



**CITY OF SALISBURY  
SPECIAL MEETING AGENDA**

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**December 21, 2020**

**4:30 p.m.**

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**ZOOM SPECIAL MEETING**

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Times shown for agenda items are estimates only.

4:30p.m. CALL TO ORDER

4:31 p.m. WELCOME/ANNOUNCEMENTS/SILENT MEDITATION

4:32 p.m. ADOPTION OF SPECIAL MEETING AGENDA

4:33 p.m. Ordinances - City Attorney Mark Tilghman

- **Ordinance No. 2636**- 2<sup>nd</sup> reading- approving a budget amendment of the FY2021 General Fund Budget to appropriate funds for the City to purchase property located at 319 Truitt Street from DEVRECO, LLC
- **Ordinance No. 2637**- 2<sup>nd</sup> reading- to authorize the Mayor to enter into a contract with the Wicomico County Health Department for the purpose of accepting grant funds in the amount of \$27,310.00, and to approve a budget amendment to the FY2021 Grant Fund to appropriate these funds for the purchase of a 2020 Subaru Outback
- **Ordinance No. 2638**- 2<sup>nd</sup> reading- to authorize the Chief of Police to enter into a MOU with the University, to accept funding from the Governor's Office of Crime Control & Prevention in the amount of \$100,000.00, and to approve a budget amendment of the FY2021 budget to appropriate these grant funds for the purpose of exploring the predictive policing with machine learning project to assist in predicting crime patterns and to ultimately reduce crime in the City of Salisbury
- **Ordinance No. 2641**- 2<sup>nd</sup> reading- to authorize the Mayor to enter into a contract with the U.S. Department of Housing & Urban Development for the purpose of accepting additional Community Development Block Grant funds associated with the CARES Act in the amount of \$227,905 (CDBG-CV1) and \$244,747 (CDBG-CV3), and to approve a budget amendment to the FY2021 Grant Fund to appropriate these funds for the projects outlined in the 2020 CDBG Action Plan CV1 and CV3 amendments

4:45 p.m. ADJOURNMENT

Copies of the agenda items are available for review in the City Clerk's Office, Room 305 – City/County Government Office Building, 410-548-3140 or on the City's website at [www.salisbury.md](http://www.salisbury.md). City Council meetings are conducted in Open session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b), by vote of the City Council.

Next Council Meeting – January 11, 2021

- **Ordinance No. 2633**- 2<sup>nd</sup> reading- to accept grant funds from the Somerset County Health Department in the amount of \$2,000.00, and to approve a budget amendment to the FY21 Homeless Solutions Program Grant Fund to appropriate funds for Coronavirus Response Hazard Pay
- **Ordinance No. 2634**- 2<sup>nd</sup> reading- approving an amendment of the City's General Capital Project Fund Budget to reallocate funding for the GOB Roof Project
- **Ordinance No. 2635**- 2<sup>nd</sup> reading- approving an amendment of the City's Water and Sewer Capital Project Fund Budget to reallocate funding for the Structural Study and the Park Water Treatment Plant Interior Improvements Projects
- Ordinance No. \_- 1<sup>st</sup> reading -accepting grant from MDOT for Naylor Mill Bridge Design
- Ordinance No. \_- 1<sup>st</sup> reading -FY21 Bicycle Facilities
- Ordinance No. \_- 1<sup>st</sup> reading -Parking Removal Fitzwater Street
- Ordinance No. \_- 1<sup>st</sup> reading -Parking Removal Power Street
- Ordinance No. \_- 1<sup>st</sup> reading -Parking Removal College Avenue

**Public Hearing**

- **Ordinance No. 2639**- 2<sup>nd</sup> reading- pursuant to Chapter 17.228 of Title 17, Zoning of the Salisbury Municipal Code and Section 4-102 of the Land Use Article of the Annotated Code of Maryland for the purpose of amending Section 17.28.020, to allow a Single Family Dwelling Unit in Light Business and Institutional Zones
- **Ordinance No. 2640**- 2<sup>nd</sup> reading- pursuant to Chapter 17.228 of Title 17, Zoning of the Salisbury Municipal Code and Section 4-102 of the Land Use Article of the Annotated Code of Maryland for the purpose of amending Section 17.212.030, to allow a Medical Office/Clinic as a permitted use with a Shopping Center

**Join Zoom Meeting**

<https://us02web.zoom.us/j/5362772908>

**Meeting ID: 536 277 2908**

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Posted 12/16/20

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ORDINANCE NO. 2636

AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND APPROVING A BUDGET AMENDMENT OF THE FY2021 GENERAL FUND BUDGET TO APPROPRIATE FUNDS FOR THE CITY TO PURCHASE PROPERTY LOCATED AT 319 TRUITT STREET FROM DEVRECO, LLC.

WHEREAS, the City of Salisbury desires to purchase the property located at 319 Truitt Street to continue to operate the Truitt Street Community Center; and

WHEREAS, the Maryland Department of General Services (DGS) has awarded the City grant funds in the amount of \$100,000.00 for the purchase of the Community Center at 319 Truitt Street; and

WHEREAS, DGS will reimburse the City for the \$100,000.00 advanced to purchase the property; and

WHEREAS, the City of Salisbury must enter into a grant agreement with DGS defining how these funds must be expended; and

WHEREAS, §7-29 of the Salisbury City Charter forbids contracts requiring an expenditure in excess of the amount appropriated for that general classification or expenditure, and forbids any office, department, or agency from expending funds not appropriated; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND THAT THE City's Fiscal Year 2021 General Fund Budget be and hereby is amended as follows:

- 1) Increase Current Surplus Available (01000 - 469810) by \$100,000.00
- 2) Increase the Buildings Account (25200 – 577015 - 90500) by \$100,000.00

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 14<sup>th</sup> day of December, 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the \_\_\_\_ day of \_\_\_\_\_, 2020.

ATTEST:

\_\_\_\_\_  
Kimberly R. Nichols, City Clerk

\_\_\_\_\_  
John R. Heath, President  
Salisbury City Council

Approved by me this \_\_\_\_ day of \_\_\_\_\_, 2020

\_\_\_\_\_  
Julia Glanz, City Administrator, for and at the direction of  
Jacob R. Day, Mayor

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ORDINANCE NO. 2637

AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE WICOMICO COUNTY HEALTH DEPARTMENT FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$27,310.00, AND TO APPROVE A BUDGET AMENDMENT TO THE FY 2021 GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE PURCHASE OF A 2020 SUBARU OUTBACK.

WHEREAS, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Federal Coronavirus Relief Funds (CRF); and

WHEREAS, the purpose of the CRF is to help support Emergency medical response expenses, including emergency medical transportation, related to COVID-19; and

WHEREAS, the City of Salisbury Fire Department submitted a grant request to the WiCHD for funding to assist with the purchase a 2020 Subaru Outback; and

WHEREAS, the purchase of this equipment will help serve the citizens of Salisbury and Wicomico County through the SWIFT Team while providing basic health screening and education to underserved and vulnerable populations relating to COVID-19; and

WHEREAS, the WiCHD has awarded the City funds in the amount of \$27,310.00; and

WHEREAS, the City of Salisbury must enter into a Memorandum of Understanding (MOU) with the WiCHD defining how these funds must be expended; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a Memorandum of Understanding (MOU) with the Wicomico County Health Department (WiCHD) to accept grant funds in the amount of \$27,310.00.

BE IT FURTHER ORDAINED that the City's Fiscal Year 2021 Grant Fund Budget be and hereby is amended as follows:

- 1) Increase Wicomico County Health Department Revenue account (10500-427901-XXXXX) by \$27,310.00
- 2) Increase SFD Equipment Expense account (10500-577030-XXXXX) by \$27,310.00

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

50 THIS ORDINANCE was introduced and read at a meeting of the Council of the City of  
51 Salisbury held on this 14<sup>th</sup> day of December, 2020, and thereafter, a statement of the substance of the  
52 Ordinance having been published as required by law, was finally passed by the Council on the \_\_\_\_\_  
53 \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
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55 **ATTEST:**

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59 Kimberly R. Nichols  
60 City Clerk

\_\_\_\_\_   
John R. Heath, President  
Salisbury City Council

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63 APPROVED BY ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020.  
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67 Julia Glanz, City Administrator  
68 for and at the direction of  
69 Jacob R. Day, Mayor

ORDINANCE NO. 2638

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3 AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE CHIEF OF POLICE  
4 TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE UNIVERSITY, TO  
5 ACCEPT FUNDING FROM THE GOVERNOR'S OFFICE OF CRIME CONTROL & PREVENTION  
6 (GOCCP) IN THE AMOUNT OF \$100,000 AND TO APPROVE A BUDGET AMENDMENT OF THE  
7 ~~FY 2021~~-BUDGET TO APPROPRIATE THESE GRANT FUNDS FOR THE PURPOSE OF  
8 EXPLORING THE PREDICTIVE POLICING WITH MACHINE LEARNING PROJECT TO ASSIST IN  
9 PREDICTING CRIME PATTERNS AND TO ULTIMATELY REDUCE CRIME IN THE CITY OF  
10 SALISBURY.

11  
12 WHEREAS, the Governor's Office of Crime Control & Prevention (GOCCP) has funding  
13 available; and

14 WHEREAS, the purpose of the grant program is to develop computer software to analyze crime  
15 data and predict the re-occurrence of similar criminal activity based on analytical input sourced from city  
16 GIS and the Salisbury Police Department; and

17 WHEREAS, the City of Salisbury and the University of Maryland were invited by GOCCP to  
18 participate in this endeavor as a continuation of the MCIN Grant Project for Machine Learning; and

19 WHEREAS, the GOCCP has allocated funds in the amount of \$80,000 for the University of  
20 Maryland for salary support related to research; and

21 WHEREAS, the GOCCP has allocated funds in the amount of \$20,000 for the City of Salisbury  
22 for salary support related to administrative & clerical support; and

23 WHEREAS, the City of Salisbury must enter into a grant agreement with the University of  
24 Maryland defining how the funds must be expended as well as the sharing of analytical data; and

25 WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract  
26 that requires an expenditure not appropriated or authorized by the City Council; and

27 WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the  
28 recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

29 NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
30 SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to accept grant funds in  
31 the amount of \$100,000 from the Governor's Office of Crime Control & Prevention and to enter into a  
32 grant agreement with the University of Maryland, as approved by the City Solicitor, for the purpose of  
33 this grant.

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35 BE IT FURTHER ORDAINED that the City's ~~Fiscal Year 2021~~ Grant Fund Budget be and  
36 hereby is amended as follows:

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38 1) Increase ~~FY21~~Byrryne Memorial JAG Revenue account  
39 (10500-423101-XXXXX) by \$100,000  
40 2) Increase SPD - Overtime Expense account  
41 (10500-501021-XXXXX) by \$20,000  
42 3) Increase SPD - Consulting Fees Expense account  
43 (10500-513400-XXXXX) by \$80,000  
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45 BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its  
46 final passage.

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THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 14th day of December, 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the \_\_\_\_ day of \_\_\_\_\_, 2020.

**ATTEST:**

\_\_\_\_\_  
Kimberly R. Nichols, City Clerk

\_\_\_\_\_  
John R. Heath, President  
Salisbury City Council

APPROVED BY ME THIS \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Julia Glanz, City Administrator, for and at the direction of  
Jacob R. Day, Mayor

ORDINANCE NO. 2641

AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT FOR THE PURPOSE OF ACCEPTING ADDITIONAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS ASSOCIATED WITH THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT IN THE AMOUNT OF \$227,905 (CDBG-CV1) AND \$244,747 (CDBG-CV3), AND TO APPROVE A BUDGET AMENDMENT TO THE FY 2021 GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE PROJECTS OUTLINED IN THE 2020 CDBG ACTION PLAN CV1 and CV3 AMENDMENTS.

WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an entitlement community; and

WHEREAS, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of the City's annual Action Plan; and

WHEREAS, HUD has received a direct allocation of funds through the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act, which made available \$5 billion in Community Development Block Grant Coronavirus (CDBG-CV) funds, to be awarded by HUD to States and entitlement communities; and

WHEREAS, the City of Salisbury has been awarded CDBG-CV1 funding in the amount of \$227,905, and CDBG-CV3 funding in the amount of \$244,747, for a total CDBG-CV award amount of \$472,652; and

WHEREAS, the City of Salisbury must complete a separate amendment to the 2020 CDBG Action Plan for each CDBG-CV award amount received; and

WHEREAS, HUD has issued special regulatory waivers/alternative requirements for CDBG-CV funds to allow expenditure of funds in advance of the final approval Action Plan amendments when necessary to expedite or facilitate the use of grant funds to prevent, prepare for, and respond to the coronavirus; and

WHEREAS, the CV1 2020 Action Plan amendment has been completed, submitted and approved by HUD, and the CV3 2020 Action Plan amendment is currently underway; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a grant



49 agreement with the U.S. Department of Housing & Urban Development (HUD) to accept grant funds  
50 in the amount of \$472,652.

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52 BE IT FURTHER ORDAINED that the City's Fiscal Year 2021 Grant Fund Budget be and  
53 hereby is amended as follows:

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55 1) Increase CDBG Revenue account  
56 (12800-423300-XXXXX) by \$472,652  
57 2) Increase CDBG – Operating Expense account  
58 (12800-546006-XXXXX) by \$472,652  
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60 BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of  
61 its final passage.

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63 THIS ORDINANCE was introduced and read at a meeting of the Council of the City of  
64 Salisbury held on this 14<sup>th</sup> day of December, 2020, and thereafter, a statement of the substance of the  
65 Ordinance having been published as required by law, was finally passed by the Council on the \_\_\_\_\_  
66 \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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68 **ATTEST:**

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71 \_\_\_\_\_  
72 Kimberly R. Nichols  
73 City Clerk

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John R. Heath, President  
Salisbury City Council

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76 APPROVED BY ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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80 Julia Glanz, City Administrator  
81 for and at the direction of Jacob R. Day, Mayor  
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