

ORDINANCE NO. 2626

AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE WICOMICO COUNTY HEALTH DEPARTMENT FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$24,951.28, AND TO APPROVE A BUDGET AMENDMENT TO THE FY 2021 GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE PURCHASE OF TWO (2) COMMERCIAL GRADE WASHER/EXTRACTORS AND DRYERS.

WHEREAS, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Federal Coronavirus Relief Funds (CRF); and

WHEREAS, the purpose of the CRF is to help support Emergency medical response expenses, including emergency medical transportation, related to COVID-19; and

WHEREAS, the City of Salisbury Fire Department submitted a grant request to the WiCHD for funding to assist with the purchase of a commercial grade washer/extractor and dryer for two (2) of our fire stations; and

WHEREAS, the WiCHD has awarded the City funds in the amount of \$24,951.28; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the WiCHD defining how these funds must be expended; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a grant agreement with the Wicomico County Health Department (WiCHD) to accept grant funds in the amount of \$24,951.28.

BE IT FURTHER ORDAINED that the City's Fiscal Year 2021 Grant Fund Budget be and hereby is amended as follows:

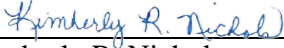
- 1) Increase Wicomico County Health Department Revenue account (10500-427901-XXXXX) by \$24,951.28
- 2) Increase SFD Equipment Expense account (10500-577030-XXXXX) by \$24,951.28

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

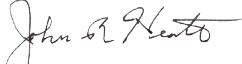
THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 26th day of October, 2020, and thereafter, a statement of the substance of the

Ordinance having been published as required by law, was finally passed by the Council on the 9th day of November, 2020.

ATTEST:

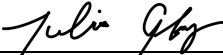


Kimberly R. Nichols
City Clerk



John R. Heath, President
Salisbury City Council

APPROVED BY ME THIS 13 day of November, 2020.



Julia Glanz, City Administrator
for and at the direction of Jacob R. Day, Mayor



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

To: Julia Glanz, City Administrator
From: John W. Tull, Fire Chief
Subject: Budget Amendment – Funding for PPE Washer Extractor and Dryer
Date: September 29, 2020

As you are aware, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Federal Coronavirus Relief Fund (CRF) to help support Emergency medical response expenses (including emergency medical transportation) related to COVID-19. As a result of this available funding, the Fire Department submitted a request for funding to purchase a commercial grade washer extractor and dryer for two (2) of our fire stations. The total cost of the project is \$24,951.28 and it has been approved by the WiCHD.

Attached you will find an Ordinance requesting the approval of a budget amendment to the FY2021 grant fund for the purpose of accepting funds from the Wicomico County Health Department.

If you should have any questions or comments, please do not hesitate to contact me.

MEMORANDUM OF UNDERSTANDING

FISCAL YEAR 2021

WICOMICO COUNTY HEALTH DEPARTMENT (WiCHD) and SALISBURY FIRE COMPANY

I. BACKGROUND

The Wicomico County Health Department (WiCHD) received Federal Coronavirus Relief Funds (CRF) to help support Emergency medical response expenses, including emergency medical transportation, related to COVID-19.

II. AGREEMENT

The following agreement entered into this 22th day of September 2020, by and between the Wicomico County Health Department (WiCHD) and the Salisbury Fire Company:

A Salisbury Fire Company has submitted quotes to WiCHD and agrees to purchase the following equipment to help serve the citizens in Wicomico County and to keep all staff/volunteers safe during the Pandemic:

1. (2) Gear Washer & Dryer for \$24,951.28

B. WiCHD agrees to

1. Pay Salisbury Fire Department \$24,951.28 to purchase the above equipment, once we receive a detailed invoice.

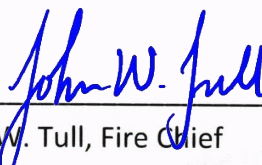
II. TERMINATION

This agreement will terminate on December 31, 2020.

This memorandum is subject to the policies of the Maryland Department of Health as incorporated in the Human Services Agreement Manual.

III. SIGNATURES

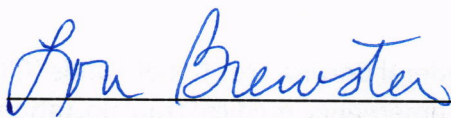
The parties acknowledge their agreement by their signatures below:



John W. Tull, Fire Chief
Salisbury Fire Department

9/23/20

Date



Lori Brewster, M.S., APRN/BC, LCADC
Health Officer, Wicomico County Health Department

9/22/2020

Date



MEMORANDUM

To: Lori Brewster,
From: John W. Tull, Fire Chief
Subject: Funding for PPE Washer Extractor and Dryer
Date: September 16, 2020

The Salisbury Fire Department is requesting your consideration in providing funding for the purchase of a commercial grade washer extractor and dryer for two (2) of our fire stations. As you are aware, the Salisbury Fire Department responds to over 13,500 calls for service each year. Because of the large call volume, our personnel are exposed daily to COVID-19 and other communicable disease threats. As our country responds to COVID-19, public safety agencies are adjusting day-to-day operations to reduce the risk of exposure and help protect personnel.

The primary purpose of Personal Protective Equipment (PPE) is simply as a contamination shield to prevent later transfer of COVID-19 to mucous membranes through subsequent transfer from hand to the mouth, nose or eyes (auto- or self-inoculation). Because of this, the proper care and maintenance of PPE is extremely important for firefighter health and safety. Instances of cross-contamination between firefighters and their families have been directly linked to exposure through improper PPE use, care, maintenance, and handling/storage. In addition, the effectiveness of PPE is diminished without the correct care and maintenance, leaving responders at risk.

The United States Centers for Disease Control and Prevention (CDC) and the National Fire Protection Association (NFPA) 1851 - *Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting* recommend the following for PPE and other personal items that may have been exposed to the COVID-19:

Cleaning and Sanitizing of PPE:

- Wherever possible, refer to manufacturer cleaning, sanitizing and disinfecting instructions.
- Clean and sanitize any element of PPE clothing.
- Launder garments in a programmable, front-loading washer/extractor that has ample capacity for the wash load.
- Use a pre-soak stage of at least 10 minutes with an EPA approved laundry sanitizer additive.
- Follow the pre-soak with draining the washer/extractor and a 4-minute extraction step.
- Wash garments with an appropriate detergent and multiple rinse cycles but apply specialized cleaning at the maximum wash temperature up to 140°F.
- Dry garments by using a drying cabinet or machine drying on a no heat or air-dry option.

With this in mind, the Department lacks the funding resources needed to purchase the requested washer extractors and dryers. Furthermore, the regular washer and dryers located at these facilities cannot meet the current increased usage of washing uniforms, PPE and EMS unit linens as a result



City of
Salisbury
Jacob R. Day, Mayor

MEMORANDUM

of COVID-19. Our goal is to provide a safe working environment for our personnel and to ensure that we are providing the best possible service to the citizens in our community. The items requested are extremely vital to ensuring that the Salisbury Fire Department is able to safely protect our citizens and their families. If approved for this funding, these items will be made available for use to other City Departments.

The attached quote for the requested equipment is attached.

I would like to thank you in advance for your consideration in providing the funding needed for this very important request. If you should have any questions or need any additional information, please do not hesitate to contact me.



Date	Quotation #
9/16/2020	091620_3JBR

Ship To
Salisbury FD 325 Cypress St Salisbury, MD 21801

Email jraleym@marylandfire.com

Terms	F.O.B.
NET 30	Factory

Qty	Item	Description	U/M	Unit Price	Total
2	EW-30	Groves, Ready Rack, Washer Extractor, 30lb	EA	7,030.65	14,061.30
2	FH2G	Grove, Ready Rack Firehouse Dryer, Two Position	EA	4,515.00	9,030.00
2	ADS-Seko-1	Groves, Dispenser Pump for Gear Washer	EA	265.00	530.00
2	405	Citro Squeeze, Cleaner, Turnout Gear, 5 Gallon Pail	PAIL	139.99	279.98
1	Freight			1,050.00	1,050.00

Date: _____

Total	\$24,951.28
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