

Salisbury Historic District Commission
May 26, 2021

The Salisbury Historic District Commission met in regular session on Wednesday, May 26, 2021. The meeting took place on a zoom video conference with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Jillian Burns- Present
Matt Auchey, Vice Chairman – Present
Brad Phillips- Present
Brenden Frederick – Present
Jane Messenger – Present

CITY OFFICIALS PRESENT

Laura Hay, City Attorney- Present
Heather Konyar, City Attorney – Present
Amanda Pollock, Infrastructure & Development- Present
Jessica Budd, Infrastructure & Development- Present
Henry Eure, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, Chairman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approved meeting minutes for April 28, 2021. Mr. Matt Auchey makes motion to approve minutes as submitted. Mr. Brad Phillips seconds the motion. The Commission votes unanimously to approve the minutes as submitted.
4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS** –
 - #21-10 312 Park Avenue- Addition and Alterations
Commission decides on whether the house is contributing or non-contributing. Mr. Matt Auchey states that since it's on the Wicomico County Maryland Historic Trust survey that it's considered contributing. Mr. Matt Auchey makes a motion to deem the property contributing. Mr. Brenden Frederick seconds the motion. The commission votes unanimously to approve the property as contributing structure. Mr. Randy Taylor presents the case to the commission. He states they plan on replacing 4 different line items. They would like to replace the complete front door assembly with a 36'' commercial grade door with 10'' side lights and transom to approve the opening. They would also like to add a new screened in rear porch with chip and dale rale across the top with wooden stairs peering off on both sides. They would also like to remove concrete walkway in front and replace with brick. Also, would like to install a picket fence with gate in front yard. Lastly, he would like to replace the front steps with a traditional wood step to include a bullnosed painted tread and closed painted risers. Mr. Matt Auchey agrees with all his improvements. Mr. Brad Phillips agrees. Mrs. Jillian Burns was concerned about the chip and dale being used on back porch. Mrs. Jane messenger agreed. Mr. Taylor states he was trying to mimic the property next door and is open to changing it if he is given the option. Mr. Matt Auchey makes a motion to approve the application as amended as following:
 1. Front door- as submitted
 2. Front Step- approve as traditional 5 quarter wood tread and to be painted as well as riser that is supposed to be painted. No exposed pressure treated wood.
 3. Rear Porch- Approve per renderings and the applicant agrees to replace stairs with wood material similar to front. Also, the material for porch will be pressure treated wood that will be painted.
 4. Fence- Picket Style fence with gate and brick walkway

Mr. Brad Phillips seconds the motion. The Commission votes unanimously to approve application as amended.

7. Mr. Brad Phillips makes a MOTION TO CONVENE IN CLOSED SESSION to consult with counsel to obtain legal advice on a legal matter in accordance with the Annotated Code of Maryland, General Provisions Article, Section 3-305(b)(7). The following persons attended the closed session:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Jillian Burns- Present
Matt Auchey, Vice Chairman – Present
Brad Phillips – Not Present
Brenden Frederick – Present
Jane Messenger – Present

CITY OFFICIALS PRESENT

Laura Hay, City Attorney- Present
Heather Konyar, City Attorney – Present
Amanda Pollock, Infrastructure & Development- Present
Jessica Budd, Infrastructure & Development- Present
Henry Eure, Infrastructure & Development- Present

The topics discussed included a presentation by the City attorneys on recent changes to the Open Meetings Act. This topic was discussed in closed session to encourage full and frank participation by Commission Members, including the ability to address procedural matters, past and present, and specific to the Historic District Commission. Upon the adjournment of the closed session, the Commission went back to open session.

8. Adjourn the meeting- Mr. Matt Auchey makes a motion to adjourn the meeting. Mr. Brenden Frederick seconds the motion. The Commission votes unanimously to adjourn the meeting.

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.



Scott Saxman, Chairman

6/22/2021

Date



Amanda Pollack, Secretary

6/28/21

Date