

ORDINANCE NO. 2632

AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE WICOMICO COUNTY HEALTH DEPARTMENT FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$26,274.44, AND TO APPROVE A BUDGET AMENDMENT TO THE FY 2021 GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE PURCHASE OF AIR PURIFIERS AND REPLACEMENT FILTERS FOR USE IN SMALL CITY OFFICE SPACES, AND CRITICAL NEED COVID-19 SUPPLIES FOR DISTRIBUTION TO THE PUBLIC BY THE VULNERABLE POPULATIONS TASK FORCE.

WHEREAS, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Federal Coronavirus Relief Fund (CRF); and

WHEREAS, the purpose of the CRF is to help support expenditures incurred due to the public health emergency, related to COVID-19; and

WHEREAS, the City of Salisbury submitted a grant request to the WiCHD for funding to assist with the purchase of air purifiers and replacement filters for use in small city office spaces and critical need COVID-19 supplies which will be distributed to the public by the members of the Vulnerable Populations Task Force; and

WHEREAS, the WiCHD has awarded the City funds in the amount of \$26,274.44; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the WiCHD to define how these funds must be expended; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a grant agreement with the Wicomico County Health Department (WiCHD) to accept grant funds in the amount of \$26,274.44.


BE IT FURTHER ORDAINED that the City's Fiscal Year 2021 Grant Fund Budget be and hereby is amended as follows:

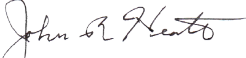
- 1) Increase Wicomico County Health Department Revenue account (10500-427901-XXXXX) by \$26,274.44
- 2) Increase Operating – COVID-19 Supplies Expense account (10500-546006-XXXXX) by \$26,274.44

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

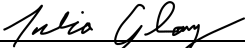
THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 7<sup>th</sup> day of December, 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 14<sup>th</sup> day of December, 2020.

**ATTEST:**

  
\_\_\_\_\_  
Kimberly R. Nichols  
City Clerk

  
\_\_\_\_\_  
John R. Heath, President  
Salisbury City Council

APPROVED BY ME THIS 21 day of December, 2020.

  
\_\_\_\_\_  
Julia Glanz, City Administrator  
for and at the direction of Jacob R. Day, Mayor



City of  
**Salisbury**  
Jacob R. Day, Mayor

## MEMORANDUM

**To:** City Council  
**From:** Julia Glanz, City Administrator  
**Subject:** Budget Amendment – Funding for Air Purifiers and PPE Distribution  
**Date:** December 4, 2020

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As you are aware, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Federal Coronavirus Relief Fund (CRF) to help support Emergency medical response expenses related to COVID-19. As a result of this available funding, the City of Salisbury submitted a request for funding to purchase of 20 air purifier units to filter and clean air in smaller office spaces and for masks (adult and children), hand sanitizer, and tables and cones, for distribution to the public. The total cost of the project is \$26,274.44 and it has been approved by the WiCHD.

Attached you will find an Ordinance requesting the approval of a budget amendment to the FY2021 grant fund for the purpose of accepting funds from the Wicomico County Health Department.

If you should have any questions or comments, please do not hesitate to contact me.



# Wicomico County Health Department

108 East Main Street • Salisbury, Maryland 21801

Lori Brewster, MS, APRN/BC, LCADC • Health Officer



## MEMORANDUM OF UNDERSTANDING

FISCAL YEAR 2021

### WICOMICO COUNTY HEALTH DEPARTMENT (WiCHD) and CITY OF SALISBURY

#### I. BACKGROUND

The Wicomico County Health Department (WiCHD) received Federal Coronavirus Relief Funds (CRF) to help support expenditures incurred due to the public health emergency, related to COVID-19.

#### II. AGREEMENT

The following agreement entered into this 3rd day of December 2020, by and between the Wicomico County Health Department (WiCHD) and the City of Salisbury:

**A City of Salisbury** has submitted expenses to WiCHD and agrees to support the Vulnerable Population Taskforce in their public health efforts. The focus is on the prevention and management of COVID-19, to reduce preventable deaths, mitigate the social and economic impact of COVID 19 for vulnerable groups.

1. Vulnerable Population Distribution Events: \$20,414.84
2. City of Salisbury Air Purifiers and replacement filters: \$5,859.60

**B. WiCHD agrees to**

1. Pay City of Salisbury \$26,274.44 to purchase the above equipment, once we receive a detailed invoice.


#### II. TERMINATION

This agreement will terminate on December 31, 2020.

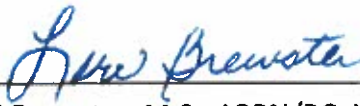
This memorandum is subject to the policies of the Maryland Department of Health as incorporated in the Human Services Agreement Manual.

**IV. SIGNATURES**

The parties acknowledge their agreement by their signatures below:

  
\_\_\_\_\_  
Julia Glanz, City Administrator  
City of Salisbury

12/4/2020  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Lori Brewster, M.S., APRN/BC, LCADC  
Health Officer, Wicomico County Health Department

12/3/2020  
\_\_\_\_\_  
Date