

CITY OF SALISBURY, MARYLAND

REGULAR MEETING (VIA ZOOM MEETING)

JUNE 22, 2020

PUBLIC OFFICIALS PRESENT

*President John “Jack” R. Heath
Councilwoman Angela M. Blake
Councilwoman April Jackson*

*Council Vice-President Muir Boda
Councilwoman Michele Gregory*

PUBLIC OFFICIALS ABSENT

Mayor Jacob R. Day

IN ATTENDANCE

City Administrator Julia Glanz, Procurement Director Jennifer Miller, Department of Infrastructure & Development Director Amanda Pollack, City Attorney Mark Tilghman, City Clerk Kimberly Nichols, other City staff and interested citizens.

CITY INVOCATION – PLEDGE OF ALLEGIANCE

The City Council met in regular session at 6:00 p.m. via a Zoom Meeting. Council Vice-President Muir Boda called the meeting to order followed by a moment of silent meditation.

ADOPTION OF LEGISLATIVE AGENDA

Ms. Jackson moved, Ms. Gregory seconded, and the vote was unanimous to approve the legislative agenda as presented.

CONSENT AGENDA – presented by City Clerk Kimberly Nichols

Ms. Jackson moved and President Heath seconded to approve the Consent Agenda.

Ms. Blake moved to amend the Consent Agenda by striking Mayor Day’s name as being present on the June 8, 2020 Regular Meeting minutes and inserting it under the Public Officials Absent column. President Heath second, and the motion unanimously passed.

The amended Consent Agenda, consisting of the following items was unanimously approved.

- **June 1, 2020 Work Session Minutes**
- **June 1, 2020 Special Meeting Minutes**
- **June 8, 2020 Council Meeting Minutes**
- **Resolution No. 3041**- declaring that ApartmentSmart.com, Inc is eligible to receive Enterprise Zone benefits for property located at 207 E. Market Street, Salisbury, Maryland

AWARD OF BIDS – presented by Procurement Director Jennifer Miller

The Award of Bids, consisting of the following items, was unanimously approved on a motion by President Heath that was seconded by Ms. Jackson:

- Award of Bid, ITB 20-117, Gordy Road Water Main Extension Construction \$2,157,930.80
- Award of Bid, ITB 20-132, International HV513 Dump Truck \$ 175,227.78
- Award of Bid, RFP 20-107, Gordy Road Water Main CA & Inspection \$ 141,936.00
- Award of Bid, ITB 20-133, Three (3) Ford F350 Utility Vehicles \$ 139,655.00

RESOLUTION – presented by City Administrator Julia Glanz

- **Resolution No. 3042**- authorizing the Capacity Fee of the City’s Connection Charge to be waived for the development of 206 East Market Street

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Resolution No. 3042.

ORDINANCES – presented by City Attorney Mark Tilghman

- **Ordinance No. 2601**- 2nd reading- approving a budget amendment of the FY2020 General Fund to appropriate funds for Attorney Fees

Ms. Blake moved, President Heath seconded, and the vote was unanimous to approve Ordinance No. 2601 for second reading.

- **Ordinance No. 2602**- 2nd reading- approving an amendment of the City’s Water Sewer Capital Project Fund Budget to reallocate funding for the Gordy Road Water Main Extension Project

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2602 for second reading.

- **Ordinance No. 2603**- 2nd reading- authorizing the Mayor to enter into a contract with the Bureau of Justice Assistance for the purpose of accepting grant funds in the amount of \$15,000, and approving a budget amendment to the FY2020 Grant Fund to appropriate funds for offsetting remote camera equipment

President Heath moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2603 for second reading.

- **Ordinance No. 2604**- 2nd reading- accepting grant funds from the Maryland State Office of Crime Prevention, Youth, and Victim Services in the amount of \$24,200.00 under the

FY20 Police Recruitment and Retention Program (PRAR) and amending the FY2020 Grant Fund Budget to appropriate these grant funds for payment of retention bonuses to eligible Salisbury Police Officers

Ms. Jackson moved, Ms. Blake seconded, and the vote was unanimous to approve Ordinance No. 2604 for second reading.

- **Ordinance No. 2605**- *1st reading- to accept a donation and to approve a budget amendment of the FY21 General Fund budget to appropriate funds received from the Delmarva Power & Light Company for the City of Salisbury COVID-19 Micro-grant program*

Ms. Blake moved and Ms. Jackson seconded to approve Ordinance No. 2605 for first reading.

Ms. Jackson moved to amend Ordinance No. 2605 by the following:

- *Line 4- strike "FY21 General" and insert "Revolving Loan"*
- *Line 24- strike "General" and insert "Revolving"*
- *Line 27- strike "General Fund Revenue" and insert "Revolving Loan Fund"*
- *Line 28- Strike "Microgrant budget" and insert "Fund expense account"*

President Heath seconded, and the motion to amend Ordinance No. 2605 for first reading unanimously passed.

Ordinance No. 2605, as amended for first reading, was approved by unanimous vote in favor.

- **Ordinance No. 2606**- *1st reading- accepting grant funds from the Department of Housing and Community Development, a principal department of the State of Maryland and amending the FY2020 budget to allow for the transfer of up to \$24,494.66 of the funds to the Salisbury Arts and Entertainment District, Inc. c/o the Salisbury Folk Festival for processing of approved categorized expenditures consistent with the grant in connection with the Folk Festival and to allow for the expenditure of \$12,505.34 for the COVID-19 Micro-grant fund program*

Ms. Blake moved and Ms. Jackson seconded to approve Ordinance No. 2606 for first reading.

- **Ordinance No. 2607**- *1st reading- authorizing the Mayor to sign the grant agreement and accept a grant from the Chesapeake Bay Foundation for the purpose of a tree canopy study and approving an amendment of the FY21 budget to allocate said funds for purposes of implementation*

Ms. Blake moved, Ms. Jackson seconded, and the vote was unanimous to approve Ordinance No. 2607 for first reading.

PUBLIC COMMENTS

There were no requests for Public Comments.

COUNCIL COMMENTS

City Administrator Julia Glanz thanked Council for approving the grants on the agenda.

Ms. Blake asked the Public to give blood, if able. The Shore was very low on blood supply. She reminded everyone to be mindful that Salisbury was a nice and kind place to live. Be careful in your words and actions. The direction of Salisbury depended on our inclusiveness and actions.

Ms. Gregory asked everyone to be kind. Wear their masks when out in public.

Ms. Jackson thanked everyone for their showing of love in the loss of her Great-Grandson. She said she did not like to be notified of things happening in the news or on press releases first without Council being made aware. District representatives should know what was going on their districts. She asked that everyone be forthcoming with information.

Mr. Boda thanked Delmarva Power for the donation to help local businesses that have struggled because of the pandemic. He said to stay sage and love your neighbor.

ADJOURNMENT

With no further business to discuss, the Legislative Session adjourned at 6:54 p.m.

CITY OF SALISBURY, MARYLAND
CLOSED SESSION
JUNE 8, 2020

TIME & PLACE: 6:58 p.m., Zoom Meeting of City Council
PURPOSE: To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals
VOTE TO CLOSE: Unanimous (4-0)
CITATION: Annotated Code of Maryland §3-305(b)(1)
PRESENT: Council President John “Jack” R. Heath, Council Vice-President Muir Boda, Councilwoman Angela M. Blake, Councilwoman Michele Gregory, City Administrator Julia Glanz, Deputy City Administrator Andy Kitzrow, Ronald Strickler, Jr., City Clerk Kimberly Nichols
ABSENT: Mayor Jacob R. Day, Councilwoman April Jackson

The City Council convened in Legislative Session via Zoom Meeting at 6:00 p.m. At 6:58 p.m., President Heath called for a motion to convene in Closed Session as permitted under the Annotated Code of Maryland §3-305(b)(1). Mr. Boda moved, Ms. Gregory seconded, and the vote was unanimous (4-0) to convene in Closed Session.


Deputy City Administrator Andy Kitzrow reported on the candidate selected for the position of Director of Housing and Community Development. Council then invited the candidate into the private Zoom Closed Session. After fielding questions from Council, the candidate was excused from the meeting.

After discussion, Council unanimously approved of the nomination as put forth by Administration.

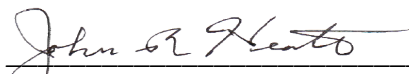
At 7:26 p.m., Ms. Blake moved, Mr. Boda seconded, and the vote was unanimous (4-0) to adjourn the Closed Session.

Council convened in Open Session and President Heath reported that while in Closed Session Council had discussed a candidate for a City leadership position.

Thereafter, with no further business to discuss, the Open Session adjourned at 7:34 p.m.



City Clerk



Council President