



**DEPARTMENT:** Field Operations

**POSITION:** Parking Attendant

**TYPE:** Part Time

**SALARY:** \$11.75 Hourly

**BENEFITS:** None

**CLOSING DATE:** Open Until Filled



**Overview:** We are Salisbury, Maryland, and our town was born from the headwaters of the **Wicomico River**. This special place, nestled squarely between the beaches and the bay, has been attracting people to its stunning location for almost **300 years**. Now one of the largest cities on the peninsula, Salisbury serves as the **Capital of the Eastern Shore**, combining vibrant economic opportunity, quality public education, world-class healthcare, reinvigorated environmental stewardship, globally known corporations, and an energetic and inspiring team of community leaders, to chart its own course, and craft a sound plan for its future.

**Department:** The Department of Field Operations is comprised of thirteen critical divisions: Streets, Parks, Parking, Traffic, Utilities, Safety/Risk Management, the Salisbury Zoo, Sanitation, Fleet Maintenance, Carpentry, Materials Management, Marina, and Poplar Hill Mansion, with a budget of approximately \$10 million. The Department of Field Operations, similarly known as Public Works in many jurisdictions, is tasked with ensuring Salisbury is welcoming and inviting to residents and visitors alike.

**Profile:** Greet customers upon exiting Parking Garage or Parking Lot. Provide information to the general public pertaining to proper use of the parking facility. Perform cashiering function which includes calculating parking charges and collecting fees from customers. Prepare daily reports and cashier deposit bag, in addition to daily collection and categorization of parking tickets. Assist customers in the use of automated access control equipment including ticket dispensers and entry/exit access card readers. Keep supervisor informed of unusual or detrimental conditions. Perform related work as required.

**Preferred Education:** High School diploma or GED required.

**Preferred Experience:** One year of working experience, preferably in customer service and cashiering.

**Requirements/Certifications:**

**How to Apply:** Submit City application, cover letter, driving record and resume to the following address or apply online at [www.salisbury.md/apply](http://www.salisbury.md/apply)

**City of Salisbury HR, 125 N. Division St., Salisbury, MD 21801 [jobs@salisbury.md](mailto:jobs@salisbury.md); 410-548-1065;  
fax: 410-548-3748**