



(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes

The Bicycle & Pedestrian Advisory Committee (BPAC) met on Thursday, January 14, 2021 @ 5:30 p.m. via a Zoom Teleconference Meeting.

Attendance:

Members	Attendance
John Foley, Chairperson <i>Term expires: 7/31/2022</i>	X
Sandy Pope, Vice Chairperson <i>Term expires: 11/30/2022</i>	X
Alex McRae, Committee Member <i>Term expires: 10/31/2021</i>	X
Mary Buffington, Committee Member <i>Term expires: 10/31/2022</i>	X
Melissa Wilson, Committee Member <i>Term expires: 3/31/2022</i>	X
Marion Keenan, Committee Member <i>Term expires: 12/31/2020</i>	X
Matt Drew, Committee Member <i>Term expires: 5/31/2023</i>	X
City Council	
Michele Gregory, Council Liaison	A
Staff Support	
William White, Secretary	A
Amanda Pollack	X
Public/Guests	
Patti Stevens of ESIMBA and MD BPAC	X

AGENDA:

1. Opening

- Meeting was called to order at 5:30 PM.
- Review Meeting Minutes: December meeting minutes will be reviewed at the February meeting.
- Review Agenda: The Committee reviewed and approved the Agenda for the January 14, 2021 BPAC Meeting. The motion was made by Mr. Drew and Mr. Foley seconded.

2. New Business

- **Active Transportation Masterplan** – Mr. Drew spoke regarding the project charter for the Active Transportation Masterplan. Mrs. Pollack to review the scope, schedule and



budget and then discuss with Mr. Kitzrow. The visioning is anticipated to occur in February/March, draft written in April-June and adoption in July.

- Motion made by Mr. Drew, seconded by Mrs. Keenan to spend not to exceed \$500 of the BPAC budget to execute the transportation plan upgrade. The motion passed unanimously.
- Planning for events and the list of participants for the Active Transportation Masterplan will be discussed at future meetings. Mr. McRae noted that the Board of Education should be asked to participate and possible hold the meetings.
- **Open Streets Event:** event can coincide with the next major bike project, Carroll Street. Aim to hold the event in Summer 2021 in conjunction with a Third Friday. The event is for tactical urbanism to demonstrate the viability of an idea. Carroll could be closed and have items denoting where bike facilities will go.

3. Old Business

Mrs. Pollack provided an update for ongoing project based on the implementation of the City's Bicycle Masterplan or other related projects:

- **Bicycle Master Plan Implementation**
 - Ordinance for FY21 Bike facilities under Council consideration. Additionally, Council considering an ordinance to eliminate on street parking on Wayne and Power Streets per a request from SU.
 - **Updates on Northwest Bikeways, Phase 1** – Streets are resurfaced, and the striping for the project is just waiting on clear weather
 - **Carroll St Cycle Track** – 30% Designs have been delivered, Traffic Impact study for the US 13/Carroll St intersection is underway. City staff has met with Tidal Health to discuss coordination and their concerns.
 - **Fitzwater Cycle Track** – Concrete works under construction. Ordinance to eliminate some parking near Chesapeake Shipbuilding is under Council consideration.
 - **Rail Trail** – Grant awarded for Design of Phase 1 from Fruitland to Milford St. Toole to begin design soon.
 - **College Ave** – Grant Awarded for Separated Bike Lane Design along College Ave from Riverside Drive to US 13 Business. Toole to begin design soon. Ordinance to eliminate on street parking along College from Rt. 13 to Camden is under Council consideration.

4. Open Discussion

- **MBPAC** – Ms. Stevens discussed the upcoming MBPAC meeting. Mr. Foley will participate in a call on 1/22/21 to current projects and rail trail planning.
- Mr. Drew commented that the committee needs to determine how to spend their annual budget allocation of \$2,000. Ideas included materials to build racks and giveaways such as lights or helmets. Ideas should be brought to the next meeting.



City of
Salisbury
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- Mr. McRae talked about a build day for the racks. There is interest from many members to participate.
5. Next Meeting-The next BPAC meeting will be on Thursday, February 11, 2021 at 5:30 PM via Zoom

Meeting adjourned at 6:45 PM. Mr. Drew made the motion and Mrs. Keenan seconded.