

ORDINANCE NO. 2623

AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE WICOMICO COUNTY HEALTH DEPARTMENT FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$36,342.90, AND TO APPROVE A BUDGET AMENDMENT TO THE FY 2020 GRANT FUND TO APPROPRIATE THESE FUNDS FOR OFFSETTING COVID-19 EXPENSES.

WHEREAS, the City of Salisbury incurred substantial expenses preparing for and responding to the COVID-19 pandemic; and

WHEREAS, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act for COVID-19 related expenditures; and

WHEREAS, the City expects to receive reimbursement from the WiCHD in the amount of \$36,342.90 for COVID-19 related expenditures as reflected in the attached Exhibit; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a grant agreement with the Wicomico County Health Department (WiCHD) to accept grant funds in the amount of \$36,342.90.

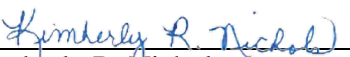
BE IT FURTHER ORDAINED that the City's Fiscal Year 2020 Grant Fund Budget be and hereby is amended as follows:

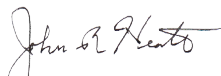
- 1) Increase Wicomico County Health Department Revenue account (10500-427901-XXXXX) by \$36,342.90
- 2) Increase SFD Medical Expense account (10500-546016-XXXXX) by \$36,342.90

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 12<sup>th</sup> day of October, 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 26<sup>th</sup> day of October, 2020.

**ATTEST:**

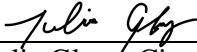
  
\_\_\_\_\_  
Kimberly R. Nichols

  
\_\_\_\_\_  
John R. Heath, President

City Clerk

Salisbury City Council

APPROVED BY ME THIS 27 day of November, 2020.

  
\_\_\_\_\_  
Julia Glanz, City Administrator  
for and at the direction of Jacob R. Day, Mayor



City of  
**Salisbury**  
Jacob R. Day, Mayor

## MEMORANDUM

**To:** Julia Glanz, City Administrator  
**From:** John W. Tull, Fire Chief  
**Subject:** Budget Amendment – COVID-19 Expenses  
**Date:** September 16, 2020

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As you are aware, the Wicomico County Health Department (WiCHD) received a direct allocation of funds through the Coronavirus Aid, Relief, and Economic Security (CARES) Act for COVID-19 related expenditures. Under the CARES Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed. As a result of this available funding, the City expects to receive reimbursement from the WiCHD in the amount of \$36,342.90 for COVID-19 related expenditures.

Attached you will find an Ordinance requesting the approval of a budget amendment to the FY2020 grant fund for the purpose of accepting funds from the Wicomico County Health Department.

If you should have any questions or comments, please do not hesitate to contact me.

**Contract Work Summary Records**

Finance	\$	500.00
Fire	\$	4,820.66
<b>Total</b>	<b>\$</b>	<b>5,320.66</b>

**Material Summary Record Expenses**

Procurement	\$	9,563.33
Water Works (3)	\$	3,289.92
DID	\$	1,472.86
Finance	\$	555.00
HCDD	\$	127.47
Field Ops (3)	\$	2,262.29
SPD (3)	\$	68,319.01
SFD (7)	\$	9,001.04
<b>Total</b>	<b>\$</b>	<b>94,590.92</b>

**Force Account Equipment Summary**

Field Ops	\$	630.16
Fire	\$	8,930.06
<b>Total</b>	<b>\$</b>	<b>9,560.22</b>

**Force Account Labor Summary**

Water Works	\$	4,770.87
Police	\$	1,196.26
Fire	\$	30,223.50
<b>Total</b>	<b>\$</b>	<b>36,190.63</b>

**Grand Totals**

<b>Grand Totals</b>	<b>\$</b>	<b>145,662.43</b>
FEMA Cost Share	\$	109,246.82
Wicomico County (CARES Act)	\$	36,415.61
	\$	145,662.43