AGENDA

Wednesday, April 28, 2021 at 7:00 pm Zoom Videoconference

- 1. 7:00 P.M. CALL TO ORDER Scott Saxman, Chairman
- 2. ROLL CALL
- 3. APPROVAL OF MINUTES April 7, 2021
- 4. CONSENT DOCKET-
 - #21-08 120 N Division St- Sign Installation
 - #21-09- 108 W Main St- Sign Installation
- 5. NEW BUSINESS None
- 6. OLD BUSINESS None

*this indicates that the structure has been deemed a contributing structure by the SHDC

Topic: Historic District Commission Time: Apr 28, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting https://us02web.zoom.us/j/86024124100?pwd=TGJQTkgzYk5NUm9OOXdnblhkbDZmdz09

Meeting ID: 860 2412 4100 Passcode: 929642 One tap mobile +13017158592,,86024124100# US (Washington DC) +13126266799,,86024124100# US (Chicago)

Dial by your location +1 301 715 8592 US (Washington DC) +1 312 626 6799 US (Chicago) +1 929 205 6099 US (New York) +1 669 900 6833 US (San Jose) +1 253 215 8782 US (Tacoma) +1 346 248 7799 US (Houston) Meeting ID: 860 2412 4100 Find your local number: https://us02web.zoom.us/u/kecykcmUXj

Times shown are approximate. The SHDC reserves the right to adjust the agenda as circumstances warrant. The SHDC reserves the right to convene in Closed Session as permitted under the Annotated Code of Maryland 10-508(a).

The Salisbury Historic District Commission met in regular session on Wednesday, April 7, 2021. The meeting took place on a zoom video conference with attendance as follows:

COMMISSION MEMBERS PRESENT Scott Saxman, Chairman – Present Jillian Burns- Not Present Matt Auchey, Vice Chairman – Present Brad Phillips – Present Brenden Frederick – Not Present Jane Messenger – Present CITY OFFICIALS PRESENT Laura Hay, City Attorney- Present Heather Konyar, City Attorney – Present Anne Roane, Infrastructure & Development - Present Jessica Budd, Infrastructure & Development- Present Amanda Pollock, Infrastructure & Development- Not Present

- 1. CALL TO ORDER Mr. Scott Saxman, Chairman, called the meeting to order at 7:00 p.m.
- 2. ROLL CALL Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
- **3.** APPROVAL OF MINUTES Approved meeting minutes for February 24, 2021. Mr. Brad Phillips makes motion to approve minutes as submitted. Mrs. Jane Messenger seconds the motion. The Commission votes unanimously to approve the minutes as submitted.

4. CONSENT DOCKET - None

5. OLD BUSINESS – None

6. NEW BUSINESS -

• #21-06 – 501 W Main St- Deck Installation

Mr. Saxman asks if this is a removable deck or permanent. Tj Ownby states the intentions of this deck is to offer outdoor seating to customers and would like it to be permanent. They would like to put 4 tables outside and enclose the deck for privacy from the rest of the parking lot. Mr. John Orth, the owner states he was approved back in 2010 for an outside fence and used those plans to help this case. Mr. Auchey states he approves of it and believes it will improve the outside façade. Mr. Auchey makes a motion to approve the case as submitted. Mrs.Jane Messenger seconds the motion. The Commission votes unanimously to approve the case as submitted.

• #21-07-709 Camden Ave- Gutter and Fence Installation

The commission first decides the structure is deemed to be contributing. Mr. Auchey makes a motion to deem this structure contributing. Mr. Brad Phillips seconds the motion, The Commission votes unanimously to deem this structure contributing. Mrs. Casey Benzin presents the case and says that after an inspection of her house they recommended changing the gutters. She explains for the gutters she is not opposed to replacing them with ½ round or case style, whichever the commission would recommend. She would also like to install a wrought iron fence that is low in the front yard. Also in the backyard she would like to install a 6-foot-tall fence and realizes she submitted vinyl but, that is not acceptable and she is willing to go with whatever the commission would recommend. Mr. Scott Saxman states that the style of house she has would most likely be a ½ round gutter. He also states she would be at a better advantage to use the hangers that are already there. The Commission agrees that the ½ round gutters would look better for the style of house that Mrs. Benzin has. This would be an in-kind replacement if she decides to do ½ round. Mr. Saxman says that the wrought iron fence she proposes is ok but, she should check with City permitting for setback requirements and height restrictions. Mr. Saxman states they typically stay away from chain link or vinyl fencing but, would accept wood for the back yard. Mrs. Benzin was not opposed to it. Mr. Saxman said as far as picket styles it would totally be up to Mrs. Benzin. Mrs. Benzin asks if it is ok to add a fence division gate between shared driveway

with neighbors. The commission is not opposed to it and says she can proceed. Mr. Matt Auchey makes a motion to amend the application to approve the following:

- 1. Gutters are to be $\frac{1}{2}$ round
- 2. The front wrought iron fence is approved as submitted
- 3. The backyard fence is to be wood and applicant is allowed to add a wood fence/gate division between shared driveway.

Mrs. Jane Messenger seconds the motion. The Commission votes unanimously to approve the case as amended.

7. Adjourn the meeting- Mr. Matt Auchey makes a motion to adjourn the meeting. Mr. Brad Phillips seconds the motion. The Commission votes unanimously to adjourn the meeting.

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.

4/12/2021 Date Scott Saxman, Chairman 4/8/2021 Date

Anne Roane, Secretary

Hearing Notification

Hearing Date:	April 28, 2021
Time:	7:00 pm
Location:	Zoom Video Conference
Case Number:	#21-08
Commission Considering:	Sign Installation
Owner's Name:	Vicente Hernandez
Applicant Name:	Signs by Tomorrow
Agent/Contractor:	Signs by Tomorrow
Subject Property Address:	120 N Division St
Historic District:	Downtown Historic District
Use Category:	Commercial
Chairman:	Mr. Scott Saxman
HDC Staff contact:	Jessica Budd Engineering Tech III (410) 548-3170

Salisbury Historic District Commission	
207 W. Main St., Suite 102	Permit Application
Salisbury, MD 21801 (410) 341-9550 / fax (410) 341-3682	\$25 Fee Received4/13/21(date)
Date Submitted to NSCC:4.1.21	Case #:21-08
Date Accepted as Complete by NSCC:4/12/21	Action Required By (45 days):5/27/21
Subject Location: 120 North Division Street Salisbruy, MD	
Application by: Signs By Tomorrow	Owner Name: Vicente Hernandez
Applicant Address: 1607 Northwood Drive Unit 102 Salisbury, MD	Owner Address: 120 North Division St. Salisbury
Applicant Phone: 410.860.0033	Owner Phone: 410.735.6494
Work Involves:AlterationsNew Construction	ctionAddition Other Awning Estimated Cost
DESCRIPTION OF WORK PROPOSED (Please be speci material, color, dimensions, etc. must accompany applicat method of attachment, position on building, size and front other signs on building, and a layout of the sign. PVC Letters attached to a PVC Backer which will ook exactly as teh Old Tow	fic. Attach sheet if space is inadequate) Type of tion. If signs are proposed, indicate material, lineal feet of building, size and position of all

Are there any easements or deed restrictions for the exterior of this property? If yes, submit a letter from the easement holder stating their approval of the proposed work. $Yes \times No$

Do you intend to apply for Federal or State Rehabilitation Tax Credits? If yes, have you contacted Maryland Historical Trust staff? ____Yes ×_No <u>If you have checked "Yes" to either of the above questions, please provide a copy of your approval</u> <u>letter from the Maryland Historic Trust along with this application.</u>

See Reverse Side for DOCUMENTS REQUIRED TO BE FILED WITH APPLICATION

All required documents must be submitted to the Director, Dept. of Neighborhood Services & Code Compliance at least 30 days prior to the next public meeting. Failure to include all the required attachments and/or failure of the applicant or his/her authorized representative to appear at the scheduled meeting may result in postponement of the application until the next regular scheduled meeting. If an application is denied, the same application cannot be resubmitted for one year from date of such action. Please be advised that members of the Salisbury Historic District Commission or staff, may visit the subject property prior to the scheduled meeting date to familiarize themselves with the project.

The Salisbury Historic District Commission Rules and Regulations and Design Guidelines are available for review in the office of the Department of Neighborhood Services & Code Compliance for the City of Salisbury as well as on the city's website: www.ci.salisbury.md.us.

I, or	my authorized	representative, will appear at t	the meeting of the	Salisbury Histo	oric District Co	ommission
on	4.1.21	(date)).			

I hereby certify that the owner of the subject premises has been fully informed of the alterations herein proposed and that said owner is in full agreement with this proposal.

Applicant's Signature	\mathcal{Q}	rry	McClymont	-
Remarks:	0	0	0	

Date 4.1.21

_Jessica Budd____4/14/21____ Application Processor (Date) Anne Roane 4/14/21 Secretary, S.H.D.C. (Date)











PLEASE NOTE: YOU MAY RECEIVE 2 PROOFS. FURTHER PROOFS MAY INCUR EXTRA DESIGN CHARGES.



Polymetal Backer 20"h x 116.5" w 1/2" Komacell Raised Letters (8.5"h)

CAREFULLY REVIEW for accuracy of spelling, content and layout. SBT will NOT be responsible for any errors that go to print once a proof is approved. There will be additional charges for corrections and reprinting. Colors may appear differently on your screen or printer.

STAFF FINDINGS

Meeting Date: April 28, 2021

Case Number:	21-08
Commission Considering:	Sign Installation
Owner's Name:	Vicente Hernandez
Applicant Name:	Signs By Tomorrow
Agent/Contractor:	Not Indicated
Subject Property Address:	120 N Division St
Historic District:	Downtown Historic District
Use Category:	Commercial
Zoning Classification:	Central Business District
Structure / Site Description: Built Date: Enclosed Area: Lot Size: Number of Stories:	1923 7,728 sq. ft. 4,483 sq. ft. Not indicated on SDAT
Contributing Structure:	TBD
Wicomico County Historic Survey on file:	No
Nearby Properties on County Survey:	Yes

Relevant Historic, Archeological and Architectural Features of the Surrounding Area:

The property in question is located within the Downtown Historic District. The majority of buildings located in this District on East Main St., West Main St., North Division St., South Division St. and Camden St. are constructed of brick and mortar. The Salisbury Historic District Commission approved exterior lighting installation under awnings at 100 North Division St. this year and sign and lighting installation at 113 West Main St. in 2014. The majority of structures in this District are typically two and three story brick and stone buildings purposed for commercial use and range in age from 50 years to 130 years old. Most of the buildings were built in the 1920's with and a hand full built in the late 1880's. There's a mix of architectural styles including Renaissance Revival and Victorian but no prevalence to any specific style.

Explanation of Request: The applicant is requesting the Salisbury Historic District Commission approve a request to install a Polymetal Backer 20"h x 116.5" w sign on front of building.

Areas of Historic Guidelines to be considered: SIGNAGE (Page 42)

Signs are used for advertising, identity, and image. They are an extremely visible element of the businesses in the historic districts. Each sign must be used carefully so as not to detract from the historic facades. With some forethought and planning, signage can embrace business owners' needs and Salisbury's historic image.

Placement

On most downtown buildings a continuous brick ledge or corbelling is used to separate the second floor and above from the entry-level storefront below. This space is ideal for sign placement, as it was often created for this purpose. In some instances, newer buildings contain areas above the highest windows for signage. This location is acceptable but should be avoided if possible.

Another option for a main sign location can be an awning, provided the awning is properly integrated with the building and demonstrated by earlier photographs of the building. Other types of signage allowed include hanging, window, awning, or any sign that is located below the main sign. If a projected sign is planned, placement will be critical to avoid interferences with adjacent signs and architecture of the storefront itself.

These signs should be located no less than eight feet above the sidewalk. Window signs should consist of a material and color that contrasts with the display, while being small enough to not interfere with the display area. In all cases in locating the sign, the applicant must minimize the disturbance to the exterior of the building, i.e. using the least amount of mounting bolts as possible. On masonry buildings, mounting hardware must be placed into mortar joints, not historic masonry.

Sign Ordinance

The City of Salisbury has enacted an ordinance that is explicit concerning types, sizes, construction, and placement of signs. Signs that cannot be used are: flashing, moving, swinging, painted wall signs, or roof signs. Flood-lit signs are also prohibited unless the lights are shielded from view. Obscene signs and those that resemble official traffic signs will not be allowed.

Construction of signs is subject to the City of Salisbury Sign Ordinance Chapter 17.1. Each sign is subject to review by the Historic District Commission and recommendations are provided to the Department of Building, Permits & Inspections. Each sign will be reviewed for location, total sign area, size, height, letters, and message.

Evaluation Criteria:

Pursuant to Section 17.52.040 A & B of the Salisbury Zoning Code, it is the duty of the Historic District Commission to review all applications to construct, alter, reconstruct, move or demolish any structure within a Historic District whenever the exterior appearance of such structure is affected, and to approve or reject said application. In reviewing an application and plans, the Commission should give consideration to review criteria, and may make a determination as to which of said Criteria are applicable.

Staff Findings Prepared By: Jessica Budd Infrastructure and Development 125 N Division St Room 202 Salisbury, MD 21801 (410) 548-3170 Date: 4/14/2021

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View Map	Vev	GroundRent Re-	demption	4		Vie	w GroundRent Registri	noite
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Town: SALISBURY								
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Improvements		458.000		402,900				
Total:		535,200		470,100		535,200	470.	100
Preferential Land:		0		0			474	
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Type: NON-ARMS LENG	THOTHER		Deed1:	03862/0016	7		Deed2:	
Seller: C&CLLC			Date: 00	130/2011			Price: \$150,000	
Type: ARMS LENGTH IN	PROVED			03330/0027	1		Deed2:	
Seller: C & C LIMITED LI	ABILITY CORP		Date: 03	11/2003	22.		Price: \$0	
Type: NON-ARMS LENG				01646/0021			Deed2:	
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Statu:								

Homesteed Application Status: No Application

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Homeowners' Tax Credit Application Status: No Application

Date:

Hearing Notification

Hearing Date:	April 28, 2021
Time:	7:00 pm
Location:	Zoom Video Conference
Case Number:	#21-09
Commission Considering:	Sign Installation
Owner's Name:	Mohamad Radhi
Applicant Name:	Mohamad Radhi
Agent/Contractor:	Not Indicated
Subject Property Address:	108 W Main St
Historic District:	Downtown Historic District
Use Category:	Commercial
Chairman:	Mr. Scott Saxman
HDC Staff contact:	Jessica Budd Engineering Tech III (410) 548-3170

Salisbury Historic District Commission	
207 W. Main St., Suite 102	Permit Application
Salisbury, MD 21801	\$25 Fee Received \$25 Cash (date)
(410) 341-9550 / fax (410) 341-3682	4 7 21
Date Submitted to NSCC: 4/7/21	Case #: 21-09
Date Accepted as Complete by NSCC: 4/9/21	Action Required By (45 days): 5/24/21
Subject Location: 108 W Main St Application by: Mohamad Radhi	
	Owner Name: Mohamad Radh
Applicant Address: 108 W. Main St.	Owner Address: 108 W Man St.
Applicant Phone: 703 209 3787	Owner Phone: 703 209 3787
Work Involves:AlterationsNew Constru- DemolitionSign	
DESCRIPTION OF WORK PROPOSED (Please be speci	fic. Attach sheet if space is inadequate) Type of
material, color, dimensions, etc. must accompany applicat	tion. If signs are proposed, indicate material,
method of attachment, position on building, size and front	lineal feet of building, size and position of all
other signs on building, and a layout of the sign.	
New ontside sign	
Are there any easements or deed restrictions for the e	

Do you intend to apply for Federal or State Rehabilitation Tax Credits? If yes, have you contacted Maryland Historical Trust staff? ____Yes ___No

If you have checked "Yes" to either of the above questions, please provide a copy of your approval letter from the Maryland Historic Trust along with this application.

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I, or my authorized representative, will appear at the meeting of the Salisbury Historic District Commission on $\frac{4}{28/21}$ (date).

I hereby certify that the owner of the subject premises has been fully informed of the alterations herein proposed and that said owner is in full agreement with this proposal.

Applicant's	
SignatureSAal/C	Date 4/7/2021
Remarks:	

Jessica Budd

4/9/21

Application Processor (Date)

Anne Roane 4/28/21 Secretary, S.H.D.C. (Date)











STAFF FINDINGS

Meeting Date: April 28, 2021

Case Number:	21-09
Commission Considering:	Sign Installation
Owner's Name:	Mohamad Radhi
Applicant Name:	Mohamad Radhi
Agent/Contractor:	Not Indicated
Subject Property Address:	108 W Main St
Historic District:	Downtown Historic District
Use Category:	Commercial
Zoning Classification:	Central Business District
Structure / Site Description: Built Date: Enclosed Area: Lot Size: Number of Stories:	1920 6,426 sq. ft. 3,696 sq. ft. Not indicated on SDAT
Contributing Structure:	TBD
Wicomico County Historic Survey on file:	No
Nearby Properties on County Survey:	Yes

Relevant Historic, Archeological and Architectural Features of the Surrounding Area:

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Staff Findings Prepared By: Jessica Budd Infrastructure and Development 125 N Division St Room 202 Salisbury, MD 21801 (410) 548-3170 Date: 4/14/2021

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