

**ORDINANCE NO. 2665**

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2021 GENERAL FUND BUDGET TO APPROPRIATE FUNDS TO THE SALISBURY FIRE DEPARTMENT'S BUILDING ACCOUNT FOR HVAC REPAIRS.**

**WHEREAS**, the Salisbury Fire Department has experienced a failure of the HVAC condensing unit and internal coil; and

**WHEREAS**, the failure has resulted in a loss of the air conditioning throughout the entire Salisbury Fire Department building; and

**WHEREAS**, the cost to cover the necessary repairs is estimated to be \$31,945.00; and

**WHEREAS**, the Salisbury Fire Department has determined that there are insufficient funds available in other accounts to transfer to cover the amount required to cover the cost of the aforesaid repair.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** The City of Salisbury's Fiscal Year 2021 General Fund Budget be and is hereby amended as follows:

- (a) Increase the Current Year Surplus Account (01000-469810) by \$31,945.00.
- (b) Increase the Salisbury Fire Department's Building Account (24035-534301) by \$31,945.00.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.


**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

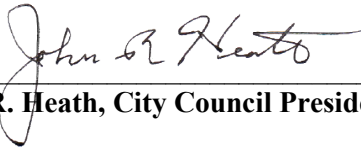
**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 3<sup>rd</sup> day of May, 2021 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 10<sup>th</sup> day of May, 2021.

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ATTEST:

  
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**Kimberly R. Nichols, City Clerk**

  
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**John R. Heath, City Council President**


Approved by me, this 11 day of May, 2021.

  
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**Julia Glanz, City Administrator**  
for and at the direction of Jacob R. Day, Mayor



City of  
**Salisbury**  
Jacob R. Day, Mayor

## MEMORANDUM

**To:** Julia Glanz, City Administrator  
**From:** John W. Tull, Fire Chief   
**Subject:** Budget Amendment Request  
**Date:** April 20, 2021

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The Salisbury Fire Department respectfully requests approval of a budget amendment in the amount of \$31,945.00 to cover the unexpected costs for repairs to the HVAC system located at our Headquarters facility. The HVAC system has experienced a failure of the condensing unit and internal coil that has resulted in a loss of the air conditioning through the entire building. The Department has consulted with the Department of Procurement and received the attached proposal from Electrical Automation Services, Inc. (EASI) who was awarded the City-wide contract for HVAC service and repairs under ITB-A-20-108.

The scope of work will consist of the following items:

- Furnish and install one (1) new 25 ton JCI by YORK replacement outdoor condensing unit to replace the existing Trane unit.
- Furnish and install one (1) new refrigerant coil rated for R410A refrigerant and new R410A expansion valves for the indoor air handler.
- Flush the refrigerant lines of any old oil and contaminants.
- Reconnect to existing electric, controls, and piping.
- Start up and check operation.
- Dispose old unit and coil.

The unanticipated expenses for this repair was impossible to foresee. Without the transfer of these funds, the Department will be forced to defer this critical repair until July and require our administrative staff to work in an environment without air conditioning or the ability to open windows. The requested funds from this budget amendment can be placed in the Departments Building account 24035-534301.

Thank you in advance for your time and consideration on this request. Unless you or the Mayor have further questions, please forward a copy of this memo and ordinance to the City Council for their consideration.

Attachment: Budget Amendment Ordinance - Building Account  
City-wide Contract for HVAC Service and Repairs  
EASI Proposal  
Specification Sheet