



**(BPAC) Bicycle & Pedestrian Advisory Committee Meeting Minutes**

The Bicycle & Pedestrian Advisory Committee (BPAC) met on August 13, 2020 @ 5:30 p.m. via a Zoom Teleconference Meeting.

**Attendance:**

<b>Members</b>	<b>Attendance</b>
John Foley, Chairperson <i>Term expires: 7/31/2022</i>	X
Sandy Pope, Vice Chairperson <i>Term expires: 11/30/2020</i>	A
Alex McRae, Committee Member <i>Term expires: 10/31/2021</i>	X
Mary Buffington, Committee Member <i>Term expires: 10/31/2020</i>	X
Melissa Wilson, Committee Member <i>Term expires: 3/31/2022</i>	X
Marion Keenan, Committee Member <i>Term expires: 12/31/2020</i>	A
Matt Drew, Committee Member <i>Term expires: 5/31/2023</i>	X
<b>City Council</b>	
Michele Gregory, Council Liaison	X
<b>Staff Support</b>	
William White, Secretary	X

**AGENDA:**

**1. Opening**

- **Mission:** "B-PAC serves as the community's connection to city and county government and planning agencies concerning bicycling and walking activities in Salisbury."
- Meeting was called to order at 5:35 PM in motion made by Mrs. Wilson and seconded by Mr. McCrae.
- **Review Meeting Minutes:** Members of the Committee approved meeting minutes for the July Meeting. The motion was made by Mr. Drew and Mrs. Wilson seconded.
- **Review Agenda:** The Committee reviewed the Agenda August 13, 2020 BPAC Meeting. Mr. Drew moved to approve the agenda and Mr. Foley seconded.



## 2. Old Business

Mr. White provided an update for ongoing project based on the implementation of the City's Bicycle Masterplan or other related projects:

- **Bicycle Master Plan Implementation**
  - Updates on Northwest Bikeways, Phase 1 – Final designs are in and approved. Project has begun. Concrete work to update ADA ramps along Lake and Isabella St are scheduled to start at the end of August
  - Carroll St Cycle Track – ALTA Planning + Design conducted a thorough of potential along the corridor and determined that a two-way cycle track was the appropriate facility along most of the corridor. Floura Teeter (with ALTA as a sub-consultant) are drafting a scope of work to commence design of the cycle track.
  - Fitzwater Cycle Track – Project is nearing implementation. Construction schedule is dependent on contractor completing the Fitzwater pump station and street reconstruction project.
  - Rail Trail – City is progressing toward construction and shas started soliciting scopes of work for design along phases of the Rail Trail. To build out a usable trail in a timely manner, the City will be utilizing much of the alternative alignment, that was initially proposed by Toole Design. While it will not be a straight path as the primary alignment would have created, the alternative alignment is constructible now, and lies outside the Railroad Right-of-Way, therefore preventing any legal conflict with the railroad.
- **Slow-Roll Planning Lessons Learned –**
  - Limit to one ride per hour
  - Participants had a lot of fun and stated they would do it again especially once COVID restrictions are lifted

## 3. New Business

- Vision Zero Website can Currently be viewed at <https://vision-zero-salisbury.hub.arcgis.com/> OR <https://bit.ly/VZ-SBY> BPAC will review and return any comments to the City.
- Bike to Work Week was moved to September this year. BPAC is interested in treating September as “Salisbury Bike Month” and may request social media/outreach assistance from the City.
- There is growing interest in running a “Smart Cycling” course in the area (Smart Cycling is a certification program administered by the League of American Bicyclists) Mr. Drew is a certified Local Cycling Instructor (LCI) and could lead the course. The idea would be to recruit local educators, advocates, and government personnel to attend the course who could then spread their lessons learned throughout the community.



City of  
**Salisbury**  
Jacob R. Day, Mayor

- The City and BPAC wish to pursue Silver Status as a Bicycle Friendly Community once again. After applying previously and being denied, the City has completed many of the suggested follow-up items to advance from Bronze Status. Applications are taken twice a year, in October and February – The City will pursue applying in the February Cycle and BPAC shall split the application sections between them.
- Mr. Drew brought up that the current Bike Masterplan was created in 2015 and is now five years old. The City has built out large portions of the Plan, ridership has increased, causing infrastructure demand in new areas and in general, best practices regarding bike lane design have changed. As such, BPAC is requesting to update the Bike Masterplan, preferably with an “outside facilitator” to encourage discussion.
- Next Meeting-The next BPAC meeting to be at 5:30 pm on Thursday, September 10, 2020, via Zoom

Meeting adjourned at 6:37 PM. Mr. Drew made the motion and Mrs. Wilson seconded.