

**Salisbury Historic District Commission**  
***October 28, 2020***

The Salisbury Historic District Commission met in regular session on Wednesday, October 28, 2020. The meeting took place on a zoom video conference with attendance as follows:

**COMMISSION MEMBERS PRESENT**

Scott Saxman, Chairman – Present  
Matt Auchey, Vice Chairman - Present  
Brad Phillips – Not Present  
Brenden Frederick – Present  
Jane Messenger – Present  
Jillian Burns- Not Present

**CITY OFFICIALS PRESENT**

Pete Golba, City Attorney – Present  
Anne Roane, Infrastructure & Development - Present  
Jessica Budd, Infrastructure & Development- Present

1. **CALL TO ORDER** – Mr. Scott Saxman, Chairman, called the meeting to order at 7:00 p.m.
2. **ROLL CALL** - Each member of the Commission introduced themselves for the record. The Chairman explains the procedure of the meeting to all applicants and administered the oath en masse to all persons intending to testify.
3. **APPROVAL OF MINUTES** – Approved meeting minutes for September 23, 2020. Mr. Matt Auchey makes motion to approve minutes as submitted. Mr. Brenden Frederick seconds the motion. The Commission votes unanimously to approve the minutes as submitted.
4. **CONSENT DOCKET** – None
5. **OLD BUSINESS** – None
6. **NEW BUSINESS** –

**#20-19 –102 W William St. – Owner David Gammel- *Install a Fence***

The structure was deemed to be contributing. Mr. Matt Auchey makes the first motion. Mrs. Jane Messenger seconds the motion. The commission votes unanimously to deem this structure as contributing. David Gammel presents the project. He states they need to replace the picket fence to be replaced and would like to propose a different look and a higher fence for privacy. Mr. Scott Saxman lets Mr. Gammel know the City code deems fences to be no higher than 6ft. If the City doesn't allow the variance they will settle at 6ft. tall. He plans to leave it as treated lumber and possibly putting a white wash on it. Mrs. Jane Messenger makes a motion to approve the case with a fence as high as 8ft but if the City doesn't approve a 6ft fence is acceptable. Mr. Matt Auchey seconds the motion. The Commission votes unanimously to approve the case as submitted.

**#20-20- 306 Newton Street- *Install a Sign - City of Salisbury- Andy Kitzrow***

Andy Kitzrow presents the case. Mr. Scott Saxman asks where the location of the sign is supposed to go? Mr. Kitzrow said they intend to put it on the corner of Light Street and Newton Street back off the sidewalk. Mr. Saxman states the sign proportions are way too large at 7ft by 3.5 ft. and out of proportion for the area. Mr. Kitzrow says they are trying to have a uniform look to all signs in the City of Salisbury. The City has a uniform spec drawn up for all signs in the City. He understands the Commissions concerns and he would like to have continuity of all signs in the City. Mrs. Jane Messenger explains you can still have continuity and uniform look and still reduce the sign dimensions to allow it to look appropriate for the lot proportion at Newton St. Mr. Kitzrow asked if the masonry base has to be changed at all or just reduced in size. Mr. Frederick explains brick is fine you just need to rescale the dimensions down if you reduce the sign. The commission recommends a 4ft width and base and recommends putting it in the corner of the property and set back off the sidewalk at a 45-degree angle off the 90-degree corner. Mr. Brenden Frederick makes a motion to approve a sign to be placed on the corner of the property and to make an amendment to the application. The

amendment would be to reduce the sign size to a max width of 4 ft. and base can extend to max of 6ft. Andy Kitzrow accepts the amendment. Mrs. Jane Messenger seconds the motion. The Commission votes unanimously to approve the case as amended.

**7. Adjourn the meeting- Mr. Brenden Frederick makes a motion to adjourn the meeting. Mr. Matt Auchey seconds the motion. The Commission votes unanimously to adjourn the meeting.**

This is a summary of the proceedings of this meeting. Detailed information is in the permanent files of each case as presented and filed in the City of Salisbury, Housing & Community Development Department.

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Scott Saxman, Chairman

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Date

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Anne Roane, Secretary

\_\_\_\_\_  
Date