

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (VIA ZOOM MEETING)

OCTOBER 26, 2020

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Councilwoman Angela M. Blake*

*Council Vice-President Muir Boda
Councilwoman Michele Gregory*

PUBLIC OFFICIALS ABSENT

*Mayor Jacob R. Day
Councilwoman April Jackson*

IN ATTENDANCE

Deputy City Administrator Andy Kitzrow, Department of Infrastructure & Development Director Amanda Pollack, City Planner Anne Roane, Eastern Shore Crisis Response Services (ESCRS) Executive Director Tina Marie Brown, ESCRS Clinical Coordinator Allison Hunter Jacobs, ESCRS CIT Coordinator Brandy James, City Attorney Mark Tilghman, City Clerk Kimberly Nichols, members of the press and public.

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via a Zoom Meeting. Council President John R. Heath called the meeting to order and called for a moment of silent meditation.

Eastern Shore Crisis Response Services (ESCRS) – presented by Executive Director Tina Marie Brown

ESCRS Executive Director Tina Marie Brown provided a PowerPoint presentation on the services the organization provides. The following is a recap of the presentation:

ESCRS serves eight (8) counties and is funded by state grants with no costs to consumers. The volunteer service operates 24 hours a day, 365 days per year. As a result of COVID-19, they offer a tele health response in addition to traditional response.

Typical cases include individuals with chronic mental health issues, those experiencing severe depression and/or suicidal thoughts, substance abuse and psychotic issues, assisting law enforcement with emergencies, death notifications and support, critical incident debriefings, situational crisis, and well checks and transitional support. Tasks provided by the ESCRS include responding to the consumer in their setting, stabilizing the situation, completing a mental health assessment, referring and linking to other vital services, and providing follow-up.

Wicomico County had 492 dispatches in FY20, and 23% of all new dispatches were for Wicomico. They had 36 referrals from Law Enforcement, and 2965 consumer follow-up calls.

Mobile Crisis's average response time is 14 minutes, and they had an 80% diversion rate from hospital emergency. Ms. Brown also discussed how ESCRS partnered with law enforcement.

ADOPTION OF LEGISLATIVE AGENDA

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve the legislative agenda.

CONSENT AGENDA – presented by City Clerk Kimberly Nichols

The Consent Agenda consisting of the following items was unanimously approved on a motion and seconded by Ms. Blake and Ms. Gregory, respectively:

- **October 12, 2020 Legislative Session Minutes**
- **Resolution No. 3071**- approving the appointment of Kevin Tyler Anderson to the Human Rights Advisory Committee for term ending October 2024

AWARD OF BIDS – presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following, was unanimously approved on a motion and seconded by Ms. Blake and Mr. Boda, respectively:

- ITB 21-102, Various Water Treatment Chemicals \$781,000.00 est.
- ITB 21-104, Rehabilitation of Park Wells 7B and 15A \$136,986.00

PUBLIC HEARING – presented by City Attorney Mark Tilghman

- **Ordinance No. 2619**- 2nd reading- amending Section 17.212.030, to add warehouses or storage facilities as a permitted use in shopping centers

Mr. Boda moved and Ms. Blake seconded to approve Ordinance No. 2619 for second reading.

After Mr. Tilghman presented Ordinance No. 2619, President Heath announced the Public Hearing was opened at 6:33 p.m., and as there were no requests to speak, the Public Hearing was immediately closed.

Ordinance No. 2619 for second reading was unanimously approved on a 4-0 vote. President Heath announced the text amendment would become effective on November 5, 2020.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2621**- 2nd reading- accepting donated funds from members of the community for various community betterment projects and amending the FY2021 Budget to appropriate these donated funds for those projects

Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2621 for second reading.

- **Ordinance No. 2622**- 2nd reading- *to authorize the Mayor to enter into a contract with the Federal Emergency Management Agency for the purpose of accepting grant funds in the amount of \$109,028.69, and to approve a budget amendment to the FY 2020 Grant Fund to appropriate these funds for offsetting COVID-19 expenses*

Mr. Boda moved and Ms. Gregory seconded to approve Ordinance No. 2622 for second reading.

Ms. Blake moved to amend Ordinance No. 2622 by striking \$109,246 and inserting \$109,028.69 on Line 43. Ms. Gregory seconded, and the amendment was unanimously approved.

Ordinance No. 2622 for second reading, as amended, was unanimously approved on a 4-0 vote.

- **Ordinance No. 2623**- 2nd reading- *to authorize the Mayor to enter into a contract with the Wicomico County Health Department for the purpose of accepting grant funds in the amount of \$36,342.90, and to approve a budget amendment to the FY 2020 Grant Fund to appropriate these funds for offsetting COVID-19 expenses*

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2623 for second reading.

- **Ordinance No. 2624**- 2nd reading- *to amend Chapter 8.11 – The Fire Prevention Code, Sections .020, .040, and .060 of the City of Salisbury Municipal Code by adding new permits that are required to be obtained from the Fire Marshal, removing the reference to the International Building Code, removing Housing and Community Development in 8.11.040 and establishing a timeframe for submitting inspections in 8.11.060 with third-party inspection requirements*

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2624 for second reading.

- **Ordinance No. 2625**- 2nd reading- *to amend the Fee Schedule for FY2021*

Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous to approve Ordinance No. 2625 for second reading.

- **Ordinance No. 2626**- 1st reading- *to authorize the Mayor to enter into a contract with the Wicomico County Health Department for the purpose of accepting grant funds in*

the amount of \$24,951.28, and to approve a budget amendment to the FY 2021 Grant Fund to appropriate these funds for the purchase of two (2) commercial grade washer/extractors and dryers

Mr. Boda moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2626 for first reading.

- **Ordinance No. 2627**- *1st reading- authorizing the Mayor to enter into a Memorandum of Understanding with the Wicomico County Health Department and approving a budget amendment of the FY 2021 General Fund Budget to appropriate funds received from the Wicomico County Health Department in the amount of \$7,500.00*

Ms. Gregory moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2627 for first reading.

- **Ordinance No. 2628**- *1st reading- approving a budget amendment of the Grant Fund to appropriate funds to operate the Salisbury-Wicomico Firstcare Team (SWIFT)*

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous to approve Ordinance No. 2628 for first reading.

PUBLIC COMMENTS

There were no requests for public comments.

COUNCIL COMMENTS

Mr. Boda encouraged everyone to vote, as early voting was at the Wicomico Youth & Civic Center, unless a mail-in ballot was requested. He also asked the public to support their local restaurants and businesses.

Ms. Blake asked everyone to vote and if healthy enough to please donate blood.

Ms. Gregory reminded everyone to vote.

President Heath asked everyone to donate blood if healthy enough, and to wear their masks.

MOTION TO CONVENE IN CLOSED SESSION

At 7:09 p.m. President Heath called for a motion to convene in Closed Session to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter effecting one or more specific individuals in accordance with the Annotated Code of Maryland §3-305(b)(1).

Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to convene in Closed Session.

RECONVENE IN OPEN SESSION / REPORT TO PUBLIC

At 7:40 p.m., upon a motion and seconded by Ms. Gregory and Mr. Boda, respectively, and approved by unanimous vote in favor, the Closed Session ended.

At 4:46 p.m. Council convened in Open Session and President Heath reported that while in Closed Session Council had discussed an appointee's evaluation.

With no further business to conduct, the Open Session was adjourned.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
OCTOBER 19, 2020

TIME & PLACE: 5:38 p.m., Zoom Meeting of City Council
PURPOSE: To consult with counsel to obtain legal advice on a legal matter; to consult with staff, consultants, or other individuals about pending or potential litigation
VOTE TO CLOSE: Unanimous (5-0)
CITATION: Annotated Code of Maryland §3-305(b)(7)(8)
PRESENT: Council President John “Jack” R. Heath, Council Vice-President Muir Boda, Councilwoman Angela M. Blake, Councilwoman Michele Gregory, Councilwoman April Jackson, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Department of Infrastructure & Development Director Amanda Pollack, City Attorney Mark Tilghman, City Clerk Kimberly Nichols
ABSENT: Mayor Jacob R. Day

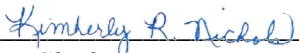
The City Council convened in a Work Session via Zoom Meeting at 4:30 p.m. At 5:38 p.m., President Heath called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(7)(8). Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (5-0) to convene in Closed Session.

City Attorney Mark Tilghman provided an update on litigation and pending litigation involving the City. DID Director Amanda Pollack provided information on one of the lawsuits.

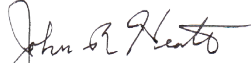
At 6:00 p.m., Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (5-0) to end the Closed Session.

Council convened in Open Session at 6:06 p.m. and President Heath reported that Council had received an update on litigation and pending litigation while in Closed Session.

Thereafter, with no further business to discuss, the Open Session immediately adjourned.



City Clerk



Council President