

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (VIA ZOOM MEETING)

APRIL 12, 2021

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Councilwoman Angela M. Blake
Councilwoman April Jackson*

*Council Vice-President Muir Boda
Councilwoman Michele Gregory*

PUBLIC OFFICIALS ABSENT

Mayor Jacob R. Day

IN ATTENDANCE

Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, Department of Infrastructure & Development Director Amanda Pollack, Water Works Director Cori Cameron, Sustainability Coordinator Alyssa Hastings, Police Chief Barbara Duncan, City Attorney Michael Sullivan, City Clerk Kimberly Nichols, members of the press and Public

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via a Zoom Meeting. Council President John R. Heath called the meeting to order and called for a moment of silent meditation.

PROCLAMATION

- **Child Abuse Prevention Month**

Deputy City Administrator Andy Kitzrow presented the proclamation to declare April as Child Abuse Prevention Month. Today’s children represent tomorrow’s leaders and the City of Salisbury was committed to the safety and security of its children, families, and communities. The Wicomico Child Advocacy Center supports more than 600 of the youngest and most vulnerable Citizens each year for abuse through its Child Advocacy Center. The community must increase awareness about child abuse and its prevention, which remains the best defense. National Child Abuse Prevention Month. observed throughout the Nation each April, raises awareness about child abuse and neglect, and encourages individuals and communities to support children and families.

PRESENTATION

- **Bird City Maryland**

Sustainability Coordinator Alyssa Hastings introduced Chris Eberly, Director of the Maryland Bird Conservation Partnership. Mr. Eberly reported that The City of Salisbury satisfied all the requirements of becoming a Maryland Bird City, and was the first on the

Eastern Shore. The goal of the Bird City program was to make Maryland communities healthier for birds and for people. Bird Cities bring people together, build community pride and make communities a more desirable place to live for people and birds. Mr. Eberly stated that Salisbury's Bird City application was a testament to its efforts to make Salisbury the most desirable community on the Eastern Shore, as it was now a Bee City, Tree City and a Bird City.

Mr. Eberly recognized Amanda Pollack and Alyssa Hastings for leading the application process, and the Tri-County Bird Club, Ward Museum of Wildfowl Art, and City of Salisbury Green Team for their assistance throughout the process. He presented a plaque to the City designating Salisbury as an official Bird City Community.

ADOPTION OF LEGISLATIVE AGENDA

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kimberly Nichols

The Consent Agenda consisting of the following items was unanimously approved on a motion and seconded by Ms. Jackson and Ms. Gregory, respectively:

- *March 1, 2021 Closed Session Minutes (e-mailed separately)*
- *March 8, 2021 Legislative Session Minutes*
- *March 15, 2021 Closed Session Minutes (e-mailed separately)*
- *March 15, 2021 Work Session Minutes*
- **Resolution No. 3098**- *approving the appointment of Cynthia Lombardo to the Human Rights Advisory Committee for term ending April 2023*
- **Resolution No. 3099**- *approving the appointment of Logan Prushansky to the Human Rights Advisory Committee for term ending April 2023*
- **Resolution No. 3100**- *approving the reappointment of Scott Saxman to the Historic District Commission for term ending December 2023*
- **Resolution No. 3101**- *declaring that SBY Development Group LLC is eligible to receive Enterprise Zone benefits for property located at 229 W. Main Street, Salisbury, MD*
- *Approving the Manufacturing Exemption request for Smith's Interconnect Microwave Components, Inc.*
- *Approving the Manufacturing Exemption request for Perdue Foods, LLC*

AWARD OF BIDS- presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following, was unanimously approved on a motion and seconded by Ms. Jackson and Mr. Boda, respectively, and approved by unanimous vote in favor:

- Award of Contract(s)
 - *ITB A-21-111 SCADA Maintenance* *\$100,000.00+ (3 yr. est)*
- Declaration of Surplus

- Salisbury Police Department- Vehicles 13, 16, 300, 1479 \$ 0.00

ORDINANCES – presented by City Attorney Michael Sullivan

- **Ordinance No.2657**- 2nd reading- to accept federal grant funding from the Governor’s Office of Crime Control and Prevention (GOCCP) in the amount of \$15,000.00 for Grant BJAG-2019-0001, National Incident Based Reporting System (NIBRA) training, and amending the Grant Fund budget to appropriate these grant funds for NIBRS training

Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2657 for second reading.

- **Ordinance No. 2658**- 2nd reading- accepting grant funds from the Maryland State Office of Crime Prevention, Youth, and Victim Services in the amount of \$24,000.00 under the FY21 Police Recruitment and Retention Program (PRAR) and amending the Grant Fund budget to appropriate these grant funds for payment of retention bonuses to eligible Salisbury Police Officers

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2658 for second reading.

- **Ordinance No.2659** – 2nd reading- to abandon an area of land being the alley connecting Washington Street and Eastern Shore Drive

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2659 for second reading.

PUBLIC COMMENTS

There were no requests for public comments.

ADMINISTRATION AND COUNCIL COMMENTS

Mr. Kitzrow discussed the mass vaccination site for first come, first served COVID vaccinations for anyone over the age of sixteen. He encouraged everyone to get vaccinated. Several weeks ago, the City recommended legislation to go to the State. It made it through the State and was awaiting the Governor’s signature for the Horizon Program.

Mr. Boda was happy to see the Horizon Program making it through the General Assembly. It was a great program and would make a positive impact on Downtown. He was also happy to see the City designated as a Bird City.

Ms. Jackson said she was an avid bird lover. She asked everyone to get their vaccinations and continue to be safe, wear masks, social distance, and sanitize. We are not through yet.

Ms. Blake reported the past weekend the local businesses and restaurants were packed with 45-minute waiting periods for most of the restaurants downtown. Please donate blood if healthy enough.

Ms. Gregory reiterated what everyone said. Please get your vaccination and support the local businesses.

President Heath acknowledged the new counsel. Michael Sullivan and Ashley Bosche were on the Zoom Conference with Council. He was looking forward to a long relationship with their firm.

MOTION TO CONVENE IN CLOSED SESSION

At 6:42 p.m. President Heath called for a motion to convene in Closed Session to consult with counsel to obtain legal advice on a legal in accordance with the Annotated Code of Maryland §3-305(b)(7). Ms. Jackson moved, Mr. Boda seconded, and the vote was unanimous (5-0) to convene in Closed Session.

MOTION TO ADJOURN CLOSED SESSION / REPORT TO PUBLIC / CONVENE IN OPEN SESSION

At 7:24 p.m., Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to adjourn the Closed Session.

President Heath reported to the Public that while in Closed Session Council consulted with legal counsel regarding a contract.

ADJOURNMENT

With no further business to discuss, the Open Session was adjourned at 7:26 p.m.

*CITY OF SALISBURY, MARYLAND
CLOSED SESSION
APRIL 5, 2021*

*TIME & PLACE: 4:30 p.m., Zoom Meeting of City Council
PURPOSE: to consult with counsel to obtain legal advice on a legal matter
VOTE TO CLOSE: Unanimous (5-0)
CITATION: Annotated Code of Maryland §3-305(b)(7)
PRESENT: Council President John “Jack” R. Heath, Council Vice President Muir Boda,
Councilwoman April Jackson, Councilwoman Angela M. Blake,
Councilwoman Michele Gregory, City Administrator Julia Glanz, Deputy
City Administrator Andy Kitzrow, City Attorney Michael Sullivan, Attorney
Kevin Karpinski, Attorney Mark Tilghman, City Clerk Kimberly Nichols
ABSENT: Mayor Jacob R. Day*

The City Council convened in Open Session via a Zoom Meeting at 4:30 p.m. President Heath immediately called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(7). Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous (5-0) to convene in Closed Session.*

City Council was provided information surrounding possible litigation, and determined a strategy path in which to proceed.

At 4:59 p.m., Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (5-0) to adjourn the Closed Session.

Council convened in Open Session via Zoom at 5:02 p.m. and President Heath reported that Council received advice on a legal matter on pending litigation while in Closed Session.

Council then convened in the regularly scheduled Work Session.

Kimberly R. Nichols

City Clerk

John R. Heath

Council President