principal Residence:		NO	
							Deed Reference:		/04786/ 00108	
Location & Structure Information										
Premises Address:		229 W MAIN ST SALISBURY 21801-0000					Legal Description:		BL-A L-8 2,424SQ FT 229 W MAIN STREET CITY OF SALIS	
Map:	Grid:	Parcel:	Neighborhood:	Subdivision:	Section:	Block:	Lot:	Assessment Year:	Plat No:	
0107	0014	1021	21003.23	0000		A	8	2021	Plat Ref:	
Town: SALISBURY										
Primary Structure Built		Above Grade Living Area			Finished Basement Area		Property Land Area		County Use	
1920		5,107 SF					2,424 SF			
Stories	Basement	Type	Exterior	Quality	Full/Half Bath	Garage	Last Notice of Major Improvements			
		OFFICE BUILDING	/	C3						
Value Information										
			Base Value		Value		Phase-in Assessments			
					As of		As of		As of	
					01/01/2021		07/01/2020		07/01/2021	
Land:			36,300		36,300					
Improvements			190,200		209,500					
Total:			226,500		245,800		226,500		232,933	
Preferential Land:			0		0					
Transfer Information										
Seller: JUNI ENTERPRISES LLC				Date: 02/09/2021				Price: \$245,000		
Type: ARMS LENGTH IMPROVED				Deed1: /04786/ 00108				Deed2:		
Seller: PERDUE, HERMAN E				Date: 03/12/2004				Price: \$233,000		
Type: NON-ARMS LENGTH OTHER				Deed1: /02203/ 00246				Deed2:		
Seller: PERDUE, HERMAN E				Date: 02/16/1982				Price: \$5,000		
Type: NON-ARMS LENGTH OTHER				Deed1: /00970/ 00062				Deed2:		
Exemption Information										
Partial Exempt Assessments:		Class				07/01/2020		07/01/2021		
County:		000				0.00				
State:		000				0.00				
Municipal:		000				0.00 0.00		0.00 0.00		
Special Tax Recapture: None										
Homestead Application Information										
Homestead Application Status: No Application										
Homeowners' Tax Credit Application Information										
Homeowners' Tax Credit Application Status: No Application						Date:				

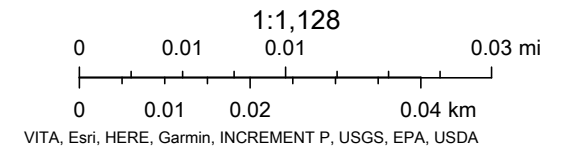
1. This screen allows you to search the Real Property database and display property records.
2. Click [here](#) for a glossary of terms.

ArcGIS Web Map



3/25/2021, 3:28:33 PM

-  Override 1
-  Address Points
-  Parcels
-  Buildings
-  Enterprise_Zone



From: [Faith Richardson](#)
To: [Laura Soper](#)
Subject: RE: Enterprise Zone - 229 W Main
Date: Thursday, March 25, 2021 4:04:26 PM

Good afternoon Ms. Laura, they are in good standing & nothing is owed on the account.

From: Laura Soper
Sent: Thursday, March 25, 2021 3:45 PM
To: Amanda Pollack <APollack@salisbury.md>; Olga Butar <obutar@salisbury.md>; Kay Lundy <klundy@salisbury.md>; Faith Richardson <frichardson@salisbury.md>
Subject: Enterprise Zone - 229 W Main

I have received a request from Sby Development Group LLC located at 229 W Main Street, Salisbury, MD that they be deemed qualified to receive Enterprise Zone benefits. In order to receive such designation, it is necessary that they meet certain criteria. I am requesting that your departments help me in processing their application by helping me to determine if they meet the necessary criteria.

Infrastructure & Development

Does this business meet the limitations of the City's Sewer Use Ordinance?

Does this business meet State and local storm water management codes and regulations?

Does this business meet the zoning code?

Does this business comply with subdivision regulations?

Does this business meet the building code (or did it at the time of construction)?

Does this business meet all permit requirements?

-

Finance

Is this business up to date on their taxes?

Are they in good standing with SDAT?

Please answer the questions above under the heading for your department and return to my office by 4/1/2021. Your assistance is appreciated. If you have any questions, please let me know.

Laura Soper
Director of Business Development
City of Salisbury

From: [Amanda Pollack](#)
To: [Laura Soper](#)
Subject: FW: Enterprise Zone - 229 W Main
Date: Monday, March 29, 2021 9:25:42 AM

Laura,

The business meets all necessary codes including sewer use and stormwater management. It also meets all permit requirements. Please also see Bill's email below.

Amanda

Amanda H. Pollack, P.E.

Director

Department of Infrastructure and Development

City of Salisbury

125 N. Division St., Room 202

Salisbury, MD 21801

410-548-3170

www.salisbury.md

From: William Holland
Sent: Monday, March 29, 2021 9:02 AM
To: Amanda Pollack <APollack@salisbury.md>; Anne Roane <aroane@salisbury.md>
Subject: RE: Enterprise Zone - 229 W Main

Amanda – a building permit has been issued for the subject property. Once completed, it will meet building/fire code requirements and meets zoning code standards..... Bill

William T. Holland

Building Official

Infrastructure & Development

City of Salisbury

125 N. Division Street, B13

Salisbury, MD 21801

Phone: 410-548-3130

Fax: 410-548-3183



www.salisbury.md

From: Laura Soper

Sent: Thursday, March 25, 2021 3:45 PM

To: Amanda Pollack <APollack@salisbury.md>; Olga Butar <obutar@salisbury.md>; Kay Lundy <klundy@salisbury.md>; Faith Richardson <frichardson@salisbury.md>

Subject: Enterprise Zone - 229 W Main

I have received a request from Sby Development Group LLC located at 229 W Main Street, Salisbury, MD that they be deemed qualified to receive Enterprise Zone benefits. In order to receive such designation, it is necessary that they meet certain criteria. I am requesting that your departments help me in processing their application by helping me to determine if they meet the necessary criteria.

Infrastructure & Development

Does this business meet the limitations of the City's Sewer Use Ordinance?

Does this business meet State and local storm water management codes and regulations?

Does this business meet the zoning code?

Does this business comply with subdivision regulations?

Does this business meet the building code (or did it at the time of construction)?

Does this business meet all permit requirements?

-

Finance

Is this business up to date on their taxes?

Are they in good standing with SDAT?

Please answer the questions above under the heading for your department and return to my office by 4/1/2021. Your assistance is appreciated. If you have any questions, please let me know.

Laura Soper

Director of Business Development

City of Salisbury

110 N Division Street

Salisbury, MD 21801

(O): 410-677-1916

RESOLUTION NO. 3101

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND DECLARING THAT SBY DEVELOPMENT GROUP LLC IS ELIGIBLE TO RECEIVE ENTERPRISE ZONE BENEFITS FOR PROPERTY LOCATED AT 229 W. MAIN STREET, SALISBURY, MARYLAND.

WHEREAS the City of Salisbury, Maryland and Wicomico County created an Enterprise Zone on June 6, 1983 for the purpose of encouraging economic development of the area encompassed within the boundaries of such zone; and

WHEREAS the Enterprise Zone was created under authority granted by the State of Maryland; and

WHEREAS the State Code permits certain benefits to be extended to businesses that locate or expand in the Enterprise Zone provided that they meet certain standards; and

WHEREAS, the City of Salisbury and Wicomico County have also established certain standards, which must be met in order for a business to be deemed eligible to receive Enterprise Zone benefits; and

WHEREAS, SBY Development Group LLC meets the standards set forth in the State Code and in local regulations to be eligible to receive Enterprise Zone benefits; and

WHEREAS, Bret Davis, representing SBY Development Group LLC has requested that the company be designated as eligible for Enterprise Zone benefits because of its investment of more than \$50,000 at their property located in the zone at 229 W. Main Street and/or for their hiring of two or more new full-time employees;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Salisbury, Maryland that SBY Development Group LLC be designated as eligible to receive the benefits of the Enterprise Zone effective upon the adoption of this resolution.

The above Resolution was introduced and read and passed at the regular meeting of the Salisbury City Council on the _____ day of _____, 2021.

Kimberly R. Nichols
CITY CLERK

John R. Heath
PRESIDENT, City Council

APPROVED by me this
_____ day of _____ 2021.

Julia Glanz, City Administrator, for and at the
direction of Jacob R. Day, Mayor



City of
Salisbury
Jacob R. Day, Mayor

To: Julia Glanz, City Administrator

From: Sandra Green, Assistant Director Finance *SW*

Date: 3/31/21

Re: Manufacturing Exemption for equipment purchased 2019
Smith's Interconnect Microwave Components, Inc.

I am recommending that Smith's Interconnect Microwave Components, Inc. be granted an exemption from Personal Property Tax for their equipment purchased in 2019 as requested by the Company. Since the request came within 2 years of the purchase of the equipment, they are eligible for up to 5 years' exemption for the 2019 purchases. Over the next five years they will benefit from this exemption by a total savings in personal property taxes of \$12,184 for 2019 equipment purchases. Attached please find copies of the calculation and manufacturing exemption application.

If you don't have any questions, please forward this to City Council for their consideration

City of Salisbury
Manufacturing Exemption Worksheet

Company: Smiths Interconnect Microwave Component

Year New Equipment Purchased: 2019					
Equipment Purchased Amount:				\$ 145,043	
City Tax Year	State Tax Year	Exemption Credit Value(1)	Exemption Value Total	Deprec Value	%
2021	2020	3,132.93	130,539	130,539	90%
2022	2021	2,784.83	116,034	116,034	80%
2023	2022	2,436.72	101,530	101,530	70%
2024	2023	2,088.62	87,026	87,026	60%
2025	2024	1,740.52	72,522	72,522	50%
		\$ 12,184	NA	507,651	

Application Eligibility Information:

Exempt yrs Granted	Calculated Yrs based on equip Yr
5	1 2019
5	<2
3	2-3
2	3-4
1	4-5
# Years Eligible: 5	
Date Filed: 01/22/21	

(1) The exemption credit value shown above is using rate of \$2.40 per hundred for all years . The actual credit to be issued will be based on rates in effect for the Tax Year the credit is issued to.

Rec'd 1/22/21

City of Salisbury



KEITH CORDREY
DIRECTOR INTERNAL SERVICES

MARYLAND

FINANCE DEPARTMENT

125 N. Division Street
Salisbury, MD 21801-4940
(410) 548-3110
(410) 860-5154 (Fax)

SANDRA GREEN
ASSISTANT DIRECTOR INTERNAL SERVICES - ACCOUNTING

Exemption Application For Machinery and Equipment Used for Manufacturing/Research & Development

Business Name: Smiths Interconnect Americas MD Department ID#: F18214478

Mailing Address: 5101 Richland Ave, Kansas City, KS 66106

Contact Name: Brian Mitchell Phone No.: 913-342-5544

1. In order to qualify for an exemption you must meet one of the following requirements: Equipment is owned and operated by a facility that (1) locates in Salisbury (2) expands operations in Salisbury, or (3) develops a new product or industrial process in Salisbury. If you meet one of these requirements please explain in detail how you meet these requirements including raw materials used and products produced or R & D activity being conducted. Please include number of employees used in Manufacturing/ R&D and number of administrative employees.
2. Exemption is requested for tools, machinery & equipment used in Manufacturing / Research & Development acquired in calendar year 2019.
3. Address of Manufacturing / R & D operation. 1725 N Salisbury Blvd
4. Date Manufacturing / R & D operation began in Salisbury. 9/24/1994
5. Attach a description of each asset claimed under this exemption. The schedule must include a description, original cost, and date of acquisition for each item. General descriptions such as Equipment, Various, or Miscellaneous are not acceptable.
6. Attach a copy of the State of Maryland Personal Property Return for the year of acquisition.

Additional information and requirements

All exemptions require approval by the City of Salisbury Council and receipt of exemption from Wicomico County does not mean you will automatically be granted an exemption by the City of Salisbury. The exemption that is granted is for a specific year in which equipment was purchased and can be for a term up to a maximum of 5 years. Once an exemption has been granted, a copy of the personal property tax return must be sent in for each year of the exemption. To be eligible to receive the maximum exemption term of 5 years, the application must be received within two (2) years from December 31st of the calendar year in which the equipment was purchased. A separate request must be made for each year. The application can be mailed to Finance Department, 125 North Division St., Salisbury, MD 21801-4940 or faxed to (410) 860-5154.

Preparer's Signature Brian Mitchell Date Jan 22, 2021

Email address Brian.Mitchell@smithsinterconnect.com

J. Tools, machinery, and/or equipment used for manufacturing or research and development:

Year Acquired	A	C	D	Year Acquired	A	C	D
2019	145,043			2015	542,301		
2018	59,603			2014			
2017	31,674			2013			
2016	21,201			2012 & prior			

Describe property identified in C & D above:

Total Cost: \$799,822

6. Vehicles with interchangeable Registration and/or Unregistered vehicles:

Year Acquired	Original Cost	Year Acquired	Original Cost
2019		2017	
2018		2016 & prior	

Total Cost: \$

7. Non-farming livestock:

Book Value: \$	Market Value: \$
----------------	------------------

8. Other personal property:

Total Cost: \$

9. Property owned by others and used or held by the business or lessee or otherwise:

Total Cost: \$

10. Property owned by the business, used by others as lessee or otherwise:

Total Cost: \$

Sys No	Asset ID
994	

Description
11883 LPKF Protolaser

Acquisition Date	Location	Acquisition Cost
02/25/2019	SLOS	145,043.00
		<u>145,043.00</u>



City of
Salisbury
Jacob R. Day, Mayor

To: Julia Glanz, City Administrator

From: Sandra Green, Assistant Director Finance *SG*

Date: March 31, 2021

Re: Manufacturing Exemption for equipment purchased 2019 Perdue Foods, LLC

I am recommending that Perdue Foods, LLC. be granted exemptions from Personal Property Tax for their equipment purchased in 2019 as requested by the company. Since the request came within 2 years of the purchase of the equipment, they are eligible for up to 5 years' exemption for the 2019 purchases.

Over the next five years they will benefit from this exemption by a total savings of \$47,903 in personal property tax for 2019 equipment purchases. The exemptions will be applied to City Property Tax years 2021-2025 as shown in the schedule provided herein. Attached please find copies of the calculations, property tax returns and manufacturing exemption applications.

**Internal Services -Finance Department
Exemption Recommendation to City Council**

Company: Perdue Foods, LLC
 Address: 521 Willow Street Salisbury, MD
 2110m Industrial Parkway, Salisbury MD

Requested By: Angela Hastings
 Date of Request: 1/14/2021

Description of Mfg.: Research and development for new ready to eat chicken and turkey products
 Note State granted exemption

Equipment Year 2019

New Equipment Amount per Tax Return \$ 570,279

Total

\$ 570,279

Exemption Value	City Property <u>Tax Year</u>	State <u>Return</u>	Year of <u>Exemption</u>	Deprec. <u>Value</u>	Amount of <u>Exemption</u>
	2021	2020	1	513,251	12,318
	2022	2021	2	456,223	10,949
	2023	2022	3	399,195	9,581
	2024	2023	4	342,167	8,212
	2025	2024	5	285,140	6,843
Total Value of Exemption:					<u>\$ 47,903</u>

Rec'd 1/27/21

City of Salisbury



KEITH CORDREY
DIRECTOR INTERNAL SERVICES

MARYLAND

FINANCE DEPARTMENT

125 N. Division Street
Salisbury, MD 21801-4940
(410) 548-3110
(410) 860-5154 (Fax)

SANDRA GREEN
ASSISTANT DIRECTOR INTERNAL SERVICES - ACCOUNTING

Exemption Application For Machinery and Equipment Used for Manufacturing/Research & Development

Business Name: Perdue Foods, LLC MD Department ID#: W14880488

Mailing Address: Property Tax Department, P.O. Box 1537, Salisbury, MD 21802

Contact Name: Angela Hastings Phone No.: 410-543-3121

1. In order to qualify for an exemption you must meet one of the following requirements: Equipment is owned and operated by a facility that (1) locates in Salisbury (2) expands operations in Salisbury, or (3) develops a new product or industrial process in Salisbury. If you meet one of these requirements please explain in detail how you meet these requirements including raw materials used and products produced or R & D activity being conducted. Please include number of employees used in Manufacturing/ R&D and number of administrative employees.
2. Exemption is requested for tools, machinery & equipment used in Manufacturing / Research & Development acquired in calendar year 2018/2019.
3. Address of Manufacturing / R & D operation. 521 Willow Street, Salisbury, MD 21801 - Manufacturing
517 W. Main Street, Salisbury, MD 21802 - R&D
4. Date Manufacturing / R & D operation began in Salisbury. Manufacturing - 1962 / R&D - 2008
5. Attach a description of each asset claimed under this exemption. The schedule must include a description, original cost, and date of acquisition for each item. General descriptions such as Equipment, Various, or Miscellaneous are not acceptable.
6. Attach a copy of the State of Maryland Personal Property Return for the year of acquisition.

Additional information and requirements

All exemptions require approval by the City of Salisbury Council and receipt of exemption from Wicomico County does not mean you will automatically be granted an exemption by the City of Salisbury. The exemption that is granted is for a specific year in which equipment was purchased and can be for a term up to a maximum of 5 years. Once an exemption has been granted, a copy of the personal property tax return must be sent in for each year of the exemption. To be eligible to receive the maximum exemption term of 5 years, the application must be received within two (2) years from December 31st of the calendar year in which the equipment was purchased. A separate request must be made for each year. The application can be mailed to Finance Department, 125 North Division St., Salisbury, MD 21801-4940 or faxed to (410) 860-5154.

Preparer's Signature [Signature] Date 1/14/2021

Email address tbarron@barrontax.com

BUSINESS PERSONAL PROPERTY RETURN OF DEPT ID# W14880488

PF-MD-1020-SALISBURYLW, PF-MD-1020-SALISBURYLW

Lake & Willow Streets, Salisbury, MD 21804

**2020
Form 1****5. Tools, machinery, and/or equipment used for manufacturing or research and development:**

State the original cost of the property by year of acquisition. Include all fully depreciated property and property expensed under IRS rules. If this business is engaged in manufacturing / R&D, and is claiming such an exemption for the first time, a manufacturing / R&D exemption application must be submitted by September 1 or within 6 months after the date of the first assessment notice for the taxable year that includes the manufacturing / R&D property. Visit the website dat.maryland.gov for an application and additional information. If the property is located in a taxable jurisdiction, a detailed schedule by depreciation category should be included to take advantage of higher depreciation allowances.

Year Acquired	A	C	D	Year Acquired	A	C	D
2019	570,279		92,783	2015	800,768		321,407
2018	273,971			2014	263,797		10,261
2017	2,101,031			2013	1,593,292		22,544
2016	2,048,511		206,280	2012 & Prior	14,986,701		73,713

Describe Property in C & D above:

D - Data Processing Equipment

Total Cost

\$ 23,365,338

6. Vehicles with interchangeable Registration and/or Unregistered vehicles: (dealer, recycler, finance company, special mobile equipment, and transporter plates) and unregistered vehicles should be reported here. See specific instructions

Year Acquired	Original Cost	Year Acquired	Original Cost
2019		2017	
2018		2016 & Prior	

Total Cost

\$ NONE

7. Non-farming livestock:

Book Value \$	None	Market Value \$
---------------	------	-----------------

8. Other personal property:

File separate schedule giving a description of property, original cost and the date of acquisition.

Total Cost

\$ NONE

9. Property owned by others and used or held by the business or lessee or otherwise:

File separate schedule showing names and addresses of owners, lease number, description of property installation date and separate cost in each case.

Total Cost

\$ SEE ATTACHED

10. Property owned by the business, used by others as lessee or otherwise:

File separate schedule showing names and addresses of lessees, lease number, description of property, installation date and original cost by year of acquisition for each location. Schedule should group leases by county where the property is located. Manufacturer lessors should submit the retail selling price of the property not the manufacturing cost. For additional information regarding separate schedules please see Form 1 instructions at <https://dat.maryland.gov>

Total Cost

\$ NONE

Perdue Foods LLC

Department ID # W14880488

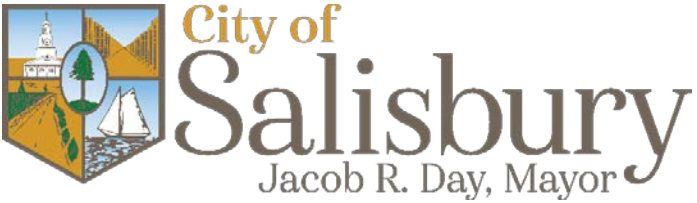
2020 Maryland Personal Property Return

Salisbury Manufacturing Assets Reported on Section VI, No. 5

Detailed Asset Listing

Incorporated			Application			Acquisition		Reported Cost
Street Address	County	Town	Asset Number	Asset Description	Category as Filed	Year	Date	
521 Willow Street	Wicomico	Salisbury	1020410622750	Barrel Dumper for Chicken Meal	Manufacturing (A)	2020	11/15/2019	30,018.28
521 Willow Street	Wicomico	Salisbury	102041062440	Electrical: Snow Hood near box sealer	Manufacturing (A)	2020	10/15/2019	5,000.00
521 Willow Street	Wicomico	Salisbury	102041062430	Snow Hood near box sealer and installation	Manufacturing (A)	2020	10/15/2019	38,600.34
521 Willow Street	Wicomico	Salisbury	102041060850	150' of 6" Stainless Steel Auger	Manufacturing (A)	2020	8/15/2019	86,725.21
521 Willow Street	Wicomico	Salisbury	102041054240	Fabricate and Install Stand for Screw Compressor	Manufacturing (A)	2020	7/15/2019	5,775.00
521 Willow Street	Wicomico	Salisbury	102041054230	Frick XJF151N SCREW COMPRESSOR	Manufacturing (A)	2020	7/15/2019	32,791.50
521 Willow Street	Wicomico	Salisbury	102041052290	PAA Piping from PCC to Plant Application Points	Manufacturing (A)	2020	4/15/2019	102,112.54
521 Willow Street	Wicomico	Salisbury	102041052280	Pathogen Control Center (PCC)	Manufacturing (A)	2020	4/15/2019	24,837.00
521 Willow Street	Wicomico	Salisbury	102041052270	Electrical for PCC	Manufacturing (A)	2020	4/15/2019	28,270.00
521 Willow Street	Wicomico	Salisbury	102041052260	Electrical for Evis Line 3&4 Pre Chill PAA Dip	Manufacturing (A)	2020	4/15/2019	8,305.00
521 Willow Street	Wicomico	Salisbury	102041052250	Electrical for Harvest Lines 1&2 PAA Dips	Manufacturing (A)	2020	4/15/2019	8,932.00
521 Willow Street	Wicomico	Salisbury	102041052240	Evis Line 3&4 Pre Chill PAA Dip	Manufacturing (A)	2020	4/15/2019	51,481.00
521 Willow Street	Wicomico	Salisbury	102041052230	Harvest Line 2 Post Pick PAA Dip	Manufacturing (A)	2020	4/15/2019	48,440.00
521 Willow Street	Wicomico	Salisbury	102041052220	Harvest Line 1 Post Pick PAA Dip	Manufacturing (A)	2020	4/15/2019	48,440.00
521 Willow Street	Wicomico	Salisbury	102041043340	Bird Splitter/Tail Cutter Frame line #2	Manufacturing (A)	2020	3/15/2019	50,551.50
521 Willow Street	Wicomico	Salisbury	102041035790	6" Stainless Steel Piping from Picking to Offal Rm	Manufacturing (A)	2020	12/15/2018	22,499.00
521 Willow Street	Wicomico	Salisbury	102041035780	Vortex Pump	Manufacturing (A)	2020	12/15/2018	9,842.55
521 Willow Street	Wicomico	Salisbury	102041035770	Vortex Pump	Manufacturing (A)	2020	12/15/2018	9,842.55
521 Willow Street	Wicomico	Salisbury	102041060970	Live Haul Truck Scale	Manufacturing (D)	2020	9/15/2019	92,783.00
521 Willow Street	Wicomico	Salisbury	102040924040	NOAX Industrial PC S15-N8CG2	Manufacturing (D)	2020	1/15/2011	4,912.67
521 Willow Street	Wicomico	Salisbury	102040917260	VSP Videojet 1610 Dual Head Printer	Manufacturing (D)	2020	11/15/2016	26,435.15
521 Willow Street	Wicomico	Salisbury	102040591920	NOAX Industrial Computers for CTS S15-N8CG2	Manufacturing (D)	2020	4/15/2011	4,782.46
521 Willow Street	Wicomico	Salisbury	102040591910	NOAX Industrial Computers for CTS S15-N8CG2	Manufacturing (D)	2020	4/15/2011	4,782.46
521 Willow Street	Wicomico	Salisbury	102040591900	NOAX Industrial Computers for CTS S15-N8CG2	Manufacturing (D)	2020	4/15/2011	4,782.46
Manufacturing Total								750,941.67

510,219



COUNCIL AGENDA – Department of Procurement

April 12, 2021

Award of Contract(s)

- | | |
|-----------------------------------|---------------------------|
| 1. ITB A-21-111 SCADA Maintenance | \$100,000.00+ (3 yr. est) |
|-----------------------------------|---------------------------|

Declaration of Surplus

- | | |
|---|---------|
| 1. Salisbury Police Department – Vehicles 13, 16, 300, 1479 | \$ 0.00 |
|---|---------|



City of Salisbury

Jacob R. Day, Mayor

To: Mayor and City Council
From: Jennifer Miller
Director of Procurement
Date: April 12, 2021
Subject: Award of Bid
RFP A-21-111 SCADA Maintenance

The Department of Procurement received a request from the Department of Water Works to solicit proposals from qualified and experienced firms to provide SCADA Maintenance and Support Services on an as-needed basis.

The Department of Procurement followed standard competitive bidding practices by publicly posting the solicitation on both the City of Salisbury's Procurement Portal and on the State of Maryland's website, eMaryland Marketplace Advantage.

RFP A-21-111 SCADA Maintenance

- Scope of Work: Routine maintenance, emergency repair, operator training, parts and minor upgrades to the Supervisory Control and Data Acquisition (SCADA) Systems at the Paleo Water Treatment Plant, Park Water Treatment Plant, well houses, booster pumping stations, water towers, Wastewater Treatment Plant and the Wastewater Pumping Stations.
- Proposal date: January 27, 2021
- Proposal opening: March 2, 2021
- Total proposals received: 5
 - Shorite Controls (Princess Anne, MD): 95.30
 - Keystone Engineering (Frazer, PA): 82.00
 - Optimum Controls (Reading, PA): 45.30
 - SOAP Engineering (Houston, TX): 39.30
 - Avista Real Time Services (Columbia, MD): 35.60
- Est. 3 yr cost: \$100,000+
- Notes:
 - Multiple award contract
 - Initial 1 yr term with two optional 1 yr. renewals

The Department of Procurement concurs with the recommendation submitted by the Department of Water Works and hereby requests Council's approval to award this contract to both Shorite Controls and Keystone Engineering, with purchase orders being issued for annual maintenance and specific task-orders as needed.



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: Jennifer Miller, Director of Procurement
From: Cori Cameron, Director of Water Works
Subject: Recommendation for Awards Contract No. RFP A-21-111 Scada System Maintenance
Date: April 5, 2021

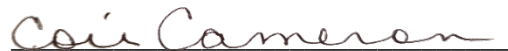
Bids for the Scada System Maintenance for the Department of Water Works were opened on March 2, 2021 at 2:30pm for contract number RFP A-21-111. Five bidders responded with bids.

To obtain the most qualified firms for scada maintenance, the solicitation document specified that the City may choose to contract with multiple firms if it is in the City's best interest to do so. The two most highly rated vendors both share the areas of experience and expertise that the department of Water Works is looking for in our scada maintenance. Both firms are familiar with our current scada systems and the programming as well as have worked on similar projects.

Upon review and evaluation of the bids submitted, the Department recommends the contract be awarded to two bidders Shorite Controls and Keystone Engineering Group.

Funds are available in the Water Works Wastewater Treatment Plant and Water Plant Skilled Services and Equipment Accounts for Scada Maintenance. Work will be assigned per project or per scada issue where the contractor will give a quote and a purchase order will be assigned per contract amounts.

Please reach out to me with any questions you may have regarding these bid awards.



Cori Cameron, Director



City of Salisbury

Jacob R. Day, Mayor

To: Mayor and City Council
From: Jennifer Miller
Director of Procurement
Date: April 12, 2020
Subject: Declaration of Surplus

The Department of Procurement received a request from the Salisbury Police Department to declare four vehicles as surplus. All vehicles have high mileage and would require extensive repairs for the units to be put into service. Vehicle identification information is on the attached departmental memos.

Upon declaration of surplus, as approved by Council, the City will dispose of the vehicles as salvage.

DATE: March 22, 2021

TO: Jennifer Miller
Director of Procurement

FROM: Mpo B. Tucker #1190
Quartermasters Office

SUBJECT: SURPLUS VEHICLE 13

With the Chief's approval the Salisbury Police Department is requesting that Patrol vehicle #13, a 2008, Ford Crown Victoria (VIN: 2FAFP71V58X105466) with over 171k miles be declared as surplus, since it is no longer able to be put into service. The vehicle is outdated and requires several miscellaneous repairs to be serviceable. The cost to make the repairs would exceed the value of the vehicle.

This vehicle has been declared surplus and it is no longer useable by the Salisbury Police Department. The Salisbury Police Department would like to declare the vehicle as salvage and dispose of.

Respectfully Submitted,

Mpo B. Tucker #1190
Mpo B. Tucker #1190
Quartermasters Office
Administrative Division

Approved:

Cliff Duncan
Chief Barbara Duncan
Chief of Police





City of
Salisbury
Salisbury Police Department

DATE: March 22, 2021

TO: Jennifer Miller
Director of Procurement

FROM: Mpo B. Tucker #1190
Quartermasters Office

SUBJECT: SURPLUS VEHICLE 16

With the Chief's approval, the Salisbury Police Department is requesting that Patrol vehicle #16, a 2009, Ford Crown Victoria (VIN: 2FAHP71V89X126421) with over 180k miles be declared as surplus, since it is no longer able to be put into service. The vehicle is outdated and requires several miscellaneous repairs to be serviceable. The cost to make the repairs would exceed the value of the vehicle.

This vehicle has been declared surplus and it is no longer useable by the Salisbury Police Department. The Salisbury Police Department would like to declare the vehicle as salvage and dispose of.

Respectfully Submitted,

MPO B. TUCKER #1190

Mpo B. Tucker #1190
Quartermasters Office
Administrative Division

Approved:

Chief Barbara Duncan
Chief of Police





City of
Salisbury
Salisbury Police Department

DATE: March 22, 2021
TO: Jennifer Miller
Director of Procurement
FROM: Mpo B. Tucker #1190
Quartermasters Office
SUBJECT: SURPLUS VEHICLE 300

With the Chief's approval, the Salisbury Police Department is requesting that vehicle #300, a 2003, Chrysler 300 (VIN: 2C3AE76K63H536558) with over 123k miles be declared as surplus, since it is no longer able to be put into service. The vehicle is outdated and requires several miscellaneous repairs to be serviceable. The cost to make the repairs would exceed the value of the vehicle.

This vehicle has been declared surplus and it is no longer useable by the Salisbury Police Department. The Salisbury Police Department would like to declare the vehicle as salvage and dispose of.

Respectfully Submitted,

MPO B. (TUCKER) 1190
Mpo B. Tucker #1190
Quartermasters Office
Administrative Division

Approved:

Chief Barbara Duncan
Chief Barbara Duncan
Chief of Police





City of
Salisbury
Salisbury Police Department

DATE: March 22, 2021
TO: Jennifer Miller
Director of Procurement
FROM: Mpo B. Tucker #1190
Quartermasters Office
SUBJECT: SURPLUS VEHICLE 1479

With the Chief's approval, The Salisbury Police Department is requesting that Patrol vehicle #1479, a 2014, Chevrolet Caprice (VIN: 6G3NS5U24EL944952) with over 120k miles be declared as surplus, since it is no longer able to be put into service. In February of 2021 stopped running and would not restart. It was determined that an internal issue with the engine was causing the problem. The cost to replace/repair the engine including labor was over \$10,000.

This vehicle has been declared surplus and it is no longer useable by the Salisbury Police Department. The cost to repair the vehicle due to the engine needing replaced would exceed the current value of the vehicle. The Salisbury Police Department would like to declare the vehicle as salvage and dispose of.

Respectfully Submitted,

Mpo B. Tucker #1190
Mpo B. Tucker #1190
Quartermasters Office
Administrative Division

Approved:

Chief Barbara Duncan
Chief Barbara Duncan
Chief of Police



ORDINANCE No. 2657

AN ORDINANCE OF THE CITY OF SALISBURY TO ACCEPT FEDERAL GRANT FUNDING FROM THE GOVERNOR'S OFFICE OF CRIME CONTROL AND PREVENTION (GOCCP) IN THE AMOUNT OF \$15,000.00 FOR GRANT BJAG-2019-0001, NATIONAL INCIDENT BASED REPORTING SYSTEM (NIBRS) TRAINING, AND AMENDING THE GRANT FUND BUDGET TO APPROPRIATE THESE GRANT FUNDS FOR NIBRS TRAINING.

WHEREAS, the Governor's Office of Crime Control and Prevention (GOCCP) has awarded the Salisbury Police Department \$15,000.00 for the purpose of offsetting costs for training associated with the mandatory switchover to the National Incident Based Reporting System (NIBRS); and

WHEREAS, on a national level, NIBRS will be replacing the current national system known as the Uniform Crime Report, UCR; and

WHEREAS, NIBERS and UCR are processes utilized to collect and report crime data to the Federal Bureau of Investigation, FBI, via the Maryland State Police (MSP) (Records Division); and

WHEREAS, the conversion to NIBRS is a national mandate; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the City accepts the aforementioned grant funds to be spent as outlined in the underlying grant agreement which is attached to this ordinance.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY that the City's Grant Fund Budget be and is hereby amended as follows:

- 1) Increase the Bryne Memorial JAG Revenue Account (10500-423101-XXXXX) by \$15,000.00
- 2) Increase the SPD Training/Schools Expense Account (10500-555504-XXXXX) by \$15,000.00

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 22nd day of March, 2021, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 12th day of April, 2021.

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49 **ATTEST:**
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52 _____
53 Kimberly R. Nichols
54 City Clerk
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John R. Heath, President
Salisbury City Council

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57 APPROVED BY ME THIS _____ day of _____, 2021.
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59

60 _____
61 Julia Glanz, City Administrator
62 for and at the direction of Jacob R. Day, Mayor

ORDINANCE No. 2658

AN ORDINANCE OF THE CITY OF SALISBURY ACCEPTING GRANT FUNDS FROM THE MARYLAND STATE OFFICE OF CRIME PREVENTION, YOUTH, AND VICTIM SERVICES IN THE AMOUNT OF \$24,000.00 UNDER THE FY21 POLICE RECRUITMENT AND RETENTION PROGRAM (PRAR) AND AMENDING THE GRANT FUND BUDGET TO APPROPRIATE THESE GRANT FUNDS FOR PAYMENT OF RETENTION BONUSES TO ELIGIBLE SALISBURY POLICE OFFICERS.

WHEREAS, the Maryland State Office of Crime Prevention, Youth, and Crime Victim Services has awarded the Salisbury Police Department \$24,000.00 for the purpose of Police Retention; and

WHEREAS, the Salisbury Police Department has identified fifty-one officers in three categories that will benefit from this award based on tenure; and

WHEREAS, eleven officers with 1-3 years of service to the City of Salisbury will receive \$610.00 as a retention incentive; and

WHEREAS, thirty officers with 9-19 years of service to the City of Salisbury will receive \$443.00 as a retention incentive; and

WHEREAS, ten officers with 20 plus years of service to the City of Salisbury will receive \$400.00 as a retention incentive; and

WHEREAS, in FY20, officers with 3-5 years of service to the City of Salisbury received \$1,000.00 as a retention incentive and officers with 6-8 years of service received a retention incentive of \$800.00; and

WHEREAS, officers holding the rank of Captain and above did not receive incentives in FY20 and will not receive funds in FY21 under this award; and

WHEREAS, officers in the police academy, officers with less than 1 year of service and officers that declined the funds under the FY20 grant award are not receiving funds under this award; and

WHEREAS, officers will be required to sign a one-year contract of commitment to remain with the City of Salisbury Police Department for one-year after receiving awarded funds; and

WHEREAS, the exact amount that each eligible officer receives in a particular tenure category could slightly increase if eligible officers decline the retention incentive award; and

WHEREAS, it is the desire of the Salisbury Police Department that this incentive, along with other incentives that the Salisbury Police Department already has in place, will encourage officers to remain employed with the City of Salisbury; and

WHEREAS, acceptance of the grant funds is subject to general and special conditions as

outlined in the attached Grant Award; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the City accepts the aforementioned grant funds to be spent as outlined in the underlying grant agreement connected thereto.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY that the City's Grant Fund Budget be and is hereby, amended as follows:

- 1) Increase the GOCCP Revenue Account
(10500-425100-XXXXX) by \$24,000.00
- 2) Increase the SPD Salaries – Bonus Expense Account
(10500-501014-XXXXX) by \$24,000.00

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 22nd day of March, 2021, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 12th day of April, 2021.

ATTEST:

Kimberly R. Nichols
City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS _____ day of _____, 2021.

Julia Glanz, City Administrator
for and at the direction of
Jacob R. Day, Mayor

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WHEREAS, the City of Salisbury, Maryland authorized the transfer of ownership of a small residual lot that was deemed to be a non-buildable parcel of land via Resolution No. 2819, which was signed on March 13, 2018, to Union Realty, L.L.C.; and

WHEREAS, the alley being closed is identified as **Parcel 1, Parcel 2** and **Parcel 3** as shown on the plat entitled *Alley Closing Washington Street Eastern Shore Drive* attached as **Exhibit A**; and

WHEREAS, the City of Salisbury Department of Infrastructure and Development has determined that the aforementioned area of land is no longer needed for use by the public and the City believes it is in the best interest of the City to abandon the aforementioned area of land and deed **Parcel 1, Parcel 2 and Parcel 3** to the adjoining property owners as stated above; and

WHEREAS, the Salisbury Charter SC11-2 gives the City of Salisbury charge of all public ways in the City of Salisbury; and

WHEREAS, the City Solicitor has prepared the proposed quitclaim deeds to convey the alley, copies of which are attached hereto as **Exhibit B**; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that the City of Salisbury hereby abandons the +/- 1,853 square foot area comprising the alley (**Parcel 1, Parcel 2 and Parcel 3**), and that the Mayor of the City of Salisbury is hereby authorized to execute the attached deeds to convey to the adjoining property owners the City's right, title and interest in the abandoned alley.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 22nd day of March, 2021, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the day of , 2021.

52 ATTEST:

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56 _____
Kimberly R. Nichols

57 CITY CLERK

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59 Approved by me this ____ day of _____, 2021

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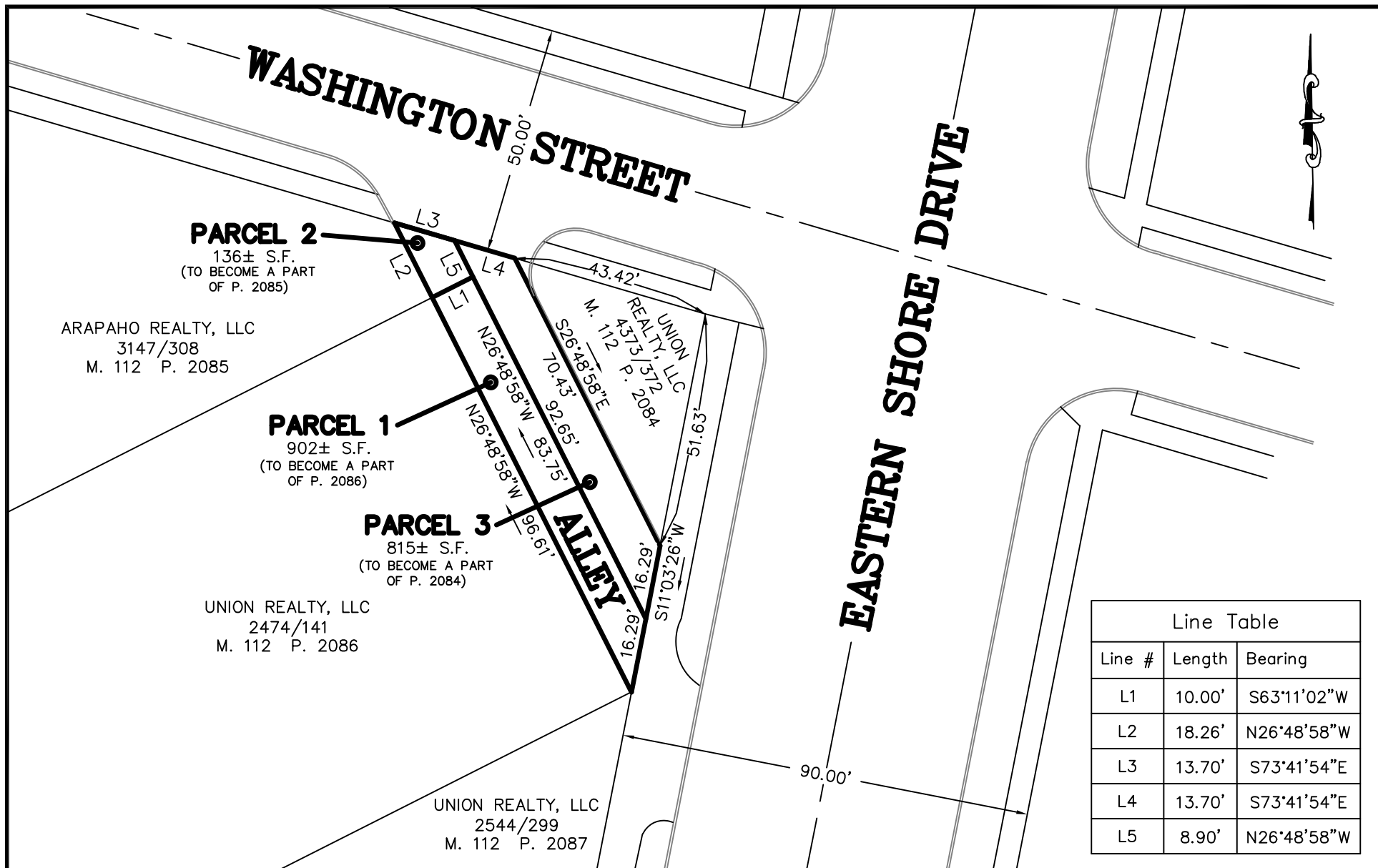
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63 _____
Julia Glanz, City Administrator,

64 for and at the direction of Jacob R. Day, Mayor

John R. Heath

PRESIDENT, City Council



CITY OF SALISBURY
SALISBURY, MD

ALLEY CLOSING
WASHINGTON STREET
EASTERN SHORE DRIVE

SCALE	1" = 30'
FILE	DCA
DATE	6-19-19
LAST REV. DATE	12-6-19

THIS QUITCLAIM DEED, made this ____ day of _____, in the year Two Thousand and Twenty-One, by the CITY OF SALISBURY, a municipal corporation of the State of Maryland, Grantor, and Union Realty, L.L.C., Grantee.

WHEREAS, by Ordinance No. ____ passed at a meeting of the Council of the City of Salisbury, on the ____ day of _____, 2021, the City of Salisbury closed and vacated a portion of an alley located between Washington Street and Eastern Shore Drive, being shown as a bold outlined area on a plat entitled Alley Closing Washington Street Eastern Shore Drive dated June 19, 2019, attached hereto as **Exhibit A**; and

WHEREAS, the City of Salisbury was, by Ordinance No. _____, authorized to convey to Union Realty, L.L.C., all of its right, title and interest, in and to those portions of the alley, shown and labeled as Parcel 1 and Parcel 3, on the said plat.

NOW, THEREFORE, THIS QUITCLAIM DEED WITNESSETH, that for and in consideration of the sum of Zero Dollars (\$0.00) and other good, valuable and sufficient consideration, receipt of which is hereby acknowledged, the said CITY OF SALISBURY does hereby grant, convey, release, assign and quitclaim unto Union Realty, L.L.C., its representatives and assigns, the following property described as Parcels 1 and 3, which said Parcel 1 shall be added to existing Parcel No. 2086 (Tax ID No. 13-057427) and which said Parcel 3 shall be added to existing Parcel No. 2084 (Tax ID No. 13-030693), both of the said tax parcels are owned by the Grantee: The property conveyed herein is:

ALL those lots or parcels of land situate, lying and being in the Camden Election District, City of Salisbury, Wicomico County, State of Maryland, located on the Southerly side of and binding upon Washington Street and on the Westerly side of Eastern Shore Drive, West of Parcel No. 2084 and East of Parcel No. 2086, and more particularly described as follows:

PARCEL 1: Beginning for the same at a point on the westerly right of way line of Eastern Shore Drive at the southwesterly corner of a 20 foot wide alley. Said point being 84.21 feet southerly from the intersection of the southerly right of way line of Washington Street and the said line of Eastern Shore Drive. (1) Thence by and with the southwesterly line of the said alley North 26°48'58" West a distance of 96.61 feet to a point at the southernmost corner of Parcel 2 as shown on the attached plat. (3) Thence by and with the southeasterly line of the said Parcel 2 North 63°11'02" East a distance of 10.00 feet to a point at the centerline of the said alley. (4) Thence by and with the said line of the alley South 26°48'58" East a distance of 83.75 feet to a point on the westerly line of the said Eastern Shore Drive. (4) Thence by and with the said line of Eastern Shore Drive South 11°03'26" West a distance of 16.29 feet to the point of beginning. Containing 902 square feet, more or less.

NO TITLE SEARCH REQUESTED OR PERFORMED

PARCEL 3: Beginning for the same at a point on the westerly right of way line of Eastern Shore Drive at the southeasterly corner of a 20 foot wide alley. Said point being 51.63 feet southerly from the intersection of the southerly right of way line of Washington Street and the said line of Eastern Shore Drive. (1) Thence by and with the said line of Eastern Shore Drive South 11°03'26" West a distance of 16.29 feet to a point on the centerline of the said alley. (2) Thence by and with the centerline of the said alley North 26°48'58" West a distance of 92.65 feet to a point on the southerly line of Washington Street. (5) Thence by and with the said line of Washington Street South 73°41'54" East a distance of 13.70 feet to a point at the northeasterly corner on the said alley. (6) Thence by and with the said line of the alley South 26°48'58" East a distance of 70.43 feet to the point of beginning. Containing 815 square feet, more or less.

REFERENCE to the aforesaid deed and plat and all prior deeds and plats of the above property is hereby made for a more definite description of the property hereby granted and conveyed, or for any other purpose, to the same extent as though herein more fully set forth.

TOGETHER WITH the buildings and improvements thereon and all the rights, ways, alleys, waters, roads, privileges, appurtenances and advantages to the same belonging or in anywise appertaining.

TO HAVE AND TO HOLD the above described property unto Union Realty, L.L.C., its representatives and assigns, forever in fee simple.

AND the said Grantor does hereby covenant that it will execute such other and further assurances of the same as may be requisite.

AS WITNESS the hand and seal of the said City of Salisbury the day and year first above written.

ATTEST

CITY OF SALISBURY

Kimberly R. Nichols, Clerk

By: Jacob R. Day, Mayor

STATE OF MARYLAND, COUNTY OF WICOMICO, TO WIT:

I HEREBY CERTIFY that on this _____ day of _____, 2021, before me, the subscriber, a Notary Public for the state and county aforesaid, personally appeared Jacob R. Day, Mayor of the City of Salisbury, who acknowledged the foregoing deed to be his act and deed on behalf of the City of Salisbury.

AS WITNESS my hand and Notarial Seal.

Notary Public
My Commission Expires: _____

NO TITLE SEARCH REQUESTED OR PERFORMED

I HEREBY CERTIFY that I am an attorney admitted to practice before the Court of Appeals of Maryland, and the foregoing instrument was prepared under my supervision.

S. Mark Tilghman, City Solicitor

NO TITLE SEARCH REQUESTED OR PERFORMED

EXHIBIT A

NO TITLE SEARCH REQUESTED OR PERFORMED

THIS QUITCLAIM DEED, made this ____ day of _____, in the year Two Thousand and Twenty-One, by the CITY OF SALISBURY, a municipal corporation of the State of Maryland, Grantor, and Arapaho Realty, L.L.C., Grantee.

WHEREAS, by Ordinance No. ____ passed at a meeting of the Council of the City of Salisbury, on the ____ day of _____, 2021, the City of Salisbury closed and vacated a portion of an alley located between Washington Street and Eastern Shore Drive, being shown as a bold outlined area on a plat entitled Alley Closing Washington Street Eastern Shore Drive dated June 19, 2019, attached hereto as **Exhibit A**; and

WHEREAS, the City of Salisbury was, by Ordinance No. _____, authorized to convey to Arapaho Realty, L.L.C., all of its right, title and interest, in and to that portion of the alley, shown and labeled as Parcel 2, on the said plat.

NOW, THEREFORE, THIS QUITCLAIM DEED WITNESSETH, that for and in consideration of the sum of Zero Dollars (\$0.00) and other good, valuable and sufficient consideration, receipt of which is hereby acknowledged, the said CITY OF SALISBURY does hereby grant, convey, release, assign and quitclaim unto Arapaho Realty, L.L.C., its representatives and assigns, the following property described as Parcel 2, which shall be added to existing Parcel No. 2085 (Tax ID No. 13-030685), that is currently owned by the Grantee: The property being conveyed herein is:

ALL that lot or parcel of land situate, lying and being in the Camden Election District, City of Salisbury, Wicomico County, State of Maryland, located on the Southerly side of and binding upon Washington Street, Northeast of Parcel No. 2085, and is more particularly described as follows:

PARCEL 2: Beginning for the same at a point on the southerly right of way line of Washington Street at the northwesterly corner of a 20 foot wide alley. Said point being 70.82 feet westerly from the intersection of the westerly right of way line of Eastern Shore Drive and the said line of Washington Street. (1) Thence by and with the said line of Washington Street South 73°41'54" East a distance of 13.70 feet to a point at the centerline of the said alley. (2) Thence by and with the said line of the alley South 26°48'58" East a distance of 8.90 feet to a point. (3) Thence South 63°11'02" West a distance of 10.00 feet to a point on the southwesterly line of the said alley. (4) Thence by and with the said line of the alley North 26°48'58" West a distance of 18.26 feet to the point of beginning. Containing 136 square feet, more or less.

REFERENCE to the aforesaid deed and plat and all prior deeds and plats of the above property is hereby made for a more definite description of the property hereby granted and conveyed, or for any other purpose, to the same extent as though herein more fully set forth.

NO TITLE SEARCH REQUESTED OR PERFORMED

TOGETHER WITH the buildings and improvements thereon and all the rights, ways, alleys, waters, roads, privileges, appurtenances and advantages to the same belonging or in anywise appertaining.

TO HAVE AND TO HOLD the above described property unto Arapaho Realty, L.L.C., its representatives and assigns, forever in fee simple.

AND the said Grantor does hereby covenant that it will execute such other and further assurances of the same as may be requisite.

AS WITNESS the hand and seal of the said City of Salisbury the day and year first above written.

ATTEST

CITY OF SALISBURY

Kimberly R. Nichols, Clerk

By: Jacob R. Day, Mayor

STATE OF MARYLAND, COUNTY OF WICOMICO, TO WIT:

I HEREBY CERTIFY that on this _____ day of _____, 2021, before me, the subscriber, a Notary Public for the state and county aforesaid, personally appeared Jacob R. Day, Mayor of the City of Salisbury, who acknowledged the foregoing deed to be his act and deed on behalf of the City of Salisbury.

AS WITNESS my hand and Notarial Seal.

Notary Public

My Commission Expires: _____

I HEREBY CERTIFY that I am an attorney admitted to practice before the Court of Appeals of Maryland, and the foregoing instrument was prepared under my supervision.

S. Mark Tilghman, City Solicitor

NO TITLE SEARCH REQUESTED OR PERFORMED

EXHIBIT A

NO TITLE SEARCH REQUESTED OR PERFORMED