#### AS AMENDED ON OCTOBER 26, 2020 ORDINANCE NO. 2622

AN ORDINANCE OF THE CITY OF SALISBURY TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE FEDERAL EMERGENCY MAGANGEMENT AGENCY FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$109,028.69, AND TO APPROVE A BUDGET AMENDMENT TO THE FY 2020 GRANT FUND TO APPROPRIATE THESE FUNDS FOR OFFSETTING COVID-19 EXPENSES.

WHEREAS, on March 13, 2020, the President of the United States declared that the ongoing Coronavirus Disease 2019 (COVID-19) pandemic was of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories and the District of Columbia pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act; and

WHEREAS, in accordance with Section 502 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of the Federal Emergency Management Agency's (FEMA) Public Assistance program; and

WHEREAS, the City of Salisbury incurred substantial expenses preparing for and responding to the COVID-19 pandemic; and

WHEREAS, the City of Salisbury submitted a project grant application to FEMA for funding to offset expenses related to the acquisition of personal protective equipment (PPE) purchased in response to the COVID-19 crisis; and

WHEREAS, FEMA funding assistance will be provided to the City at a 75 percent federal cost share rate; and

WHEREAS, the City has been awarded reimbursement from FEMA in the amount of \$109,028.69 for COVID-19 related expenditures as reflected in the attached Exhibits; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the City Council; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, THAT Mayor Jacob R. Day is hereby authorized to enter into a grant agreement with the Federal Emergency Management Agency to accept grant funds in the amount of \$109,246.82 \$109,028.69.

BE IT FURTHER ORDAINED that the City's Fiscal Year 2020 Grant Fund Budget be and hereby is amended as follows:

- 1) Increase DHS / FEMA Revenue account (10500-425120-XXXXX) by \$109,028.69
- 2) Increase SFD Medical Expense account

#### (10500-546016-XXXXX) by \$109,028.69

BE IT FURTHER ORDAINED that this Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 12<sup>th</sup> day of October, 2020, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the 26<sup>th</sup> day of October, 2020.

#### **ATTEST:**

Kimberly R. Nichols,

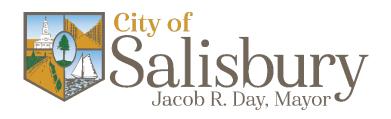
City Clerk

John R. Heath, President Salisbury City Council

APPROVED BY ME THIS 27 day of October, 2020.

Julia Glanz, City Administrator

for and with the authority of Jacob R. Day, Mayor



# **MEMORANDUM**

**To:** Julia Glanz, City Administrator

**From:** John W. Tull, Fire Chief

**Subject:** Budget Amendment – COVID-19 Expenses

Date: September 16, 2020

As you are aware, on March 13, 2020, the President of the United States declared that the ongoing Coronavirus Disease 2019 (COVID-19) pandemic was of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories and the District of Columbia pursuant to Section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act. Since then, the City has incurred substantial expenses preparing for and responding to the COVID-19 pandemic. Under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, eligible emergency protective measures taken to respond to the COVID-19 emergency at the direction or guidance of public health officials may be reimbursed under Category B of the Federal Emergency Management Agency's (FEMA) Public Assistance program at a 75 percent federal cost share.

Attached you will find an Ordinance requesting the approval of a budget amendment to the FY2020 grant fund for the purpose of accepting funds from the Federal Emergency Management Agency (FEMA) in the amount of \$109,028.69.

If you should have any questions or comments, please do not hesitate to contact me.



~

# Streamlined Project Application Project Application - Full

### Summary

4491DR-MD (4491DR) / Salisbury, City of (045-69925-00) / [150565] Salisbury COVID-19 Project / Project Application - Full Summary

Sec	tion I - Project Ap <sub>l</sub>	plication Info	rmation
APPLICANT-ASSIGNED PROJECT  APPLICATION #	63020A	EVENT	4491DR-MD (4491DR)
		APPLICANT	Salisbury, City of (045-69925-00)
PROJECT APPLICATION TITLE	Salisbury COVID-19		
	Project	FEMA PA CODE	045-69925-00
PROJECT NET COST	\$99,911.58	PROJECT	[150565] Salisbury COVID-19
			Project
STATUS	Completed		

Section II - Scope of Work

# **Description of Activities**

Brief description of the activities the Applicant conducted or will conduct.

The City of Salisbury has continued to provide essential services to the citizens of Salisbury throughout the COVID-19 pandemic. In order to accomplish this, personal protective equipment and supplies were purchased in accordance to CDC and Health Department established guidelines.

Activities the Applicant conducted or will conduct.

Management, control, and reduction of immediate threats to public health and safety

· Facility disinfection

#### **Emergency Medical Care**

- Purchase and distribution/use of medical supplies & equipment
  - · Personal protective equipment
    - Respirators
    - N95 Respirators
    - Medical gloves
    - Surgical masks
    - Medical gowns
    - Coveralls
    - Face shields
    - Other: Digital thermometers, sanitizer, disinfectant wipes, cleaning supplies, acrylic barriers,

Method(s) of work the Applicant used or will use to complete the activities reported above.

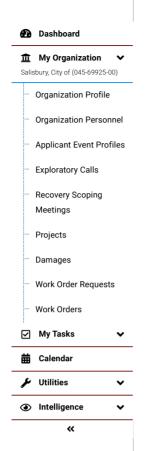
• No method(s) of work were selected.

#### Locations

Locations where the activities reported above were or will be conducted.

Jurisdiction-wide





## **Documents**

No documents are currently required for this section/schedule.

Section III - Cost and Work Status Information

## **General Cost & Work Status Questions**

Did the Applicant want to request expedited funding?

No

Is the Applicant's estimated cost for activities reported in Section II greater than or equal to \$131,100.00?

No

What is the status of the activities reported in Section II?

• Activities started on 03/05/2020 and completed on 06/30/2020.

Schedule EZ - Small Project Estimate

# **Budget Estimate**

Please attach an itemized budget estimate created using standard procedures the Applicant would use absent federal funding. The itemized estimate needs to be broken down by the type and number of resources necessary to complete the work (contracts, labor, equipment, materials & supplies, and other costs).

What is the basis for estimate?

☑ Materials and Supplies

# **Project Costs**

Selected resources and costs necessary to complete the activities reported in Section II.

☑ Contracts (More Info)

Total cost of contracts from your estimate.

Total cost of materials and supplies from your estimate.

( More Info )

**Project Cost** \$99,911.58

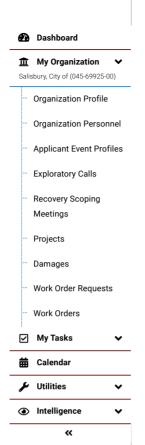
Contract Information

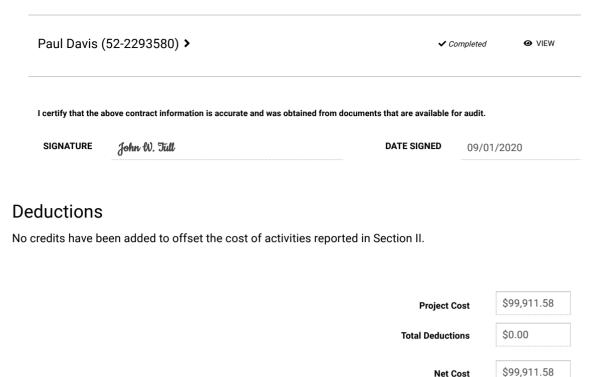
Sentral Services (02-1879920) ➤ ✓ Completed 

• VIEW

\$5,320.66

**Costs** \$94,590.92





## **Documents**

- - Materials and SuppliesMaterial Summaries
    - Field Ops Material Summary.pdfFinance Material Summary.pdfFire Material Summary.pdf
    - Housing Material Summary.pdf
    - Infrastructure Material Summary.pdf
    - Police Material Summary.pdfProcurement Material Summary.pdf
    - Water Works Material Summary.pdf

Section IV - Project Certifications

# **Preparer Certification**

Did the Applicant Authorized Representative receive consultant support or technical assistance in preparing this project application from anyone not directly employed by the Applicant?

• No

# Certification That Benefits Will Not Be Duplicated

Has the Applicant applied for any funding for COVID-19 from any other federal program?

Yes





#### Please list other programs

Assistance to Firefighters Grant - COVID-19 Supplemental Program

DHHS Cares Act

Has the Applicant applied for any funding from any other federal program for the activities reported in Section II?

No

#### Certifications, Assurances, and Signature

I certify that the specific activities and costs in this project application were not requested from another funding source or, if they were requested, that other source has not yet approved the funding. Further, I certify that if the Applicant does receive funding for the specific activities and costs in this project application, I must notify the Recipient and FEMA, and funding will be reconciled to eliminate duplication.

AUTHORIZED John W. Tull DATE SIGNED 09/01/2020
REPRESENTATIVE

### **General Certification**

#### **Activity Certifications**

As required by Title 44 Code of Federal Regulations (C.F.R.) §§ 206.223 and 206.225 and in accordance with the Public Assistance Program and Policy Guide (PAPPG), the Emergency Protective Measures described in this project were or are:

- · The Applicant's legal responsibility;
- Undertaken in response to the COVID-19 threat caused by the declared event; and
- Undertaken because they were necessary to eliminate threats to life, public health, and safety.

Any activity claimed has to have been performed or is being performed at the direction of or pursuant to guidance of state, local, tribal, or territorial public health officials (such as an executive order or other official order signed by a public health official).

If any activity was or will be occurring on private property: For each property, the Applicant (A) had or has a legal basis and authority to conduct the activities; and (B) completed or will complete the following actions for each property for which supporting documentation will be maintained: (i) obtained a right-of-entry, (ii) signed an agreement with the property owner to indemnify and hold harmless the Federal Government, and (iii) made efforts to identify any known insurance proceeds for the same activities.

#### **Cost Certifications**

As required by 44 C.F.R. § 206.228 and 2 C.F.R. Part 200 and in accordance with the PAPPG, the costs for which the Applicant is claiming reimbursement were or are:

- · Of a type generally recognized as ordinary and necessary for the type of facility or activities;
- Reduced by applicable credits, such as insurance proceeds and salvage values; and
- Reasonable as demonstrated by the method selected in Schedule A, B, C or EZ of this project application.

As required by the Stafford Act § 312, 42 U.S. Code § 5155, and 2 C.F.R. §200.406 and in accordance with the PAPPG, the Applicant has either:

- · Informed FEMA of all insurance proceeds; or
- Did not have insurance coverage in place for the claimed costs at the time of the declaration.
- The Applicant complied with federal, Recipient, and Applicant procurement requirements.
- The Applicant complied with all FEMA policies regarding equipment rates in accordance with the PAPPG.
- · The Applicant complied with all FEMA policies regarding labor in accordance with the PAPPG.

#### **Environmental and Historic Preservation Compliance Certifications**

In accordance with the PAPPG, the Applicant will comply with applicable federal, state, and local laws; will provide all documentation requested to allow FEMA to ensure project applications comply with federal Environmental and Historic Preservation (EHP) laws, implementing regulations, and Executive Orders; and will comply with any EHP compliance conditions placed on the grant.

#### **Documentation Certifications**

In accordance with 2 C.F.R. §200.333 as well as state and local record retention requirements, the Applicant will maintain all documentation that supports this project application in its own files. This documentation will be required if the Applicant submits an appeal for additional funding, as well as in the case of any audits.

Certifications, Assurances, and Signature



Dashboard m My Organization Salisbury, City of (045-69925-00) Organization Profile Organization Personnel Applicant Event Profiles **Exploratory Calls** Recovery Scoping Meetings Projects Damages Work Order Requests Work Orders My Tasks **E** Calendar Utilities Intelligence

**«** 

It is important to know that upon submittal your project application becomes a legal document. The Recipient or FEMA may use external sources to verify the accuracy of the information you enter. It is a violation of Federal law to intentionally make false statements or hide information when applying for Public Assistance. This can carry severe criminal and civil penalties including a fine of up to \$250,000, imprisonment, or both. (18 U.S.C. §§ 287, 1001, 1040, and 3571). I certify that all information I have provided regarding the project application is true and correct to the best of my knowledge. I understand that, if I intentionally make false statements or conceal any information in an attempt to obtain Public Assistance, it is a violation of federal laws, which carry severe criminal and civil penalties.

AUTHORIZED	John W. Tull	DATE SIGNED	09/01/2020
REDRESENTATIVE			

Supporting Documentation

- Fire Contract Summary.pdf
- Finance Contract Summary.pdf



**«** 

# Streamlined Project Application Project Application - Full

## Summary

4491DR-MD (4491DR) / Salisbury, City of (045-69925-00) / [151361] Salisbury COVID-19 Project 2 / Project Application - Full Summary

	i Emergency Protectiv	ve Measures (COVID	)-19)
Section	n I - Project Ap	plication Inf	ormation
APPLICANT-ASSIGNED PROJECT APPLICATION #	63020B	EVENT	4491DR-MD (4491DR)
		APPLICANT	Salisbury, City of (045-69925-
PROJECT APPLICATION TITLE	Salisbury COVID-		00)
	19 Project 2		
		FEMA PA CODE	045-69925-00
PROJECT NET COST	\$45,750.85		
		PROJECT	[151361] Salisbury COVID-19
STATUS	Completed		Project 2
	•		1 Toject 2
STATUS	Completed	1 100201	

Section II - Scope of Work

# **Description of Activities**

Brief description of the activities the Applicant conducted or will conduct.

The City of Salisbury has continued to provide essential services to the citizens of Salisbury throughout the COVID-19 pandemic. In order to accomplish this, the City has had to utilize overtime/part-time funds to adequately staff departments at minimum staffing levels due to COVID exposures/infections and

Activities the Applicant conducted or will conduct.

#### Management, control, and reduction of immediate threats to public health and safety

- Pre-positioning or movement of supplies, equipment, or other resources
- Security, law enforcement, barricading, and patrolling

#### **Emergency Medical Care**

- · Provision of medical services
  - · Emergency medical transport

Method(s) of work the Applicant used or will use to complete the activities reported above.

• No method(s) of work were selected.

# Locations

Locations where the activities reported above were or will be conducted.

• Jurisdiction-wide

# **Documents**



No documents are currently required for this section/schedule.



Section III - Cost and Work Status Information

# **General Cost & Work Status Questions**

Did the Applicant want to request expedited funding?

No

Is the Applicant's estimated cost for activities reported in Section II greater than or equal to \$131,100.00?

No

What is the status of the activities reported in Section II?

• Activities started on 03/05/2020 and completed on 06/30/2020.

Schedule EZ - Small Project Estimate

# **Budget Estimate**

Please attach an itemized budget estimate created using standard procedures the Applicant would use absent federal funding. The itemized estimate needs to be broken down by the type and number of resources necessary to complete the work (contracts, labor, equipment, materials & supplies, and other costs).

What is the basis for estimate?

# **Project Costs**

Selected resources and costs necessary to complete the activities reported in Section II.

Costs

∠ Labor (More Info)

Including the Applicant's own staff, Mutual Aid, prison labor, or National Guard.

Total cost of labor from your estimate.

Costs

∠ Equipment (More Info)

Including the applicant owned, purchased, or rented.

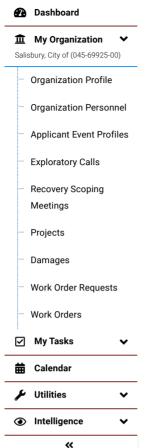
Total cost of equipment from your estimate.

Project Cost

\$45,750.85

## **Deductions**

No credits have been added to first the ingst of activities reported in Section II.



 Project Cost
 \$45,750.85

 Total Deductions
 \$0.00

**Net Cost** 

\$45.750.85

## **Documents**

■ Budget Estimates ✓ Requirement Met

Project Cost

Labor

■ Force Account Labor Documentation

**Equipment** 

**■** Equipment Summaries

Section IV - Project Certifications

# **Preparer Certification**

Did the Applicant Authorized Representative receive consultant support or technical assistance in preparing this project application from anyone not directly employed by the Applicant?

• No

# Certification That Benefits Will Not Be Duplicated

Has the Applicant applied for any funding for COVID-19 from any other federal program?

Yes

#### Please list other programs

Assistance to Firefighters Grant - COVID-19 Supplemental Program

**DHHS Cares Act** 

Has the Applicant applied for any funding from any other federal program for the activities reported in Section II?

No

Certifications, Assurances, and Signature

I certify that the specific activities and costs in this project application were not requested from another funding source or, if they were requested, that other source has not yet approved the funding. Further, I certify that if the Applicant does receive funding for the specific activities and costs in this project application, I must notify the Recipient and FEMA, and funding will be reconciled to eliminate duplication.

AUTHORIZED REPRESENTATIVE

John W. Tull

DATE SIGNED

09/08/2020



## General Certification

#### Dashboard

Salisbury, City of (045-69925-00)

Organization Profile

Organization Personnel

Applicant Event Profiles

**Exploratory Calls** 

Recovery Scoping Meetings

Projects

Damages

Work Order Requests

Work Orders









Intelligence

**«** 

### **Activity Certifications**

As required by Title 44 Code of Federal Regulations (C.F.R.) §§ 206.223 and 206.225 and in accordance with the Public Assistance Program and Policy Guide (PAPPG), the Emergency Protective Measures described in this project were or are:

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- Undertaken in response to the COVID-19 threat caused by the declared event; and
- · Undertaken because they were necessary to eliminate threats to life, public health, and safety.

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If any activity was or will be occurring on private property: For each property, the Applicant (A) had or has a legal basis and authority to conduct the activities; and (B) completed or will complete the following actions for each property for which supporting documentation will be maintained: (i) obtained a right-of-entry, (ii) signed an agreement with the property owner to indemnify and hold harmless the Federal Government, and (iii) made efforts to identify any known insurance proceeds for the same activities.

#### **Cost Certifications**

As required by 44 C.F.R. § 206.228 and 2 C.F.R. Part 200 and in accordance with the PAPPG, the costs for which the Applicant is claiming reimbursement were or are:

- Of a type generally recognized as ordinary and necessary for the type of facility or activities;
- · Reduced by applicable credits, such as insurance proceeds and salvage values; and
- Reasonable as demonstrated by the method selected in Schedule A, B, C or EZ of this project application.

As required by the Stafford Act § 312, 42 U.S. Code § 5155, and 2 C.F.R. §200.406 and in accordance with the PAPPG, the Applicant has either:

- Informed FEMA of all insurance proceeds: or
- Did not have insurance coverage in place for the claimed costs at the time of the declaration.
- · The Applicant complied with federal, Recipient, and Applicant procurement requirements.
- · The Applicant complied with all FEMA policies regarding equipment rates in accordance with the PAPPG.
- The Applicant complied with all FEMA policies regarding labor in accordance with the PAPPG.

#### Environmental and Historic Preservation Compliance Certifications

In accordance with the PAPPG, the Applicant will comply with applicable federal, state, and local laws; will provide all documentation requested to allow FEMA to ensure project applications comply with federal Environmental and Historic Preservation (EHP) laws, implementing regulations, and Executive Orders; and will comply with any EHP compliance conditions placed on the grant.

#### **Documentation Certifications**

In accordance with 2 C.F.R. §200.333 as well as state and local record retention requirements, the Applicant will maintain all documentation that supports this project application in its own files. This documentation will be required if the Applicant submits an appeal for additional funding, as well as in the case of any audits.

#### Certifications, Assurances, and Signature

It is important to know that upon submittal your project application becomes a legal document. The Recipient or FEMA may use external sources to verify the accuracy of the information you enter. It is a violation of Federal law to intentionally make false statements or hide information when applying for Public Assistance. This can carry severe criminal and civil penalties including a fine of up to \$250,000, imprisonment, or both. (18 U.S.C. §§ 287, 1001, 1040, and 3571). I certify that all information I have provided regarding the project application is true and correct to the best of my knowledge. I understand that, if I intentionally make false statements or conceal any information in an attempt to obtain Public Assistance, it is a violation of federal laws, which carry severe criminal and civil penalties.

AUTHORIZED REPRESENTATIVE

John W. Tull

**DATE SIGNED** 

09/08/2020



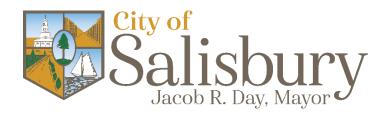
## Dashboard

**My Organization** 

Salisbury, City of (045-69925-00)

- Organization Profile
- Organization Personnel
- Applicant Event Profiles
- **Exploratory Calls**
- Recovery Scoping
- Meetings
- Projects
- Damages
- Work Order Requests
- Work Orders
- My Tasks
  - .5
- **d** Calendar
- Utilities
- Intelligence
  - **«**

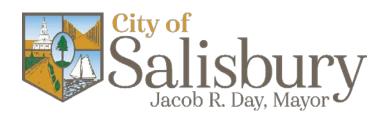
- Fire Dept Time Report.pdf
- Police Time Sheets.pdf
- Water Dept Time Sheets.pdf
- WWTP Time sheets.pdf
- Fire Dept Activity Log ICS 214.pdf



# Budget Summary Cost for COVID-19 (March 5, 2020 – June 30, 2020)

Contract Work Summary Records		
Finance		\$ 500.00
Fire Department		\$ 4,820.66
	Total	\$ 5,320.66
Material Summary Record Expenses		
Procurement		\$ 9,563.33
Water Works		\$ 3,289.92
Infrastructure & Development		\$ 1,472.86
Finance		\$ 555.00
Housing & Community Development		\$ 127.47
Field Ops		\$ 2,262.29
Police Department		\$ 68,319.01
Fire Department		\$ 9,001.04
	Total	\$ 94,590.92
ו	Total Project Cost	\$ 99,911.58

A breakdown of material expenses for each Department is listed on the attached sheets.



# Budget Summary Cost for COVID-19 (March 5, 2020 – June 30, 2020)

Force Account Equipment Summary		
Field Ops		\$ 630.16
Fire		\$ 8,930.06
	Total	\$ 9,560.22
Force Account Labor Summary		
Water Works		\$ 4,770.87
Police		\$ 1,196.26
Fire		\$ 30,223.50
	Total	\$ 36,190.63
Grand Totals		\$ 45,750.85

A breakdown of specific equipment and labor cost for each Department is listed on the additional attached sheets.

## **Procurement**

Vendor	Item	QTY	Cost	Total	Date
Staples	Gloves (100/box)	1	\$ 4.93	\$ 4.93	03/12/20
Amazon	Non-contact digital infrared thermometer	17	\$ 79.99	\$ 1,359.83	03/23/20
	Shipping & Handling	1	\$ 8.99	\$ 8.99	03/23/20
Buckeye Cleaning Center	Disinfectant wipes w/3 bucket	15	\$ 121.04	\$ 1,815.60	04/08/20
Buckeye Cleaning Center	Nitrile gloves, size large (100/box)	10	\$ 8.00	\$ 80.00	04/08/20
	Freight	1	\$ 24.00	\$ 24.00	04/08/20
Lyon Rum Distilling	Hand sanitizer (gallon)	30	\$ 28.39	\$ 851.70	04/08/20
Wicomico County Emergency Services	Hand sanitizer (75L/bottle, 6 bottles/case)	14	\$ 72.30	\$ 1,012.20	04/17/20
				\$ 5,157.25	
Bound Tree Medical, LLC	Nitrile gloves, size large (100/box - 10bx/case)	10	\$ 68.60	\$ 686.00	04/22/20
Bound Tree Medical, LLC	Nitrile gloves, size XL (100/box - 10bx/case)	12	\$ 68.60	\$ 823.20	04/22/20
Bound Tree Medical, LLC	CaviWipes (160/container)	133	\$ 8.00	\$ 1,064.00	06/04/20
Bound Tree Medical, LLC	Nitrile gloves, size large (100/box)	100	\$ 6.86	\$ 686.00	06/17/20
Bound Tree Medical, LLC	Nitrile gloves, size XL (100/box - 10bx/case)	10	\$ 68.60	\$ 686.00	06/24/20
	Freight	1	\$ 73.40	\$ 73.40	06/24/20
Bound Tree Medical, LLC	Nitrile gloves, size XL (100/box - 10bx/case)	5	\$ 68.60	\$ 343.00	06/26/20
	Frieght	1	\$ 44.48	\$ 44.48	06/26/20
				\$ 4,406.08	

Grand Total \$ 9,563.33

## **Water Works**

Vendor	Item	QTY	Cost	Total	Date
Zoom	Zoom Subscription	1	\$149.90	\$149.90	04/14/20
Office Depot	Web Cameras	2	\$27.99	\$55.98	05/27/20
Medicus Health	Keyboard Covers	20	\$45.00	\$900.00	06/08/20
	Shipping	1	\$17.21	\$17.21	06/08/20
Gardner Signs	Face Masks	90	\$2.00	\$180.00	06/11/20
AR Industrial	Temp Gauge	3	\$72.99	\$218.97	06/16/20
	Freight	1	\$20.00	\$20.00	06/16/20
Office Depot	5'x5' Panel Dividers	8	\$194.70	\$1,557.60	06/19/20
Office Depot	Connectors for Dividers	16	\$21.26	\$340.16	06/19/20
				\$3,289.92	

# **Department of Infrastructure & Development**

Vendor	ltem	QTY	Cost	Total	Date
Shop BISM	Disinfectant wipes (180 sheets)	4 \$	14.24	\$ 56.96	04/01/20
Shop BISM	Disinfectant spray (2 pack)	3 \$	20.80	\$ 62.40	04/01/20
M4 Reactor/Delmarva Foundation	Acrylic barriers	1 \$	1,353.50	\$ 1,353.50	06/30/20
				\$ 1,472.86	

# **Finance Department**

Vendor	Item	QTY	Cost	٦	Total	Date
M4 Reactor, Delmarva Foundation	Acrylic shields/barriers; 3 various types	3	\$ 185.00	\$	555.00	06/30/20
				\$	555.00	

# **Housing & Community Development**

Vendor	Item	QTY	Cost	Total	Date
Blind Industries Services	Case of disinfectant cleaner w/trigger sprays	1	\$ 89.28	\$ 89.28	04/24/20
Blind Industries Services	Trigger sprayers	11	\$ 1.02	\$ 11.22	
Amazon	22 oz. disinfectant cleaner	3	\$ 8.99	\$ 26.97	04/24/20
				\$ 127.47	

## **Field Operations**

Field Operations							
Vendor	Item	QTY		Cost		Total	Date
Family Dollar	2oz Hand Sanitizers	6	\$	1.60	\$	9.60	3/13/2020
Family Dollar	Wipes	2	\$	5.00	\$	10.00	3/13/2020
Family Dollar	Wipes	1	\$	3.75	\$	3.75	3/13/2020
Dollar Tree	Wipes	10	\$	1.00	\$	10.00	3/13/2020
Microsoft Office	Computer Updates	1	\$	39.99	\$	39.99	3/20/2020
Rommel's Ace Hardware	Bleach	1	\$	242.32	\$	242.32	3/23/2020
Advanced Auto Parts	3-pack gloves (300 gloves)	3	\$	16.71	\$	50.13	3/23/2020
Zoom	Monthly Standard Pro Charge	1	\$	14.99	\$	14.99	4/14/2020
Amazon	2oz Spray Bottles	20	\$	2.59	\$	51.80	4/27/2020
	Shipping & Handling	1	\$	11.80	\$	11.80	4/27/2020
					\$	444.38	
Garner Signs	Face Mask Extensions	200	\$	0.50	\$	100.00	5/6/2020
Rommel's Ace Hardware	Bleach - Gallon Container	27	\$	3.59	\$	96.93	5/13/2020
	Discount	1	\$	(9.69)	\$	(9.69)	5/21/2020
Zoom	Monthly Standard Pro Charge	1	\$	14.99	\$	14.99	5/14/2020
Ritz Safety	10oz Sanitizer	30	\$	8.15	\$	244.50	5/21/2020
	Freight	1	\$	22.35	\$	22.35	5/21/2020
Buckeye Cleaning Center	Wipes, CF roll (275 RL/case)	4	\$	43.00	\$	172.00	
Buckeye Cleaning Center	Sanicare TBX 12x1	1	\$	67.44	\$	67.44	
WICO Emergency Services	hand sanitizer (75L/bottle, 6 bottles/case)	8	\$	72.30	\$	578.40	6/4/2020
					\$	1,286.92	
Garner Signs	Desk Sheild (Partition)	1	\$	116.00	\$	116.00	6/13/2020
Garner Signs	Face Sheilds	50	\$	8.00	\$	400.00	6/12/2020
Zoom	Monthly Standard Pro Charge	1	\$	14.99	\$	14.99	6/14/2020
	,		•		\$	530.99	., , ===
					•		
			G	rand Total	\$	2,262.29	

## **Police Department**

Vendor	ltem	QTY	Cost	Total	Date
Lawmen Supply	N95 mask	2000	\$ 7.50	\$ 15,000.00	03/19/20
	Shipping	1	\$ 15.00	\$ 15.00	03/19/2
Office Depot	clorox wipes (tubs)	20	\$ 7.99	\$ 159.80	03/20/20
Office Depot	Nitrile gloves, large (box)	24	\$ 4.10	\$ 98.40	03/20/20
Office Depot	Nitrile gloves, small (box)	8	\$ 7.39	\$ 59.12	03/20/20
Office Depot	Nitrile gloves, med (box)	12	\$ 6.99	\$ 83.88	03/20/20
Office Depot	Nitrile gloves, xl (box)	24	\$ 4.10	\$ 98.40	03/20/20
Staples	Purell hand sanitizer (bottle)	1	\$ 3.79	\$ 3.79	03/20/20
Hardwire, LLC	Face shields	150	\$ 10.00	\$ 1,500.00	04/01/20
Arrow Safety Device	N95 mask	500	\$ 6.00	\$ 3,000.00	04/01/20
				\$ 20,018.39	
Fisher Scientific	Disposable gowns, regular (case)	2	\$ 58.66	\$ 117.32	04/01/20
	Shipping	1	\$ 4.20	\$ 4.20	04/01/20
Fisher Scientific	Disposable gowns, large (case)	3	\$ 58.39	\$ 175.17	04/01/20
Fisher Scientific	Disposable gowns, x-large (case)	2	\$ 102.66	\$ 205.32	04/01/20
Arrow Safety Device	N95 mask	1400	\$ 6.00	\$ 8,400.00	04/07/20
Arrow Safety Device	N95 mask	500	\$ 6.00	\$ 3,000.00	04/09/20
Vizocom Gov. Services	KN95 mask	9900	\$ 2.39	\$ 23,661.00	04/13/20
Lawmen Supply	3-ply facial mask (50/box)	230	\$ 50.00	\$ 11,500.00	04/16/20
	Shipping	1	\$ 25.00	\$ 25.00	04/16/20
				\$ 47,088.01	
American Public Safety	Sniper 16 oz trigger spray	30	\$ 13.95	\$ 418.50	04/16/20
American Public Safety	Sniper disinfectant (Gallon)	10	\$ 48.00	\$ 480.00	04/16/20
Debbie Brophy	Bleach	1	\$ 35.90	\$ 35.90	06/11/20
Adkins Company	Bleach	15	\$ 2.99	\$ 44.85	04/03/20
Holt Paper Supplies	Hand sanitizer	1	\$ 233.36	\$ 233.36	06/26/20
noit raper supplies					

Grand Total \$ 68,319.01

## **Fire Department**

Vendor	ltem	QTY	Cost	Total	Date
Bound Tree	Disposable thermometers	5	\$ 1.08	\$ 5.40	03/16/20
TRI Supply & Equipment	Dust Mask (50 pack)	3	\$ 14.99	\$ 44.97	03/18/20
Clear View Enterprises	Coveralls (XL)	2	\$ 37.00	\$ 74.00	03/18/20
Clear View Enterprises	Coveralls (2X)	2	\$ 38.15	\$ 76.30	03/18/20
Bound Tree	Gloves (Med)	4	\$ 6.86	\$ 27.44	03/20/20
Amazon	Digital thermometer probe covers	20	\$ 11.99	\$ 239.80	03/23/20
Amazon	Digital forehead thermometers	4	\$ 83.99	\$ 335.96	03/23/20
	Shipping cost	1	\$ 41.00	\$ 41.00	03/23/20
Bound Tree	Gloves (XL)	4	\$ 6.86	\$ 27.44	03/23/20
Bound Tree	Disposable thermometers	145	\$ 1.08	\$ 156.60	03/23/20
				\$ 1,028.91	
Bound Tree	Gloves (Med)	10	\$ 68.60	\$ 686.00	03/23/20
Bound Tree	Gloves (XL)	6	\$ 6.86	\$ 41.16	03/23/20
Bound Tree	Gloves (XL)	10	\$ 6.86	\$ 68.60	03/24/20
Bound Tree	Alcohol prep pads (200/box)	4	\$ 1.95	\$ 7.80	03/25/20
Bound Tree	Oral Nasal w/O2 tubing	35	\$ 8.81	\$ 308.35	03/25/20
Bound Tree	Blood pressure cuff (Adult)	2	\$ 6.40	\$ 12.80	03/25/20
Bound Tree	ECG chart paper	10	\$ 1.50	\$ 15.00	03/25/20
Bound Tree	Gloves (Med)	20	\$ 6.86	\$ 137.20	03/25/20
Bound Tree	Gloves (Med)	16	\$ 6.86	\$ 109.76	03/25/20
Rommel's Ace	Sprayer	3	\$ 2.15	\$ 6.45	03/25/20
				\$ 1,393.12	
Apple Discount Drugs	Probe covers (50/box)	4	\$ 2.49	\$ 9.96	03/31/20
Clear View Enterprises	Coveralls (XL)	1	\$ 37.00	\$ 37.00	04/01/20
Clear View Enterprises	Coveralls (2X)	1	\$ 38.15	\$ 38.15	04/01/20
Clear View Enterprises	Coveralls (3X)	2	\$ 38.15	\$ 76.30	04/01/20
Clear View Enterprises	Coveralls (4X)	2	\$ 39.00	\$ 78.00	04/01/20
Clear View Enterprises	N95 Mask (10/box)	2	\$ 20.00	\$ 40.00	04/01/20
Harbor Freight Tools	1/4" Female Steel IND P	4	\$ 1.39	\$ 5.56	04/05/20
Harbor Freight Tools	1/4" x 20' Coiled nylon hose	3	\$ 4.99	\$ 14.97	04/05/20
Harbor Freight Tools	Quick coupler & plug	1	\$ 3.99	\$ 3.99	04/05/20
Harbor Freight Tools	HVLP Gravity spray gun	2	\$ 23.99	\$ 47.98	04/05/20
				\$ 351.91	

Harbor Freight Tools	HVLP Gravity spray gun	1	\$	29.99	\$	29.99	04/05/20
Harbor Freight Tools	1/4" Female Steel IND CO	2	\$	3.49	\$	6.98	04/05/20
Holt	Spray Nine (Case 4/1 Gallon)	2	\$	70.00	\$	140.00	04/07/20
Holt	Bleach	1	\$	14.50	\$	14.50	04/07/20
Clear View Enterprises	Coveralls (2X)	2	\$	38.15	\$	76.30	04/07/20
Dollar General Store	Brown Lunch Bags	6	\$	1.13	\$	6.78	04/09/20
Dollar General Store	Storage Bags	3	\$	3.38	\$	10.14	04/09/20
Wicomico County	Hand Sanitizer	10	\$	72.30	\$	723.00	04/17/20
Gardiner Signs	Cloth face masks	200	\$	2.50	\$	500.00	04/20/20
Clear View Enterprises	Coveralls (3X)	2	\$	30.00	\$	60.00	04/21/20
					\$	1,567.69	
Clear View Enterprises	Coveralls (3X)	2	\$	30.00	\$	60.00	04/28/20
Clear View Enterprises  Clear View Enterprises	Coveralls (3X)	2	\$	30.00	۶ \$	60.00	05/04/20
Clear View Enterprises  Clear View Enterprises	Coveralls (L)	2	\$	38.00	۶ \$	76.00	05/04/20
Clear View Enterprises  Clear View Enterprises	Coveralis (L) Coveralis (XL)	1	\$ \$	37.00	۶ \$	37.00	05/04/20
Clear View Enterprises  Clear View Enterprises	Coveralis (AL)	2	\$	38.15	\$	76.30	05/04/20
Safco Dental	Cavicide wipes	12	\$	15.95	\$	191.40	05/04/20
Safco Dental	Cavicide wipes  Cavicide (1-gallon)	5	\$	34.95	\$	174.75	05/07/20
Parsonsburg VFD	Isolation gowns	160	\$	34.33	\$	520.00	05/07/20
Parsonsburg VFD	Isolation gowns	600	\$	3.25	\$	1,950.00	05/14/20
r arsonsburg vi D	isolation gowns	000	Ų	3.23	\$	3,145.45	03/14/20
					Ą	3,173.73	
Municipal Emergency Services	Isolation gowns	12	\$	111.50	\$	1,338.00	06/04/20
	Shipping cost	1	\$	20.00	\$	20.00	06/04/20
Bound Tree	Cavicide (1-gallon)	4	\$	38.99	\$	155.96	06/11/20
					\$	1,513.96	
			Gr	and Total	\$	9,001.04	