

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (VIA ZOOM MEETING)

JANUARY 25, 2021

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Councilwoman Angela M. Blake
Councilwoman April Jackson*

*Council Vice-President Muir Boda
Councilwoman Michele Gregory*

PUBLIC OFFICIALS ABSENT

Mayor Jacob R. Day

IN ATTENDANCE

City Administrator / Acting Mayor Julia Glanz, Deputy City Administrator Andy Kitzrow, Finance Director Keith Cordrey, Department of Infrastructure & Development (DID) Director Amanda Pollack, Field Operations (FOps) Director Tom Stevenson, Water Works Director Cori Cameron, FOps Deputy Director of Services Ben Baker, City Planner Anne Roane, Housing and Community Development Director Ron Strickler, City Attorney Mark Tilghman, City Clerk Kimberly Nichols, members of the press and Public.

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via a Zoom Meeting. Council President John R. Heath called the meeting to order and called for a moment of silent meditation.

PROCLAMATIONS- presented by City Administrator /Acting Mayor Julia Glanz

• **Human Trafficking Awareness**

Ms. Glanz presented the proclamation declaring January 2021 as “Human Trafficking Awareness and Prevention Month” in the City of Salisbury. Human trafficking is a 32-billion dollar a year global criminal enterprise and crime, and a civil and human rights violation. 600,000 to 800,000 individuals are trafficked across international borders each year and exploited through forced labor and commercial sexual activity, and approximately 14,500 to 17,500 individuals are trafficked into the country each year. Human trafficking goes unreported due to its isolating nature, misunderstanding of its definition, lack of awareness, and impacts both Maryland and the City of Salisbury.

Citizens were encouraged to become more informed on the growing problem, to report suspicious activity, and to work towards solutions to end trafficking. If you see something that doesn't look right, call the National Human Trafficking Hotline at 1-888-373-7888.

• **Tom Stevenson Day**

Ms. Glanz presented the proclamation declaring January 25, 2021 as “Tom Stevenson

Day” in the City to recognize 32 years of public service to Salisbury and to celebrate Mr. Stevenson’s retirement. His steady and competent presence will surely be missed!

The City of Salisbury was privileged to have Mr. Stevenson as an important part of its Municipal Operations in all of his official capacities from Construction Foreman beginning in 1988, on to Inspector and Plans Examiner, to Director of the newly-formed Department of Neighborhood Services and Code Compliance in 2008, to City Administrator, and eventually Director of the newly-formed Department of Field Operations in 2017, from which he will retire. Both City Staff and Citizens have benefited from Mr. Stevenson’s comprehensive knowledge and ability to get things done.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve the legislative agenda as presented.

CONSENT AGENDA- *presented by City Clerk Kimberly Nichols*

The Consent Agenda consisting of the following items was unanimously approved on a motion and seconded by Ms. Jackson and Mr. Boda, respectively:

- *December 21, 2020 Special Meeting Minutes*
- *December 21, 2020 Work Session Minutes*
- *January 4, 2021 Work Session Minutes*
- *Approving the Manufacturing Exemption request for Clean Air Filters LLC*
- *Approving the Manufacturing Exemption request for Jubilant Cadista Pharmaceuticals Inc.*
- *Approving the Manufacturing Exemption request for K & L Microwave*
- *Approving the Manufacturing Exemption request for LWRC International LLC*
- *Approving the Manufacturing Exemption request for Pepsi Bottling Ventures LLC*
- *Approving the Manufacturing Exemption request for Spartech LLC*

ORDINANCES- *presented by City Attorney Mark Tilghman*

- **Ordinance No. 2642-** *2nd reading- authorizing the Mayor to sign the Supplemental Agreement and Cost Share Agreement and accept a grant from the Maryland Department of Transportation State Highway Administration and approving an amendment of the Grant Fund Budget to allocate said funds for purposes of implementation*

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2642 for second reading.

- **Ordinance No. 2643-** *2nd reading- to create Bicycle Facilities on Wayne Street, Milford Street, Power Street, Avery Street, Bateman Street, West Road, Lake Street, Isabella Street, Delaware Avenue, Cypress Street and West Main Street in accordance with MDMUTCD, Chapter 9, as designated by the 2017 Salisbury Bicycle Network Plan*

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2643 for second reading.

- **Ordinance No. 2644**- 2nd reading- to eliminate 16 parking spaces on Fitzwater Street from Fitzwater Street to the main gate of Chesapeake Shipbuilding approximately 310 feet east in order to prevent traffic crashes and accommodate a previously approved safe bicycle facility on Fitzwater Street

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2644 for second reading.

- **Ordinance No. 2645**- 2nd reading- to eliminate parking spaces on Power Street, from South Division Street to Wayne Street, and to eliminate the parking spaces on Wayne Street, from Milford Street to Power Street, in order to prevent traffic crashes and accommodate safe bicycle facilities around the East Campus of Salisbury University

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2645 for second reading.

- **Ordinance No. 2646**- 2nd reading- to eliminate parking spaces on West College Avenue from Lorecrop Drive to Camden Avenue in order to prevent traffic crashes and accommodate a previously approved safe bicycle facility on West College Avenue

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2646 for second reading.

- **Ordinance No. 2647**- 2nd reading- approving a budget amendment of the City's Special Revenue Fund Budget and to accept and appropriate donated funds from the Bless Our Children Campaign for the Santa's Workshop Program

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2647 for second reading.

- **Ordinance No. 2648**- 2nd reading- allocation of FY16 Bond proceeds for GOB Roof Improvements and WWTP HVAC

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2648 for second reading.

- **Ordinance No. 2649**- 2nd reading- allocation of FY18 Bond proceeds for GOB Roof Improvements and (2) dump trucks

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2649 for second reading.

- **Ordinance No. 2650**- 2nd reading- to authorize the Mayor to enter into a contract with the Salisbury Wicomico Metropolitan Planning Organization for the purpose of accepting grant funds in the amount of \$7,000.00, and to approve a budget amendment to the FY 2021 Grant Fund to appropriate funds for offsetting RFP 21-101 Port Feasibility Study

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2650 for second reading.

- **Ordinance No. 2651**- 2nd reading- approving an amendment of the City's Water Sewer Capital Project Fund budget to reallocate funding for the Waste Water Treatment Plant HVAC Project

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2651 for second reading.

- **Ordinance No. 2652**- 1st reading- authorizing the Mayor to sign the grant agreement and accept a grant of \$4,000.00 from the State of Maryland Department of Natural Resources Critical Area Commission and approving an amendment of the Grant Fund Budget to allocate the funds for purposes of critical area program implementation

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2652 for first reading.

- **Ordinance No. 2653**- 1st reading- approving an amendment of the City's General Capital Project Fund Budget to reallocate funding for the Police Communication Project

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2653 for first reading.

RESOLUTIONS- presented by City Administrator /Acting Mayor Julia Glanz

- **Resolution No. 3086**- amending and supplementing Resolution No. 2569 to authorize and empower City of Salisbury to use and apply investment earnings on the \$4,726,200 Public Improvements Bond of 2015 to projects identified as "GOB Roof and Air Handler Replacement" and "WWTP HVAC" in addition to the projects originally identified in Resolution No. 2569, authorizing and empowering City officials and employees to take certain actions with respect to the 2015 bond

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Resolution No. 3086.

- **Resolution No. 3087**- amending and supplementing Resolution No. 2794 to authorize and empower City of Salisbury to use and apply a portion of the principal amount of the \$5,724,853 Public Improvements Bond of 2017 to projects identified as "GOB Roof and Air Handler Replacement" and "2 One Ton Dump Trucks (Sanitation & Parks)" in addition to the projects originally identified in Resolution No. 2794, authorizing and empowering City officials and employees to take certain actions with respect to the 2017 bond

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Resolution No. 3087.

- **Resolution No. 3088**- *approving and adopting the Environmental Policy Task Force report*

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Resolution No. 3088.

PUBLIC COMMENTS

There were no requests for public comments.

MOTION TO CONVENE IN CLOSED SESSION

At 7:00 p.m. President Heath called for a motion to convene in a Closed Session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter effecting one or more specific individuals in accordance with the Annotated Code of Maryland §3-305(b)(1).

Mr. Boda moved, Ms. Jackson seconded, and the vote was unanimous to convene in Closed Session.

RECONVENE IN OPEN SESSION / REPORT TO PUBLIC

At 7:15 p.m., upon a motion and seconded by Ms. Jackson and Ms. Gregory, respectively, and approved by unanimous vote in favor, the Closed Session ended.

Council reconvened in Open Session at 7:16 p.m. President Heath reported to the Public that Council had met in Closed Session and discussed the appointment of a new director.

ADMINISTRATION AND COUNCIL COMMENTS

Mr. Boda asked everyone to support local businesses.

Ms. Jackson asked everyone to get the vaccine if it became available and to be safe.

Ms. Blake asked everyone to donate blood if healthy enough.

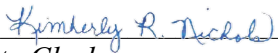
Ms. Gregory said to stay safe, wear your masks and sign-up to get the vaccine as soon as possible.

President Heath said to wear your mask and donate blood if healthy enough.


Ms. Glanz asked everyone to get the vaccine, social distance and wear your masks.

ADJOURNMENT

With no further discuss to discuss, the Open Session adjourned at 7:18 p.m.



City Clerk



Council President