



CITY OF SALISBURY CITY COUNCIL AGENDA

January 27, 2020

Government Office Building

6:00 p.m.

Room 301

Times shown for agenda items are estimates only.

6:00 p.m. CALL TO ORDER

6:01 p.m. WELCOME/ANNOUNCEMENTS

6:02 p.m. CITY INVOCATION – Pastor Greg Carlson from Park Seventh Day Adventist Church

6:04 p.m. PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

6:05 p.m. ADOPTION OF LEGISLATIVE AGENDA

6:06 p.m. CONSENT AGENDA – Assistant City Clerk Diane K. Carter

- **January 13, 2020 Legislative Session Minutes**
- **January 13, 2020 Closed Session Minutes (separate envelope)**
- **Resolution No. 2991-** approving the reappointment of Sharon Murphy to the Friends of Poplar hill Mansion for term ending February 2023
- **Resolution No. 2992-** approving the reappointment of Eugenie Shields to the Friends of Poplar hill Mansion for term ending February 2023
- **Resolution No. 2993-** approving the reappointment of Carol Smith to the Friends of Poplar hill Mansion for term ending February 2023
- **Resolution No. 2994-** approving the reappointment of Elizabeth Wolfe to the Friends of Poplar hill Mansion for term ending February 2023

6:10 p.m. AWARD OF BIDS – Director of Procurement Jennifer Miller

- Declaration of Surplus, Salisbury Police Department Vehicles

6:15 p.m. ORDINANCES – City Attorney Mark Tilghman

- **Ordinance No. 2575-** 2nd reading- approving a budget amendment of the City's Special Revenue Fund Budget and to accept and appropriate funds from the Bless Our Children Campaign for the Santa's Workshop Program
- **Ordinance No. 2576-** 2nd reading- to reallocate Bond and Lawsuit proceeds to fund projects previously authorized in FY20 Budget Ordinance Schedule B

6:20 p.m. PUBLIC COMMENTS

6:25 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305– City/County Government Office Building, 410-548-3140 or on the City's website www.salisbury.md. City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b), by vote of the City Council.

NEXT COUNCIL MEETING – FEBRUARY 10, 2020

- Presentation- Coastal Association of Realtors Edible Garden on the Riverwalk placemaking grant
- Resolution- accepting 2018 Toyota Tacoma to be used by the Salisbury Police Department
- Resolution No. _ - accepting the donation of a semi-trailer
- Resolution- Airport Water Main Agreement
- Ordinance- 1st reading- accepting funds for K-9 Bullet Proof Vest
- Ordinance- 1st reading- text amendment for Critical Area revisions
- Ordinance- 1st reading- acceptance of Maryland Bikeways grant for Northwest Corridor
- Ordinance- 1st reading- amending FY 2020 fee schedule to establish/collect fees for Small Wireless Facilities

Posted 1/22/20

1 **CITY OF SALISBURY, MARYLAND**

2
3 **REGULAR MEETING**

JANUARY 13, 2020

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5 **PUBLIC OFFICIALS PRESENT**

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7 *President John “Jack” R. Heath*
8 *Councilwoman Angela M. Blake*
9 *Councilwoman April Jackson*

Vice-President Muir Boda
Councilwoman Michele Gregory

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11 **PUBLIC OFFICIALS ABSENT**

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13 *Mayor Jacob R. Day*

14
15 **IN ATTENDANCE**

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17 *Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, Infrastructure*
18 *and Development Director Amanda Pollack, Water Works Director Cori Cameron, Fire Chief*
19 *John Tull, Deputy Chief James Gladwell, Housing and Community Development Director*
20 *Everett Howard, Planning and Permits Coordinator Beverly Tull, Assistant City Clerk Diane K.*
21 *Carter, City Attorney Mark Tilghman, and interested citizens.*

22 *****

23 **CITY INVOCATION – PLEDGE OF ALLEGIANCE**

24
25 *The City Council met in regular session at 6:00 p.m. in Council Chambers. Council President*
26 *John R. Heath called the meeting to order and invited Reverend Norman Hancock of St. Thomas*
27 *Anglican Church to the podium to provide the City Invocation, followed by the Pledge of*
28 *Allegiance to the flag of the United States of America.*

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30 **ADOPTION OF LEGISLATIVE AGENDA**

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32 *Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve the legislative*
33 *agenda as presented.*

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35 **CONSENT AGENDA** – *presented by Assistant City Clerk Diane K. Carter*

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37 *The Consent Agenda consisting of the following items was unanimously approved on a motion*
38 *and seconded by Mr. Boda and Ms. Gregory respectively:*

- 39
- **December 2, 2019 Closed Session Minutes (separate envelope)**
 - **December 2, 2019 Work Session Minutes**
 - **December 9, 2019 Legislative Session Minutes**
 - **December 16, 2019 Special Meeting Minutes**
 - **December 16, 2019 Work Session Minutes**
 - **January 6, 2020 Closed Session Minutes (separate envelope)**
 - **January 6, 2020 Work Session Minutes**

- **Resolution No. 2985**- to amend the Disclaimer and Chapter 3 of the Employee Handbook to update the Employee Handbook
- **Resolution No. 2986**- approving the reappointment of Brian Soper to the Board of Zoning Appeals for term ending December 2022
- **Resolution No. 2987**- accepting the donation of free library stands from Sean Fahey of Peninsula Roofing Company for the City of Salisbury in support of a free City library project
- Approving the Manufacturing Exemption Request for Spartech LLC
- Approving the Manufacturing Exemption Request for LWRC International LLC

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AWARD OF BIDS – presented by Director of Procurement Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved on a motion by Ms. Jackson that was seconded by Ms. Blake:

- Award of Bid- ITB 20-112, Paleo Well #3 Construction \$2,437,899.60
- Award of Bid- ITB A-20-106, Magnesium Hydroxide \$ 294,555.00 (approx. 1 yr. use)
- Award of Bid- ITB A-20-105, City-wide Electrical Services \$ 100,000.00 (3 yr. contract est.)
- Change Order #1, ITB 19-124, Town Square Phase 1 \$ 11,851.33

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RESOLUTIONS – presented by Deputy City Administrator Andy Kitzrow

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- **Resolution No. 2988**- authorizing the Capacity Fee of the City’s Comprehensive Connection Charge to be waived for the development of 144 East Main Street

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Resolution No. 2988.

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- **Resolution No. 2989**- authorizing the Mayor to enter into an agreement with First Move Properties, LLC to allow the use of soil located at the City’s Wastewater Treatment Plant for the redevelopment of 130 East Main Street, 132 East Main Street and 144 East Main Street

Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous to approve Resolution No. 2989.

61

- **Resolution No. 2990**- authorizing the Mayor to enter into an agreement with First Move Properties, LLC for the purchase of parking permits in the Downtown Parking Garage, to grant a Temporary Construction Easement and Perpetual Maintenance Easement, and to grant a Deed of Easement to First Move Properties, LLC.

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Ms. Blake moved and Ms. Jackson seconded to approve Resolution No. 2990. Ms. Blake moved and Mr. Boda seconded to amend Resolution No. 2990 as read by Mr. Boda as follows:

- 70 ○ *Line 6- strike “, to grant a temporary construction easement and perpetual*
- 71 *maintenance easement, and to grant a deed of easement to First Move*
- 72 *Properties, LLC.”*
- 73 ○ *Line 16- strike “Whereas, First Move Properties, LLC requires easements across*
- 74 *real property owned by the City of Salisbury in order to improve the properties*
- 75 *identified as 130 E. Main Street and 132 E. Main Street, City of Salisbury, to*
- 76 *create a walkway from the property to the City of Salisbury Parking Garage;*
- 77 *and”*
- 78 ○ *Line 21- strike “WHEREAS, the attached Deed of Easement and the attached*
- 79 *Temporary Construction Easement and Perpetual Maintenance Easement detail*
- 80 *the aforementioned easement areas and agreement between the City of Salisbury*
- 81 *and First Move Properties, LLC.”*
- 82 ○ *Line 27- strike “and easements” and “are”, and insert “is” before*
- 83 *“substantially”*
- 84 ○ *Line 28- strike “Temporary Construction and Perpetual Maintenance Easement*
- 85 *and Deed of Easement,”*
- 86 ○ *Line 29- insert “may be” before “required”*

87

88 *The amendment was approved by unanimous vote in favor. Resolution No. 2990, as*

89 *amended, was unanimously approved on a 5-0 vote.*

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91 **ORDINANCES** – presented by City Attorney Mark Tilghman

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- 93 • **Ordinance No. 2570**- 2nd reading- approving an amendment of the FY20 Budget to
 - 94 appropriate a developer contribution for pedestrian improvements

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96 *Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve*

97 *Ordinance No. 2570 for second reading.*

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- 99 • **Ordinance No. 2571**- 2nd reading- approving an amendment of the City’s Capital
 - 100 *Project Fund Budget to reallocate funding for the Roof Replacement Fire Station 1*
 - 101 *Project*

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103 *Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve*

104 *Ordinance No. 2571 for second reading.*

- 105
- 106 • **Ordinance No. 2572**- 2nd reading- approving an amendment of the FY20 General Fund
 - 107 *to appropriate an additional position allocation for the hiring of a Volunteer*
 - 108 *Recruitment Coordinator for the Fire Department*

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110 *Mr. Boda moved, Ms. Jackson seconded, and vote was unanimous to approve*

111 *Ordinance No. 2572 for second reading.*

113 • **Ordinance No. 2573**- 2nd reading- approving a budget amendment of the FY2020
114 General Fund Budget to appropriate funds for the purchase of Self-Contained
115 Breathing Apparatus

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117 Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous to approve
118 Ordinance No. 2573 for second reading.

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120 • **Ordinance No. 2575**- 1st reading- approving a budget amendment of the City’s
121 Special Revenue Fund Budget and to accept and appropriate funds from the Bless Our
122 Children Campaign for the Santa’s Workshop Program

123
124 Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve
125 Ordinance No. 2575 for first reading.

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127 • **Ordinance No. 2576**- 1st reading- to reallocate Bond and Lawsuit proceeds to fund
128 projects previously authorized in FY20 Budget Ordinance Schedule B

129
130 Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve
131 Ordinance No. 2576 for first reading.

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133 **PUBLIC COMMENTS**

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135 There were no requests for Public Comments.

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137 **MOTION TO CONVENE IN CLOSED SESSION**

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139 At 6:35 p.m. Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to convene in
140 Closed Session as permitted under the Annotated Code of Maryland General Provisions Article
141 § 3-305(b)(7).

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143 **RECONVENE IN OPEN SESSION, REPORT TO PUBLIC, ADJOURNMENT**

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146 At 6:50 p.m., upon a motion and seconded by Mr. Boda and Ms. Blake, respectively, and approved
147 by unanimous vote in favor, the Closed Session was adjourned.

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149 Council immediately convened in Open Session whereby President Heath reported that Council had
150 discussed an annexation and received an update on an easement. The meeting was then adjourned.

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152 _____
153 Assistant City Clerk

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156 City Clerk

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159 Council President



MEMORANDUM

To: Mayor Jacob Day

From: Julie English, Administrative Assistant

Subject: Re-appointment to the Friends of Poplar Hill Mansion

Date: January 22, 2020

Mayor Day, the following person has applied for re-appointment to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Sharon Murphy	February 2023

Attached you will find a letter of intent from Sharon Murphy. If you approve of this re-appointment, I will forward this information to the City Council so it may be placed on their agenda at the next Council meeting. Please let me know if you have any questions.

Attachment

September 23, 2019

Mayor Jacob Day
125 Division Street
Salisbury, MD 21801

Dear Sir:

My tenure on the Board of the Friends of Poplar Hill Mansion will be coming to an end in October 2019. Therefore, I am requesting reappointment to the Board of the Friends of Poplar Hill Mansion.

Thank you for your consideration in this matter.

Respectfully submitted,


Sharon Murphy

1 **RESOLUTION NO. 2991**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is reappointed to the Friends of Poplar Hill Mansion, for the term ending as
5 indicated.

<u>Name</u>	<u>Term Ending</u>
Sharon Murphy	February 2023

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on January _____, 2020.

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14 ATTEST:

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17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

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22 APPROVED BY ME THIS
23
24 _____ day of _____, 2020

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28 Jacob R. Day
29 MAYOR, City of Salisbury



MEMORANDUM

To: Mayor Jacob Day

From: Julie English, Administrative Assistant

Subject: Re-appointment to the Friends of Poplar Hill Mansion

Date: January 22, 2020

Mayor Day, the following person has applied for re-appointment to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Eugenie Shields	February 2023

Attached you will find a letter of intent from Eugenie Shields. If you approve of this re-appointment, I will forward this information to the City Council so it may be placed on their agenda at the next Council meeting. Please let me know if you have any questions.

Attachment

January 16, 2020

Mayor Jake Day
City of Salisbury
125 N. Division St.
Salisbury, MD 21801

Dear Mayor,

I would like to request re-appointment on the board of the Poplar Hill Mansion. I feel serving on the Board is my way of giving back to the Community and ensuring such a historic place is appreciated and utilized.

Please accept this letter of intent as I would like to serve another three year term alongside my friends and peers.

Sincerely,
Eugenie "Shanie" Shields

1 **RESOLUTION NO. 2992**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is reappointed to the Friends of Poplar Hill Mansion, for the term ending as
5 indicated.

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<u>Name</u>	<u>Term Ending</u>
Eugenie Shields	February 2023

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on January _____, 2020.

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14 ATTEST:

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18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

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22 APPROVED BY ME THIS

23
24 _____ day of _____, 2020

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28 Jacob R. Day
29 MAYOR, City of Salisbury



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: Mayor Jacob Day
From: Julie English, Administrative Assistant
Subject: Re-appointment to the Friends of Poplar Hill Mansion
Date: January 22, 2020

Mayor Day, the following person has applied for re-appointment to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Carol Smith	February 2023

Attached you will find a letter of intent from Carol Smith. If you approve of this re-appointment, I will forward this information to the City Council so it may be placed on their agenda at the next Council meeting. Please let me know if you have any questions.

Attachment

September 11, 2019

Jacob R. Day, Mayor
City of Salisbury, MD
125 N. Division Street, Room 304
Salisbury, MD 21801

Subject: Appointment to 2nd term on the Board, Friends of Poplar Hill Mansion, Inc.

Dear Mayor Day,

Please approve my participation as a Board Member of the Friends of Poplar Hill Mansion, for a second term, beginning November 1, 2019.

Board Chair, Ginny Hussey, appointed me to several committees, but none as important as the Audit Committee. This was a thorny problem for the Board as the previous Board Chair had failed to provide an orderly transition or turnover of paperwork and records. In addition, she had been freezing the few remaining Board members and the Curator out of discussions and decisions. Discovery and reconstruction became necessary to move on. So was damage control, as these annual audit statements are public information.

The Audit Committee recommended the audit be conducted in full accordance with the ByLaws. The Board agreed. Both the 2017 and 2018 Audit Recommendations were made. The Committee had successfully taken steps to repair all damages, with much credit going to Sharon Murphy as Treasurer and Sarah Meyers for having the foresight to update the inventory process to a new online museum inventory program.

Subsequent to the Audit Report, a Board discussion focused on GuideStar Transparency ratings and a need to improve ours. This led to a discussion on transparency and ethics. Ginny asked if I would take up this matter, I agreed, and the Board approved. My work is incomplete due to health problems of two of the four board members who agreed to work on this. Two of these Board members have current experience with ethics policies related to museums and to nonprofits.

Thank you for appointing me and considering me again for a 2nd term,

/signed/

Carol Smith
323 New York Avenue
Salisbury, MD 21801
410.422.8687
Dorothy.Carol.Smith@gmail.com

1 **RESOLUTION NO. 2993**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is reappointed to the Friends of Poplar Hill Mansion, for the term ending as
5 indicated.

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<u>Name</u>	<u>Term Ending</u>
8 Carol Smith	9 February 2023

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on January _____, 2020.

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14 ATTEST:

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17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

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22 APPROVED BY ME THIS

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24 _____ day of _____, 2020

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28 Jacob R. Day
29 MAYOR, City of Salisbury



MEMORANDUM

To: Mayor Jacob Day

From: Julie English, Administrative Assistant

Subject: Reappointment to the Friends of Poplar Hill Mansion

Date: January 22, 2020

Mayor Day, the following person has applied for reappointment to the Friends of Poplar Hill Mansion Board of Directors for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Elizabeth Wolfe	February 2023

Attached you will find a letter of intent from Elizabeth "Betsy" Wolfe. If you approve of this reappointment, I will forward this information to the City Council so it may be placed on their agenda at the next Council meeting. Please let me know if you have any questions.

Attachment

Elizabeth D. Wolfe
300 E. William St.
Salisbury, MD 21801

January 22, 2020

Mayor Jake Day
Mayor's Office
125 N. Division St.
Salisbury, MD 21801

Mayor Day:

My letter is in reference to being reappointed to the Board of Directors for Poplar Hill Mansion. I have a passion for the local history of Delmarva. Along with my neighbors, I am proud to have been a part of establishing the first Historic District of Salisbury; Newtown.

I enjoy serving on the Committee and being involved with the various events that are held at Poplar Hill Mansion.

Thank you for your consideration for reappointment.

Warm Regards:

Elizabeth D. Wolfe

1 **RESOLUTION NO. 2994**

2
3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following
4 individual is reappointed to the Friends of Poplar Hill Mansion, for the term ending as
5 indicated.

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<u>Name</u>	<u>Term Ending</u>
Elizabeth Wolfe	February 2023

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10
11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the
12 Council of the City of Salisbury, Maryland held on January _____, 2020.

13
14 ATTEST:

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17 _____
18 Kimberly R. Nichols
19 CITY CLERK

John R. Heath
PRESIDENT, City Council

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22 APPROVED BY ME THIS

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24 _____ day of _____, 2020

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27 _____
28 Jacob R. Day
29 MAYOR, City of Salisbury



COUNCIL AGENDA – Award of Bids

January 27, 2020

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|---|----|------|
| 5. Declaration of Surplus
SPD Vehicles | \$ | 0.00 |
|---|----|------|



City of
Salisbury
Jacob R. Day, Mayor

To: Mayor and City Council
From: Jennifer Miller
Director of Procurement
Date: January 27, 2020
Subject: Declaration of Surplus

The Department of Procurement received a request from the Salisbury Police Department to declare two vehicles as surplus. Both of these vehicles were involved in accidents which left unable to be put into service. Vehicle identification information is on the attached departmental memos.

Upon declaration of surplus, as approved by Council, the City will receive insurance proceeds and the vehicles will be destroyed.



City of
Salisbury
Salisbury Police Department

DATE: January 9, 2020
TO: Jennifer Miller
Director of Procurement
FROM: Patrick Guyer
Quartermaster
SUBJECT: SURPLUS VEHICLE 1601 – DECLARED TOTALED

With the Chief's approval, the Salisbury Police Department is requesting that Administration vehicle #1601 (2016 Ford Fusion, VIN # 3FA6P0G78GR332860) be declared as surplus since it is no longer able to be put into service. An approximate value of this vehicle is \$22,100.00. This vehicle was in an accident on December 13, 2019, causing major damage to the operating systems and equipment in this vehicle.

LGIT has declared this vehicle totaled and it is no longer useable by the Salisbury Police Department. LGIT will pay the city \$12,300.00 for this vehicle and it will be sold by them as salvage once released.

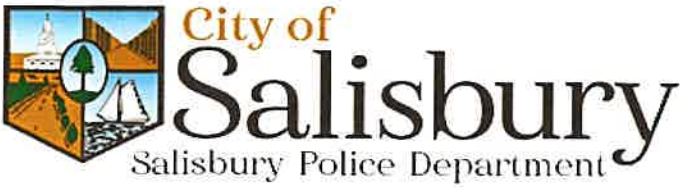
Respectfully Submitted,

Patrick Guyer 1756
Quartermaster
Administrative Division

Approved:

Chief Barbara Duncan
Chief of Police






DATE: January 13, 2020
TO: Jennifer Miller
Director of Procurement
FROM: Patrick Guyer
Quartermaster
SUBJECT: SURPLUS VEHICLE 1482 – DECLARED TOTALED


With the Chief's approval, the Salisbury Police Department is requesting that Patrol vehicle #1482 (2014 Chevrolet Caprice, VIN #6G3NS5U38EL940038) be declared as surplus since it is no longer able to be put into service. An approximate value of this vehicle is \$30,800. This vehicle was struck in an accident on March 31, 2019, causing major damage to the operating systems and equipment in this vehicle.

LGIT has declared this vehicle totaled and it is no longer useable by the Salisbury Police Department. Geico insurance will pay the city \$12,456.52 for this vehicle once the title is released, and I will then be taking this vehicle for destruction at Salisbury Scrap Metal.

Respectfully Submitted,


Patrick Guyer 1756
Quartermaster
Administrative Division

Approved:


Chief Barbara Duncan
Chief of Police



699 W. Salisbury Parkway
Salisbury, MD 21801
410-548-3165
www.salisburypd.com



ORDINANCE NO. 2575

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET ADMENDMENT OF THE CITY'S SPECIAL REVENUE FUND BUDGET AND TO ACCEPT AND APPROPRIATE FUNDS FROM THE BLESS OUR CHILDREN CAMPAIGN FOR THE SANTA'S WORKSHOP PROGRAM.

WHEREAS, the City of Salisbury's Housing and Community Development Department hosts a Santa's Workshop program every year; and

WHEREAS, Bless Our Children wishes to donate funds to help sponsor this annual program; and

WHEREAS, the donation of funds will be used to purchase gifts, refreshments and equipment used to run the program; and

WHEREAS, these donations are to be used for the general public welfare by purchasing toys to provide to needy children; and

WHEREAS, appropriations must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED THAT THE City of Salisbury, Maryland does hereby accept the donation of funds of Two Thousand Dollars (\$2,000.00) from Bless Our Children for the Santa's Workshop program.

BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Special Revenue Fund be and hereby is amended as follows:

- 1) Increase 10700-456423-81001 Contribution Revenue by \$2,000
- 2) Increase 10700-546006-81001 Operating Expense by \$2,000

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 13th day of January 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 27th day of January, 2020.

ATTEST:

Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS _____ day of _____, 2020.

Jacob R. Day, Mayor

ORDINANCE NO. 2576

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING AN AMENDMENT OF THE CITY'S CAPITAL PROJECT FUND BUDGET TO REALLOCATE FUNDING FOR PROJECTS AUTHORIZED TO BE FUNDED BY REALLOCATIONS IN FY2020 BUDGET ORDINANCE – SCHEDULE B.

WHEREAS, The FY2020 Budget Ordinance Schedule B (Ordinance 2539) included an appropriation for capital projects (shown in Exhibit A) in the amount of \$904,190 by reallocating bond proceeds; and

WHEREAS, The City's Department of Infrastructure and Development has determined that \$116,983 in lawsuit proceeds previously allocated to the Hampshire Road Lift Station project and \$48,000 in FY17 Bond Proceeds previous allocated to the Belt Filter Press project are available for reallocation; and

WHEREAS, \$100,000 in interest accrued on the Lawsuit Proceeds from the Waste Water Treatment Plant lawsuit are available for allocation; and

WHEREAS, Projects listed in Exhibit B are to become allocated funds by this ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Capital Projects Fund Budget be and hereby is amended as follows:

Project Description	Type	Account Description	Account	Amount
Hampshire Road Lift Station	Revenue	Lawsuit Proceeds	97010-456939-55013	-116,983
Hampshire Road Lift Station	Expense	Engineering	97010-513020-55013	-12,900
Hampshire Road Life Stations	Expense	Construction	97010-513026-55013	-104,083
Internal Recycle Pump Replacement	Revenue	Lawsuit Proceeds	97010-456939-55517	116,983
Internal Recycle Pump Replacement	Revenue	Investment Interest	97010-456110-55517	63,017
Internal Recycle Pump Replacement	Expense	Construction	97010-513026-55517	180,000
Belt Filter Press	Revenue	Bond Proceeds	96017-469312-55018	-48,000
Belt Filter Press	Expense	Construction	96317-513026-55018	-48,000
Park Well Field Restore	Revenue	Bond Proceeds	96017-469312-50022	48,000
Park Well Field Restore	Revenue	Investment Interest	96017-456110-50022	127,000
Park Well Field Restore	Expense	Construction	96217-513026-50022-	175,000
Replace Distribution Piping	Revenue	Investment Interest	97010-456110-50015	100,000
Replace Distribution Piping	Expense	Engineering	97010-513020-50015	100,000

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 13th day of January 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 27th day of January, 2020.

ATTEST:

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Kimberly R. Nichols, City Clerk

John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS ____ day of _____, 2020.

Jacob R. Day, Mayor

45 **Exhibit A**
 46

Schedule B – Capital Project Appropriations (2 of 2)

Project	Project Amount	Funding Source			
		Transfer PayGO	Grant	Revolving Funds	Reallocate Bond
Water Sewer Capital Projects Fund					
Restore Park Well Field	175,000				175,000
Paleo Fluoride Room Door and Tank Replacement	60,000				60,000
Bathroom Addition	51,000	51,000			0
Chemical Building HVAC	48,000				48,000
WWTP Outfall Inspection and Repairs	78,030				78,030
WWTP Local Limits Study	51,000	51,000			0
Structural Study	50,000	50,000			0
Internal Recycle Pump Replacement	180,000				180,000
Replace Distribution Piping & Valves	100,000				100,000
HV507 Dump Truck	125,000	125,000			
Park Water Treatment Plant Roof Improvements	181,560				181,560
Park Aerator Building Improvements	81,600				81,600
Park Well Field Raw Water Main & Valve Rplc	562,000			562,000	
Southside Pump Station Force Main	100,000			100,000	
Water Sewer Fund Total >>	1,843,190	277,000	0	662,000	904,190

47
 48
 49 **Exhibit B**
 50

The following projects have been assigned funds to be reallocated in this ordinance.

Restore Park Well Field	175,000
Replace Distribution Piping & Valves	100,000
Internal Recycling Pump Replacement	180,000
Total	455,000

51 *Note the remaining projects scheduled to be funded by reallocation of bond funds per Schedule B in
 52 Exhibit A above will be assigned funds by separate legislation.
 53