

AS AMENDED ON DECEMBER 21, 2020
ORDINANCE NO. 2637

AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE WICOMICO COUNTY HEALTH DEPARTMENT FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$27,310.00, AND TO APPROVE A BUDGET AMENDMENT TO THE ~~FY-2021~~ GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE PURCHASE OF A 2020 SUBARU OUTBACK.

WHEREAS, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Federal Coronavirus Relief Funds (CRF); and

WHEREAS, the purpose of the CRF is to help support Emergency medical response expenses, including emergency medical transportation, related to COVID-19; and

WHEREAS, the City of Salisbury Fire Department submitted a grant request to the WiCHD for funding to assist with the purchase a 2020 Subaru Outback; and

WHEREAS, the purchase of this equipment will help serve the citizens of Salisbury and Wicomico County through the SWIFT Team while providing basic health screening and education to underserved and vulnerable populations relating to COVID-19; and

WHEREAS, the WiCHD has awarded the City funds in the amount of \$27,310.00; and

WHEREAS, the City of Salisbury must enter into a Memorandum of Understanding (MOU) with the WiCHD defining how these funds must be expended; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a Memorandum of Understanding (MOU) with the Wicomico County Health Department (WiCHD) to accept grant funds in the amount of \$27,310.00.

BE IT FURTHER ORDAINED that the City's ~~Fiscal Year 2021~~ Grant Fund Budget be and hereby is amended as follows:

- 1) Increase Wicomico County Health Department Revenue account (10500-427901-XXXXX) by \$27,310.00
- 2) Increase SFD Equipment Expense account (10500-577030-XXXXX) by \$27,310.00

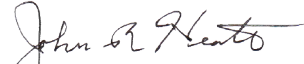
BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 14th day of December, 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 21st day of December, 2020.

ATTEST:

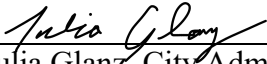


~~Kimberly R. Nichols~~ Diane K. Carter
Assistant City Clerk



John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 29 day of December, 2020.



Julia Glanz, City Administrator
for and at the direction of
Jacob R. Day, Mayor



To: Julia Glanz, City Administrator
From: James Gladwell, Deputy Fire Chief
Subject: Budget Amendment – Funding for SWIFT Vehicle
Date: 17 November 2020

As you are aware, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Federal Coronavirus Relief Fund (CRF) to help support Emergency medical response expenses (including emergency medical transportation) related to COVID-19. As a result of this available funding, the Fire Department submitted a request for funding to purchase a 2020 Subaru Outback to serve as the Salisbury Wicomico Integrated First-care Team vehicle. The team currently utilizes a 2006 Chevrolet Suburban as its mode of transport for patient response and transport. This fourteen-year-old vehicle is at the end of its life cycle, is sometimes difficult for patients to gain access/egress due to its height, has poor fuel economy, and is sometimes mechanically unreliable. The new vehicle will provide a lower platform to better facilitate ingress/egress, has numerous built-in safety features that will help protect both patient and provider(s), should prove to be highly mechanically reliable, and will obtain nearly four times the fuel efficiency. The total cost of the project is \$27,310.00 and it has been approved by the WiCHD.

The services provided by SWIFT have become increasingly important during the COVID-19 pandemic. In addition to providing both basic health screenings and education to underserved and vulnerable populations relating to Coronavirus, SWIFT completes follow-up health screenings with many of its patients, including those directly affected by COVID who may be experiencing long-term effects secondary to the virus. By sending SWIFT members to address the needs of these patients as opposed to dispatching emergency 9-1-1 EMS units, the net effect is that COVID recommendations regarding social distancing practices are improved, SFD EMS units remain available for truly emergent calls, SFD fire/EMS personnel have to spend less time decontaminating their units based on a reduction in COVID-suspected patients and transports, and SFD EMS personnel are exposed to fewer patients suspected of having COVID, which reduces the number of hours SFD personnel may be lost to possible quarantine after COVID exposures. SWIFT also provides further follow-up health care visits to its patients post any hospital stay/discharge in an effort to prevent hospital readmission.

Attached you will find an Ordinance requesting the approval of a budget amendment to the FY2021 grant fund for the purpose of accepting funds from the Wicomico County Health Department.

If you should have any questions or comments, please do not hesitate to contact me.



City of
Salisbury
Jacob R. Day, Mayor

James Gladwell
Salisbury Fire Department
325 Cypress Street
Salisbury, MD 21801

13 November 2020

Brandy Wink
Wicomico County Health Department
Salisbury, MD 21804

Dear Brandy,

The Salisbury Fire Department (SFD) is seeking funding from the Wicomico County Health Department (WiCHD) through the Coronavirus Relief Fund (CRF) for a vehicle that will be utilized by the Salisbury Wicomico Integrated First-Care Team (SWIFT) to provide mobile health care and access to real-time primary and preventive care to the underserved and vulnerable population located within the Salisbury fire district, which includes the City of Salisbury and numerous portions of Wicomico County. The program currently provides services to numerous patients and has a proven track record of success within Salisbury and Wicomico County.

The program's original goal was to target habitual 9-1-1 users who have little or no access to any form of healthcare and are not emergent patients in an effort provide access to primary and preventive healthcare while reducing 9-1-1 occurrences and visits to the emergency department. However, SWIFT has rapidly evolved and receives referrals from numerous community partners including home healthcare agencies, dialysis centers, and homeless alliances who request SWIFT's patient management services. These services include residential patient visits as well as patients who are homeless. On any give week, SWIFT sees approximately 15 patients and has worked with over 145 patients total, to date.

The services provided by SWIFT have become increasingly important during the COVID-19 pandemic. In addition to providing both basic health screenings and education to underserved and vulnerable populations relating to Coronavirus, SWIFT completes follow-up health screenings with many of its patients, including those directly affected by COVID who may be experiencing long-term effects secondary to the virus. By sending SWIFT members to address the needs of these patients as opposed to dispatching emergency 9-1-1 EMS units, the net effect is that COVID recommendations regarding social distancing practices are improved, SFD EMS units remain available for truly emergent calls, SFD fire/EMS personnel have to spend less time decontaminating their units based on a reduction in COVID-suspected patients and transports,

Salisbury Fire Department
Headquarters
325 Cypress St. Salisbury, Maryland 21801
410-548-3120
www.salisburyfd.com



City of Salisbury

Jacob R. Day, Mayor

and SFD EMS personnel are exposed to fewer patients suspected of having COVID, which reduces the number of hours SFD personnel may be lost to possible quarantine after COVID exposures. SWIFT also provides further follow-up health care visits to its patients post any hospital stay/discharge in an effort to prevent hospital readmission.

These visits require a reliable vehicle. The vehicle currently utilized by the SWIFT is a 2006 Chevrolet Suburban. The fourteen-year-old vehicle has over 70,000 miles, is very fuel inefficient, can be mechanically unreliable, and is at the end of its life cycle. The vehicle was repurposed from being used as a backup pool vehicle to its current frontline assignment based on what the Department had available for use and the need by SWIFT to have a vehicle that has four-wheel drive for service in all types of weather. It is a large vehicle that has a high profile and is often very difficult for many of the patients that SWIFT manages to get into and out of. The Department is seeking funding to purchase an all-wheel-drive or four-wheel-drive vehicle that allows the vehicle to be utilized in all types of weather, is lower to the ground to help accommodate better patient access/egress, is generally smaller in size to allow for better vehicle management in some of the smaller healthcare facility's parking lots, is highly fuel efficient, and will be a reliable form of safe transportation for both SWIFT members and their patients for many years to come.

To that end, I have visited numerous auto dealerships in Salisbury to research various vehicles that we feel could serve our purpose well. I have forwarded with this letter several dealership quotes for your review. After speaking with our SWIFT coordinator, Firefighter/Paramedic David Phippin, we believe the best choice of vehicle for SWIFT's purpose to be the 2020 Subaru Outback, quoted by Gateway Subaru located in Delmar, MD. This choice is based on research completed regarding vehicle reliability, customer satisfaction, vehicle features, fuel mileage, passenger room, safety reviews, and numerous other factors. The cost of the proposed vehicle has been negotiated to \$28,500.00; down from approximately \$31,000.00. It is possible that this vehicle could be sold or transferred to another Subaru dealer during the request process, which could require us to seek a different vehicle to purchase should this request be granted. This could affect the amount we are requesting, as well.

The Salisbury Fire Department is on the front line of the COVID pandemic and has had the unfortunate privilege of carrying nearly 800 individuals suspected of being COVID-positive to date. The Department has also had over a dozen of its members contract the virus as a result. Our first responders are beginning to see the expected fall resurgence in COVID transports and the county's positivity rate has now exceeded 5% with the State's positivity rate approaching 6%. These are significant issues that we take very seriously and are trying to address. Our budget does not reflect the additional stressors placed on it by the COVID pandemic and through your support, I believe the acquisition of the requested vehicle will help SWIFT continue its Mission of providing primary and supplemental health care to our vulnerable and underserved

Salisbury Fire Department

Headquarters

325 Cypress St. Salisbury, Maryland 21801

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City of
Salisbury
Jacob R. Day, Mayor

population in a vehicle that is much easier to access for its patients, will certainly be more reliable than the existing fourteen-year-old vehicle in use, and will allow SWIFT to continue to help reduce the spread of COVID through the reduction of nonemergent 9-1-1 EMS calls which allows for fewer personal interaction of SFD fire/EMS personnel , the reduction of unnecessary emergency department visits that could possibly spread COVID, and the reduction of possible COVID exposures through continued social distancing as outlined by the CDC. These reductions will also help prevent the possibility of SFD fire/EMS personnel contracting the virus causing a shortage of available personnel that could have significant adverse effects on the SFD service model and which could also be transferred to SFD fire/EMS personnel's family members.

Your consideration is greatly appreciated. Should you have any questions regarding this request, please feel free to contact me at your convenience.

Yours in Service,

Jim Gladwell
Deputy Fire Chief
Salisbury Fire Department
410.548.3120 (Office)
443.614.2599 (Cell)
jgladwell@salisbury.md

Salisbury Fire Department
Headquarters
325 Cypress St. Salisbury, Maryland 21801
410-548-3120
www.salisburyfd.com

BUYER		CO-BUYER		Deal #: 32945 Deal Type: Retail Deal Date: 11/13/2020 Print Time: 09:17am	
Work #: Email:				Salesperson:	
VEHICLE					
New <input checked="" type="checkbox"/> Used <input type="checkbox"/> Demo <input type="checkbox"/>	Stock #: G9416	Description: 2020 SUBARU OB	VIN: 4S4BTACC8L3243078	Mileage:	
TRADE					
AFTERMARKETS					
			MSRP: \$ 30,848.00 Discount: \$ 4,348.00 Sale Price: \$ 26,500.00 Total Financed Aftermarkets: \$ 0.00 Total Trade Allowance: \$ 0.00 Trade Difference: \$ 26,500.00 Doc Fee: \$ 499.00 State & Local Taxes: \$ 0.00 Total License and Fees: \$ 311.00 Total Cash Price: \$ 27,310.00 Total Trade Payoff: \$ 0.00 Delivered Price: \$ 27,310.00 Cash Down Payment + Deposit: \$ 0.00 Sub Total: \$ 27,310.00 Service Agreement: \$ 0.00 Maintenance Agreement: \$ 0.00 GAP Insurance: \$ 0.00 Credit Life, Accident & Health: \$ 0.00 Other: \$ 0.00 Amount Financed: \$ 27,310.00		
Total Aftermarkets: \$ 0.00					
Rate: Amount Financed: \$ 27,310.00					

SUBARU OF AMERICA
Vehicle Invoice

G9416

SUBARU OF AMERICA/EAST REGION
ONE SUBARU DRIVE
CAMDEN, NJ 08103

VIN: 4S4BTACC8L3243078
Invoice Number: 116499750
Invoice Date: 07/29/20
P.O. Number: ||

Sold To: 030315
GATEWAY SUBARU
30275 WINNER BLVD
DELMAR, MD 21875 US

Financing Organization:
JP MORGAN CHASE
1 EAST OHIO STREET
IN1-0124
INDIANAPOLIS, IN 46204

Shipped To: 030315
GATEWAY SUBARU
30275 WINNER BLVD
DELMAR, MD 21875 US

Order Type: Wholesale

Item	Item Description	Manufacturing Suggested Retail
LDD	2020 Outback Premium CVT	\$28,895.00
ISM	Ice Silver Metallic	
BLC	Black	
	Option Package 11	
	Standard Model	
OA1	Popular Package #1	\$943.00
0SE	Ext Auto Dim Mirror	
0H2	Mirror Compass w/ homelink	
0L2	LED Upgrade - Dome Light	
0R1	Rear Bumper Cover	
0QX	All-Weather Floor Liners	
STD	Standard Destination Charge	\$1,010.00
Total Vehicle Price Before Discount		\$30,848.00
Total Vehicle Price After Discount		\$30,848.00

HB 0578 FP 0220

Vehicle Identification 4S4BTACC8L3243078
Engine Number S629448
Key Code 36537
Port Lafayette, IN

50 State Certified

BUYER		CO-BUYER		Deal #: 32869	
				Deal Type: Retail	
				Deal Date: 11/05/2020	
				Print Time: 11:50am	
Work #:				Salesperson:	
Email:					
VEHICLE					
New <input checked="" type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:	
Used <input type="checkbox"/>	G9406	2020 SUBARU FORESTER	4S4BTACCXL3242949		
Demo <input type="checkbox"/>					
TRADE					
AFTERMARKETS					
			MSRP:	\$	29,857.00
			Discount:	\$	3,032.00
			Sale Price:	\$	26,825.00
			Total Financed Aftermarkets:	\$	0.00
			Total Trade Allowance:	\$	0.00
			Trade Difference:	\$	26,825.00
			Doc Fee:	\$	499.00
			State & Local Taxes:	\$	1,639.44
			Total License and Fees:	\$	331.00
			Total Cash Price:	\$	29,294.44
			Total Trade Payoff:	\$	0.00
			Delivered Price:	\$	29,294.44
			Cash Down Payment + Deposit:	\$	0.00
			Sub Total:	\$	29,294.44
			Service Agreement:	\$	0.00
Maintenance Agreement:	\$	0.00			
GAP Insurance:	\$	0.00			
Credit Life, Accident & Health:	\$	0.00			
Other:	\$	0.00			
Amount Financed:	\$	29,294.44			
Total Aftermarkets:			\$	0.00	
Rate:					
Amount Financed:			\$	29,294.44	



Go Further
ford.com

VEHICLE DESCRIPTION

ESCAPE AWD
2020 ESCAPE SE AWD
106.7" WHEELBASE
1.5L ECOBOOST W/START-STOP
8-SPD AUTO TRANSMISSION

LU A95349

EXTERIOR
STAR WHITE METALLIC TRI-COA
INTERIOR
DARK EARTH GRAY CLOTH SEATS

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
• POWER DOOR SHUTTERS
• DOOR HANDLES - BODY COLOR
• DUAL EXHAUST CHROME TIPS
• EASY FUEL & CAPLESS FILLER
• HEADLAMP COUNTRY DELAY
• HEADLAMPS - AUTO HALOGEN
• LED SIGNATURE LIGHTING
• MIRRORS-HTR/POWER GLASS
• MANUAL FOLD
• PRIVACY GLASS - REAR DOORS
• REAR INT WIPER/WASHWIPERS
• REAR SPOILER
• TAIL LAMP-LED

INTERIOR
• FOLDUP DOWN DRIVER WINDOW
• CARPETED FLOOR MATS
• DUAL ILLUMIN VANTY MIRR
• ELECTRONIC AUTO TEMP CTRL
• HTR FRT SEATS - 10-WAY PWR
• DRY 4-WAY MANUAL PASS
• ILLUMINATED ENTRY SYSTEM
• POWERPOINTS
• ROTARY GEAR SHIFT DIAL
• SMART CHARGING USB PORTS
• SPLIT FOLD/SLIDE REAR SEAT
• STEERING/ITL TELESCOPE
• CRUISE & AUDIO CONTROLS

FUNCTIONAL
• AM/FM/MP3, 6 SPEAKERS
• AUTO START STOP TECH
• ELECTRIC PARKING BRAKE
• FORD CO-PILOT360™
• FORDPASS™ CONNECT AGM-FI
• HOTS/OT TELMATECS MODERN
• INTELLIGENT ACCESS W/PUSH
• BUTTON START
• REAR VIEW CAMERA
• SECURITY CODE KEYLESS KEYPAD
• SYNC3™ - SYNC 3.0A/4.0A
• SYNC3 8" BCM W/APPLINK®

SAFETY/SECURITY
• ADVANCEDTRAC WITH RSC®
• AIRBAG - DRIVER KNEE
• AIRBAGS - DUAL STAGE FRONT
• AIRBAGS - FRONT SEAT
• MOUNTED SIDE IMPACT
• AIRBAGS - SAFETY CANOPY
• LATCH CHILD SAFETY SYSTEM™
• PERSONAL SAFETY SYSTEM™
• SOS POST-CRASH ALERT SYS™
• TIRE PRESSURE MONIT SYS™

WARRANTY
• 3YR/50,000 BUMPER-TO-BUMPER
• 5YR/100,000 POWERTRAIN
• 5YR/100,000 ROADSIDE ASSIST

INCLUDED ON THIS VEHICLE
EQUIPMENT GROUP 200A

OPTIONAL EQUIPMENT/OTHER
2020 MODEL YEAR
STAR WHITE METALLIC TRI-COA
17" 8-SPD SLV-PNTD ALUM WHEEL
225/55R17 105H A/S 85W2 TIRES
FRONT LICENSE PLATE BRACKET

NO CHARGE

PRICE INFORMATION
BASE PRICE \$29,095.00
TOTAL OPTIONS/OTHER \$95.00
TOTAL VEHICLE & OPTIONS/OTHER \$29,190.00
DESTINATION & DELIVERY \$1,195.00

MSRP

*you drive 28, 996.40
+ 499 Tax, 749 Movies
due.*

TOTAL MSRP \$30,395.00

MSRP COT
CK03
CONVOY
ITEM # 27-6312 OF 2

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

LA071 N RB 2X 035 003137 01 07 20

EPA Fuel Economy and Environment

Gasoline Vehicle

Fuel Economy
28 MPG
combined city/hwy
3.6 gallons per 100 miles

You save \$250
in fuel costs over 5 years compared to the average new vehicle

5-mil SU 4/4 range 1/0m 18 to 120 M/2C
The test, on city roads 126 M/2C

Annual fuel cost \$1,450

Fuel Economy & Greenhouse Gas Rating

Smog Rating

1 6 10 10

fuel economy.gov

Calculate personalized estimates and compare vehicles

Smartphone QR Code

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal	Driver	Not Rated
Crash	Passenger	Not Rated
Side	Front seat	Not Rated
Crash	Rear seat	Not Rated
Rollover		Not Rated

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (*****), with 5 being the highest.

Source: National Highway Traffic Safety Administration (NHTSA).
www.safercar.gov or 1-888-327-4236

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

FORD PROTECT

Inter or Ford Protect! The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordProtect.com.

ICAR 5-STAR 11/15/2019 to 10/2020

More Info
See how
Apply
See how
See how

FCA US LLC INVOICE

30041A
PLANT ZONE **DEALER** **VEHICLE ID NUMBER** **INVOICE NO.** **INVOICE DT.**
 TOLUCA I 35 45027 3C4NJDBB0LT240939 L-MPJ-45628722 06/09/20
 SHIP SAFFORD CHRYSLER DODGE JEEP RAM FI
 TO: P.O. BOX 7507
 FREDERICKSBURG VA 22404-
 SOLD SAFFORD CHRYSLER DODGE JEEP RAM FI
 TO: P.O. BOX 7507
 FREDERICKSBURG VA 22404-
 PAID FOR BY: SUNTRUST BANK
 CREDIT SALE XX CASH SALE

IGN KEY

TRK KEY

ACC KEY

8481-01-6L09

SHIPPING WT. 3373

SAE HP 18.9

000-055002-00

BODY & EQUIP.	DESCRIPTION	FACTORY WHOLESALE PRICE
MBIM74	JEEP COMPASS LATITUDE 4X4	25,179.00
3	White Clear Coat Paint	
9	Premium Cloth/Vinyl Bucket Seats	NO CHARGE
	MOPAR Interior Protection Package	317.00
	9-Spd 948TE Auto Trans	1,380.00
BLE	2.4L I4 Zero Evap M-Air Engine w/ESS	
YGS	3 Additional Gallons of Gas	8.00
2DJ	Customer Preferred Package 2DJ	
2GJ	Customer Preferred Package 2GJ	
001	DESTINATION CHARGE	1,495.00
	HB 82400/SFP 27400	
	MDH # 060613	
	EP 27160	
	PP 28170	
	DR 27704	

USE DEALERCONNECT TO OBTAIN
 KEY INFORMATION

MSRP RETAIL TOTAL 28,965.00

TOTAL 28,379.00

ORIGINAL INVOICE

THIS VEHICLE IS MANUFACTURED TO MEET SPECIFIC UNITED STATES REQUIREMENTS. THIS
 VEHICLE IS NOT MANUFACTURED FOR SALE OR REGISTRATION OUTSIDE THE UNITED STATES.

Grant Project No. [Click here to enter text.](#)

Summary Information

Grantor Name: Wicomico County Health Dept. (WiCHD) – Federal Coronavirus Relief Funds	Grantor Agency Type: Federal
Grant Start Date: 11/17/2020	Grant End Date: 12/31/2020
Project Name: Coronavirus Relief Fund (CRF) - WiCHD – 2020 Subaru Outback	Funds Recaptured? Yes
Project Start Date: 11/17/2020	Project End Date: 12/31/2020
Grant # or Identifier: FY21 CRF - WiCHD - 3	Total Funds Awarded: \$27,310
CFDA Number (Required for Federal Grants): 21.019	

City Contact Information

Grant Admin.: James Gladwell	Department: Fire
Phone Number/Ext.: 410.548.3120 ext. 1806	E-Mail: jgladwell@salisbury.md

Grantor Contact Information

Grant Admin.: Lori Brewster	Department/Division: Wicomico County Health Dept. (WiCHD)
Phone Number: 410-749-1244	E-Mail: lori.brewster@maryland.gov
Address: 108 East Main Street Salisbury, MD 21801	

Sub-Recipient Information (If Pass-Through)

Type of Grant: Choose an item.	Award Amount: \$Click here to enter text.	Reimbursement Frequency: Choose an item.
Agency Name: Click here to enter text.	Agency Contact: Click here to enter text.	
Phone Number: Click here to enter text.	E-Mail: Click here to enter text.	
Address: Click here to enter text.		

If there are additional sub-recipients, fill out supplemental forms.

Reporting & Grant Management System

Reporting Requirements? No	Reporting Frequency: Annually
Reporting Due Date: Upon delivery	Final Report? Yes
Due Date of Final: 12/31/2020	Grant Management System? No
Name of GMS: Click here to enter text.	Can GC Receive Access? Choose an item.
GC or GA Username: Click here to enter text.	GC or GA Password: Click here to enter text.

Financial Information

Total Award: \$27,310	Type of Fiscal Year: State/Local FY
Type of Imbursement: Reimbursement	Imbursement Frequency: End of Project
Type of Expense: Non-Capital	City Match? None
Account for Match:	Transfer Into Grant Account? Choose an item.

Grant Project No. [Click here to enter text.](#)

Budget Set-Up Information

	Org.	Object	Project	Description	Amount
Revenue Accounts:					
	10500	427901		WiCHD – Coronavirus Relief Fund (CRF) Grant	\$(27,310)
Total Revenues					\$(27,310)
Expense Accounts:					
	10500	577030		Vehicle	\$27,310
Total Expenses					\$27,310

Approvals

Council Budget Ordinance #:

Ordinance Date: TBD

Grant Admin.: J. Gladwell

Grant Coordinator: R. McClure

Grant Manager: D. Stam

Grant Accountant _____

Director of Finance _____

Attachments *(check all that are submitted)*

- ☐ Grant Award Notification Letter
- ☐ Grant Agreement (if available); if not available submit to GM when received
- ☐ Budget Detail Worksheet or Chart
- ☐ Project Work Plan or Time Task Plan

Comments

Federal Coronavirus Relief Fund (CRF) Grant award from the Wicomico County Health Department (WiCHD) in the amount of \$27,310 for the purchase of a 2020 Subaru Outback that will be utilized by the Salisbury Wicomico Integrated FirstCare Team (SWIFT). No City match required.

MEMORANDUM OF UNDERSTANDING

FISCAL YEAR 2021

WICOMICO COUNTY HEALTH DEPARTMENT (WiCHD) and SALISBURY FIRE COMPANY

I. BACKGROUND

The Wicomico County Health Department (WiCHD) received Federal Coronavirus Relief Funds (CRF) to help support Emergency medical response expenses, including emergency medical transportation, related to COVID-19.

II. AGREEMENT

The following agreement entered into this 17th day of November 2020, by and between the Wicomico County Health Department (WiCHD) and the Salisbury Fire Company:

A Salisbury Fire Company has submitted quotes to WiCHD and agrees to purchase the following equipment to help serve the citizens in Wicomico County through their SWIFT team to provide both basic health screening and education to underserved and vulnerable populations relating to COVID-19.

1. 2020 Subaru OB VIN #4S4BTACC8L3243078 \$27,310

B. WiCHD agrees to

1. Pay Salisbury Fire Department \$27,310.00 to purchase the above equipment, once we receive a detailed invoice.

II. TERMINATION

This agreement will terminate on December 31, 2020.

This memorandum is subject to the policies of the Maryland Department of Health as incorporated in the Human Services Agreement Manual.

III. SIGNATURES


The parties acknowledge their agreement by their signatures below:



John W. Tull, Fire Chief
Salisbury Fire Department

11/17/2020

Date



Lori Brewster, M.S., APRN/BC, LCADC
Health Officer, Wicomico County Health Department

11-17-2020

Date