

Salisbury Historic District Commission
January 27, 2021

The Salisbury Historic District Commission met in regular session on Wednesday, January 27, 2021. The meeting took place on a zoom video conference with attendance as follows:

COMMISSION MEMBERS PRESENT

Scott Saxman, Chairman – Present
Matt Auchey, Vice Chairman - Present
Brad Phillips – Present
Brenden Frederick – Present
Jane Messenger – Present
Jillian Burns- Present

CITY OFFICIALS PRESENT

Pete Golba, City Attorney – Present
Anne Roane, Infrastructure & Development - Present
Jessica Budd, Infrastructure & Development- Present
Amanda Pollock, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, Chairman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approved meeting minutes for December 16, 2020. Mr. Matt Auchey makes motion to approve minutes as submitted. Mr. Brad Phillips seconds the motion. The Commission votes unanimously to approve the minutes as submitted.
4. **CONSENT DOCKET – # 21-01 - 146 W Market St (Edible Garden)– Installation of Sign – City of Salisbury**
Mr. Matt Auchey makes a motion to approve as submitted. Mr. Brad Phillips seconds the motion. The Commission votes unanimously to approve the minutes as submitted.
5. **OLD BUSINESS – None**
6. **NEW BUSINESS –**
 - **#21-02- *208 Elizabeth St.- Demo and New Addition**
Mr. Matt Auchey makes a motion to re-determine the structure as contributing/non- contributing. The structure has been deemed non- contributing due to all the changes made on the exterior of the building over the years. Mr. Matt Auchey makes a motion to deem the structure non- contributing. Brad Phillips seconds the motion. The commission votes unanimously to deem the structure non- contributing. Mr. Patrick Angell presents the project from Desmond Architecture. The house is not in the best of shape and the owner is trying to raise the value of the property. They are looking to put a second addition story to the rear of the house. This would bring the structure to code and would match everything on the outside of the structure to the existing part of the house. Mr. Saxman said its great what the owner is doing and has no further questions. Mr. Auchey’s only concern wants to make sure the new addition matches the same resemblance of the exterior of the house. Mr. Matt Auchey makes a motion to approve the application as submitted. Mr. Brad Phillips seconds the motion. The commission votes unanimously to approve the application as submitted. Mrs. Jillian Burns excuses herself from this case due to being late to the meeting.
 - **#21-03- *501 W. Main St- Install a Sign**
The applicant is not present to discuss the case. Mr. Scott Saxman lets the commission know that in this case the signs they are proposing to install have already been installed due to the applicants and the City of Salisbury not being 100 percent sure if they were included in the Historic District since the building lies on the border of the Downtown Historic District. Mr. Matt Auchey says all signs are in proper location and they are only screwed into brick and can easily be changed. Mrs.

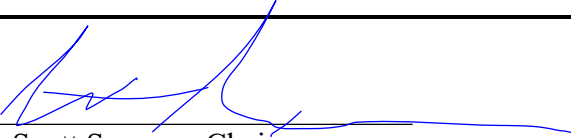
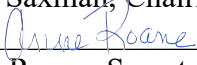
Jillian Burns makes a motion to approve the application as submitted. Mr. Brendan Frederick second the motion. The Commission votes unanimously to approve the case as submitted.

- **#21-04- 733 Camden Ave- Demo and Alterations**

The structure was deemed to be contributing and Mr. Matt Auchey makes a motion to approve. Mr. Brad Phillips seconds the motion. The commission votes unanimously to deem this structure contributing. Mr. Tj Maloney as the owner of the property presents the case. Mrs. Jillian Burns asks if the covered porch on the side has been there or was added? Mr. Auchey and Mr. Phillips said it appears it has been there. Mrs. Messenger asks if this is a two-unit structure? Mr. Maloney states that his understanding that because of many of the features in the house shows that it was converted shortly after it was built as two units. Mr. Maloney states he will be replacing 7 or more windows and his contracture has found a company to build the windows. They are made to look like the existing windows. Mr. Saxman said after looking at details they do approve the wood with aluminum cladding type. Mr. Maloney said their goal is to make it look exactly like it was before the house fire. Mr. Matt Auchey makes a motion to approve the application as submitted but would like to make sure the applicant is aware to replace the 9 over 1 window pane. Mr. Maloney consents to this. Mrs. Jillian Burns wants to make sure they aren't replacing the siding? Mr. Maloney says that no they have no intent to replace siding but if there needs to be around windows or added paint it will be the same as existing conditions. Mr. Brendan Frederick seconds the motion. The commission votes unanimously to approve the application as a 9 over 1 window pane and if any trim is needed to be fixed will be.

7. Adjourn the meeting- Mr. Matt Auchey makes a motion to adjourn the meeting. Mr. Brenden Frederick seconds the motion. The Commission votes unanimously to adjourn the meeting.

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.

 _____ Scott Saxman, Chairman	2/4/2021 _____ Date
 _____ Anne Roane, Secretary	2/4/21 _____ Date