

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (VIA ZOOM MEETING)

JULY 13, 2020

PUBLIC OFFICIALS PRESENT

*Council Vice-President Muir Boda
Councilwoman Michele Gregory*

*Councilwoman Angela M. Blake
Councilwoman April Jackson*

PUBLIC OFFICIALS ABSENT

*Mayor Jacob R. Day
President John “Jack” R. Heath*

IN ATTENDANCE

City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Procurement Director Jennifer Miller, City Attorney Mark Tilghman, Attorney Michael Sullivan, City Clerk Kimberly Nichols, other City staff and interested citizens.

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via a Zoom Meeting. Council Vice-President Muir Boda called the meeting to order and dedicated the meeting in memory of former City Council President Louise Smith, who passed away on July 7, 2020. He remarked that Ms. Smith was an important member of Salisbury history as Council President from 2007-2011. He then called for a moment of silent meditation.

PROCLAMATION - Disability Pride Month- presented by City Administrator Julia Glanz

City Administrator Julia Glanz introduced Tim Meagher, Chair of the Salisbury Disability Advisory Committee, and committee members Mike Dyer and Greg Tyler. Also present was Dom Sessa, who had alerted Ms. Glanz that July was Disability Pride Month.

Ms. Glanz presented the proclamation proclaiming July 2020 as Disability Pride Month in the City of Salisbury. Disability Pride Month coincides with the passing of the Americans with Disabilities Act (ADA) of 1990 and celebrates the pride, power, and unity of people with disabilities, their families and allies. President George H. W. Bush signed the ADA into law on July 26, 1990 to ensure the civil rights of people with disabilities, who are the largest and most diverse minority within the population. Salisbury works with its own Disability Advisory Committee, which was established on October 1, 1991.

Mr. Meagher thanked Ms. Glanz and the City Council members for acknowledging the Disability Advisory Committee. The City’s committee focuses on accessibility for employment, housing and all levels of accommodations for the variously disabled population.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (4-0) to approve the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kimberly Nichols

The consent agenda, consisting of the following items, was unanimously approved (4-0 vote) on a motion and seconded by Ms. Jackson and Ms. Blake, respectively.

- **June 8, 2020** Closed Session Minutes (not included in agenda packet)
- **June 15, 2020** Work Session Minutes
- **June 15, 2020** Special Meeting Minutes
- **June 22, 2020** Council Meeting Minutes
- **July 6, 2020** Work Session Minutes
- **July 6, 2020** Special Meeting Minutes
- **Resolution No. 3043**- approving the reappointment of Andrew Bradley to the Building Board of Adjustments and Appeals for the term ending July 2025
- **Resolution No. 3044**- approving the reappointment of Edward Torbert to the Building Board of Adjustments and Appeals for the term ending June 2025
- **Resolution No. 3045**- approving the appointment of Benjamin Pheasant to the Human Rights Advisory Committee for the term ending July 2024

AWARD OF BIDS – presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved on a 4-0 vote on a motion by Ms. Jackson was seconded by Ms. Blake:

- Award of Bid, ITB 21-110, Three (3) Ford F550 Ambulance Units \$1,230,000.00
- Declaration of Surplus, Various SPD Items \$ 0.00

PUBLIC HEARING- South Division Street – S. Div. St. Condo property annexation – presented by City Administrator Julia Glanz

- **Resolution No. 3033**- proposing the annexation to the City of Salisbury of a certain area of land contiguous to and binding upon the southerly corporate limit of the City of Salisbury to be known as the “South Division Street – S. Div. St. Condo Annexation” beginning for the same at a point on the existing corporate limit, said point lying on the easterly right of way line of South Division Street and also being the northwesterly corner of the lands of South Division Street Condominium continuing around the perimeter of the affected property to the point of beginning, containing all of Map 048 -Parcel 0217 and consisting of approximately 3.03 acres of land

Ms. Jackson moved and Ms. Gregory seconded to approve Resolution No. 3033, and Ms. Glanz presented the resolution.

At 6:16 p.m. Vice-President Boda opened the Public Hearing, and since there were no requests to speak, the Public Hearing was immediately closed.

Resolution No. 3033 was passed by unanimous vote in favor on a 4-0 vote.

- **Resolution No. 3034**- to adopt an annexation plan for a certain area of land contiguous to and binding upon the southerly corporate limit of the City of Salisbury, to be known as the “South Division Street – S. Div. St. Condo Annexation” beginning for the same at a point on the existing corporate limit, said point lying on the easterly right of way line of South Division Street and also being the northwesterly corner of the lands of South Division Street Condominium continuing around the perimeter of the affected property to the point of beginning, containing all of Map 048 -Parcel 0217 and consisting of approximately 3.03 acres of land

Ms. Jackson moved and Ms. Blake seconded to approve Resolution No. 3034, and Ms. Glanz presented the resolution.

At 6:28 p.m. Vice-President Boda opened the Public Hearing, and since there were no requests to speak, the Public Hearing was immediately closed.

Resolution No. 3034 was passed by unanimous vote in favor on a 4-0 vote.

RESOLUTIONS – presented by City Administrator Julia Glanz

- **Resolution No. 3046**- companion resolution to Ord. No. 2588 enacted in April 2020 regarding the reallocation of proceeds of the 2012 tax-exempt bond

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Resolution No. 3046.

- **Resolution No. 3047**- to accept a donation of one hundred masks from Route One Apparel for the Salisbury Police Department

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Resolution No. 3047.

- **Resolution No. 3048**- to accept a donation of gym flooring from B & E Fabrication, Inc. for the Salisbury Police Department’s Physical Fitness Room

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to approve Resolution No. 3048.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2605**-2nd reading- to accept a donation and to approve a budget amendment of the FY21 General Fund budget to appropriate funds received from the Delmarva Power & Light Company for the City of Salisbury COVID-19 Micro-grant program

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2605 for second reading.

- **Ordinance No. 2606**- 2nd reading- accepting grant funds from the Department of Housing and Community Development, a principal department of the State of Maryland and amending the FY2020 budget to allow for the transfer of up to \$24,494.66 of the funds to the Salisbury Arts and Entertainment District, Inc. c/o the Salisbury Folk Festival for processing of approved categorized expenditures consistent with the grant in connection with the Folk Festival and to allow for the expenditure of \$12,505.34 for the COVID-19 Micro-grant fund program

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2606 for second reading.

- **Ordinance No. 2607**- 2nd reading- authorizing the Mayor to sign the grant agreement and accept a grant from the Chesapeake Bay Foundation for the purpose of a tree canopy study and approving an amendment of the FY21 budget to allocate said funds for purposes of implementation

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous (4-0) to approve Ordinance No. 2607 for second reading.

- **Ordinance No. 2608**- 2nd reading- accepting donated funds from the Vane Brothers Companies in the amount of \$1,000 and the Chesapeake Shipbuilding Corporation in the amount of \$3,000 to be utilized as matching funds for EDA Grant # 01-69-14848 which has been awarded to the City, and amending the FY2021 Grant Fund Budget to appropriate these donated funds for a Port Feasibility Study

Ms. Blake moved, Ms. Gregory seconded, and the vote was unanimous (4-) to approve Ordinance No. 2608 for second reading.

PUBLIC COMMENTS

There were no requests for Public Comments.

COUNCIL COMMENTS

Ms. Jackson asked everyone to continue to be safe and healthy.

Ms. Blake remarked the evening had multiple donations to the City, which was very kind. She had been waiting for the Chesapeake Bay tree canopy tree study for quite some time and was very excited about that. She thanked Ms. Glanz and the Disability Advisory Committee for the proclamation, and thought it was fantastic that the honored all of its citizens. She asked for those who were healthy to give blood, as the supply was still low on the Eastern Shore.


Ms. Gregory was very happy to see the Disability Advisory Committee proclamation and said “Black Lives Matter.”

Vice-President Boda thanked everyone for attending the meeting. Louise Smith left a great legacy and would be sorely missed. Thoughts and prayers go out to her family and friends who are dealing with the loss. Please support local businesses and restaurants during this time.

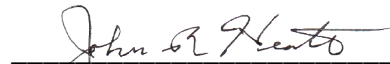
City Administrator Julia Glanz reported the City had a great event on Sunday at Doverdale Park with local community groups including Tri Community Mediation, Adopt-a-block with Maryland Food Bank, Wagner Health Van from PRMC provided health screenings, Habitat for Humanity, and the United Way. Groups handed out masks and hand sanitizer, provided Census assistance, and 21 bicycles were given away to children in the neighborhood.

ADJOURNMENT

With no further business to discuss, the Legislative Session adjourned at 6:57 p.m.



City Clerk



Council President